



CC/EXDE/12/2016-17

19.11.2016

Dear Sir,

Subject: Fabrication of BHEL Stall in InnoRail Exhibition 2016, RDSO Lucknow (December 1-3, 2016)

BHEL, India's largest engineering and manufacturing enterprise in the energy related/ infrastructure sectors with global presence, is participating in the subject exhibition, in a raw space of 42 sq. mtrs. (7m x 6m - 2-side open plot) at **RDSO Stadium Grounds, Manak Nagar, Lucknow** from **December 1-3, 2016**. **FLOOR PLAN**, showing location of **BHEL stall** (stall no. 29, Hangar B) is enclosed as **Annexure-I**.

BHEL invites you to participate in the competitive bid for fabrication of a custom-built stall in a raw space of 42sq.m. (7m x6m) as per enclosed '**DESIGN**' (**Annexure-II**) & '**BOQ/ SCOPE OF WORK**' (**Annexure-III & IIIA**) on turnkey basis.

The bidder should be equipped to execute the enclosed design including minor modifications in the design, generation of production drawings to the scale in accordance to the design & scope and other requirements in the following time frame:

- Possession of Space: on 28.11.2016 at 1000HRS,
- Completion of all work in all respect & handing over the stall to BHEL by 1800HRS on 30.11.2016
- Dismantling of stall, to start by 1800 HRS on 03.12.2016 and completed by 0600 HRS on 04.12.2016

The following enclosures form an integral part of this tender:

- | | |
|--------------------------------------|---------------|
| 1. FLOOR PLAN OF THE EXHIBITION HALL | Annexure I |
| 2. DESIGN OF THE STALL | Annexure II |
| 3. BOQ OF DESIGN & SCOPE OF WORK | Annexure III |
| 4. DETAILS OF PRODUCTS & EXHIBITS | Annexure IIIA |
| 5. TERMS & CONDITIONS | Annexure IV |
| 6. PRESCRIBED PRICE PROFORMA | Annexure V |
| 7. SUBMISSION OF OFFER | Annexure VI |
| 8. CHECKLIST | Annexure VII |
| 9. NEFT FORMAT | Annexure VIII |

Your offer should be submitted as per details given in **Annexure VI**, as '**Single Part Bid**' in the sealed cover, super-scribed with "**Offer for BHEL stall in RDSO, Lucknow**" should reach us on or before **12:00 HRS on 22.11.2016 (Tuesday)** at the following address:

AGM, Corporate Communication,
Bharat Heavy Electricals Limited,
5, Sansad Marg, Jeevan Tara Building,
New Delhi-110 001

भारत भारी बिजलीकरण लिमिटेड
Bharat Heavy Electricals Ltd.
संसद मार्ग / Corporate Communication
जीवन तारा बिल्डिंग / Jeevan Tara Building
5, संसद मार्ग / 5, Parliament Street
नई दिल्ली-110001 / New Delhi - 110001



Bharat Heavy Electricals Ltd.

The same shall be opened at 14:00 HRS, on the same day i.e. **22.11.2016** at BHEL House, Asian Games Village, New Delhi – 110049 in the presence of the bidders, who may like to be present.

Thanking you,

Yours faithfully,

(Gaurav Verma)

