

TENDER NO – BHEL/PS/TPT/2020/1		
VOLUME–II	FORMS & PROCEDURES	PAGE 1 OF 5

ANNEXURE - 1

CHECK LIST

NOTE: - Tenderers are required to fill in the following details and no column should be left blank

1	Name of the Tenderer	
2	Address of the Tenderer	
3	Type of the Firm/ Company	
(i)	In case of Individual Tenderer	His / her full name, address and place & nature of business shall be furnished along with the offer.
(ii)	In case of Partnership Firm	The names of all the partners and their addresses, A copy of the partnership deed/instrument of partnership dully certified by the Notary Public shall be furnished along with the offer.
(iii)	In case of Companies	a) Date and place of registration including date of commencement certificate in case of Public Companies (certified copies of Memorandum and articles of Association are also to be furnished). b) Nature of business carried on by the Company and the provisions of the Memorandum relating thereof.
4.a	Details of Contact person for this Tender	Name : Mr/ Ms Designation: Telephone No: Mobile No: Email ID:
4.b	Details of alternate Contact person for this Tender	Name : Mr/ Ms Designation: Telephone No: Mobile No: Email ID:
5	Validity of Offer	TO BE VALID FOR SIX MONTHS FROM DUE DATE

	DESCRIPTION	APPLICABILITY (BY BHEL)	ENCLOSED BY BIDDER
6	Whether all pages of the Tender documents including annexures, appendices etc are read and understood	Applicable	Yes/ No
7	Whether the format for compliance with PRE QUALIFICATION CRITERIA (ANNEXURE – 1) is understood and filled with proper supporting documents referenced in the specified format	Applicable	Yes/ No
8	Audited Balance Sheet and profit & Loss Account for the last three years	Applicable	Yes/ No
9	Copy of PAN Card	Applicable	Yes/ No
10	Copy of GST registration	Applicable	Yes/ No
SL. NO.	DESCRIPTION	APPLICABILITY (BY BHEL)	ENCLOSED BY BIDDER
11	Offer forwarding letter / tender submission letter	Applicable	Yes/ No
12	Declaration by Authorised Signatory	Applicable	Yes/ No
13	Declaration by Authorised Signatory regarding Authenticity of submitted documents	Applicable	Yes/ No
14	No Deviation Certificate	Applicable	Yes/ No
15	Declaration for relation in BHEL	Applicable	Yes/ No
16	Bank Account Details for E-Payment	Applicable	Yes/ No
17	Format for seeking clarification	Applicable	Yes/ No
18	Power of Attorney for Submission of Tender/Signing Contract Agreement	Applicable	Yes/ No

NOTE: STRIKE OFF 'YES' OR 'NO', AS APPLICABLE. TENDER NOT ACCOMPANIED BY THE PRESCRIBED
ABOVE APPLICABLE DOCUMENTS ARE LIABLE TO BE SUMMARILY REJECTED.

DATE :

AUTHORISED SIGNATORY
(With Name, Designation and Company seal)

TENDER NO – BHEL/PS/TPT/2020/1		
VOLUME-II	FORMS & PROCEDURES	PAGE 2 OF 5

ANNEXURE – 2

Certificate by Chartered Accountant on letter head

(applicable upto 31st March'2021 in line with MSME notification no. S.O. 2119 (E), dated 26th June'2020)

This is to Certify that M/S ,
(hereinafter referred to as 'company') having its registered office at

..... is registered under MSMED Act 2006, (Entrepreneur
Memorandum No (Part—II)/ Udyam Registration Certificate No.
..... dtd:, Category:
..... (Micro/Small/Medium)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year..... as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006:
RsLacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the **MSMED** Act, 2006:
RsLacs
3. **For Enterprises** (having EM-II Certificate/ valid NSIC Certificate or Udyog Aadhar Memorandum): Investment in plant and machinery or equipment is Rs..... Lacs and turnover is Rs. Lacs (as notified in MSME notification no. S.O. 2119 (E) dated 26.06.2020)
4. **For Enterprises** (having EM-II Certificate/ valid NSIC Certificate or Udyog Aadhar Memorandum): Investment in plant and machinery or equipment is Rs..... Lacs and turnover is Rs. Lacs (as notified in MSME notification no. S.O. 2119 (E) dated 26.06.2020)

(Strike off whichever is not applicable)

The above investment of RsLacs is within permissible limit of Rs Lacs for Micro / Small/ Medium (*Strike off which is not applicable*) Category under MSMED Act 2006.

Or

The enterprise has been graduated upward from its original category (micro/small/medium) (*strike off which is not applicable*), the enterprise shall maintain its prevailing status till expiry of one year from the close of year of registration, as notified vide S.O. No. 2119 (E) dated 26.06.2020 published in the gazette notification dated 26.06.2020 by Ministry of MSME.

TENDER NO – BHEL/PS/TPT/2020/1		
VOLUME-II	FORMS & PROCEDURES	PAGE 3 OF 5

Or

The enterprise has been reverse-graduated from its original category (micro/small/medium) (*strike off which is not applicable*), the enterprise will continue in its present category till the closure of the financial year and it will be given the benefit of the changed status only with effect from 1st April of the financial year following the year in which such change took place, as notified vide S.O. No. 2119 (E) dated 26.06.2020 published in the gazette notification dated 26.06.2020 by Ministry of MSME.

Date:

(Signature)

Name:

Membership Number:

Seal of the Chartered Account

TENDER NO – BHEL/PS/TPT/2020/1		
VOLUME-II	FORMS & PROCEDURES	PAGE 4 OF 5

ANNEXURE – 3

UNDERTAKING

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir/Madam,

Sub: DECLARATION REGARDING INSOLVENCY/ LIQUIDATION/ BANKRUPTCY PROCEEDINGS

Ref: NIT/Tender Specification No:

I/We,

_____ declare that, I/We am/are not under insolvency resolution process or liquidation or Bankruptcy Code Proceedings (IBC) as on date, by NCLT or any adjudicating authority/authorities, which will render us ineligible for participation in this tender.

**Sign. of the AUTHORISED SIGNATORY
(With Name, Designation and Company seal)**

Place:

Date: