



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Corporate Office: BHEL House,
 Siri Fort, New Delhi-110049
 Tele No. 011- 66337373

निविदा आमंत्रण सूचना/ NOTICE INVITING TENDER

To,
 M/s. Studio Krishna Production
 2978/2 Basement, Shiv Chowk Wali Gali,
 Ranjit Nagar, New Delhi- 1100008

Bharat Heavy Electricals Limited, (a Public Sector Enterprise) having its Corporate/Registered Office at BHEL House, Siri Fort, New Delhi-110049 invites offer in sealed cover under one part bid system (Techno commercial Part & Price Part) from the intended consultancy for "Sending multi camera AV feed from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020. Chairman's Address shall be live webcast"

Please submit your competitive offer for the above subject work as per the tender terms & conditions.

SCHEDULE TO TENDER

1.	Tender Reference No.	AA: CC:AGM-WC:01
2.	Date of Issue of Tender:	18-09-2020
3.	Tender Title:	Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020.
4.	Last date/ time for receipt of tender:	19-09-2020 by 02:00 PM
5.	Date/ time of opening of bid	19-09-2020 at 02:30 PM
6.	Place of Submission of Tender / Bid:	Tender Box, placed at the reception of Corporate Office, BHEL House, Siri Fort, New Delhi-110049
7.	Tender will be opened at:	Corporate Office, BHEL House, Siri Fort
8.	EMD (₹):	Nil
9.	Security Deposit (₹):	Nil
10.	Minimum Validity of tender offer:	31 st December, 2020
11.	Scope of Work:	Sending multi camera LIVE AV feed from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020." Chairman's Address shall be live webcast
12.	Place of Work/Site:	BHEL, Corporate Office, Siri Fort, New Delhi

All corrigenda, addenda, amendments, time extension, clarifications, etc. to the tender will be hosted on website <http://eprocure.gov.in/cppp/> and www.bhel.com. Bidders should regularly visit website till the due date of submission to keep themselves updated. Any clarification(s) regarding NIT, if required, should be sought from the undersigned before the tender due date.

Thanking you,

For & on behalf of
 Bharat Heavy Electricals Ltd.

Vaishali 18/09/20
 (Vaishali Wadhwa)

Sr. Executive (Corporate Communication)
 E-mail: vaishali@bhel.in

वैशाली वाधवा / Vaishali Wadhwa
 वरिष्ठ कार्यपालक / Sr. Executive
 कॉर्पोरेट संचार / Corporate Communication
 भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electrical Limited
 BHEL House, Siri Fort, New Delhi-110049

"Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020"

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 वैशाली वाघवा / Vaishali Wadnwa
 बरिष्ठ कार्यपालक / Sr. Executive
 कॉर्पोरेट संचार / Corporate Communication
 भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electrical Limited
 बी.एच.ई.एल. हाउस, सीरी फोर्ट, नई दिल्ली-110049
 BHEL House, Siri Fort, New Delhi-110049

GENERAL TERMS & CONDITIONS OF TENDER

Your offer should be compliant to following terms and conditions:

1.0 PRICE

- 1.1 Your offer should be complete in all respects as given in Annexure-VIII.
- 1.2 Price quoted should be firm. No increase in rates will be allowed once the bids are opened and the same will remain valid for the entire period of this contract.
- 1.3 Price to be given in words as well as in figures without any correction/ overwriting for each item. Care should be taken to ensure that the amount in words and figures match with each other. In case of any mismatch between the prices quoted in figures and words, higher of the two will be considered for evaluation and lower of the two will be considered for placement of the order and no objection would be entertained by BHEL in this regard. Similarly, if there is an error in calculation, the calculation shall be corrected by BHEL. In such a case (i.e. in case of calculation error in the amount quoted by the bidder and the corrected amount calculated by BHEL), higher of the two will be considered for evaluation and lower will be considered for placement of the order and no objection would be entertained by BHEL in this regard.
- 1.4 All prices should be inclusive of all charges as applicable except GST in case applicable. GST portion should be indicated separately in the place provided in the Price-bid enclosed as Annexure-III.
- 1.5 Price to be filled as per the Price-bid enclosed as Annexure-III. Change in Proforma is not allowed.
- 1.6 Offers not fulfilling any of the above conditions are liable for rejection.

