



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

Bharat Heavy Electricals Limited

Regional Operation Division, Mumbai

14th Floor, World Trade Centre-1, Cuffe Parade, Colaba, Mumbai -400005.

Phone: 022-22171350, Fax: 022- 22151460.

Ref: No .RE/MUM/EXP/EM-1911

Date: 27/06/2019

To,
M/S. _____,

Dear Sirs,

**Sub: Air freighting of cargo from Mumbai airport to M/s RUE "Grodnoenergo"
Republic of Belarus on DAP basis.**

BHEL, a Power Equipment Manufacturing Company, intends to export Engineering cargo. Your most competitive offer is invited for the subject transportation inline with the terms and conditions placed in the tender specification. BHEL invites offers for movement of above mentioned cargo.

The tender comprises of:

- | | | | |
|-----|------------------------------|---|---------------|
| (1) | General Information | - | SECTION - I |
| (2) | Scope of Work | - | SECTION - II |
| (3) | Instruction to bidders | - | SECTION - III |
| (4) | Special Conditions | - | SECTION -IV |
| (5) | General Terms and Conditions | - | SECTION -V |
| (6) | Techno Commercial Bid | - | SECTION- VI |
| (7) | Price Bid | - | SECTION- VII |
| (8) | Compliance Letter | - | SECTION -VIII |

The bidders are advised to submit their most competitive offers complete in all respect and without any deviation. The offers shall remain valid for One month for acceptance from the due date of tender. Tender should be submitted stated in instruction to bidders Section - II. The technical offer should comply with the all tender requirement. The offers with any deviation will be rejected and the financial offer of the bidder will not be opened.

The tender will be conducted and evaluated online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://bhel.abcprocure.com> only as no other forms of submission of offer or hard copy is accepted. Bidders are requested to quote their most competitive prices in through the online e-procurement portal / system.

Bidders must submit their bids in the E-procurement Portal by 15 :00 hrs , **03/07/2019**. Kindly forward your regret letter in the event of non participation in the tender. Successful bidder shall be responsible for completion of the contract in all respect. Techno commercial offers shall be opened through the E-Procurement portal on **03/07/2019** at 15.01 Hrs. **RA will be conducted through separate service provider.**

Thanking you,

Yours faithfully

For BHARAT HEAVY ELECTRICALS LIMITED

-SD-

Dy. Manager (Exports)

Encl: Section I to VIII

GENERAL INFORMATION

BHEL intends to appoint a Contractor for Air freighting of Gas Turbine parts/spare parts from Mumbai airport to M/s RUE "Grodnoenergo" Republic of Belarus on DAP Basis.

Sl. No.	Name and Address	Phone Nos. & Email
1.	BHEL ROD Mumbai address: Mr. Sanjeev Shikhare, Sr Dy. General Manager (Export) Mr. Vishwa chandan Dy Manager (Exports) Mr. Prakash Salvi Sr. Executive (Export)	Regional Operations Division BHARAT HEAVY ELECTRICALS LTD., 14/15 th Floors, Centre-1, World Trade Center, Cuffe Parade, Mumbai, Maharashtra, India Ph No. 22171342 Ph No. 022- 22171301 Email : rodsds@bhel.in Ph No. 022- 22171342 Email : Vishwa.chandan@bhel.in Ph No. 022- 22171371 Email : salvi@bhel.in
2.	Terms of Delivery	DAP M/s RUE "Grodnoenergo" Republic of Belarus
3.	Consignee Address	M/s RUE "Grodnoenergo" Ground Combined Heat & Power Plant (CHP-2) 230003, Grodno, Skidelskoe Highway, 10, Republic of Belarus CONTACT PERSON: DEPUTY HEAD OF THE DEPARTMENT FOR MATERIAL AND TECHNICAL SUPPORT OF RUE " GRODNOENERGO" YATSKEVICH ALEKSANDR IVANOVICH TEL.+375 152 79-25-80, MOBILE NO.+375 29 679 2261. Email: Ms. Shvedova Galina Ivanovna (Tel. +375 15279-22-16), leokadiagalina@energo.grodno.by
4.	Value of Goods	USD 322376
5.	HS Code	8411990099
6.	Quantum of cargo	3000 kgs (+/- 10%)
7.	CHA at Mumbai	M/s Titan Sea & Air Services Pvt. Ltd, 301/311, Gokul Arcade ñ "Subash Road, Vile Parle (East), Mumbai-400 057 Cont Person: NILESH CHOWTA- 8286888868/ RISHABH JAIN- 9870578543

SECTION – I

SCOPE OF WORK AND PACKING LIST

Cargo Description: Supply of GTG Spares

Total Weight: 3000 kgs (+/- 10%)

Export Packing List

Contract No./LOA No.	Item Lot. No. as per Contract	Item Description	QTY	UOM	Packages No.	Dimension in CM			Vol in CBM	WT in Kgs	
						L	B	H		NET	GROSS
158, dated 11.02.2019	LOT-6, 2	INSULATION OF BEARING	1	EA	201828104	197	69	16	0.2175	16.000	31.000
	LOT-6,10	EXCITER BEARING SHELL	1	EA	201828116	35	35	30	0.0368	38.000	43.000
	LOT-6, 1	GENERATOR BEARING SHELL	2	EA	1 of 201828121	100	100	75	0.7500	925.000	950.000
					2 of 201828121	100	100	75	0.7500	925.000	950.000
	LOT-6, 3	BEARING SEALING RING	4	EA	201828122	100	100	50	0.5000	126.000	156.000
	LOT-5, 10	PRTD DPLX 3WR D8 L130 M18X1 SS &EXTN CBL	10	EA	201881238**				0.0000	20.0200	20.0200
	LOT-6, 4	RTD FOR GENERATOR BEARING	4	EA							
	LOT-6, 5	GENERATOR EARTHING BRUSHES (TWO TYPES) T	20	EA							
	LOT-6, 5	GENERATOR EARTHING BRUSHES (TWO TYPES) T	20	EA							
	LOT-6, 6	GENERATOR SPACE HEATER	3	EA							
	LOT-6, 7	DIODES (TWO TYPES) TYPE I - POSITIVE	3	EA							
	LOT-6, 7	DIODES (TWO TYPES) TYPE II - NEGATIVE	3	EA							
	LOT-6, 8	FUSES	3	EA							
	LOT-6, 9	EARTH FAULT MONITORING BRUSHES (TWO TYPE	4	EA							
	LOT-4, 2	SCREW HEX PM10X100-8.8	5	EA	201881272**	127	52	68	0.4491	260.272	283.752

LOT-4, 3	PIN SEAL	1	EA						
LOT-4, 5	NUT,SELF LOCKING M12	9	EA						
LOT-4, 7	LOCKING	8	EA						
LOT-4, 8	WASHER MCD 13-ST	7	EA						
LOT-4, 9	PLUG HEX HD CS 3/4" NPT END	2	EA						
LOT-4, 10	GLAND	1	EA						
LOT-4, 12	RING BACKING	1	EA						
LOT-4, 13	LOCKING PLATE NUT & BOLT	12	EA						
LOT-4, 14	SCREW 12 PT HD 1 1/2"-8UN-2A X 10"	14	EA						
LOT-4, 15	STUD, 1.5"-8UN-2A BOTH ENDS	10	EA						
LOT-4, 17	STUD,BODY BOUND,1.5"-8UN-2A	4	EA						
LOT-4, 18	STUD,BODY BOUND,1.25"-8UN-2A	2	EA						
LOT-4, 19	HELICOIL INSERT 1 1/2"-8UN x 1 1/2"D	10	EA						
LOT-4, 20	BOLT- CLEARENCOMETER PLUG	8	EA						
LOT-4, 21	PLUG,PIPE- HEX.HEAD	6	EA						
LOT-4, 22	PLUG BORESCOPE	4	EA						
LOT-4, 23	INSERT HELICOIL 1.25"-8UN-1.5D	16	EA						
LOT-4, 24	NUT SELF LOCKING 12PT HD 1.5" 8UN-2B	32	EA						
LOT-4, 25	INSERT HELICOIL 3/4" - 10 UNC x 1.5 D	56	EA						
LOT-4, 26	PIPE PLUG	6	EA						
LOT-4, 27	HEX HEAD BOLT 1" - 8UNC x 2D	4	EA						
LOT-4, 28	INSERT HELICOIL 1.25"-8UN-1.5D	8	EA						
LOT-4, 29	PIN, DOWEL	4	EA						
LOT-4, 30	1"-8UNC -2A x 5"	4	EA						