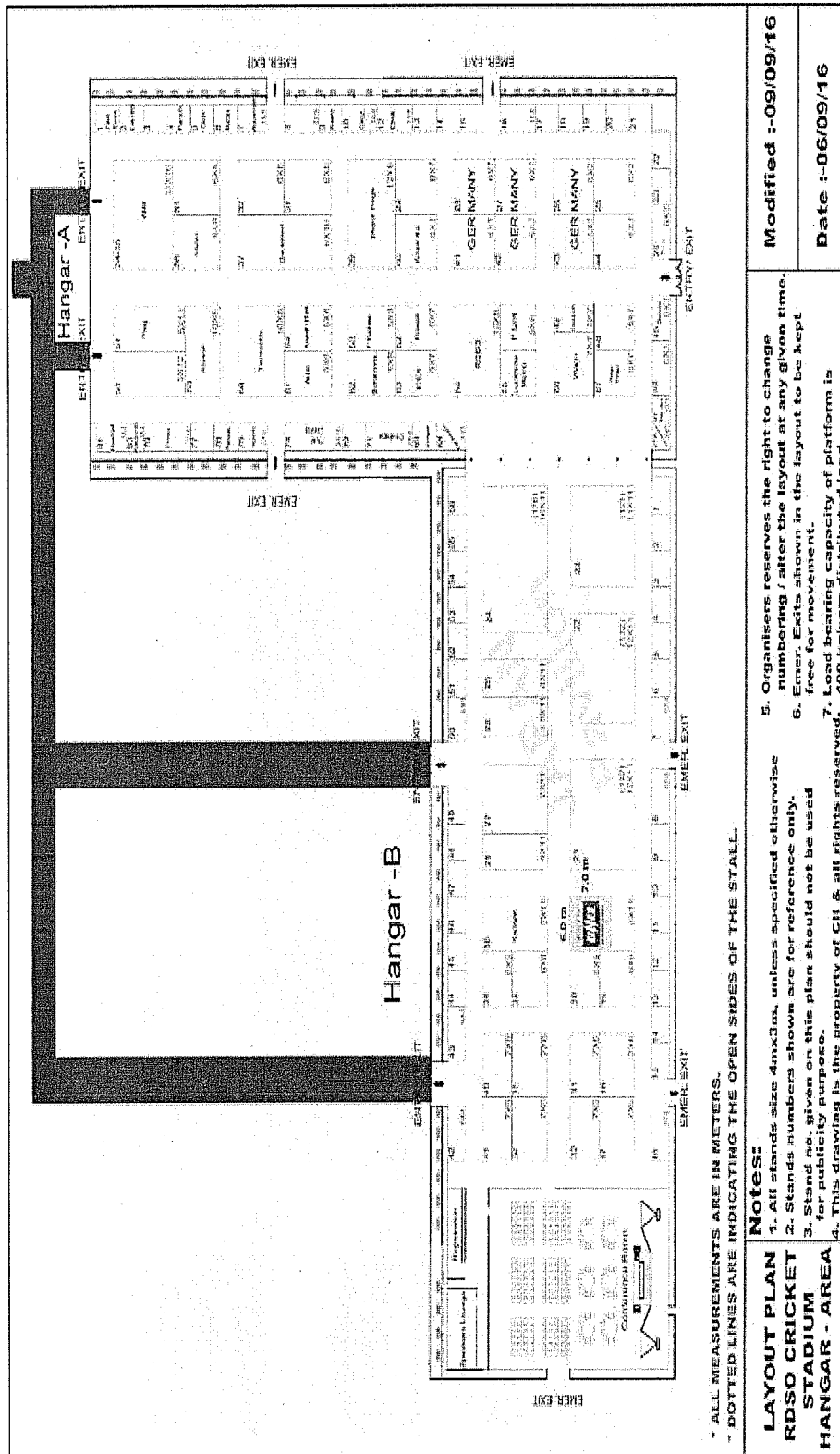
Sr. Executive(CC)

9560755260

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Bharat Heavy Electricals Ltd.