2.0 AWARD OF WORK

- 2.1 The bidder is required to quote essentially for the entire scope of work **against S. No. 1** (Amount, all inclusive, excluding GST) **of the Price-bid**.
- 2.2 BHEL reserves the right to cancel / scrap the tender without assigning any reason thereof.

3.0 TERMS OF PAYMENT

- 3.1 100% payment shall be made within 15-20 days from the receipt of GST-Compliant invoice. No other payment term shall be acceptable to BHEL.
- 3.2 No interest shall be payable for delay in making the payment. The Contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.
- 3.3 While making the payment, statutory deductions as applicable, shall be made by BHEL.
- 3.4 BHEL reserves the right to make payment through E-mode.
- 3.5 Successful bidder shall be required to furnish the following information upon placement of order **on their letter head**:

"Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020"

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 BHEL House, Siri Fort, New Delhi-110049
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Re: NEFT Payments

"Please find enclosed the relevant details of my bank account for receiving NEFT credits from BHEL.

BANK NAME & COMPLETE ADDRESS WITH PIN CODE	
BANK ACCOUNT NO.	
MICR CODE	
IFSC CODE	
Bidder's e-mail - ID	

We hereby confirm that the above mentioned particulars are in order. To facilitate EFT credits, we will inform BHEL in case of any changes in the Bank particulars at a future date.

Thanking you,

Yours sincerely"

4.0 TAXES & DUTIES:

- 4.1.1 To enable BHEL to avail GST Input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST complaint Tax invoice. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.
- 4.1.2 BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- 4.1.3 GSTIN of BHEL will be provided to the contractor along with the work order.
- 4.1.4 Any new/change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.
- 4.1.5 Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
- 4.2 Applicable GST shall also be recoverable from the contractor in case of LD recovery/penalty on account of breach of terms of contract.
- 4.3 It is mandatory to comply with all taxes applicable for the required services. Your price should be inclusive of all taxes, duties and levies except GST. However, the amount towards GST should be indicated separately in the specified place in Price-bid enclosed as Annexure-III.

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वैशाली वाघवा / Vaishali Wadhwa

"Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020"

5.0 GENERAL

- 5.1 All information in the Tender Document is meant for your consumption only and not for sharing, unless and otherwise, authorized by BHEL in writing.

6.0 PENALTY

- 6.1 In the event of complete failure of webcast on internet, BHEL is not liable to make any payments.
- 7.0 The live feed provided by the agency shall be without any interruptions, failure or glitches in the transmission, any partial failure exceeding 60 seconds in the live transmission will attract penalty on the bidder @ 2% per minute of the work order value. Sufficient opportunity to present the case shall be provided to the bidder before imposition of the penalty.

8.0 ARBITRATION

- 8.1 In case of failure to arrive at amicable settlement, dispute of any kind whatsoever which arise between BHEL and the bidder in connection with or arising out of the Order/Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contractual obligations whether before or after the termination, abandonment or breach of the Contract, shall be referred through prior notice in writing by either party to Arbitration.
- 8.2 Any dispute in respect of which a notice to commence arbitration has been given, in accordance with Sub-Clause 15.1, shall be finally settled by Arbitration.
- 8.3 Any dispute shall be referred to the sole arbitration of Head of Corporate Communication of BHEL or his nominee, within 45 days of the receipt of the notice invoking arbitration.
- 8.4 Subject as aforesaid, the Arbitration proceedings shall be conducted;
- In accordance with the rules of procedure of the Indian Arbitration and Conciliation Act 1996.
 - The place of Arbitration shall be the place from which the contract is issued or such other place as the Arbitrator at his discretion may determine.
 - The language of the Arbitration Proceedings shall be English.
 - The law governing the arbitration proceeding shall be the Indian law and
 - The cost of arbitration shall be borne equally by the parties.

