

**BHARAT HEAVY ELECTRICALS LIMITED  
BHEL ESTATE OFFICE**

**BHEL- TOWNSHIP, SECTOR-17  
NOIDA, UP - 201301**



**TENDER DOCUMENT**

**FOR**

**PROVIDING CATERING SERVICES ON THE OCCASION OF  
REPUBLIC DAY FUNCTION IN BHEL TOWNSHIP,  
SECTOR-17, NOIDA.**

**NIT No. 41:AA:NOI:ADMN.:RD(Catering):112:2017-18  
Dated: 07.12.2017**

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**Last date for Submission of offer: 27.12.2017 upto 1500 hrs**



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

**Bharat Heavy Electricals Ltd.**

सम्पदा कार्यालय, सेक्टर -17, नोएडा - 201301 (यू.पी.), भारत  
BHEL Township : Estate Office, Sector-17, Noida-201 301 (UP) INDIA  
फोन (का.)/ Tel.- 0120-3070956, फैक्स (Fax)- 0120-3070982

**NOTICE FOR INVITING OPEN TENDER**

Sealed tenders are invited in two part bids for the following Services in BHEL Township, Sector-17, Noida.

**Name of Services** : Providing Catering services on the occasion of Republic Day Function in BHEL Township, Sector- 17, NOIDA.

**NIT No.** : 41:AA:NOI:ADMN.: RD (Catering):112:2017-18  
Dated: 07.12.2017

**Date & Time** : From 10:00 AM to 1:30 PM on 26.01.2018

**Earnest Money** : Nil

**Tender Cost** : Nil

**DATE OF SUBMISSION & OPENING OF TENDER**

**Last date for submission of sealed tender at** : 27.12.2017 at 1500 Hrs.  
**Estate Office, BHEL Township, Sector-17, Noida**

**Date of opening the tender** : 27.12.2017 at 1530 Hrs.

**Venue for opening of Tender** : Estate Office, BHEL Township  
Sector-17, Noida

The Tender Document may be obtained from the Office of Engineer (HR-TAX), Estate office, Sector-17, Noida free of cost or may be downloaded from BHEL web site ([www.bhel.com](http://www.bhel.com)) or from CPP Portal (<http://eprocure.gov.in>). The sealed tender may be sent either by registered post/ Speed Post/ Courier Services or by hand in the Office of Engineer (HR-TAX), between 9.00 AM to 5.30 PM on any working day latest by 27.12.2017 at 3:00 PM. In case of any clarification the bidder can contact undersigned on Tel. No.-0120-3070956, mobile No.-8800957694 or at e-mail: [omender@bhel.in](mailto:omender@bhel.in).

**(Omender Singh)**

Sr. Engineer (HR-TAX)

On behalf of "BHEL"

NIT No.:- 41:AA:NOI:ADMN.: RD (Catering):112:2017-18 Dated: 07.12.2017

  
  
ओमेन्दर सिंह  
यदि अभियंता (या स.-टीएक्स)  
Omender Singh  
Sr. Engineer (HR-TAX)  
भारत हेवी इलेक्ट्रिकल्स लि., सम्पदा कार्यालय, सेक्टर 17, नोएडा  
Bharat Heavy Electricals Ltd., Estate Office, Sector-17, Noida