LOT-4, 31	STUD,BODY BOUND,1.5"-8UN-2A	4	EA						
LOT-4 32	STUD,BODY BOUND,1.25"-8UN-2A	2	EA						
LOT-4 33	HELICOIL INSERT 1 1/2"-8UN x 1 1/2"D	10	EA						
LOT-4 34	BOLT- CLEARENCOMETER PLUG	8	EA						
LOT-4 35	INSERT HELICOIL 1.25"-8UN-1.5D	16	EA						
LOT-4 36	INSERT HELICOIL 3/4" - 10 UNC x 1.5 D	56	EA						
LOT-4 38	BUSHING DU TYPE (FRAM-9 VIGV ASSEMBLY)	128	EA						
LOT-4 39	PIN CYL RND END 8M6X20-ST	64	EA						
LOT-4 40	HEX SKT OVLPT SET SCREW3/8" 16UNC 5/8	64	EA						
LOT-4 41	SPACER PIPE	64	EA						
LOT-4 42	THRUST WASHER DU TYPE	64	EA						
LOT-4 44	SLEEVE,PIPE 8" CS	1	EA						
LOT-4 45	SLEEVE,PIPE 8" CS	2	EA						
LOT-4 48	SELF LOCKING NUT M20 PROPERTY CLASS 8	8	EA						
LOT-4 49	CLAMP LOOP 19.05	3	EA						
LOT-4 55	CAP SCREW	1	EA						
LOT-4 58	BLOCK MOUNTING	4	EA						
LOT-4 59	CLAMPING SLEEVE 6X40	8	EA						
LOT-4 62	BRACKET	1	EA						
LOT-4 63	BRACKET	1	EA						
LOT-4 64	CLAMP LOOP 19.05	6	EA						
LOT-4 65	SUPPORT	1	EA						
LOT-4 66	STRIP LOCKING	2	EA						
LOT-4 67	LOCK PLATE	1	EA						

LOT-4 68	HEX HD CAP SCREW & BOLT,M12	48	EA							
LOT-4 69	HEX HD CAP SCREW & BOLT,M16	12	EA							
LOT-4 ,70	SCREW CAP SOC P M 6X16-12.9	6	EA							
LOT-4, 71	SCREW CAP SOC P M10X30-12.9	4	EA							
LOT-4, 72	HEX HEAD BOLT,M24X51	2	EA							
LOT-4, 76	PLUG SQ HEAD CS 2 1/2" NPT ENDS	1	EA							
LOT-4, 78	LOCK PLATE	2	EA							
LOT-4, 79	LOCK PLATE	2	EA							
LOT-4, 83	BOLT HEX HD 3/4"X3" 10 UNC	8	EA							
LOT-4, 84	SPACER M12.7 /M7.14	2	EA							
LOT-4, 85	CLAMP LOOP 12.7	6	EA							
LOT-4, 86	PIN DOWEL DIA 25X114	4	EA							
LOT-4, 87	PIN DOWEL DIA 25X127	4	EA							
LOT-4, 16	STUD,1.25"-8UN-2A BOTH ENDS	16	EA	201881320	89	87	100	0.7743	117.5	152.5
LOT-4, 50	INSULATION	1	EA							
LOT-4, 51	INSULATION	1	EA							
LOT-4, 52	INSULATION	1	EA							
LOT-4, 53	INSULATION	1	EA							
LOT-5, 4	CONTROL CABLE 14AWG	200	EA							
LOT-5, 5	CONTROL CABLE 10AWG	200	EA							
LOT-5, 6	CABLE POWER	200	EA							
LOT-5, 7	CABLE-CONTROL SHLDD	200	EA							
LOT-5, 8	CBL.CNTRL.SHLD.300 ND FR	200	EA							
LOT-5, 9	CABLE THERMOCOUPLE 2 CNDTRS.	200	EA							
LOT-2, 1	COMPLETE SET OF RADIAL BRGS FOR GB	1	EA	201881572	72	44	36	0.114	99.4	119.4

	LOT-2, 2	THRUST BEARING FOR GEAR BOX N2219C	1	EA							
	LOT-2, 3	COMPLETE SET OF OIL BAFFLES	1	EA							
	LOT-2, 4	GASKETS & O RINGS FOR GEAR BOX N2219C	1	EA							
	LOT-5, 2	RTD FOR GEAR BOX N2219C-BUTTON TYPE	8	EA							
	LOT-5, 3	RTD FOR GEAR BOX N2219C-BULB TYPE	4	EA							
Grand Total					8 Package			3.5917	2,527.19	2,705.67	

Remark:- Total 3000kgs cargo (2705.67 + 294.33 kgs small size non ODC cargo)

Note: The above details are based on Engineering Design; however shipment shall be as per actual dimensions. The cargo volume / Gross Weight of the cargo may undergo change. The variation in volume / weight will be +/- 10%.

Total Volume: **3.5917 CBM Appx (3 MT Approx)**

Load Port: **Mumbai Airport.**

Discharge Port: **Minsk Airport**

Destination Place: **M/s RUE “Grodnoenergo” project site Republic of Belarus on DAP basis.**

The scope of work covers the following:

The Cargo as indicated in the packing list will have to be shipped from **Mumbai Airport to M/s RUE “Grodnoenergo” project site Republic of Belarus on DAP basis in one lot.**

Details of work as follows

- 1) Coordinate with BHEL's CHA for completion of Export Customs Procedure at Load airport (Mumbai) (Preparation of shipping documents, lodging with Customs, carting at nominated area at the load airport (Mumbai) will be done by BHEL's CHA.) The contractor is required to keep close co-ordination with our CHA for necessary / proper planning etc for smooth export of shipment out of the Load airport. The customs clearance at the Grodno site is also in the scope of the contractor however the applicable custom duty will be paid by M/s RUP Grodno. After customs clearance, the goods will have to be transported till unloading place as directed by the consignee. Unloading at site will be done by consignee
- 2) Package will be provided at Mumbai Airport by nominated CHA of BHEL.
- 3) Cargo is available in Mumbai.

- 4) The shipments will have to be made within 5 days from the date on which the Shipping Bill is custom cleared for the shipment.
- 5) The contractors should be approved by the International Air Transport Association.
- 6) Contractor to liaise with the CHA/BHEL for planning of the airlifting of cargo and readiness of cargo. Give pickup notice to our CHA. The shipment plan should be in order to ensure that the cargo is reaching the destination at the earliest.
- 7) To arrange for carting permissions from Airline and Airport authorities.
- 8) The cargo will be unloaded by CHA at the designated place in Mumbai.
- 9) To do the weighment, X-ray and other formalities as and when required by the airline cargo official.
- 10) To issue and submit Original AWB to BHEL immediately after confirmation.
- 11) To arrange for certificates from the airlines as required by BHEL to meet L/C requirements if required.
- 12) To track and provide the routing of the cargo movement schedule for shipment on each day.
- 13) Payment of TSP where ever not paid.
- 14) Transit time permitted shall be maximum 20 days. The transit period shall start from **Next day of handing over of Customs Cleared cargo and end on** the day of arrival of the cargo at Grodno site in Belarus. The shipping bill out of charge date shall be taken as custom clearance date and date as per Material receipt from site shall be considered as arrival of cargo at Grodno site.
- 15) Copy of cargo tracking sheet downloaded from airline web site/cargo tracker websites or certificate/letter/CAN from Airline stating that the cargo reached at port with date shall be submitted to BHEL.
- 16) The agency should have requisite infrastructure/capability to arrange for Transportations and handling equipments as and when required. Incase of change in agency, the contractor shall notify BHEL in advance and ensure all the works given is executed timely.
- 17) Loading of cargo on the suitable Trucks/Trailers/Vehicle and their lashing & securing for safe overseas land Transportation.
- 18) To provide regular status on cargo movements.
- 19) The contractor will give 10 days advance notice / follow up with Consignee/agent for custom clearance at Grodno site before arrival of Flight.
- 20) Inland transportation of cargo for safe delivery to Grodno, Republic of Belarus.
- 21) Contractor to ensure safe securing/lassing of packages for shipment on the above equipment till Grodno site (Belarus).

