



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

**BHARAT HEAVY ELECTRICALS LIMITED**

भारी विद्युत उपस्कर संयंत्र, रामचन्द्रापुरम, हैदराबाद - 502032

**Heavy Power Equipment Plant, Ramachandrapuram, Hyderabad-502032**

स्विच गियर-वाणिज्य एवं सेवाएं तथा परीक्षण विभाग, फोन: (का.) 23185267, 23182267

Switchgear-Commercial, Services & Testing Department, Ph: (Off) 23185267, 23182267

फैक्स **FAX : 040-23186096**, ई-मेल **e-mail : skm10527@bhelhyd.co.in**

TENDER NOTIFICATION

Phone: **040-23182267/09440649183**, Email id : **skm10527@bhelhyd.co.in**

**Ref: HY/SG/SERV/JC2015/NIT/01, Date: 07.01.2015**

Name of the Department : **SWITCHGEAR SERVICES**

**Tender box is available at VENDOR COMPLEX, CMM near BHEL Administrative Building for dropping filled Tenders (Job Contract Box)**

**(The Tender is in Two Parts – Part I Consists Techno-Commercial & Part- II is Price Bid – Should be submitted in separate sealed covers).**

Inviting Sealed tenders in two sealed covers 1) Documentary evidence for technical-commercial scrutiny (Tender Form I ) and 2) Price Bid (Tender Form II ), subscribing the tender notice number and name(s) of the work, will be received by Addl. General Manager(C, S&T) of Switchgear, 03 Annexe, Ground Floor, BHEL, R.C.Puram, Hyderabad-502032 from the tenderers satisfying the qualifying requirements indicated in ANNEXURE I. Technical bid will be opened at 14:00 Hrs on tender closing day. The date of opening of price bid will be intimated after scrutiny of technical bid. Price bid of the technically qualified offers only will be opened in the presence of tenderer's or their authorized agents if they choose to be present during the opening of the price bid at Vendor Complex, CMM, Near Adm. Bldg. BHEL, Ramachandrapuram, Hyderabad-502032.

1. Name of the work : **Job Contract of Switchgear services 2015 on rate contract basis.**
2. Nature of the work : **Skilled**
3. Issue of documents : **Office of Addl. General Manager (Comml, S&T) Switchgear Division, 03 Annexe, Ground Floor (or) download from [www.bhel.com](http://www.bhel.com)**
4. Cost of tender document (Non refundable) : **Rs. 1,000 /-**

(By payment of cash in BHEL cash office or a DD/Banker cheque Drawn in the name of "Bharat Heavy Electricals Limited " payable at Hyderabad shall be enclosed with the Technical bid . No other mode of payment will be accepted.)

5. EMD value : **Rs. 1,00,000/-**

**Ref: HY/SG/SERV/JC2015/NIT/01, Date: 07.01.2015**

6. Estimated value of contract : **Rs. 82.4 /- Lakhs** (cumulative is expected to be Rs.150/- Lakhs for a period of two years)
7. Due date and time for receipt of tender : **19.02.2015 at 11-00 hrs.**
8. Date and time of tender opening : **19.02.2015 at 14-00 hrs**  
(Technical bid)
9. Date and time of price bid opening : Will be intimated later.
10. Period of contract : **TWO years**

**Earnest Money Deposit(EMD)** : An amount of **Rs. 1,00,000 /-**(Rupees One Lakh Only) towards EMD shall be paid in cash at BHEL cash office or by Demand Draft/Banker's cheque drawn in the name of "**M/S Bharat Heavy Electricals Limited**" payable at Hyderabad and shall be enclosed to the Technical bid. No other means of payment shall be accepted.

**One time EMD will also be acceptable as per the terms of BHEL Works Policy.**

### **TENDERING PROCESS**

- Tender box will be kept at BHEL, VENDOR COMPLEX , NEAR ADMINISTRATIVE BUILDING, R.C.Puram, Hyderabad – 502032, tenders can be dropped in CMM department Tender Box (Job Contract box ) before the due date & Time.
- The bids shall be submitted **in two parts**.
  1. Technical & Commercial bid. (Refer Annexure I to IV of tender document)
  2. Price bid.(Refer Annexure V of tender document)
- a) Technical & Commercial Bid: The envelope shall contain the Technical & Commercial Bid as per the enclosed technical bid proforma with relevant documents duly signed, EMD, cost of tender document.  
The envelope shall be **superscribed "Technical Bid for Job Contract of Switchgear Services 2015 on rate contract basis."**
- b) The second envelope shall contain only the price bid as per the format in Annexure V to be quoted. Any other information given in the price bid will not be considered The envelope shall be sealed and super scribed "**Price Bid for Job Contract of Switchgear Services 2015 on rate contract basis."**
- c) Both the above two sealed envelopes must be kept into another sealed cover. Each page of the Tender document shall be signed by the Tenderer at the bottom of the page.

Signature of the Contractor(s) ::



**Ref: HY/SG/SERV/JC2015/NIT/01, Date: 07.01.2015.**

- The cover shall be superscribed with Quotation for “**Job Contract of Switchgear Services 2015 on rate contract basis**” and shall be addressed to Addl. General Manager(C, S&T) , Switchgear, Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad – 502 032 to reach on or **before by 11.00 hrs on due date 19/02/2015** and it should also contain Tenderer’s complete Postal Address with contact Telephone/ Mobile No., Tender No, Name of work & Tender due date. Covers with out description of work and type of bid (Techno- Commercial/ Price Bid) shall not be opened.
- The techno commercial bids will be opened at Tender co-ordination cell, CMM,BHEL R.C.Puram Hyderabad- 502032 on tender due date at 14.00 hrs in presence of those tenderer who choose to be present.
- Techno commercial bids will be scrutinized on the same day. In case the agency has not satisfied all the conditions along with documentary proof while submitting tender document, the bid will be rejected and their price bid will not be opened.
- Date of opening of price bids will be intimated after technical suitability to those agencies technically qualified.
- Tenders received mixed as technical & Price bid documents (combined bid) with out putting in individual envelopes, shall be rejected.
- **The price/rate should be quoted in figures as well as words.**
- Tender will be finalized on the lowest cost to BHEL.
- Rates should be quoted for all items in price bid. Tender will be rejected in case rate is not given to any item.
- Offer should contain full set of signed tender document, experience, turnover copies etc. & Cash Receipt or DD or Bankers cheque for EMD, proof for payment of the cost of the tender document.
- **BHEL reserves the right to go for reverse auction. This will be decided after Techno commercial evaluation. Start price for RA will be estimated (or) L1 of sealed bids whichever is less.**
- BHEL reserves the right to **split the work** into convenient portions and **award them to different contractors.**

Signature of the Contractor(s) ::

**Contents of the Tender document:**

1. Scope of the Contract. & Qualifying requirements
2. Commercial, General terms & conditions.
3. Turn over details & List of persons employed
4. Check list.
5. Price bid format.

Annexure I.  
Annexure II  
Annexure III  
Annexure IV  
Annexure V

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Signature of the Contractor(s) ::

# **SCOPE OF CONTRACT & QUALIFYING REQUIREMENTS**

Ref: HY/SG/SERV/JC2015/NIT/01, Dt: 07.01.2015.

## **ANNEXURE – I (Page 1 of 3)**

1. Extending support to BHEL, Hyderabad for booking and executing orders for the following activities :  
Supervision of erection, commissioning, trouble shooting, repair & maintenance, and overhauling of BHEL make EHV circuit breakers.
  - i. MOCB's with spring mechanism type HLC, HLD, HLR-B, HLR-E and RF.
  - ii. SF6 CB's with spring mechanism type 3ARS.
  - iii. SF6 CB's with Hydraulic mechanism type 3AR1EG, 3AV1, 3AS2/3, 3AT2/3, 3AT4/5.
2. The above activities may be accomplished by acting as an extended arm for BHEL and carry out required Liaoning work with BHEL's customers for order booking and payment follow up as detailed below.
  - i. Deputing suitable services staff to sites as and when BHEL desires.
  - ii. To explore the possibilities of enhancing business potential both for spares and services of EHV switchgear equipment.
  - iii. Pre tendering and post tendering co-ordination related to service activities.
  - iv. To assist in submission of bills, payments follow up and cash collection.
  - v. To pass on timely information to BHEL for evolving suitable marketing strategies to counter competitor's impact.
  - vi. To improve customer confidence and satisfaction by rendering prompt and professional service.
  - vii. To identify the customers need and advice BHEL on the course of action to be adopted to meet the customer requirement.