## **PART 'A' – TECHNO- COMMERCIAL BID**

### **A. INSTRUCTIONS FOR THE BIDDERS:**

1. The offer shall be submitted as per the instructions of tender document. Only one set of tender document duly signed & stamped on each page shall be submitted as detailed further. Tenderer should note specifically that all pages of tender document, including the NIT page for this particular tender shall be submitted by them (after signing/ stamping on each page) as a part of their offer. **Price shall not be mentioned by them anywhere in the techno-commercial portion of offer, except in the relevant price bid** and submitted in separate sealed envelope. In case of any clarification, bidder may contact this office.
2. Tender documents are also available on BHEL web site ([www.bhel.com](http://www.bhel.com)) & on CPP Portal (<http://eprocure.gov.in/cppp/>) which can be downloaded and used as tender document for submitting the bid.
3. No overwriting / correction in tender documents by tenderer shall be allowed. However if correction is unavoidable, the same must be signed.
4. Tender must be submitted in two parts, i.e., (i) Techno-Commercial Bid along with un-price bid (Annexure-I) and (ii) Price Bid (Part-B). The tenderer must submit their tenders in two separate sealed envelopes prominently super scribed as Part – A 'Techno- commercial bid' and Part-B 'Price Bid' along with NIT No. & due date written on each of the envelope. These two separate envelopes shall together be kept in third envelop super scribed with name of Work & NIT No.
5. Techno-commercial bid should contain all the documents in proof of Pre- qualifying criteria, signed tender document having NIT page, Instructions for tenderer, General conditions, Special Conditions, un-price bid, all the annexure duly filled & signed by the tenderer.
6. The tenderer shall submit the Bank details along with a cancelled cheque for payment through NEFT/RTGS.
7. Price Bid should contain only the "Part-B, Price Bid Format" after quoting the rates as specified in the Price bid format.
8. Rate shall be quoted for each item inclusive of all taxes but exclusive of GST (Goods and Service Tax) which shall be quoted separately in same price bid format. Rates must be quoted in figures as well as in words.
9. On the date of opening of tender, only Techno-Commercial Bid shall alone be opened.
10. Date of opening of Price Bid will be intimated by post, telephone or e-mail separately to the Tenderers who qualify in the Techno-Commercial bid.
11. BHEL reserves the right to accept or reject any or all offers without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter.
12. In case any typing error/other clerical errors is noticed by the tenderer, in the tender documents, the same must be pointed out and got clarified before submission of offer, or else, BHEL's interpretation shall prevail & shall be binding on the tenderer.
13. The Tenderer should accept all terms & conditions of the tender unconditionally. Tenders with deviations from terms and conditions shall be rejected.
14. In case any document required as per PQR is not submitted in techno-commercial bid (part-A) the party shall be asked to submit the same within 24 hours by email, etc. If the document(s) is/are not received within 24 hours the offer may be rejected.
15. **Tenderers are requested to go through the scope of services, visit the site/location etc. and get fully acquainted with the work place and prevailing working conditions to get all their doubts clarified regarding the above services before submitting the offer.** Engineer-in-charge's decision will be full and final in the event of any. Any queries regarding this tender may be clarified from Engineer (HR-TAX), on Telephone No. 0120- 3070956/ mobile No.-8800957694 or e-mail : [omender@bhel.in](mailto:omender@bhel.in)

16. The tenderers or their representative may attend the opening of techno-commercial bid (Part-A) and the technically qualified tenderers or their representative may attend the opening of Price bid (Part B), if they so desire. The tenders (both the parts) shall be opened on schedule date & time even if the bidders or their representative are not present.

**B. PRE QUALIFYING CRITERIA:**

- a) The bidder shall submit the complete tender document in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.
- b) The bidder should have **GSTIN**. Self-attested copy of GST Acknowledge Slip is to be submitted.
- c) Self-attested copies of Work Orders/ Award letters/ Contract Agreement/ Completion Certificate in support of proof of experience for the services executed by the bidders during last 7 years ending on 30/11/2017. The Work Order/ Award letters/ Contract Agreement/ Completion Certificate of successful completion of similar services (**Similar services means providing catering services**) shall only be acceptable. The value of work experience should be as follows:
  - i. Three similar jobs/ services/works costing not less than **Rs. 0.58 lakhs** each.  
or
  - ii. Two similar jobs/ services/ works costing not less than **Rs. 0.73 lakhs** each.  
or
  - iii. One similar jobs/ services/ works costing not less than **Rs. 1.17 lakhs**.
- d) Bidder must submit the Un-Price Bid as per Annexure – I.
- e) The Bidder must submit a declaration (enclosed at Annexure –II), that no case is pending with the police/ court against the proprietor/ firm/ partner or the company (Agency). As well as the bidder has not been suspended / blacklisted by any organization.
- f) No deviation certificate as per Annexure –III (enclosed) must be signed and stamped.
- g) Bidder must submit the bidder's details in the enclosed format (Annexure-IV).
- h) Bidder must submit GST compliance certificate as per Annexure - V.