The award of the Arbitrator shall be final and binding upon the parties to the dispute and shall be enforceable in any court of competent jurisdiction as decree of the court. Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract not affected by the issues governing arbitration unless they otherwise agree.

9.0 EFFECT AND JURISDICTION OF CONTRACT

- The law applicable to this contract shall be the laws in force in India. The courts in Delhi, India, shall have exclusive jurisdiction in all matters arising under and on account of this contract.

10.0 DEFAULT/ BREACH OF CONTRACT, INSOLVENCY

- 10.1 If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the services thereof within the period(s) fixed for such delivery of the contracted quality and failing to adhere to the contract specifications or at any time

repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to supply services covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Seller/Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor (Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor (Service Provider) and the Seller/Contractor (Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor (Service Provider) shall continue the Performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.

11.0 INTEGRITY CLAUSE

The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site www.bhel.com.

Integrity commitment, performance of the contract and punitive action thereof:

Commitment by BHEL:

BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat the Bidder in a transparent and fair manner, and with equity.

Commitment by Bidder/ Supplier/ Contractor:

The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India. The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL. The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL. If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other

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misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/supplier/ contractor as per extant guidelines of the company available on www.bhel.com and/or under applicable legal provisions”.

12.0 CONFIDENTIALITY

- 12.1 Webcast content/AV recordings of the event shall be treated as confidential and should not be disclosed in any manner to any unauthorized person under any circumstances, which includes sharing link to our webcast as demo to any other party.

13.0 ACCEPTANCE OF TERMS AND CONDITIONS

- 13.1 The Bidder should specifically mention that all the terms and conditions described above, including the penalty clauses, are unconditionally acceptable.
- 13.2 Any deviation to BHEL terms and conditions or counter terms and conditions prescribed by the Bidder in the Tender shall not be considered and may lead to outright rejection of such offer.

14.0 CONTRACT TERMINATION

- 14.1 BHEL reserves the right to terminate the contract at any time if the execution of work is unsatisfactory.

15.0 FORCE MAJEURE

- 15.1 “Force Majeure” shall mean any event beyond the reasonable control of the Purchase or of the Seller/Contractor including but not limited to fire, flood, earthquake or other acts of God, war, riots, civil war and restraints of Governing States, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected. The following events are explicitly excluded from Force Majeure and are solely the responsibilities of the non-performing party: a) any strike, work-to-rule action, go-slow or similar labour difficulty (b) late delivery of equipment or material (unless caused by Force Majeure event) and (c) economic hardship.
- 15.2 If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances thereof within 02 (two) days after the occurrence of such event.
- 15.3 The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party’s performance is prevented, hindered or delayed. The Time for Completion shall be extended by a period of time equal to period of delay caused due to such Force Majeure event.
- 15.4 Delay or non-performance by either party hereto caused by the occurrence of any event of Force Majeure shall not (a) Constitute a default or breach of the Contract. (b) Give rise to any claim for damages or additional cost or expense occasioned thereby, if and to the extent that such delay or non-performance is caused by the occurrence of an event of Force Majeure.

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15.5 A bidder shall not be liable for any failure of or delay in the performance of this contract for the period that such failure or delay is due to causes beyond its reasonable control, including but not limited to acts of God, war, strikes or labor disputes, embargoes, government orders or any other force majeure event.

16.0 BHEL FRAUD PREVENTION POLICY

16.1 The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

17.0 AUTHORISED OFFICER

17.1 Head of Corporate Communication/ BHEL, or any other officer nominated by BHEL, shall be the authorized officer with regard to the Contract. The decision of the authorized officer shall be final and binding on the bidder. The authorized officer shall hold all the meetings in Delhi only.

18.0 DATE & SCHEDULE OF E-AGM

The date of holding BHEL's 56th AGM has been tentatively finalized as 28.09.2020. However, the final/actual date may be changed & shall be confirmed later in the award of work/Work Order issued by BHEL.