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# SCOPE OF CONTRACT & QUALIFYING REQUIREMENTS

Ref: HY/SG/SERV/JC2015/NIT/01, Dt: 07.01.2015.

Annexure I(page 2 of 3)

## Qualifying requirements

Sl. No.	Description	Acceptance	Remarks
A	<b>FUNCTIONAL REQUIREMENTS</b>		
A1	The bidder shall have at least Seven year experience in handling switchyard equipment with specific reference to BHEL, Hyderabad make circuit breakers (viz., erection, commissioning, Trouble shooting, rectification and overhauling jobs) shall be treated as one unit while evaluating the tender priorities. The evaluation priority shall be based on the daily rate/ percentage rate on BHEL's rate with its customer.		
A2	The bidder should have sufficient experienced manpower of not less than 5(five) persons for handling all types of BHEL, Hyderabad make circuit breakers (Viz., MOCBs 72.5 to 420 KV and SF6 CBs 145KV to 765KV to attend multiple jobs at various sites.		
B	<b>STATUTORY REQUIREMENTS :</b> The bidder should possess and comply with the following requirements :		
B1	Company Registration number.		
B2	Certificate of Incorporation.		
B3	Income tax permanent account number (PAN).		
B4	Latest income tax clearance certificate (ITCC). <b>Certificate of Financial year 2013-14 is compulsory.</b>		
B5	Telangana Govt. Sale Tax registration Certificate.		
B6	CST Registration Certificate		
B7	Service Tax Registration number		
B8	EPF Registration Certificate.		
B9	A Grade Electrical Contractor's License		
B10	Copies of latest audited accounts		
B11	Company profile		
B12	List of Switchgear jobs attended in the last 7 (Seven) years by the bidder. (Details to be filled in the format Annexure III)		
B13	Bank Solvency Certificate		



## SCOPE OF CONTRACT & QUALIFYING REQUIREMENTS

Ref: HY/SG/SERV/JC2015/NIT/01, Dt: 07.01.2015.

Annexure I(page 3 of 3)

### Qualifying requirements

Sl. No.	Description	Acceptance	Remarks
C	<b>OTHER REQUIREMENTS:</b> The bidder shall furnish the following data along with the offer.		
C1	Turnover for the last 7 (Seven) years from the jobs related with EHV switchgear as envisaged in the scope of work. (Details to be filled in the format Annexure III)		
C2	List of person engaged for attending works related with EHV switchgear as envisaged in the scope of work. (Details to be filled in the format Annexure I)		
C3	Availability of test equipment for attending the work related with EHV Switchgear.		
a	Timer/ Operation Analyzer (for measurement of timings)		
b	SF6 gas leakage detector (for checking gas leaks in the joints of CBs.)		