**C. GENERAL TERMS & CONDITIONS:-**

- 1) Tenders received late /in open condition/ not meeting the tender condition / incomplete in any respect are likely to be rejected.
- 2) BHEL will not be responsible for the postal delay under any circumstances for non-receipt of Tenders by due date & time.
- 3) The offer of the bidders who are on the banned list and also the offer of the bidders who engage the services of the banned firms, shall be rejected. The list of the banned firms is available on BHEL web site [www.bhel.com](http://www.bhel.com)
- 4) The Tenderers are required to quote for the complete scope of services. Tenders for part of the services or incomplete in any respect are liable to be rejected.
- 5) Rates quoted by the bidder will be firm. No price variation and escalation due to increase in labour / material cost will be allowed.
- 6) The rates quoted by the bidder are deemed to be inclusive of all and any other incidental works required to complete the services and inclusive of all the taxes and duties.
- 7) The rate should be indicated both in words and figures. All entries in the Tender must be written in ink or typewritten. Over-writing should be avoided. Corrections, if any, should be attested with signature by the bidder.
- 8) **OFFER VALIDITY:** Validity of offer will be **45 days** from the date of opening of the techno-commercial bid.

- 9) **EVALUTION CRITERIA:** The criteria of evaluation of techno-commercial bids shall be on the basis of documents submitted by the tenderers. Evaluation of Price Bid will be done on overall L-1 rate inclusive of all including all taxes and duties (on Sl.No.-4 of Price Format).
- 10) **CORRECTION OF ARITHMETIC ERRORS:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
  - If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
  - If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
  - In case, gross total price does not match with the total of item wise breakup, the highest price so calculated shall be considered for evaluation but in case of order, the same shall be placed at the lowest price**
  - If any bidder does not accept the correction of errors, their bids are liable to be disqualified.
- 11) **COMPLETION PERIOD:** All the arrangement with proper setting shall be completed latest by **09:30 AM on 26.01.2018**. Date & Time of Lunch shall be from **11:00 AM to 02:00 PM on 26.01.2017**.
- 12) **QUANTITY VARIATION:** The quantity of any item mentioned in the Price Format may vary  $\pm 20\%$  during execution of work as per the direction of Engineer-in-charge.
- 13) **SUBLETING:** The Contractor shall not sublet, transfer or assign the full work or any part thereof to any other person/company/organization.
- 14) **TAXES AND DUTIES:**
- To enable BHEL to avail GST Input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Such invoice shall be submitted within prescribed time limit in the name of BHEL.
  - GSTIN of BHEL will be provided to the contractor by respective office of BHEL along with the placement of work order.
  - Any statutory changes as and when made applicable by the Government shall become applicable against documentary evidence.
  - Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act and GST as applicable, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
  - Contractor shall issue GST compliant invoice in the name of BHEL.
  - Payment shall be made to contractor only after submission of GST complaint Tax invoice as mentioned above and other relevant documents. However, to protect BHEL's interest for GST input tax credit, GST portion amount along with notional interest on GST credit for 2 months' period (presently rate of interest is @ 24%) shall be withheld and the same shall be released only after confirmation from GST website/portal that such invoice has been declared in GSTR-1 return filed by contractor within the stipulated time for the relevant period and tax amount thereon has been paid by contractor to Govt. within the stipulated time period as per GST Law.
  - In case GST credit is delayed/denied to BHEL or subsequently recovered from BHEL due to delay in filing of GSTR-1 Return or delay in/nonpayment of tax to Govt. by contractor or for any other reasons not attributable to BHEL, in such case any financial implication on BHEL on account of delay/loss/recovery from BHEL of such GST Credit along with interest levied/leviable on BHEL

  
 **ओमेन्दर सिंह**  
 वरिष्ठ अभियंता (पा. सं.-टीएलएस)  
**Omender Singh**  
 Sr. Engineer (HR-TAX)  
 भारती इलेक्ट्रिकल्स लि., एस्टेट ग्रुप, सेक्टर-17, नोएडा  
 Bharati Heavy Electricals Ltd., Estate Group, Sector-17, Noida

till the time GST credit is available to BHEL, shall be recovered from the contractor's bill and/or adjusted against GST amount not paid as indicated under (f) above.

- h) Irrespective of refund of GST Credit and interest thereon to BHEL by GST portal upon subsequent declaration of such invoice by contractor in his GSTR-1 for any period after due date of such return and/or payment of GST thereon by contractor on GST portal, the notional interest for delayed period of GST credit (i.e. delay for the period when GST credit is actually allowed and the period when GST credit should have been allowed had contractor declared such invoice in his GSTR-1 and paid tax thereon in the relevant month as per GST law) shall be recovered from contractor.