22) The contractor to ensure route survey for safe transportation of cargo from port of discharge in case the cargo is being road transported from the discharge airport.

23) The unloading of cargo at the delivery point at site shall be done by consignee.

24) Contractor to ensure that there is no pilferage of cargo being transported in loose/packed condition. Any loss suffered by BHEL on this account shall be recoverable from the Contractor.

25) You will follow all local laws / acts / rules prevailing in Transit while transporting the cargo without any liability to BHEL and indemnify BHEL from any mishap / claims while undertaking the work.

26) Insurance up to Grodno shall be arranged by BHEL. However the Contractor to ensure

- a) Lodging of first information to the underwriters and the other parties to protect BHEL's claim as required.
- b) Immediate forwarding of information as required to enable us for lodging the claim with the Underwriters.
- c) Lodging of protest/claims with the carrier in case the damages reported at the time of discharge/Transportation.

27) Contractor to ensure **Material Receipt** Certificate duly signed by the consignee or their authorized agent and provide the same to BHEL along with Bills immediately after delivery of the cargo. This document shall be preferably in English language and in case the same is not feasible, English translation by any of the govt. approved translator shall be acceptable. This translation should clearly indicate English translation of dates, signing person name and stamps.

Sign date and Seal of the Bidder

SECTION II

INSTRUCTIONS TO BIDDERS

1. Bidders are advised to go through the tender document fully before submitting their offers online on E-Tendering Portal <https://bhel.abcpurchase.com>
2. The bidder while submitting the offer should consider the shortest, most economical and reliable logistics to be adopted for transportation of cargo.
3. The price offer is to be submitted online on E-Tendering Portal at the web address mentioned above. The price offer must be made only in the formats enclosed with this tender.
4. The offers shall be kept valid for a period of 1 month from the date of opening of the tender.
5. It shall be responsibility of the contractor that their agents ensure proper working in the interest of BHEL and the contractor shall be fully responsible for acts and deeds of the agent.
6. BHEL reserves the right to accept any tender or part of tender or to reject all tenders without assigning any reasons thereof.

7. The offers shall include.

1) Techno Commercial Bid:

- (a) The techno commercial bid is to be filled and submitted/or uploaded in excel sheet/Templet online on E-Tendering Portal of BHEL at web address <https://bhel.abcpurchase.com> on or before due date and time. Hard copies of techno commercial offers shall not be accepted for evaluation.
- (b) Payment of **EMD of Rs. 19200/-** shall be done through RTGS/NEFT mode in following bank account before due date & Time of opening of tender. However bidders are advised to process payments one day prior to due date and time of opening of tender to avoid last minute rush.

Name : BHARAT HEAVY ELECTRICALS LTD
BANK : CITIBANK, FORT BRANCH
ACCOUNT NO : 0008279012
IFSC CODE : CITI0100000
MICR CODE : 400037002

UTR details shall be furnished vide email and uploaded on E-procurement portal before opening of tender. NO hard copy DD shall be accepted.

2) Price Bid/Reverse Auction (Envelop II)

The Price Bid is to be filled up and submitted/or uploaded in excel sheet through E-Tendering system only. **RA will be conducted through separate service provider.**

Fax offers will be rejected.

8. Evaluation Criteria:

The offers will be evaluated on the basis of the total price basis (Price Bid). The order will be finalized on one party only

Sign date and Seal of the Bidder

SECTION III

SPECIAL CONDITIONS

1. The House Airway Bills shall be prepared as per contracted freight rates of this tender and indicate the details as required by IATA Rules and Regulations viz. Departure Airport, Consignee name and address, Case Markings, Commodity descriptions, actual measurements and weights, freight payment terms stipulated in work order etc.
2. Transit time permitted shall be **maximum 20 days**. The transit period shall start from **Next day of handing over of Customs Cleared cargo and end on** the day of arrival of the cargo at Grodno site in Belarus. The shipping bill out of charge date shall be taken as custom clearance date and date as per Material receipt from site shall be considered as arrival of cargo at Grodno site.
3. **TRANSIT PENALTY:** For every day delay in freighting beyond the stipulated period BHEL shall deduct as penalty 1% of the total airfreight charges payable on a shipment for every day of such delay subject to a maximum of 10% of the freight payable and shall be adjusted from the freight bill.
4. The contractor should ship the entire cargo provided in the same flight; In the event of shipment coming in parts (in different flights) the air warehousing charges due to delay in receipt of complete cargo shall be adjusted from the freight bills.
5. Billing by contractor should be done as per the work order rates, payment terms and conditions.
6. The successful bidder will be required to provide the names and address of their offices or names and address of the offices of associates at the discharge Airport.
7. **PAYMENT TERMS**
 - a. 100 % Shipment Freight shall be paid within 30 days of submission of following documents:-
 - i. Invoices in Duplicate.
 - ii. AWB copy.
 - iii. Copy of cargo tracking sheet downloaded from airline web site/cargo tracker websites or certificate/letter/CAN from Airline stating that the cargo reached at destination port with date.
 - iv. Material receipt from site.(MRC)
8. Two consecutive delays, for reasons of delay attributed to the Contractor, in execution of the contracts where delay occurred is such that.
 - a. Prescribed maximum transit time limit of the contract is reached/exceeded or
 - b. Delay period has equaled/exceeded the original transit time period specified in the contractsWhichever among the above is earlier may result in the Contractor being put on hold for future enquiries.
9. **VALIDITY:** The contract shall be valid till all the cargo received at Loading Port are shipped under the contract and delivered at discharge port.

10. The rates offered shall be in Indian Rupees and will be inclusive of Taxes, Fuel surcharges , Airwayline /Carrier Misc charges (MCC), War Risk Charges /Security Stamp Fees/Security Fee, Cartage Charges and Screening charges.
11. AWB, HAWB & Other Documents charges, processing charges due Agent (PCA to be included in freight. No charges shall be payable at the destination. No additional charges for communication / miscellaneous etc. shall be payable.
12. Bidders must go through Guidelines for suspension of business dealings/ Reverse auction. Guidelines for suspension of business dealings with suppliers/contractors and Reverse auction are available on website www.bhel.com on "supplier registration page"
13. The offers of the bidders who are on the banned list/Suspended in BHEL and also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The lists of the banned firms are available on BHEL website www.bhel.com on "supplier registration page"

SECTION IV

GENERAL TERMS AND CONDITIONS

The following terms shall have the meaning hereby assigned to them except where the context requires otherwise:-