कॉर्पोरेट संचार / Corporate Communication
जीवन तारा बिल्डिंग / Jeevan Tara Building
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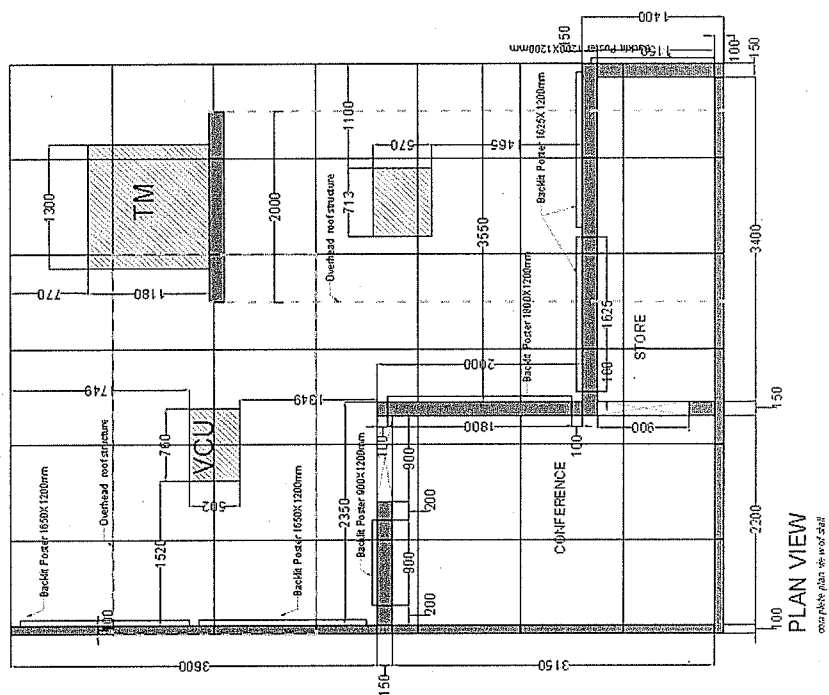
Floor Plan of Exhibition Hall



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5, संसद मार्ग / 5, Parliament Street
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DESIGN OF BHEL STALL
INNORAIL 2016 DESIGN
DETAILS



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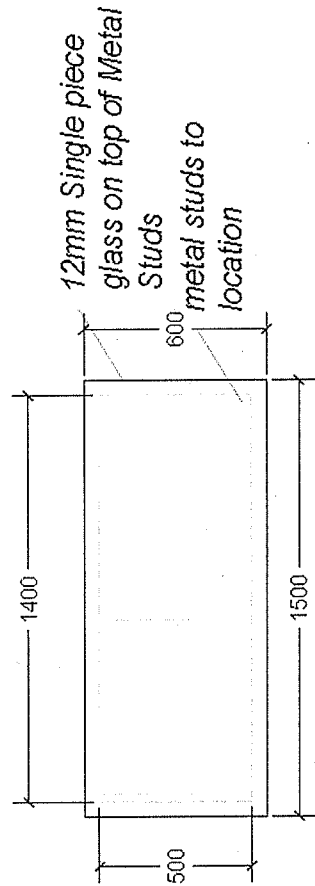
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Bharat Heavy Electricals Ltd.
कॉर्पोरेट सचिवालय / Corporate Office, भारत
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5, संसद मार्ग / 5, Parliament Street
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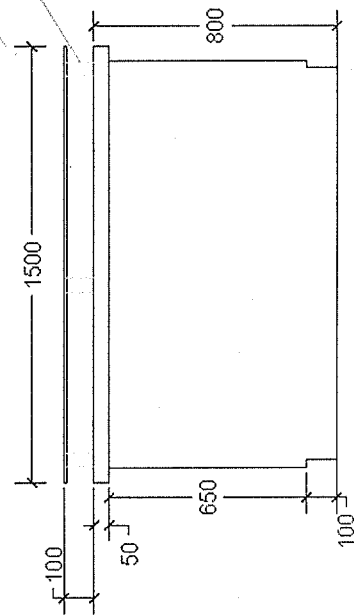
FRONT ELEVATION
complete view of stall

INNORAIL 2016 DESIGN DETAILS



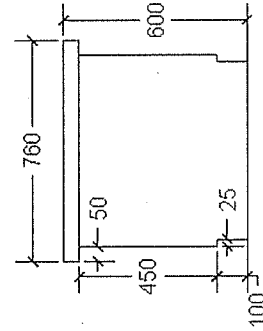
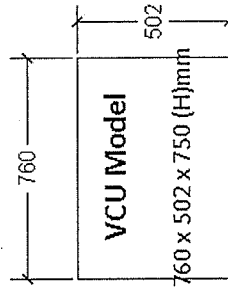
PLAN