19.0 CONTACT PERSONS

For any clarification, bidders may contact the following officials of BHEL:

- **Mrs. Vaishali Wadhwa** - Senior Executive (CC)
Tel. : 011-66337368, e-mail : vaishali@bhel.in
- **Mr. Sayed Salahuddin**- Senior Executive (CC)
Tel. : 011-66337379, e-mail : sayed@bhel.in

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वरिष्ठ कार्यपालक / Sr. Executive
कॉर्पोरेट संचार / Corporate Communication
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BHEL House, Siri Fort, New Delhi-110049

Annexure - IISCOPE OF WORK / SERVICES

Background: The 56th Annual General Meeting of BHEL is scheduled to be held in BHEL Corporate Office, Second Floor, Conference Hall on 28th September 2020. BHEL intends to send multi camera AV feed from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020. Chairman's Address shall be live webcast on Youtube in a secure manner with a custom URL"

The AV feed will include the following:

1. AV feed will include PiP for Powerpoint presentation, graphic titles overlay and pre-recorded videos for which graphic presenter and pip interface decoder.
2. Webcast of the event will be done in high definition over stable internet connections through LiveU and Chairman's address will be webcast on Youtube Channel including visuals of participants on Video Conferencing System in a secure manner with a custom URL.
3. Equipment required for the above:
 - a. Three HD Video Cameras
 - b. Video Switchers - 2 nos.
 - c. Web Encoder Single Channel UP SCALE - 2 nos.
 - d. Web Encoder Single Channel DOWN SCALE - 1 no.
 - e. Live U
 - f. PIP INTERFACE DECODER
 - g. Graphics and Video Presenters
 - h. VC interface Encoder & Decoder
 - i. Adequate Technical staff equipped to handle the scope of work
 - j. Requisite dongle for internet connectivity (as back-up), Primary shall be provided by BHEL

The entire proceedings of the AGM have to be recorded and only Chairman's Address shall be live webcast on Youtube channel.

- a. Contractor has to perform mock tests between 21st Sept. to 23rd Sept. 2020 and one day prior to the event from the event location (i.e. Corporate Office) to ensure that information Captured should be transmitted at the same time.
- b. **Support from BHEL:** BHEL to provide the following for webcast on Internet:
 - a. Two links of 40 Mbps, ILL 1:1 with Internet Connectivity at the venue. Two links, one for usage and one as backup. Upload/ Download bandwidth of more than 10 Mbps.
 - b. Streaming key for the event shall be provided by BHEL.
 - c. Master Audio signals up to the webcast console- master Audio in RCA or XLR or Phono format.
 - d. Table and chairs as per bidder's requirement.
 - e.
 - f. Webpage layout, templates design formats.
 - g. Permissions and camera team, webcast team with equipment for coverage.
 - h. Technical and event coordinators for coordination.

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"Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020"

Price-Bid

S. No.	Scope	Amount in INR (All inclusive) (Excluding GST)
1	Live Feed: • AV feed to include PiP for Powerpoint presentation, graphic titles overlay and pre-recorded videos for which graphic presenter and pip interface decoder • Webcast of meeting in high definition over stable internet connections through LiveU on Youtube Channel including visuals of participants on Video Conferencing System. • Laptop internet testing between 21st to 23rd Sept'20 and One day prior to the event.	
2	Full HD Cameras setup with Online video mixer and technical operators for the entire event	
3	Local conveyance	
4	Sub-total (In Figures):	
5	Sub-total (In Words):	
6	GST (as applicable will be payable)	
7.	Grand Total (Incl. GST)	

IMPORTANT POINTS TO NOTE:

A. Completely filled Price bid format duly signed by the bidder shall be submitted along with bid.

B. CHARGES:

- "Cost/Charges" shall be considered up to TWO decimal points only. Digits beyond TWO decimal points will be ignored and not rounded off. No representations on this count shall be entertained.
- While quoting the reasonable "Cost/Charges", bidder should consider all expenditure as deemed relevant by the Bidder or cost of any other item under its scope and to meet any expenses/exigencies (including bearing of penalty by Bidder as per Tender Document).