Sl. No.	Description	Acceptance	Remarks
1	<b>PRICE BID :</b>		
a	Price bid shall be submitted as per price bid format only. All prices quoted shall be firm and exclusive of all applicable taxes, duties, levies etc. Items include in the price may be indicated separately (Sl. No. 3 of price bid) <b>Note :</b> The aspects of the work envisaged in the price bid shall be treated as one unit while evaluating the tender priorities. The evaluation priority shall be based on the daily rate/percentage rate on BHEL's rate with its customer.		
b	<b>REVERSE AUCTION:</b> BHEL reserves the right to go for reverse auction. This will be decided after Techno Commercial evaluation. Start price for reverse auction will be estimated (or) L1 of submitted price bids whichever is less.		
2	<b>ESSENCE OF THE CONTRACT :</b> Time is the essence of the contract. Successful bidder shall depute qualified service personnel approved by BHEL and carry out the work at site as per the requirement of BHEL.		
3	<b>SPECIFICATION/ SCOPE OF WORK:</b> Successful bidder shall ensure that all services required for completeness of the contract shall be carried out to the complete satisfaction of BHEL and its customer. Any activity, which has not been spelt out in the specification but is required for completeness of the work and for safe and satisfactory performance of the system, shall be deemed to have been included in the scope of work.		
4	<b>EARNEST MONEY DEPOSIT (EMD)</b>		
4.1	Bidder shall pay an earnest money deposit of <b>Rs. 1,00,000/- (Rupees One Lakh Only)</b> in the form of		
a	Cash (as permissible under Income Tax Act)		
b	Pay order (or) Demand Draft of any schedule bank in favour of <b>M/S Bharat Heavy Electricals Limited</b> , payable at <b>Hyderabad</b> along with their technical offer.		
4.2	Technical offers received without EMD are liable for rejection		
4.3	EMD shall not carry any interest.		
4.4	EMD submitted by all unsuccessful bidders shall be refunded normally within <b>15 (fifteen)</b> days if acceptance of contract awarded to successful bidder.		
4.5	EMD submitted by bidder as per the tender document will be forfeited if :		
a	After opening the tender, the bidder revokes his tender within the validity period (or) increases his earlier quoted rates.		
B	The bidder does not furnish the security deposit within <b>30(Thirty) days</b> of the contract agreement.		



Sl. No.	Description	Acceptance	Remarks
5	<b>SECURITY DEPOSIT:</b>		
5.1	Successful bidder should pay <b>Rs. 4,00,000/- (rupees Four Lakhs only)</b> Plus <b>5 (Five) percent</b> of the amount exceeding <b>Rs 50 (Fifty) Lakhs</b> as security deposit within <b>30 (Thirty) days</b> of contract agreement.		
5.2	Security deposit does not carry any interest.		
5.3	Security deposit shall be furnished by the successful bidder in the form of :		
a	Cash (as permissible under Income Tax Act)		
b	Pay order/ Demand Draft in favour of BHEL.		
c	Local Cheques of scheduled banks (subject to realization)		
d	Securities available from Post Offices (Viz. NSC, KVP). Securities shall be in the name of the bidder and duly pledged in favour of BHEL and discharged on the back.		
e	Bank Guarantee from any scheduled bank up to 50(Fifty) percent of the total security deposit value. The balance 50(Fifty) percent value shall either be remitted by cash (or) in the form of security. The bank guarantee format shall have the approval of BHEL.		
f	EMD of successful bidder shall be converted or adjusted against security deposit.		
g	Security deposit can also be recovered @ 10(Ten) percent from the running (RA) bills. However in such cases a minimum 50(Fifty) percent of the security deposit shall be remitted along with the contract agreement before the start of the work. The balance 50% shall be recovered from the running bills.		
5.4	Security deposit shall be released after successful completion of execution of the contract by BHEL with its customer within 12(Twelve) months from the date of completion of work at site by the bidder.		
6	<b>PENALTY:</b> In the event of delay in the execution of the allotted work, a penalty of <b>1.5(one and Half) percent per week</b> subject to a maximum of <b>6(Six) percent</b> of the order value shall be levied on the bidder.		
7	<b>TERMS OF PAYMENT:</b>		
7.1	No mobilization advance will be paid by BHEL to the successful bidder.		
7.2	Payment shall be made within <b>30(Thirty) days after</b> submission of invoice along with relevant documents subject to the following:		
a	<b>60(Sixty) percent</b> of bidder's invoice i.e. <b>60 (sixty ) percent</b> of service charges Plus <b>100(Hundred) percent</b> of travel charges & other eligible expenses if any against documentary evidence will be released within <b>30(thirty) days</b> of submission of invoice after completion of work at site.		
b	Balance amount after applicable deductions shall be released after receipt of full payment by BHEL from its customer.		
c	No price variation will be entertained.		
d	Loss/damage as certified by the customer are accountable to the successful bidder as per clause 24 of General Condition of Contract (GCC) and shall be deducted from the bills of the bidder.		