- 1.1 "COMPANY" shall mean Bharat Heavy Electricals Limited, in short BHEL, a Company registered under Indian Companies Act 1956, with its Registered Office at BHEL House, Siri Fort, New Delhi-110 049, India and includes a duly authorized representative of the Company or any other person empowered in this behalf by the Company to discharge all or any of its functions.
- 1.2 "CONTRACTOR" shall mean the individual, or firm or Company or LLP who enters into this Contract with BHEL and shall include their executors, administrators, successors and assigns. "CONTRACTOR" shall also mean "AGENT" or "CARRIER" or "TRANSPORTER" or "MTO" or "FREIGHT FORWARDER" OR "BARGE OPERATOR" or "Successful Bidder" where the context so requires.
- 1.3 "SITE" shall mean the place or places, including Discharge Port or Project store or any other place/location, as specified in the contract, at which the Cargo/ equipment are to be delivered and services are to be performed as per the specifications prescribed in the contract
- 1.4 The "CONTRACT" or "CONTRACT DOCUMENT" shall mean the notice inviting the tender, the tender and acceptance thereof and the formal agreement, if any, executed between the Company and the Contractor together with the documents referred to therein including the work order, LOI, the accepted appendices of rates, Schedules of Quantities (if any), General Terms and Conditions of Contract, Special Conditions of Contract, Instructions to Bidder, the drawings, the Technical Specifications and the Special Specifications (if any).
- 1.5 Any conditions or terms stipulated by the bidder in the tender documents or subsequent letters shall not form part of the Contract unless specifically accepted in writing by BHEL and incorporated in the Agreement.
- 1.6 "TENDER SPECIFICATIONS" shall mean the Scope of Work, Special Instructions / Conditions, Technical specifications/requirement , Appendices, Site Information and drawings pertaining to the work and any other relevant reference in the Tender Document for which the Bidder are required to submit their offer.
- 1.7 "APPROVED" "DIRECTED" or "INSTRUCTED" shall mean approved, directed or instructed by BHEL ROD MUMBAI.
- 1.8 "SINGULAR AND PLURAL" etc. words carrying singular number shall also include plural and vice versa, where the context so requires. Words imparting masculine gender shall be taken to include the feminine gender and words imparting persons shall include any Company or Association or Body or Individuals, whether incorporated or not.
- 1.9 "VALIDITY OF THE CONTRACT" The contract will remain valid till the date specified in the contract after considering time extension(s), if any granted by the Company to the Bidder. Where validity date is not specified, the contract will remain valid till all the activities

specified therein are completed in all respects to the satisfaction of BHEL or where the Company has decided to modify (increase/reduce) the scope of work, on completion of such modified scope of work to the complete satisfaction of BHEL.

- 1.10 **COMPLETION OF THE CONTRACT** The contract will be treated as complete on full and final settlement by BHEL of all Bills / invoices raised under the contract by the Bidder with no claim on either side.
- 1.11 **CARRIER/SHIPPING/TRANSPORTATION** shall mean the shifting/carrying Cargo by using ships, barges, tempo, trucks, trailers (mechanical /hydraulic), dolly, heavy duty railway equipment wagons, aircraft and all other transportation means which shall be arranged by the Bidder for executing the work.
- 1.12 **ASSOCIATE:** Shall mean entity who execute(s) the work along with or for the Bidder / Bidder.
- 1.13 **FREIGHT TON (FRT):** Shall mean Cargo weight in Metric Tonne or volume in cubic metre whichever is greater.
- 1.14 **LOT:** Supplies which are shipped on single voyage/Flight of each vessel/Barge/Aircraft arranged by bidder/ supplier.
- 1.15 **PROJECT CARGO:** Shall mean any cargo comprising of equipment, fabricated items, and components of the manufactured equipment / system of: Mechanical, Electrical, Instrumentation & Control, Electronics, Metal structures / pipes, Large/ Heavy Engineering machinery, transformer oil, Resins, insulation material , hardeners etc or a mix thereof, Items used in power plants, transported as a containerized shipment and breakbulk shipment during the course of national or international transportation or exportation-importation.
- 1.16 **Non Heavy Lift Cargo** means General cargo and ODC i.e cargo that does not fall under definition of heavy lift.

2 ISSUE OF NOTICE:

- 2.1 The Bidder shall furnish the name, designation and addresses of his authorized agents/associates at Kolkata/ Chennai / Mumbai (India), at the Load Port and at the discharge Port/Site. All complaints, notices, communications and references shall be deemed to have been duly given to the Bidder, if delivered to the Bidder or his authorized agent/representative through any mode (e-mail, telegram, fax, letter by courier, ordinary post / registered post / hand delivery /SMS/ Whatsapp or by any other means etc.).

3 COMMENCEMENT OF WORK:

- 3.1 The Bidder shall commence the work on specific intimation from BHEL in writing or the time indicated in the LOI and shall proceed with the same with due expedition without delay. If the Bidder fails to commence the work as per the terms of Order/Contract, BHEL, at its sole discretion will have the right to cancel the Order/Contract. His Earnest Money and/or Security Deposit will stand forfeited without prejudice to any and all of BHEL's other rights and remedies in this regards.

4 DISCREPANCY AND CONTRADICTION

- 4.1 The several documents forming the contract are to be taken as mutually explanatory of one another. In case of any contradiction in the terms and conditions as specified in the Special

Conditions of Contract and General Conditions of Contract the Special Conditions will prevail over the General Conditions of contract.

- 4.2** In case if the contradiction in the Tender terms and conditions could not be resolved on the above basis, UNIT HEAD-ROD BHEL or his authorized representative shall be the deciding authority with regard to intention of the contract.

5 INVOICES AND PAYMENTS

- 5.1 The Bidder will be required to raise the Invoice for the services rendered. The Invoices will have to be raised according to the explicitly agreed rates and payment terms of the contract.
- 5.2 The successful bidder shall furnish proof of GST registration with GSTN Portal covering the services under this contract. Registration should also bear endorsement for the premises from where the billing shall be done by the successful bidder on BHEL for this project/ work.
- 5.3 Bidder to intimate immediately on the day of Export of Goods to BHEL along with all relevant details and a scanned copy of Tax Invoice through following communication mode for enabling BHEL to meet its GST related compliances. Postal address and email ID shall be intimated later.

Portal Address ñ Shall be intimated later and Email Address ñ Shall be intimated later.

In case of delay in submission of the abovementioned documents on the date of dispatch, BHEL may incur penalty /interest for not adhering to Invoicing Rules under GST Law. The same will be liable to be recovered from the successful bidder, if such delay is attributable to the bidder.

- 5.4 In case of raising any Invoice/ Supplementary Tax Invoice (Debit / Credit Note) Bidder shall issue the same containing all the details as required as per applicable GST Act & Rules.
- 5.5 Bidder shall comply with the Time limit prescribed under the GST Law and rules thereof for raising of the tax invoice.
- 5.6 Bidder shall note that in case GST credit is delayed/ denied to BHEL due to delayed / non receipt of goods and /or tax invoice or expiry of the timeline prescribed in GST Law for availing such ITC, or any other reasons attributable to the bidder, GST amount shall be recoverable from the bidder along with interest levied / leviable on BHEL, as the case may be.
- 5.7 Bidder shall upload the Invoices raised on BHEL in GSTR-1 within the prescribed time as given in the GST Act. Bidder shall note that in case of delay in declaring such invoice in your return and GST credit availed by BHEL is denied or reversed subsequently as per GST Law , GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from the bidder along with interest levied / leviable on BHEL.
- 5.8 In case of transit penalty recovery the applicable GST shall be also be recoverable from the suppliers.
- 5.9** The Freight shall be paid on the actual quantities Shipped /Transported as per chargeable Weight of AWB.
- 5.10 The payments shall be made through RTGS/NEFT. The Bidder would be required to submit bank details for receiving the payments.
- 5.11 Invoice to be raised on per BHEL ROD with GSTIN no **27AAACB4146P1ZF**

6 Taxes & Duties

- 6.1 All taxes and duties including Charges, Royalties, any State or Central Levy, Cess by whatever name called for the execution of work applicable in India as well as in destination are included in the quoted price. GST & applicable Cess, if any, in India will be payable extra as enumerated in Payment terms.
- 6.2 TDS under Income Tax Act shall be deducted at applicable rates on gross invoice value from the running bills unless exemption certificate from the appropriate authority/ authorities is furnished.
- 6.3 TDS under GST (if/ as & when applicable) shall be deducted at applicable rates on gross invoice value from the running bills.