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 वरिष्ठ कार्यपालक / Sr. Executive
 कॉर्पोरेट संचार / Corporate Communication
 भारत भारी इलेक्ट्रिकल लिमिटेड / Bharat Heavy Electrical Limited
 BHEL House, Sini Fort, Raigarh

"Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September, 2020"

iii) If the bidder quote "Nil" charges, the bid shall be treated as unresponsive and will not be considered for evaluation.

- C. **PRICE VARIATION:** The "Cost/Charges" quoted by the bidder will remain firm for the entire Contract duration up to extended period (if any). BHEL shall not be responsible for any escalation in prices of labour or materials, machinery, equipment etc. whatsoever or any increase in any duties, levies etc. in respect thereof whatsoever and the Contractor's Service Charge and Contractor's obligation shall remain unaffected by such escalation and/or increase.

Signature
With name, Designation & seal of the firm

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वरिष्ठ कार्यपालक / Sr. Executive
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BHEL House, Siri Fort, New Delhi-110016

Annexure - IV**No Deviation/Acceptance Certificate**
(To be submitted along with Bid)

Notwithstanding anything mentioned in our bid, we hereby accept all the terms & conditions of the above tender. We confirm that the offer submitted by us is confirming to all the terms & conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender in line with tender terms & conditions.

Note: Deviations may or may not be accepted by BHEL.

"I _____ hereby certify that except the deviations mentioned above, we do not have any other deviations to the tender No. AA:CC:AGM-WC:01, dated 18.09.2020. Deviations if any, mentioned elsewhere in our bid may be treated as null and void by BHEL.

Signature
With name, Designation & seal of the firm

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वैशाली वाघवा / Vaishali Wadhwa
वरिष्ठ कार्यपालक / Sr. Executive
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BHEL House, Siri Fort, New Delhi-110049

DECLARATION CERTIFICATE

(to be typed on bidder's letter head & submitted along with Bid)

To,
Mrs. Vaishali Wadhwa
Sr. Executive (Corp. Comm.)
BHEL House, Siri Fort, New Delhi-110049

SUBJECT: Sending multi camera AV feed from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020. Chairman's Address shall be webcast live

(Tender No. AA: CC: AGM-WC:01, dated 18-09-2020)

Dear Ma'am,

Please find herewith our offer in line with requirement of BHEL's Tender document. We confirm that:

1. Bid complies with the total techno-commercial requirements/ terms and conditions of the bidding document and subsequent addendum/corrigendum (if any) without any deviation/ exception/ comments/ assumptions.
2. I / We do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I / We have not been suspended / delisted / blacklisted by any other Govt. Ministry/Department/Public Sector Undertaking/ Autonomous Body/Financial institution/ Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.
3. We hereby confirm that we have gone through and understood the Bidding Document and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents. We undertake that the Bidding Document shall be deemed to form part of our bid and in the event of award of work to us, the same shall be considered for constitution of Contract Agreement. Further, we shall sign and stamp each page of this bidding document as a token of Acceptance and as a part of the Contract in the event of award of Contract to us.
4. We further confirm that we have quoted prices in price bid considering detailed description of scope of work. We confirm that price quoted by us includes price for all works/activities/supply etc. as mentioned in this tender document.
5. Having examined the invitation to bid, Instructions to tenderer, I the undersigned, offer to complete the work in conformity with the said bid documents on the terms and conditions and under the provisions set out or called for in the contract documents at the rates listed in the schedule of unit prices or else wherein the contract documents.
6. Until and unless a formal agreement is prepared and executed this bid, together with your award thereof shall constitute a binding contract between us.
7. I/We, do hereby declare that we have the required technical competence for providing required services, as per the specifications mentioned in the Scope of Work (Annexure-I) of the tender document.

We declare that the statement made and the information provided in our offer is true and correct in all respect. In case, it is found that the information/ documents provided by us are incorrect/ false, our application shall be rejected by BHEL without any reference to us.