Sl. No.	Description	Acceptance	Remarks
8	<b>VALIDITY OF THE BID:</b>		
8.1	The bid shall be kept valid for a period of <b>1(One) year</b> from the bid opening date.		
8.2	If the contract is awarded, the successful bidder's price shall be kept firm till the completion of the contract awarded to them.		
9	<b>UNDERTAKING:</b> The successful bidder shall give an undertaking in writing that they will not bid independently to BHEL's customers for the scope of work entered into contract with BHEL during the currency of contract and for a period of <b>18(Eighteen) months</b> after the expiry of the contract.		
10	<b>LAWS AND REGULATIONS:</b> Bidder shall comply with the laws and regulations of the country, state and territories concerned at the time of execution of work at site.		
11	<b>ARBITRATION CLAUSE:</b> All the disputes arising in connection with the contract shall be settled by mutual consultation/ Conciliation. If no such agreement is reached between the parties, the dispute shall be settled in accordance with the provision of the <b>Arbitration and Conciliation Act, 1996</b> and the rules made thereunder. The dispute shall be referred for arbitration to an arbitrator to be appointed by the Head of Unit (BHEL). The award of arbitration shall be final and binding on both the parties. The venue of arbitration shall at BHEL, Hyderabad or at such places the arbitrator may direct. The award to be given by the arbitrator shall be a speaking award. All questions, disputes, differences under/ out of or in connection with this contract shall be the exclusive jurisdiction of court of Sanga Reddy, Medak District (Telangana).		



# COMMERCIAL, GENERAL CONDITIONS OF CONTRACT

Ref. No: HY/SG/SERV/JC2015/NIT/01, Dt: 07.01.2015

Annexure II (Page 4 of 6)

Sl. No.	Description	Acceptance	Remarks
1	Bidder shall fully familiarize themselves on the scope of the work and may seek clarifications if any, before submitting the bid. Incomplete and vague bids are liable for rejection.		
2	<b>Time is the essence of contract.</b> Bidder shall arrange for immediate deputation of services personnel to site on receipt of requisition from BHEL.		
3	Bidder shall own complete responsibility and ensure quality of service without sacrificing the customer requirements/ statutory regulations/ code practices/ health, safety and environment aspects/ implications arising out of his activities at site.		
4	All special tools & testing equipment required for carrying out the works at site shall be arranged by the bidder at his own cost. No mobilization advance is payable by BHEL on this account.		
5	Bidder shall familiarize with the standards/procedures/ practices/ quality requirements of BHEL/BHEL's customer and also site conditions to avoid any dispute at a later date before entering into contract agreement		
6	Bidder shall ensure that he/she possesses the latest revision of various National/ International standards/code of practices/ statutory and environmental regulations etc., as applicable for execution of work defined in the scope. BHEL shall not provide any such documents to the bidder.		
7	Bidder shall keep all information/ data/ drawings etc., related to the work as "Confidential Information" and shall not divulge or use the information directly or indirectly in any way detrimental to the interests of BHEL.		
8	Bidder shall submit the progress report on the status of work entrusted to him periodically as mutually agreed upon.		
9	Progress reporting formats, guidelines for preparation and submission of invoices etc., shall be collected by the bidder from BHEL wherever applicable. BHEL shall provide only <b>one set</b> and duplication shall be the bidder's responsibility.		
10	Bidder shall offer a firm price valid for 1(One) year from the bid opening date.		
a	<b>Successful bidder shall hold the quoted rates for a period of 2(Two) years from the date of order.</b>		



**COMMERCIAL, GENERAL CONDITIONS OF CONTRACT**

Ref. No: HY/SG/SERV/JC2015/NIT/01, Dt: 07.01.2015

Annexure II (Page 5 of 6)