- 6.4 Bidder shall raise GST compliant Invoice on BHEL. BHEL GSTN details shall be provided to the bidder before Invoicing.
- 6.5 Any new taxes & duties, if imposed subsequent to the due date of offer submission as per NIT & TCN, by statutory authority during contract period (including extensions for which delay is not attributable to the bidder), shall be reimbursed by BHEL on production of relevant supporting document to the satisfaction of BHEL. However, bidder shall obtain prior approval from BHEL before depositing any such new taxes and duties. Benefits and/or abolition of all existing taxes must be passed on to BHEL against new taxes, if any, introduced at a later date.

7 RISK PURCHASE:

BHEL reserves to itself the following rights in respect of this Contract without entitling the Bidder for any compensation.

- 7.1 If at any time during the validity of the contract, the Bidder fails to render all or any of the services required under the scope of work of the contract satisfactorily in the opinion of BHEL, whose decision shall be final and binding on the Bidder, BHEL reserves the right to get the work done by other parties or departmentally at the risk and cost of the Bidder and also forfeit the security deposit.
- 7.2 To recover any moneys due from the Bidder, from any money due to the Bidder under this or any other contract or from the Security Deposit.
- 7.3 To claim compensation for losses sustained including BHEL's supervision charges & overheads in case of termination of Contract.

8 OBSERVANCE OF LOCAL LAWS :

- 8.1 The Bidder shall comply with all Laws, Statutory Rules, and Regulations etc. The Bidder shall obtain all necessary permits/approval from the local Governing Body, Police and other concerned Authorities as may be required under law of load port country / transit country/ discharge port country for smooth execution of the Contract..
- 8.2 The Bidder shall pay all taxes, fees, license charges, deposits, duties, tolls, royalty, commissions or other charges that may be leviable on account of any of the operations connected with the execution of this contract in load port country/transit country/ discharge port country.
- 8.3 The Bidder shall be responsible for the proper behavior and observance of all applicable regulations by the staff employed in load port country/transit country/ discharge port country.

9 SAFETY OF MEN, EQUIPMENT, MATERIAL & ENVIRONMENT:

- 9.1 All safety rules, codes applied by BHEL/its customer at site shall be observed by the Bidder and his workmen without exception. The Bidder shall be responsible for the safety of the equipment/materials and work to be performed by him.
- 9.2 The contractor shall take all necessary safety precautions and arrange for appropriate appliances as to prevent loss of human lives, injuries, to personnel engaged and damage to property. If the bidder fails to take appropriate safety precautions or to provide necessary safety devices and equipment required as per law of the land, bidder shall be sole responsible for the same and BHEL shall have the right to take corrective steps at the risk and cost of the contractor.
- 9.3 The Bidder shall insure his workmen against all accidents and the policy shall be presented to BHEL on demand. Otherwise, BHEL will arrange the same and the expenditure towards this will be debited to the contractor. In case of a fatal or disabling injury accident to any person during execution of the contract due to lapses by the bidder, the victim and/or his/her dependents shall be compensated by the bidder as per statutory requirements. However, if considered necessary BHEL shall have the right to impose appropriate financial penalty on bidder and recover the same from payments due to the bidder for suitably compensating the victim and/or his/her dependence before imposing any such penalty. Appropriate enquiry shall be held by BHEL giving opportunity to the bidder for presenting his case. Above safety

conditions are not exhaustive but gives an idea for the bidder and bidder shall adhere to all safety precautions warranted for the execution of the contract.

- 9.4 The Bidder shall be responsible for provision of all the safety notices and safety equipment as enjoined on him by the application of relevant statutory regulation / provisions and/or as called upon by BHEL from time to time related to execution of this contract. Bidder shall be held responsible for any violation of statutory regulations (local, state or central) and BHEL instruction that may endanger safety of men, equipment and material.

10 INSURANCE:

- 10.1 BHEL shall arrange for insuring the project materials/properties of BHEL covering the risks during transit and material handling at port(s).
- 10.2 The Bidder shall during the performance of the contract take a suitable insurance to cover against bodily injury, death or damage to property of the Bidder or his employees or any other person engaged.
- 10.3 The Bidder shall during the performance of the contract take out a Third Party insurance cover against bodily injury or death suffered by any third party/parties or damage to property occurring during the course of execution of this contract in accordance with appropriate statutory requirements.
- 10.4 If due to Bidder's carelessness, negligence, non-observance of safety precautions, improper security arrangements or due to non-compliance of paper work needed for lodging insurance claim, damage to BHEL/its Customer's property, and if BHEL is unable to recover its claim from the Insurance Company, the deficit will be recovered from the Bidder.

11 FORCE MAJEURE:

The following shall amount to force majeure conditions:-

- 11.1 Acts of God, Act of any Government, war, blockades, Sabotage, riots, civil Commotion , insurrection, terrorist acts, acts of Public enemy, Flood, Storms, Washouts, Fire, Explosion, land slides, lightning, Cyclone, Earthquake, epidemics, quarantine restrictions, arrest and restraints of the government, necessity for compliance with any court order, law ordinance or regulations promulgated by any governmental authority having jurisdiction, either federal /state /civil or military, strikes or other industrial disturbances, lockouts and other similar causes / events over which the Bidder has no control.
- 11.2 If the Bidder suffers delay in the due execution of the contract, due to delays caused by force majeure conditions, as defined above, the agreed time of completion of the work covered by this contract may be extended by a reasonable period of time provided notice of the happening of any such cause / event is given by the Bidder to BHEL within 14 days from the date of occurrence thereof.
- 11.3 The Bidder by the reason of such events shall neither be entitled to terminate this contract nor shall have any claim for damages against BHEL in respect of such non-performance or delay in performance and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of BHEL as to whether the deliveries have been so resumed or not shall be final and conclusive.
- 11.4 Force Majeure conditions will apply on both sides.

12 PREVENTION OF CORRUPTION:

- 12.1 Canvassing in any form or any attempt to influence directly or indirectly any official of BHEL will lead to rejection of the bid and forfeiture of the Earnest Money Deposit.
- 12.2 BHEL shall be entitled to cancel the contract and to recover from the Bidder the amount of any loss resulting from such cancellation, if the Bidder has offered or given any person any gift or consideration of any kind as an inducement or reward for doing or intending to do any action in relation to the obtaining or the execution of the contract or any other contract with BHEL or for showing or intending to show favour or disfavour to any person in relation to the contract with BHEL, if the like acts shall have been done by any persons employed by him

or acting on his behalf whether with or without the knowledge of the Bidder in relation to this or any other contract with BHEL.

13 SETTLEMENT OF DISPUTE

- 13.1** Except as otherwise specially provided in the Contract, all disputes concerning questions of fact arising under the Contract shall be decided by the GM ROD of BHEL subject to a written appeal by the Bidder to the GM ROD whose decision shall be final to the parties hereto.
- 13.2** Any dispute or difference including those considered as such by only one of the parties arising out of or in connection with the Contract shall be to the extent possible settled amicably between the parties.
- 13.3** If amicable settlement cannot be reached, then all disputed issues shall be settled by arbitration as provided in clause below.