Reception Table



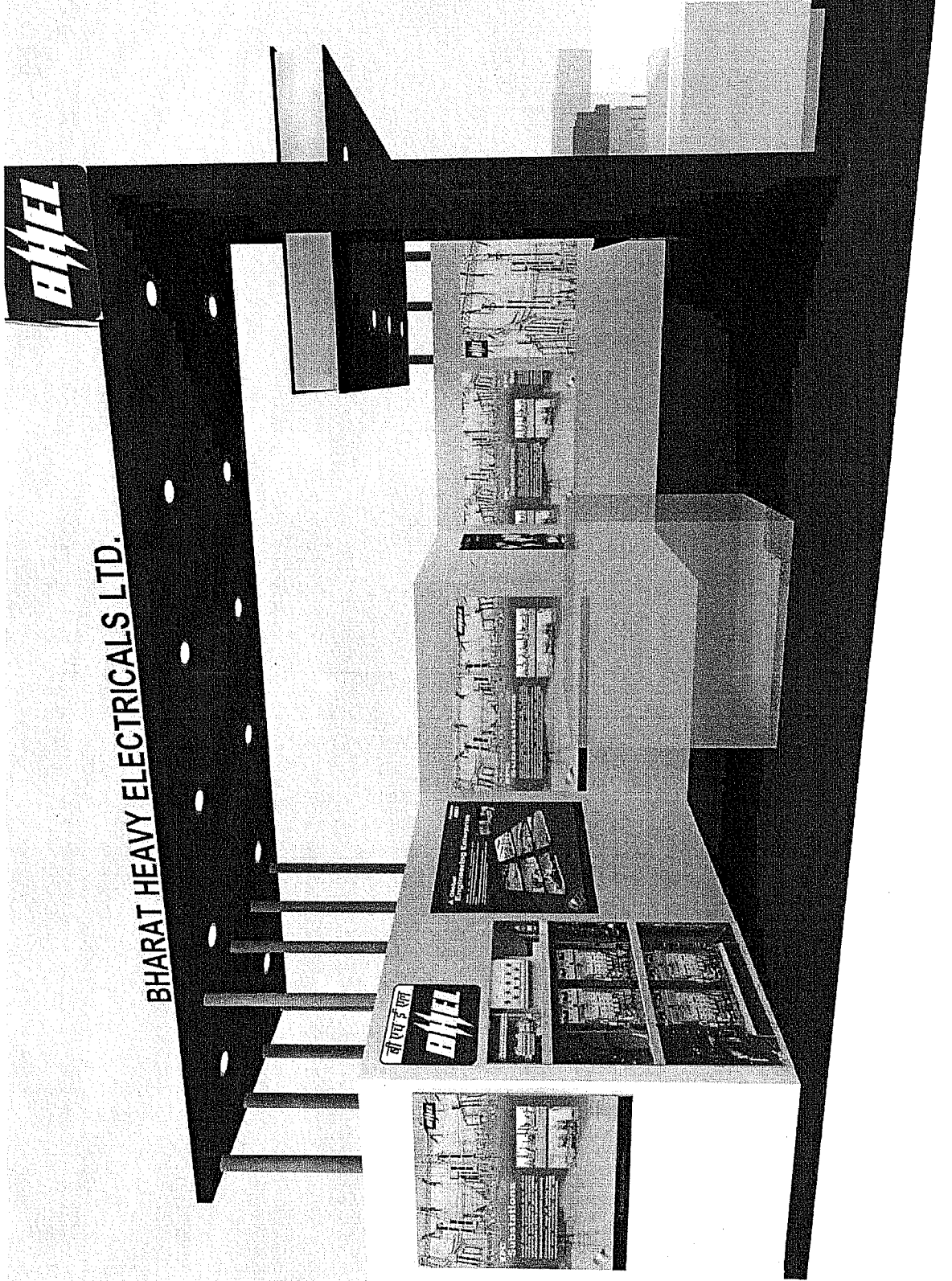
Front Elevation