Sl. No.	Description	Acceptance	Remarks
11	Bidder shall quote his price as per the enclosed price bid format only. The prices quoted shall be firm and exclusive of all applicable taxes, duties, levies etc. Also other expenses at site viz. incidentals, transport, pocket money, hotel charges etc., will not be reimbursed separately by BHEL and shall form the part of the price quoted.		
12	BHEL reserves the right to split the work among the bidder (L1, L2, L3 etc.) based on the quantum of work on hand.		
13	Successful bidder shall station at least one technical person at BHEL, R. C. Puram as contract co-ordinator at his own cost during the currency of the contract. The coordinator shall coordinate all the documentation work, updating, filing, despatch of all related documents required for execution of work mentioned in the scope of work through BHEL administrative channels.		
14	If due to any reason not attributable to BHEL, the bidder does not carry out part of the work taken up (or) does not complete the allotted work satisfactorily (or) BHEL is forced to attend the own, proportional payment will be paid to the executing agency for the portion of the work completed.		
15	BHEL reserves the right to disqualify any of the bidders employees who in the opinion of BHEL is not suitable to perform the work assigned to the bidder on account of improper work (or) negligence of duty (or) any acts detrimental to the interests of BHE:		
16	No extra payment shall be made by BHEL for any rework on quality ground due to the mistake done by bidder's staff on the equipment at site.		
17	Any additional work outside the agreed scope of work shall be carried out, if in the opinion of BHEL such work has to be done for satisfactory completion of the work, such additional work shall be computed and mutually agreed amount shall be paid along with the final payment.		
18	BHEL shall not pay any amount, other than the rate specifically agreed towards any cost incurred by the bidders by way of salaries to his employees (income and taxes), insurance of any nature (ESI, GSLIS etc.) benefits/ bonus to the bidder's employees etc. BHEL's liability is limited to the amount contracted for the services rendered under the scope of the work defined.		

**COMMERCIAL, GENERAL CONDITIONS OF CONTRACT**

Ref. No: HY/SG/SERV/JC2015/NIT/01, Dt: 07.01.2015

Annexure II (Page 6 of 6)

Sl. No.	Description	Acceptance	Remarks
19	Bidder at his/her own cost shall arrange the Personal Accident Insurance Policy, Life insurance, Health of personnel deputed to outstation visits for execution of work defined in the scopes of work. In case of accidents/ untoward incidents occurring during performance of duties, compensation for his employees shall be fully borne by the bidder. BHEL shall not bear any liability on this account.		
20	Bidder shall bear all expenses/ fees/ penalties etc., if it infringes on patents/ licences of any person/ organization (or) in case of suits, court proceedings, damage claims etc. due to any reasons whatsoever.		
21	Bidder shall not commit any expenditure on behalf of BHEL, without BHEL's consent in writing during the currency of the contract while executing the work at site defined in the scope of work.		
22	BHEL reserves the right to terminate (or) suspend the contract (or) withdraw part of the scope of work at any stage of its execution, if it is found that the bidder has not met his obligation for the performance and/or the progress is not up to the expected standards and the overall work is likely to suffer. In such an event, BHEL shall give 1(one) Month notice in writing. In such cases all cost incurred accordingly by BHEL to complete any work forming part of contract shall be recovered from the bidders dues.		
23	If due to some unforeseen circumstances (or) at the request of BHEL's customer, it becomes necessary to suspend/terminate the work, BHEL shall intimate the bidder in writing to stop the work. The bidder shall be paid for the completed portion of the work under execution till the date of such notification and as per rules asserted by BHEL. No other damages/ cancellation charges whatsoever arising out of such suspensions/cancellation shall be payable by BHEL.		
24	Bidder shall be full responsible for the accuracy and adequacy of services rendered by him. Any modifications arising out of wrong execution of work shall be carried out expeditiously by the bidder at his own cost. Losses/damages due to wrong execution shall be compensated by the bidder and the charges for the said rework arising out of such errors shall be deducted from his bills.		