14 ARBITRATION

- 14.1** Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the contract; or, in any manner touching upon the contract, then, either Party may, by a notice in writing to the other party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/ Division issuing the contract.
- 14.2** The arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties.
- 14.3** Subject as aforesaid, the provisions of Arbitrations and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause. The seat of arbitration shall be Delhi.
- 14.4** The cost of arbitration shall be borne as per the award of the Arbitrator.
- 14.5** Subject to the arbitration in terms of Clause 16 above, the Courts at Delhi shall have exclusive jurisdiction over any matter arising out of or in connection with this contract.
- 14.6** Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the contractor shall proceed and continue without hindrance the performance of its obligations under this contract with due diligence and expedition in a professional manner except where the contract has been terminated by either Party in terms of this contract.
- 14.7** **In case of contract with Public Sector Enterprise (PSE) or a Government Department :**
In the event of any dispute or difference relating to the interpretation and application of the provisions of the contract, such dispute or difference shall be referred by either party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the secretary of the Government of India in-charge of the department of Public Enterprises. The arbitration and conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make further reference for setting aside or revision of the award to the Law Secretary, Department of Legal affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the special secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the Parties hereto finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

15 LAWS GOVERNING THE CONTRACT:

- 15.1** The contract shall be governed by the Indian Laws for the time being in force and only courts in Delhi, India shall have jurisdiction over this contract.

16 SHORT – LANDED OR DAMAGED GOODS.

- 16.1 It shall be the responsibility of Bidder to give notice of loss (damages or short landing of cargo) as per the relevant rules to the Carriers, Port authorities and Underwriters for non-delivery/short delivery/ losses/ damages. Under no circumstances, the intimation be time barred. In case of time barred cases, the loss sustained by BHEL shall be to the account of the Bidder.
- 16.2 In case of goods specified by BHEL and in case of apparent damages, the Bidder will apply for survey by Carriers, Port authorities, Underwriters etc. (including Insurance survey) within 48 hours of landing of goods. If any loss or damage is apparent, the Bidder shall lodge claim with the appropriate authorities.
- 16.3 The Bidder is responsible for safe transportation of the goods. Bidder shall effect open delivery of the cases of major damage after completing the due processes.
- 16.4 The Bidder will ensure that damaged cases are repacked properly before dispatch after completing the survey by the relevant authorities.

17 REQUIREMENTS OF PERFORMANCE.

- 17.1 All the permissions and Clearances or any other relevant authorization from competent authority shall be obtained by the Bidder at his own cost. Any contingency arising in this respect shall be the responsibility of the Bidder. Also the Bidder shall be responsible for any mishap, accident enroute and consequences therefore including legal complications, if any.
- 17.2 The contract as entered into between BHEL and the Bidder shall in no way, nullify, reduce, mitigate or absolve the parties of any responsibility, obligation or liability that may devolve upon them under the acts or laws governing such activity.
- 17.3 The Bidder shall take all due care for protecting the consignments from rains and be responsible for their safe and sound condition during his possession and the vehicles carrying such consignments shall be suitably equipped for the same. The Bidder shall take all due care of consignments, follow instructions given on the package, special instructions if any by supplier while loading/unloading/stowing of the cargo. During trans shipment he shall provide all packing and leashing at his own cost.
- 17.4 All the safety precautions required in transportation such as lashing and securing the consignments, providing pilots/escort (if necessary) shall be the responsibility of the Bidder at his own cost.
- 17.5 Any information / documents like route survey reports, third party approvals given to BHEL shall not in any way absolve or relieve the Contractor from any of his obligation, responsibility, or liability as per scope of work.
- 17.6 The Bidder shall be liable for any defects in the construction of any part of the Works, where such defects are due to any bad workmanship, the use of defective or inferior quality materials, error, omission, or negligence of the Contractor.
- 17.7 The Contractor shall be liable for the consequences of faulty design and specifications, lack of care and negligence for that part of the Works, which was designed and specified by the Contractor for the period specified. The Contractor shall keep the Employer fully and effectively indemnified against all legally enforceable losses, damages, injuries, deaths, actions, proceedings, claims, demands and all associated costs suffered by the Employer or any third party.

18 INDEMNITY:

- 18.1 The Bidder shall indemnify and keep indemnified BHEL all losses, claims etc. arising out of any of his acts or out of the acts of his agents or associates or servants during the currency of the contract.

19 SECURITY DEPOSIT

- 19.1** Successful bidder shall submit 5% of the total contract value as security deposit within Five days of issue of LOI for the contract. EMD of the successful Bidder shall be converted and adjusted towards the required amount of Security Deposit
- 19.2** Security deposit may be made in any of the following ways:
- 19.2.1** Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
- 19.2.2** Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. Bidder to obtain the proforma for Bank Guarantee format from BHEL on issue of LOI.
- 19.2.3** Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Bidder, a/c BHEL).
- 19.2.4** Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Bidder furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL).
Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith
- 19.3** If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Bidder or recovered from payment/s due to the Bidder.
- 19.4** The security deposit shall not carry any interest.
(Note: Acceptance of Security Deposit against Sl. No. 19.2.3 and 19.2.4 above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith). Securities / BG's shall be released after one **(1) month** of successful execution, completion of the contract and upon fulfillment of contractual obligations as per terms of the contract.

20 EARNEST MONEY DEPOSIT:

- 20.1** The offers from the bidders shall enclose a EMD as per Techno commercial Bid in any one of the following forms : Electronic Fund Transfer credited in BHEL account (before tender opening) in Below bank account of BHEL
Name: BHARAT HEAVY ELECTRICALS LTD BANK: CITIBANK, FORT BRANCH
ACCOUNT NO: 0008279012 IFSC CODE: CITI0100000 MICR CODE:
400037002
- 20.2** EMD of the Bidder will be forfeited if:
- 20.3** After opening the tender and within the offer validity period, the Bidder revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- 20.4** The Bidder fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract
- 20.5** If the bidder declines to accept the LOI or is unable to accept the work which has been awarded on the basis of the offer received from the bidder or revokes the offer within the validity period of the offer, the earnest money shall stand forfeited
- 20.6** EMD by the Bidder shall be withheld in case any action on the Bidder is envisaged under the provisions of extant 'Guidelines on Suspension of business dealings with suppliers/ Bidders' and forfeited/ released based on the action as determined under these guidelines.
- 20.7** EMD of successful bidder will be adjusted towards part of the security deposit.
- 20.8** EMD of all unsuccessful bidders shall be returned normally within fifteen days of placement of LOI/Work Order on successful bidder.
- 20.9** EMD shall not carry any interest.
- 20.10** In case total EMD amount is more than Rs.20 Lakh, the amount in excess of Rs.20 lakh maybe accepted in the form of Bank Guarantee from scheduled bank. The Bank Guarantee in such cases shall be valid for atleast six months.

21 DISCREPANCY IN WORDS & FIGURES: QUOTED IN OFFER

- 21.1** If, in the price structure quoted for the required goods/ services/ works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- 21.2** If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- 21.3** If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of 23.1 and 23.2 above.
- 21.4** If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

22 REVERSE AUCTION:

- 22.1** BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders have to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.
- 22.2** Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit ~~Process~~ compliance form~~ö~~(to the designated service provider) as well as ~~Online~~ sealed bid~~ö~~in the Reverse Auction. Non-submission of ~~Process~~ compliance form~~ö~~ or ~~Online~~ sealed bid~~ö~~by the agreed bidder(s) will be considered as tampering of the *tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ Bidders (as available on www.bhel.com)*.
- 22.3** The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. **The envelope Sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.**
- 22.4** If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ Bidders (as available on www.bhel.com).

23 BHEL FRAUD PREVENTION POLICY:

- 23.1** Bidder along with its associate/ collaborators/ sub-Bidders/ sub vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL web site <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

24 CANCELLATION OF THE CONTRACT:

- 24.1** BHEL shall have the right to cancel the contract for unsatisfactory performance i.e. repeated failure for arranging trailers/vessels and delivery of the cargo within transit time. BHEL shall have the right to forfeit the security for poor performance of Bidder leading to cancellation of contract.