Reception Table



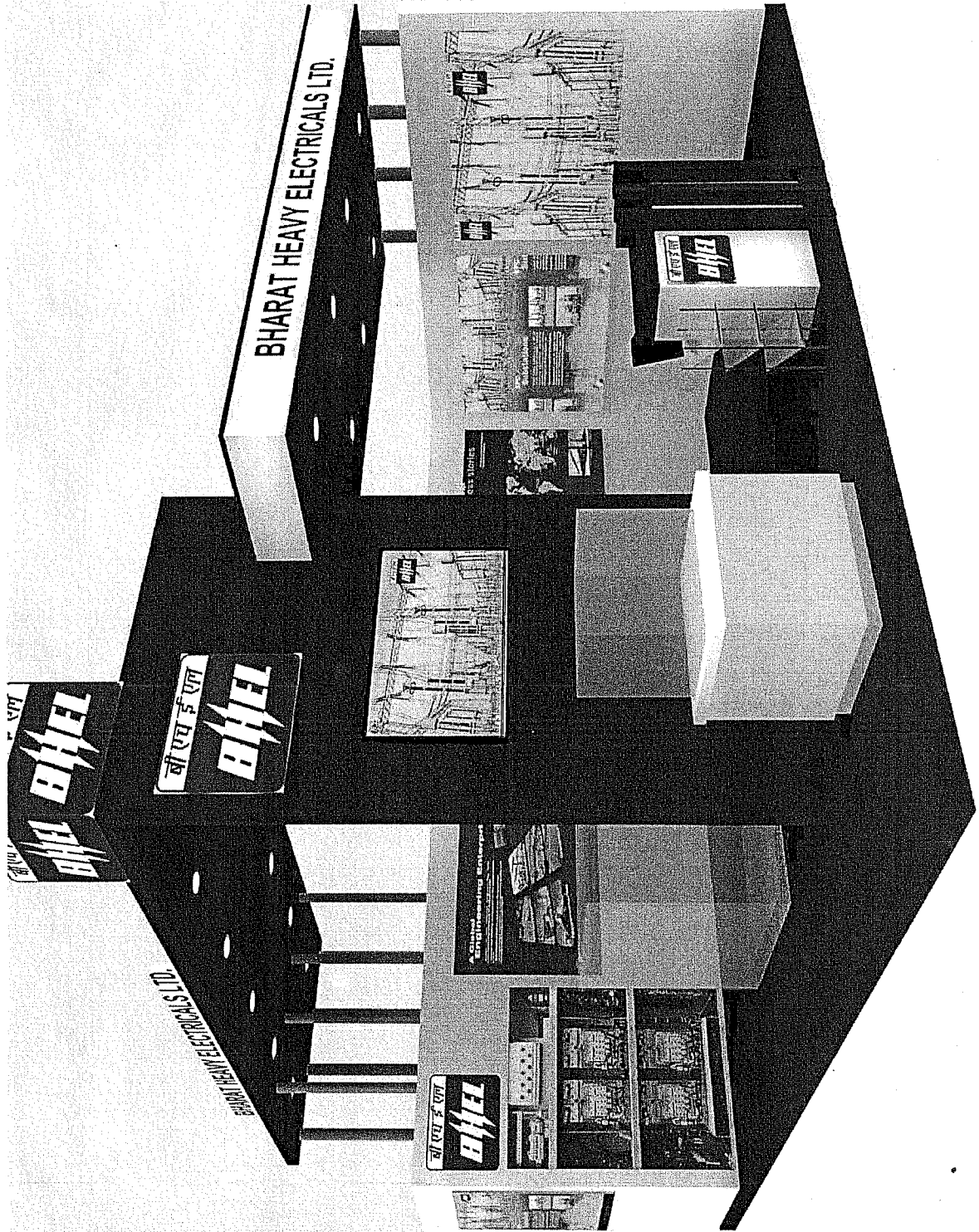


BHARAT HEAVY ELECTRICALS LTD.