## TURN OVER DETAILS

Sl.N o.	Customer/ Site	Financial Year	MOCBs								SF6 CBs								
			36 -72.5 kV HLC		145 kV HLD		84-420 kV HLR-B		145-245 kV HLRE		145 kV 3ARS		145 kV 3AR1EG		245 kV 3AV1		400 kV 3AS2/3,3AT2/3/4/5		
			Qty in Nos.	Value in Lakhs.	Qty in Nos.	Value in Lakhs.	Qty in Nos.	Value in Lakhs.	Qty in Nos.	Value in Lakhs.	Qty in Nos.	Value in Lakhs.	Qty in Nos.	Value in Lakhs.	Qty in Nos.	Value in Lakhs.	Qty in Nos.	Value in Lakhs.	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
1		2013-14																	
		2012-13																	
		2011-12																	
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		2011-12																	
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		2009-10																	
		2008-09																	
		2007-08																	

Note: Attach Additional sheets if necessary. Supporting documents to be produced for the above information provided for BHEL's Scrutiny on demand.

Note: Attach Additional sheets if necessary. Supporting documents to be produced for the above information provided for BHEL's Scrutiny on demand.



**BIO-DATA OF PERSONS EMPLOYED**

Sl. No.	Name of Person	Age	Qualification	No. of years (Field Experience)	Nature of activity							Type of BHEL Hyderabad make EHV Circuit Breakers						
					Please Tick(✓) mark relevant columns from 6 to 18 against each person.													
					E - Erection/ C - Commissioning/ T - Trouble Shooting/ R - Rectification/ O - Overhauling	E	C	T	R	O	HLC	HLD	HLR	ARS	ARIEG	AV	AS	AT
1	2	3	4	5														
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		

**Persons with following qualifications:**

- Engineering degree or equivalent - Designated as an Engineer,
- Diploma in Engineering or equivalent - Designated as a Supervisor,
- ITI & Others - Designated as Artisans

Signature of the party with Company Seal

**IMPORTANT NOTE:** Details furnished above should be correct in all respects. BHEL reserves the right to ask for the proof of the above details furnished and in case it is found faulty/ incorrect or any information is suppressed, then the party/ parties is/ are liable to be rejected for the participation in the Tender.

Ref: HY/SG/SERV/JC2015/NIT/01, Dt: 07.01.2015

**CHECK LIST**

Name of Bidder:

Sl. No.	Description	Status	Remarks (If any)
1.0	Details of Bidder:	--	
1.1	Company Profile	Available / Not Available	
1.2	Incorporation Certificate	Available / Not Available	
1.3	"A" grade electrical Contractor Licence	Available / Not Available	
1.4	APGST Registration Certificate	Available / Not Available	
1.5	CST Registration Certificate	Available / Not Available	
1.6	Service Tax Registration Certificate	Available / Not Available	
1.7	EPF Registration Certificate	Available / Not Available	
1.8	Income Tax Permanent Account Number (PAN)	Available / Not Available	
1.9	Latest Income Tax Clearance Certificate	Available / Not Available	
1.10	Latest Audited Accounts	Available / Not Available	
1.11	Bank Solvency Certificate	Available / Not Available	
2.0	Bio-Data of persons employed (Annexure-1)	Submitted / Not Submitted	
3.0	List of works successfully completed (Annexure-2)	Submitted / Not Submitted	
4.0	Scope of work & Specification fully familiarised	Yes / No	
5.0	Time is the essence of the contract	Acceptable / Not Acceptable	
6.0	Price Bid is submitted as per price bid format	Yes / No	
7.0	Specified EMD submitted along with the Technical bid	Yes / No	
8.0	Payment terms indicated in the enquiry is acceptable	Yes / No	
9.0	Bank account suitable for effecting payment by NEFT/ RTGS	Available / Not Available	
10.0	Security deposit will be remitted before the start of work	Yes / No	
11.0	Price will be kept firm till the completion of contract	Yes / No	
12.0	Willing to register as a sub contractor of BHEL	Yes / No	
13.0	Willing to accept for participation in reverse auction	Yes/ No	