24.2 If the Bidder fails or neglects or refuses to observe / perform any of the terms and conditions / obligation of or under the contract BHEL may without prejudice to any other rights terminate the contract by giving one month's notice in writing and recover from the Bidder any damage suffered by on account of the failure, negligence, refusal, violation or breach of contract or any part thereof including the amount by which the cost of completion of the work done by any other agency shall exceed the amount payable to the BIDDER under the contract.

24.3 BHEL reserves the right to either short close the contract or terminate the contract at its discretion without assigning any reason by giving one month's notice by registered post acknowledgement due or in person under delivery.

25 Integrity commitment, performance of the contract and punitive action thereof:

25.1 Commitment by BHEL:

25.1.1 BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

25.2 Commitment by Bidder/ Supplier/ contractor:

25.2.1 The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.

25.2.2 The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.

25.2.3 The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL

25.2.4 If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ Bidder as per extant guidelines of the company available on [www. bhel.com](http://www.bhel.com) and/or under applicable legal provisions

26 MSME suppliers: The bidder may also be a Micro and Small Enterprises (MSE) vendor registered as per MSE act. As per the public procurement policy notified by the Central government.

25% of the tendered quantity is earmarked for MSE suppliers in this tender. Out of the 25% tendered quantity reserved for MSE suppliers, 6.25% shall be earmarked for procurement from MSE owned by SC / ST entrepreneurs. Also 3% shall be earmarked for procurement from MSE owned by women.

The definition of MSEs owned by women Entrepreneurs is clarified as under:

- i. In case of proprietary MSE, Proprietor shall be woman
- ii. In case of partnership MSE, the women partners shall be holding at least 51% share in the unit.
- iii. In case of private limited companies, at least 51% shall be held by Women Promoters.

(Such enterprise will have to submit relevant document for proof of women ownership during offer submission)

In case MSE vendor participating in the tender quotes within the price band of L1 + 15%, they will be allowed to supply the portion of the requirement subject to acceptance of L1

price by MSE vendor. In case of more than one such MSE, the supply shall be shared proportionately.

"MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM, II) or valid NSIC certificate or EM II certificate with due validity or Udyog Aadhar No along with attested copy of a CA certificate (where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders.

In case any improper / lack of documents is there vendor on their own interest may submit all the relevant documents as stated above, before tender opening.

No benefit shall be applicable for this enquiry if any deficiencies in the above required documents are not submitted before tender opening. Documents should be notarized or attested by a Gazetted officer for consideration of MSE certificate. "

Such Micro/Small Enterprises registered vendors must state the sub-category to which they belong and submit documentary proof for the same. The sub-categories:

- (a) Enterprises owned by Scheduled Castes.
- (b) Enterprises owned by Scheduled Tribes.
- (c) Enterprises owned by other than above two categories

The enterprises under (a) & (b) means the proprietor in case of single owned firm and all partners in case of partnership firm and all directors in case of private/public limited must belong to SC/ST category (Such enterprise will have to submit relevant document for proof of SC/ST category during offer submission) (Note: vendor need to go through General note Of tender condition also for any special instruction & deviation from above.)

If more than one valid MSE supplier stands with in range of L1+15% range, 25% of quantity will be shared till quantity split is feasible & rest of 25% will be awarded to lowest quote of valid MSE supplier.

Note: Wherever for splitting of order, if splitted quantity comes out <1, the splitting of order will not be feasible. (for MSE vendors).

Further updates or any changes, will according to MSE procurement policy. Traders will be excluded from the above MSE benefit as per MSE public procurement policy.

For MSE vendors getting award-

In order to get benefit to MSE suppliers in Bill timely payment MSE supplier will have to send the original hard copy of Udyog Aadhar No (UAN) supported by CA certificate of last fin yr. Scanned copy is not acceptable for MSE consideration.

Payment for MSE Indigenous eligible vendors will be as per MSMED Act 2006 subject to fulfilment of above procedure.

Note: vendor need to go through Special conditions tender also for any special instruction & deviation from above.)

27 LICENSE/ PERMISSION/ REGISTRATION:

27.1 Wherever any Licence/Permission from or Registration with Local or State or Central authorities is required under the above Acts/Law or any other Laws Governing the work contracted for, the Bidder shall at his own cost arrange for such Licence/ Permission/ Registration. Bidder shall also be liable for producing for inspection such certificates and licenses as may be required by the Local/State/Central Authorities or BHEL as and when required. The Bidder shall pay all levies, fees, taxes and charges etc. to appropriate

authorities and other bodies as required by them under their rules for, vehicles / trailers, employees or workers engaged by him. These charges shall be borne by the Bidder. However, if any new tax is levied, subsequent to the signing of the contract, reimbursement of the same may be considered by the Competent Authority on the basis of written proof regarding imposition of new tax. The vehicle/trailer shall not carry load in excess of the GVW as mentioned in the RC Book of the vehicle/trailer concerned. No claim or compensation for reimbursements, made against BHEL by Bidder shall be entertained by BHEL for any breach of the provisions/Acts or laws by the Bidder.

- 27.2** In case of Risk Purchase is enforced, The Bidder will hand over the clean cargo along with all related documents, NOC etc without any financial bearing to BHEL, enabling BHEL/BHEL nominated freight forwarder to carry out the work further.
- 27.3** It shall be the duty of the Bidder to acquaint himself with all safety regulations regarding handling equipment and Road Transportation of all types of containers/cargo. The Bidder shall follow the safety requirements mentioned here and as applicable by laws, rules and regulations all the time during the period of contract.
- 27.4** The Bidder shall indemnify BHEL against any violation of safety laws, rules and regulations while carrying-out operations as required by the contract.
- 27.5** No unauthorized person should be allowed to work on the Trailers/equipment etc. The drivers and crane operators should have valid license and should be proficient in their work. No person without a valid driving license should be allowed to drive the vehicle.
- 27.6** The Bidder is responsible for safe transportation of the goods. Bidder shall effect open delivery of the cases of major damage after completing the due processes.
- 27.7** The Bidder will ensure that damaged cases are repacked properly before dispatch after completing the survey by the relevant authorities.

28 TIME LIMIT FOR SUBMISSION OF BILLS

- 28.1** The Bidder shall make a claim for the services rendered under this contract to BHEL within **(3)Three months** of such service. If he does not prefer claim within the said period, he shall be deemed to have waived his right in the respect thereof and shall not be entitled to any payment on account thereof. Nevertheless, the accepting authority on written request can waive off this limitation and allow late submission of bills if the reasons for delay are found convincing and reasonable.
- 28.2** No claim in respect of under payment to the Bidder shall be considered valid or entertained unless a claim in writing is made thereof within **(3) Three months** from the date on which payment of the original claim thereto was made. Any claim for such under payment, not received within the stipulated four months period, shall be liable to be summarily rejected by BHEL. Nevertheless, the accepting authority on written request can waive off this limitation and allow late submission of bills if the reasons for delay are found convincing and reasonable.
- 28.3** However, in case of any specific issue over which the Bidder had not billed for any particular activity the same can be allowed for payment, subject to with the prior approval of the General Manager, notwithstanding what has been laid down in the Clause on Payment. The decision of the General Manager shall be final and binding on the Bidder.