Thanking you,

Truly Yours,

Signature
With name, Designation & seal of the firm

"Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020"

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वैशाली वाघवा / Vaishali Wadhwa
वरिष्ठ कार्यपालक / Sr. Executive
कॉर्पोरेट संचार / Corporate Communication
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electrical Limited
नया दिल्ली - 110049

Annexure-VI**DOCUMENTS REQUIRED**

1. Copies of work orders / award letters/ agreements along with certificates of successful completion of the similar job / services executed by the bidders during last 05 (five) years ending on **31st Jan' 2020** as supporting documents. Value of the successfully completed works (business volume) against the respective work orders, should be clearly mentioned in the completion certificates. The certificate of successful completion shall also contain the details/reference of work order, nature of work done or services provided, duration of the contract, quantum of business done and its satisfactory completion.
2. Tenderer has to submit a copy of **PAN, and GSTIN.**
3. Tenderer has to submit the No Deviation Certificate duly signed in the format **Annexure-IV.**
4. The Bidder must submit a "Declaration Certificate" i.e. **Annexure-V.**
5. Tender has to be submitted with contact address and e-mail ID etc. duly filled and signed as placed in **Annexure-IX.**
6. Price bid format (**Annexure-III**) duly signed by the bidder shall be submitted along with technical bid by mentioning **price/cost** in the column where quote is to be offered by the party.
7. **All pages of the tender documents shall be duly signed, stamped and submitted along with the offer.**

Vaishali

PROCEDURE FOR SUBMISSION OF TENDER

1.0 The tender is to be submitted as required in **one part** in separate sealed cover **prominently superscripted** the tender number and due date & time as mentioned in the tender enquiry; on top of envelope/sealed cover.

It shall contain documents required in Annexure-VII above along with "Price Bid (Annexure-III)". Price should be quoted in Price-Bid format (Annexure-III) only.

2.0 Tender submitted by the bidder should strictly be in accordance with the tender terms & conditions enclosed herewith.

3.0 The Bidder should accept all terms & conditions of the tender.

BIDDERS PROFILE/DETAIL
(To be submitted along with Bid)

Photograph of
bidder /
authorised
signatory
holding power
of attorney

Sl. No.	Description	Details
1	Name of tendering company/Firm/Agency	
2	Type of firm	
3	Name of proprietor/ Director of Company/Firm/Agency	
4	Full address of registered office with telephone no., Fax no. & E-mail Address etc.	
5	Full address of operating/branch office with telephone no, Fax no. & E-mail Address etc. if any	
8	PAN	 () Enclosed
9	GST Registration No.	 () Registered and Enclosed
10	Name of Bidder/ Contact Person	
11	Phone No. of Bidder / Contact Person	
12	E-mail Address of Bidder / Contact Person	

Signature
With name, Designation & seal of the firm

Vaishali

वैशाली वाघवा / Vaishali Wadhwa
वरिष्ठ कार्यपालक / Sr. Executive

"Sending multi camera AV feed (in full HD) from BHEL Corporate office to Online video conferencing platform (provided by BHEL) for BHEL's Annual General Meeting to be held on 28th September 2020"

BHEL House, Siri Fort, New Delhi-110049

CHECK-LIST (TECHNICAL BID)
SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER
 (To be submitted along with Bid)

Sl. No.	Description of requirement	Yes / No/ NA	Page No.
1.	Details of work experience, satisfactory work performance certificates including work orders		
2.	Copy of the PAN card		
3.	Copy of GST registration certificate (GSTIN)		
4.	No Deviation Certificate i.e. Annexure-IV		
5.	Declaration Certificate i.e. Annexure-V		
6.	Bidders Profile/Detail i.e. Annexure-IX		
7.	PRICE BID i.e. Annexure-III		
8.	Bank details along with a cancelled cheque for NEFT/RTGS.		
9.	Signed & stamped complete tender document.		

Signature
 With name, Designation & seal of the firm

Vaishali
 वैशाली वाघवा / Vaishali vadinwa
 बरिष्ठ कार्यपालक / Sr. Executive
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 भारतीय.एच.ई.एल. हाउस, सीरी फोर्ट, नई दिल्ली-110049
 BHEL House, Siri Fort, New Delhi 110049