**15) PAYMENTS TERMS:**

- a) Payment shall be made for the actual executed quantity of items, i.e. actual no. of plates provided/ consumed.
- b) No advance payment or the payment for mobilization of work will be made to the contractor.
- c) All payment will be subject to deduction of taxes at source as per rules.
- d) Any tax incurred on purchase of materials by the contractor in respect of this contract shall be treated as included in the charges and BHEL will not entertain any additional claim whatsoever in this respect.
- e) Payment shall be made to contractor within 15 days from the date of submission of GST complaint Tax invoice as mentioned above and other relevant documents. However, GST portion amount shall be withheld and the same shall be released only after confirmation from GST website/portal that such invoice has been declared in GSTR-1 return filed by contractor within the stipulated time for the relevant period and tax amount thereon has been paid by contractor to Govt. within the stipulated time period as per GST Law.
- f) The bills along with supporting documents shall be accepted and the payment, excluding GST & notional interest thereon, shall be made within 15 days from the date of submission of the bills, complete in all respects after due verification subject to other terms & conditions mentioned in Clause above in Taxes & Duties. **The successful bidder shall submit the bank details along with the cancelled cheque for NEFT/RTGS.**

- 16) **L.D. FOR BAD QUALITY OF SERVICES & FOOD ITEMS:** In case the quality of services & food items offered are not found satisfactory an L.D. of up to 20% of total value will be deducted from the bill. For finalization of L. D. Engineer-In-Charges decision shall be final and binding on contractor.
- 17) No excuses like hindrance because of extreme weather conditions, non-availability of labour and material etc. will be entertained for not providing services on time.
- 18) All necessary precautions with respect to safety at site and environmental aspects and their impacts shall have to be taken by the contractor for activities performed by his workers.
- 19) In case of any dispute, the decision taken by BHEL Management will be final and binding on the contractor.
- 20) No party shall be permitted to tender for work in BHEL in which any of their near relatives is an employee connected with the award and execution of the contract. They shall also intimate the names of persons who are working with them in any capacity or subsequently employed by them and who are near relatives of any employee of the BHEL. Any violation of this condition which comes to the Notice of the BHEL after the work is awarded will entitle the BHEL to treat the contractors as having committed a breach of contract and to exercise all the rights and remedies available to the BHEL on account thereof.
- 21) The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ Service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.



22) **MICRO AND SMALL ENTERPRISES (MSE):-**

Any bidder falling under MSE category, shall furnish the following details & submit documentary evidence/ Govt. Certificate etc, in support of the same along with their techno-commercial offer.

Type under MSE	SC/ ST owned	Others
Micro		
Small		

Note:- If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSE category.

- a) MSE Supplier can avail the intended benefits only if they submit along with offer, attested copies of either Udyog Aadhar or EM-II certificate having deemed validity (five years from the date of issue of acknowledgement in EM-II) or the valid NSIC certificate or EM-II certificate along with attested copy of a CA Certificate (format enclosed as Annexure- VI) where deemed validity of EM-II certificate of five years has expired applicable for the last audited financial year. Date to be reckoned for determining the deemed validity will be the date of bid opening. Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening.
- b) Participating MSEs quoting price within price band of L1 + 15 % shall be considered for award of complete scope of work by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE. In case of more than one such MSE, MSE with lowest price shall be given the first option to match the L1 price. However, MSEs owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs shall be given the preference for matching the L1 price irrespective of their standing in comparative statement of MSE bidders within price band of L1 + 15%.
- 23) **RECOVERY FROM CONTRACTOR:** Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.
- 24) **POST TECHNICAL AUDIT OF WORK AND BILLS:** BHEL reserves the right to carry out a post payment audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc. and to enforce recovery of any sums becoming due as a result thereof in the manner provided into the proceeding sub-paragraph provided however, that no such recovery shall be enforced after three years of passing the final bill.
- 25) **ARBITRATION / CONCILIATION:** In the event of any dispute arising between the parties hereafter referred as BHEL and Contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the same shall be referred to Arbitration and Arbitrator will be nominated by the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner of rendering of such services shall be the excepted matter and be referred to the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be the final and binding. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification and re-enactment thereof will apply to such arbitration provided however, in all matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.
- 26) **RISK CLAUSE:** In case the contractor do not accept the work awarded to him or do not turn up after the award of work, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of Contractor. The additional cost including loss, if any incurred by BHEL will be recovered from the Contractor.