## PRICE BID FORMAT

Sl.No.	Item Description	Nature of work	Rate in Rupees (in figures & words)	Remarks
1	<b>PER DAY BASIS:</b> <b>Service charges for the period of stay at site as certified by BHEL/ BHEL's Customer plus To &amp; Fro journey period.</b>  <b>Note:</b> <ol style="list-style-type: none"> <li>The rate quoted shall be inclusive of accommodation at site, local conveyance from place of stay to site &amp; back, pocket money, Dearness allowance(DA), other miscellaneous expenses &amp; lisoning charges as indicated under Sl.No. 2 of Scope of Contract.</li> <li>Applicable taxes shall not form part of the per day rate quoted &amp; shall be indicated separately.</li> <li>Rate shall be considered for 8(EIGHT) working hours per day inclusive of Sundays/ Holidays.</li> <li>Rates considered for quotation purpose may be indicated in Sl.No. 5.</li> </ol>	A. Erection & Commissioning.  B. Trouble shooting.  C. Rectification.  D. Overhauling.		
1.1				
1.2	<b>TRAVEL EXPENDITURE:</b> <ol style="list-style-type: none"> <li><b>AIR travel(Y Class)</b> shall be reimbursed at actuals against documentary evidence on specific approval from BHEL in writing <b>(or)</b></li> <li><b>Travel charges by train</b> shall be reimbursed at actuals against documentary evidence limited to AC 2T charges <b>(or)</b></li> <li><b>Travel by Car/ Taxi</b> at actuals subject to the maximum of AC 2T train charges.</li> </ol>			
2	<b>PERCENTAGE BASIS:</b> <b>Percentage basis of BHEL's rate with its customer.</b> <b>Note:</b> <ol style="list-style-type: none"> <li>Charges for accommodation at site, local conveyance from place of stay to site &amp; back, pocket money, Dearness Allowance(DA) are included in the percentage rate.</li> <li>To &amp; Fro fares will be paid extra if applicable.</li> </ol>	A. Erection & Commissioning.  B. Trouble shooting.  C. Rectification.  D.Overhauling.		
Signature of the bidder				Con't Page 2



Sl.No.	Item Description	Nature of work	Rate in Rupees	Remarks
3	<b>OVERTIME CHARGES:</b> Additional working hours beyond 8(Eight) hours shall be treated as overtime and has to be clearly certified by BHEL/ BHEL's customer on the time sheet. The rate shall be 1/8(One Eighth) of the daily rate quoted under 1.1 above.	A. Erection & Commissioning.  B. Trouble shooting.  C. Rectification.  D. Overhauling.		
4	<b>REVERSE AUCTION:</b> BHEL reserves the right to go for reverse auction. This will be decided after Techno Commercial Evaluation. Start Price for reverse auction will be estimated (or) L1 of submitted price bids whichever is less.			

The following details shall be indicated for information purpose only:

4. Taxes considered in the rates quoted:

Type of Tax	Rate applicable
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

5. Rates for accommodation/ transportation etc.

a) Accommodation charges(per day basis)	Rs. _____
b) Local transport at site(Taxi – Per day basis)	Rs. _____
c) Pocket money(Per day basis)	Rs. _____
d) Dearness Allowance(Per day basis)	Rs. _____
e) Miscellaneous expenses(Per day basis)	Rs. _____

Signature of the bidder.

TABLE 1															
MAXIMUM NO.OF WORKING DAYS PER CIRCUIT BREAKER															
SL.NO.	Type of work	MOCB'S													
		HLC	HLD	HLRB				HLR-E		RF		3ARS	3AR1EG	3AV1/ 3AS2	3 AS2/3 3 AT 2/3
	Voltage class of CB (KV)	36/72.5	145	84	145	245	420	145	245	72.5	245	145	145	245	420
1	Erection & Commissioning	3	4	3	4	6	8	4	4	3	6	4	4	4	10
2	Trouble Shooting	2	2	2	3	4	6	3	3	2	4	4	4	4	4
3	Repair & Maintenance	3	4	3	4	4	7	4	4	3	4	5	4	4	5
4	Overhauling	4	6	4	7	9	10	7	9	4	9	7	7	7	10
															13

Note: The number of days specified above are arrived at based on experience, normal working & environmental conditions & will be considered only for work planning/evaluation purpose but not for billing purpose.