



PUR 001 / 002

BHARAT HEAVY ELECTRICALS LTD.

PIPING CENTRE, CHENNAI – 600 017.

Terms & Conditions for Procurement of Medical ID Cards & Medical Books

Pre-Qualification Requirements:

S.No	Pre-qualification Requirement	Supplier Remarks
1	Supplier should have previously executed order for ID cards or printing books for participating in the respective bids. Corresponding invoice copy should be submitted. To bid for both ID cards and books, both the invoice copies are to be submitted.	
2	Supplier should be from Chennai, India. Invoice copy containing Chennai as location should be submitted	

Suppliers not meeting the pre-qualification requirements will be rejected and the corresponding suppliers' bid will not be processed further.

Techno-Commercial terms:

S.No	BHEL Requirement	Supplier Remarks
1	Suppliers can quote for either ID card or medical book or both	
2	Price Finalisation will be item wise. i.e., ID card separately and Medical book separately	
3	Medical ID Cards: 1) Quantity – 500 nos 2) Card should be of PVC (Vinyl	

	Portrait) 3) Format as per the sample attached. Note: Suppliers not quoted for ID cards may indicate 'NA' in supplier remarks column.	
4	Medical Books: 1) Quantity : 1200nos 2) Quality of paper : 68 GSM 3) No of pages (in different colour) : 50 sets (1+1) per book 4) Size : A4 paper 5) Binding : Strip Binding(Hard Binding) Note: Suppliers not quoted for Medical Books may indicate 'NA' in supplier remarks column.	
5	Submission of proof – within 2 days from the date of PO.	
6	Delivery Period – within 10 days from approval of proof	
7	Price quoted should be inclusive of all cost including transportation to BHEL PC, Chennai. Only applicable GST will be extra	
8	Indicate GST %	
9	Delivery – to BHEL PC, Chennai by supplier	
10	Payment Terms: Immediate on submission of original Invoice after delivery of goods	