29 E- PROCUREMENT:

- 29.1** This tender will be conducted, evaluated and finalized online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://bhel.abcprocure.com>
- 29.2** Neither the Organisation (Bharat Heavy Electricals Ltd.) nor the service provider(ABC Procurement) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems /uploading of corrupted unreadable bids or any reasons thereof. If E-Offers found unreadable/corrupted files while decrypting the same will be ignored for further evaluation purpose

30 CONFIDENTIALITY, USE OF CONTRACT DOCUMENTS AND INFORMATION

- 30.1** Bidder shall not, without Company's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing pattern, sample or information furnished by or on behalf of Company in connection therewith, to any person other than a person employed by Bidder in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far, as may be necessary for purposes of such performance
- 30.2** Bidder shall not, without Company's prior written consent, make use of any document or information provided by the Company except for purposes of performing the contract
- 30.3** Any document supplied to the Bidder in relation to the contract other than the Contract itself remain the property of Company and shall be returned (in all copies) to Company on completion of Bidder's performance under the Contract if so required by Company. All information obtained by Bidder in the conduct of operations and the information/drawings/documents provided to the Bidder shall be considered confidential and shall not be divulged by Bidder or its employees to anyone other than the Company's personnel. This obligation of Bidder shall be in force even after the termination of the contract.

31 EXPEDITING :

- 31.1** Bidder is free expedite cargo arrival by following up with BHEL MUs/BHEL vendors based on the pending cargo remaining in the packing list and vessel /Barge likely being planned. Bidder will be responsible to follow up with BHEL MUs/BHEL vendors for cargo arrival schedule provided by them at 1st instance. He will keep track of cargo from the day it has left the works and plan further accordingly especially in case of ODC/HL

32. VERIFICATION OF DOCUMENTS: BHEL reserves the right to verify any documents submitted by the Bidder. Any supporting documents inline with contract copy and completion certificate like invoices, Packing list, Billing details in original may be asked and BHEL reserves the right to reject the bid if verification from customer/ or supporting documents is not forthcoming.

SECTION – V

TECHNO- COMMERCIAL BID

Price bid of only those bidders will be opened who qualify in techno commercial bid

Sn	Description	Remarks
1.	Earnest Money Deposit: The Bidders, shall submit tenders with interest free EMD as per tender conditions by way of EFT of Rs 19200 /- on or before due date. Offers without EMD shall not be considered Bidders.	Details
2.	The bidder must be having IATA registration since last 3 years / Or MTO from DG Shipping since last 3 years (Copy to be enclosed for IATA 2017,2018,2019/ or MTO from DG Shipping required for last 3 FY i.e 2016-17, 2017-18 & 2018-19)	Agreed /Enclosed
3.	Average Annual Turnover: The Bidder must have an average annual turnover not less than Rs 2.88 lakhs for the last three years (CA certificate Or Audited P&L statement to be submitted / uploaded) (FY 2015-16, 2016-17, 2017-18/ or 2016-17,2017-18 & 2018-19).	Enclosed/U ploaded
4.	Experience of having successfully completed similar works : The Bidder must submit proof of having successfully executed “Air freighting contracts/ or any logistics contract inclusive of air freighting” in the last seven years (ending last day of month previous to the one in which tender was floated) as under (copies of work order / contract along with completion certificate to be enclosed) (a) Three contracts of value not less than Rs 3.84 lakhs each. OR (b) Two contracts of value not less than Rs 4.80 lakhs each. OR (c) One contract of value not less than Rs 7.68 lakhs each.	Enclosed/U ploaded
5.	Bidder Must have a valid GST Registration	Enclosed/ Uploaded
6.	The Bidder should not have been banned/Suspended for business dealing by BHEL/Government of India/any undertaking of Government of India/ EXIM Bank and nor should be associated with party who have been banned for business dealing by BHEL/Government of India/any undertaking of Government of India/ EXIM Bank as on date of publication of NIT. A self-certification dated of the date of submission of NIT should be submitted	Enclosed/U ploaded
7.	Bidders whose performance is evaluated as “not satisfactory” by BHEL in any freight contract of BHEL in last 1 year /or Bidders on which risk purchase has been done in last 1 year by BHEL/ Or Bidders on which Show cause notice has been issued under suspension of business dealings and matter is still pending, shall not be considered for evaluation and their bids will be rejected.	Agreed
8.	The Bidder should NOT have been referred to BIFR and Interim Resolution Professional (IRP) is not appointed for initiating insolvency by NCLT proceedings against the bidder.	Enclosed/U ploaded

	A self-certification dated of the date of submission of NIT should be submitted	
9.	<u>Transit Time : in no. of Days:</u> As per special Terms and conditions	Agreed
10.	<u>Compliance Letter:</u> The compliance letter duly signed and stamped on letter head should be uploaded on the portal	Enclosed/ Uploaded
11.	<u>Transit Penalty</u> : As per special Terms and conditions	Agreed
12.	<u>Payment Terms:</u> As per special condition.	Agreed
13.	<u>Force Majeure:</u> As specified in the general condition.	Agreed
14.	<u>Validity:</u> As specified in special conditions.	Agreed
15.	<u>Additional War Risk Insurance:</u> In the event of war or war like situation, additional war risk premium if any as per notification of the Lloyd's surveyor/Insurance additional insurance premium paid receipt for war risk, pro rata, insurance for Hull machinery for the BHEL cargo may be considered for payment.	Agreed
16.	<u>Cancellation Of The Contract:</u> As per general terms and condition.	Agreed
17.	<u>Govt.Rules & Regulations:</u> CONTRACTOR to abide by all the rules and regulations related to road transportation, traffic, police, customs etc. These would include all levies, licences, and permits for operation in India / transit country / countries. It is obligatory for CONTRACTOR to comply with regulating requirements in Transit countries are fully met before award of the contract.	Agreed
18.	<u>Risk Purchase:</u> As specified in general terms and conditions..	Agreed
19.	<u>RA terms and condition:</u> As per general terms and condition. The final price break up after the RA will be in proportion to the initial weightage given in sealed Price bid.	Agreed

SECTION –VI

FORMAT FOR PRICE BID

RE/MUM/EXP/EM-1911

S.n.	Description	Freight Rate per kg (INR)	(chargeable weight charged by airline) in Kgs	Total Amount (INR)
(1)	(2)	(3)	(4)	(5)=(4)*(3)
Sch A1	Total Air Freight charges for cargo Inclusive of all the activities defined in the scope of work from Mumbai airport to Minsk airport, Belarus. For total 3000 Kgs (+/- 10%) of cargo	Inr per kg		
Sch B1	Total overseas transportation & coordination for custom clearance Inclusive of all the activities defined in the scope of work from Minsk airport to Grodno site in Belarus. For total 3000 Kgs (+/- 10%) of cargo	Inr per kg		
	Total (Sch.A1 +Sch.B.1) In Words			In Fig

Note:

1. The rates quoted above shall be strictly as per above format.
2. All /FSC/ Airline/MCC/War risk/security stamp/cartage/screening and any other charges if applicable are inclusive of above freight. **Only GST shall be payable extra as per provisions** as per GST act.
3. The cargo dimensions may vary by +/-10%. Payment will be made as per rate quoted and actual quantities Shipped /Transported as per chargeable Weight of AWB.
4. Custom clearance at site/destination will be done by consignee however contractor has to coordinate for the same. The above quoted price is inclusive of custom clearance coordination charges however the applicable custom duty will be arranged /paid by M/s RUE Grodnoenergo
5. **Contractors Invoice shall indicate BHEL GSTIN no.: 27AAACB4146P1ZF.**

Sign date and Seal of the Bidder

SECTION –VII

(Letter of compliance in Company's Letter Head)

Date:

To,

General Manager
M/s Bharat Heavy Electricals Limited,
14/15th Floor, World Trade Centre-1,
Cuffe Parade, Mumbai - 400 005

Sub: Your Tender no: RE/MUM/EXP/EM-1911

Dear Sir,

With reference to your above tender, we have carefully read and understood the tender terms & conditions and hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

In view of the above confirmation, any deviation mentioned by us anywhere in the tender is not valid and is to be ignored by BHEL while finalising the Tender.

Further, it is also confirmed that we have submitted the price bid in your price bid format only without any deviations / conditions.

In case, any deviation is observed in the financial bid the same is not be entertained / considered by BHEL.

Thanking you,

Yours faithfully,

Sign date and Seal of the Bidder