**D. SPECIAL TERMS & CONDITIONS:**

- 1) All materials/ items including utensil & fuel for cooking of food etc. shall be arranged by the contractor.
- 2) All the arrangement of Lunch including eatables etc must be ready at the venue by 11.00 AM on 26<sup>th</sup> Jan. 2018.
- 3) The packaged drinking water must of standard brand like Bisleri, Aquafina, Kinley or equivalent.
- 4) The full quantity of plates & other necessary utensils made of Bone China should be available to cater 300 persons before the start of Lunch.
- 5) It will be ensured by the caterer that all eatables are of best quality and hygienic.
- 6) The eatables / Lunch items shall be of standard size.
- 7) The Dongas/ Paper plates/ Napkins etc. of good quality shall be arranged by the caterer.
- 8) The contractor shall deploy a supervisor for supervision of full arrangement. He will follow all the instruction of Engineer-in-charge.
- 9) Sufficient numbers i.e. minimum 10 nos. of waiters to be there for prompt service.
- 10) The waiters deployed for serving the food & water shall be well dressed, in uniform, neat & clean. If any waiter is found not good in appearance, he will not be allowed to be deployed.
- 11) Washing of utensils and reusing them will not be permitted.
- 12) Two/ Three sets of serving counter would be operational at the same time.
- 13) After completion of function the contractor shall remove all the arrangement at the earliest.

**(Omender Singh)**  
Sr. Engineer (HR-TAX)  
On behalf of "BHEL"



## UN- PRICE BID

**Name of Services** : Providing Catering services on the occasion of Republic Day Function in BHEL Township, Sector- 17, NOIDA.

**NIT No.** :41:AA:NOI:ADMN.: RD (Catering):112:2017-18 Dated: 07.12.2017

**Date & Time of Lunch :** From 10:00 AM to 01:30 PM on 26.01.2018

[illegible]

**(Signature & seal of the contractor)**

## **ANNEXURE- II**

### **DECLARATION**

I / We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication

**(Signature & seal of the contractor)**

Place:

Date:

### **ANNEXURE-III**

#### **No Deviation Certificate**

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

**(Signature & seal of the contractor)**

**ANNEXURE- IV****BIDDER'S DETAILS**

Name of the Contractor /Party/ Firm	
Present status of Party, whether Individual/ HUF/ Partnership firm/ AOP/ Public Ltd. Company/ Private Ltd. Company	
Name of Representative	
Postal Address	
Phone/ Landline Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address ( If Any)	
Bank details for payment through NEFT/RTGS	Name of Bank: Branch: Account No.: IFSC No.: MICR No.:

**Note:** Submit a cancelled cheque for verification of above bank details.

(Signature & seal of the contractor)

  
  
ओमेन्दर सिंह  
वरिष्ठ अभियंता (मानव संसाधन-टीएक्स)  
Omender Singh  
Sr. Engineer (HR-TAX)  
भारत भारी इलेक्ट्रिकल्स लि., एस्टेट ऑफिस, सेक्टर-17, नोएडा  
Bharat Heavy Electricals Ltd., Estate Office, Sector-17, Noida

**ANNEXURE- V**

**Declaration of GST Benefits**

To whom so ever it may concern, I hereby on behalf of my organization declare that I have quotes the rates considering the benefits of Goods and Service Tax (GST) including Input Tax Credit (ITC) in the Price Bid.

**(Signature & seal of the contractor)**

Place:

Date:

**Certificate by Chartered Accountant on letter head**

This is to Certify that M/S .....  
(hereinafter referred to as 'company') having its registered office at .....  
is registered under MSMED Act 2006, (Entrepreneur  
Memorandum No (Part-II) ..... dtd:.....,  
Category: ..... (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year ..... as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006 :  
Rs.....Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:  
Rs.....Lacs

**(Strike off whichever is not applicable)**

The above investment of Rs.....Lacs is within permissible limit of Rs.....Lacs for .....Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is ..... (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant

  
 ओमेन्दर सिंह  
व.प्र. अभियंता (पा. सं.-टीएनएस)  
Omender Singh  
Sr. Engineer (HR-TAX)  
भारत हेवी इलेक्ट्रिकल्स लि., एस्टेट ऑफिस, सेक्टर-17, नोएडा  
Bharat Heavy Electricals Ltd., Estate Office, Sector-17, Noida