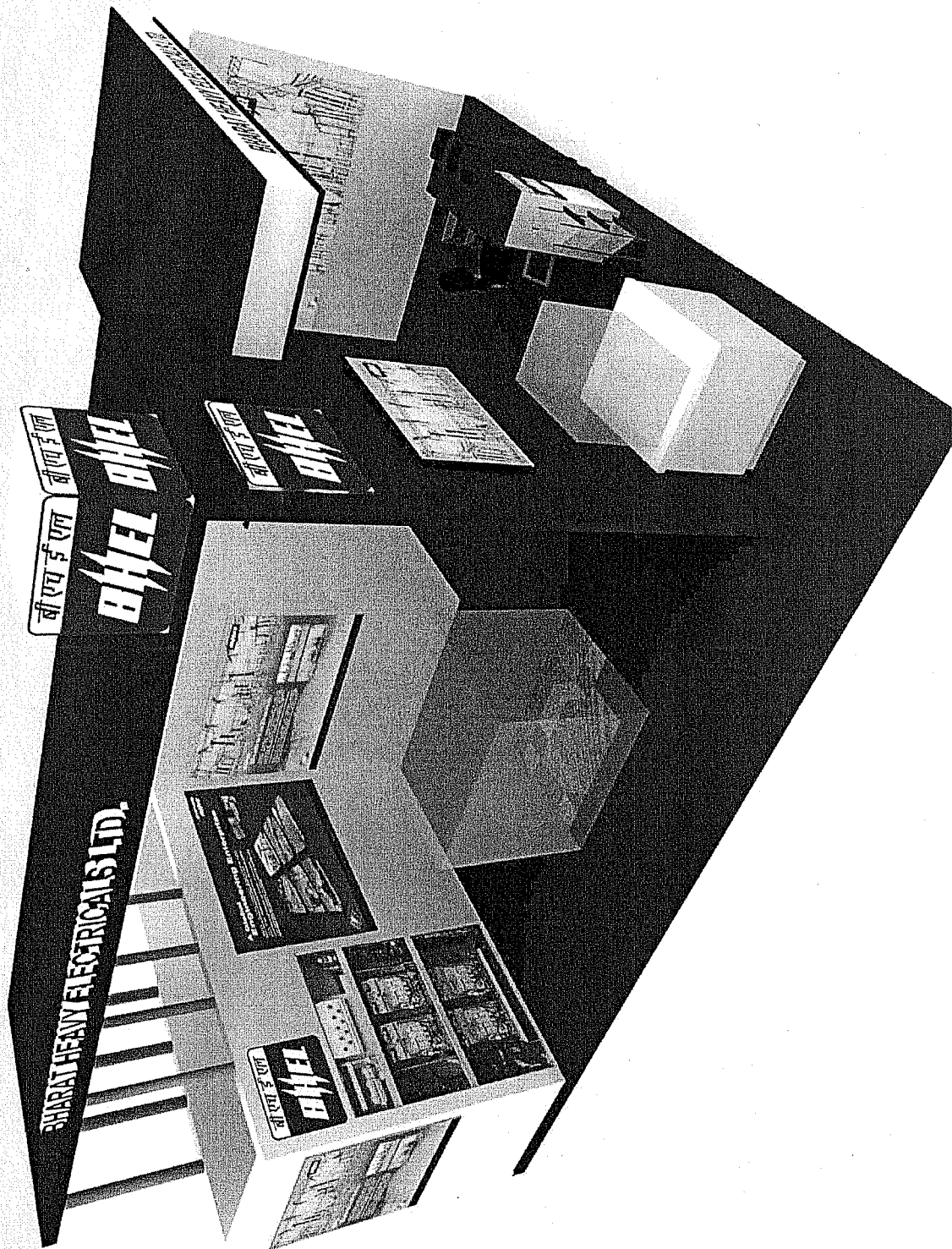
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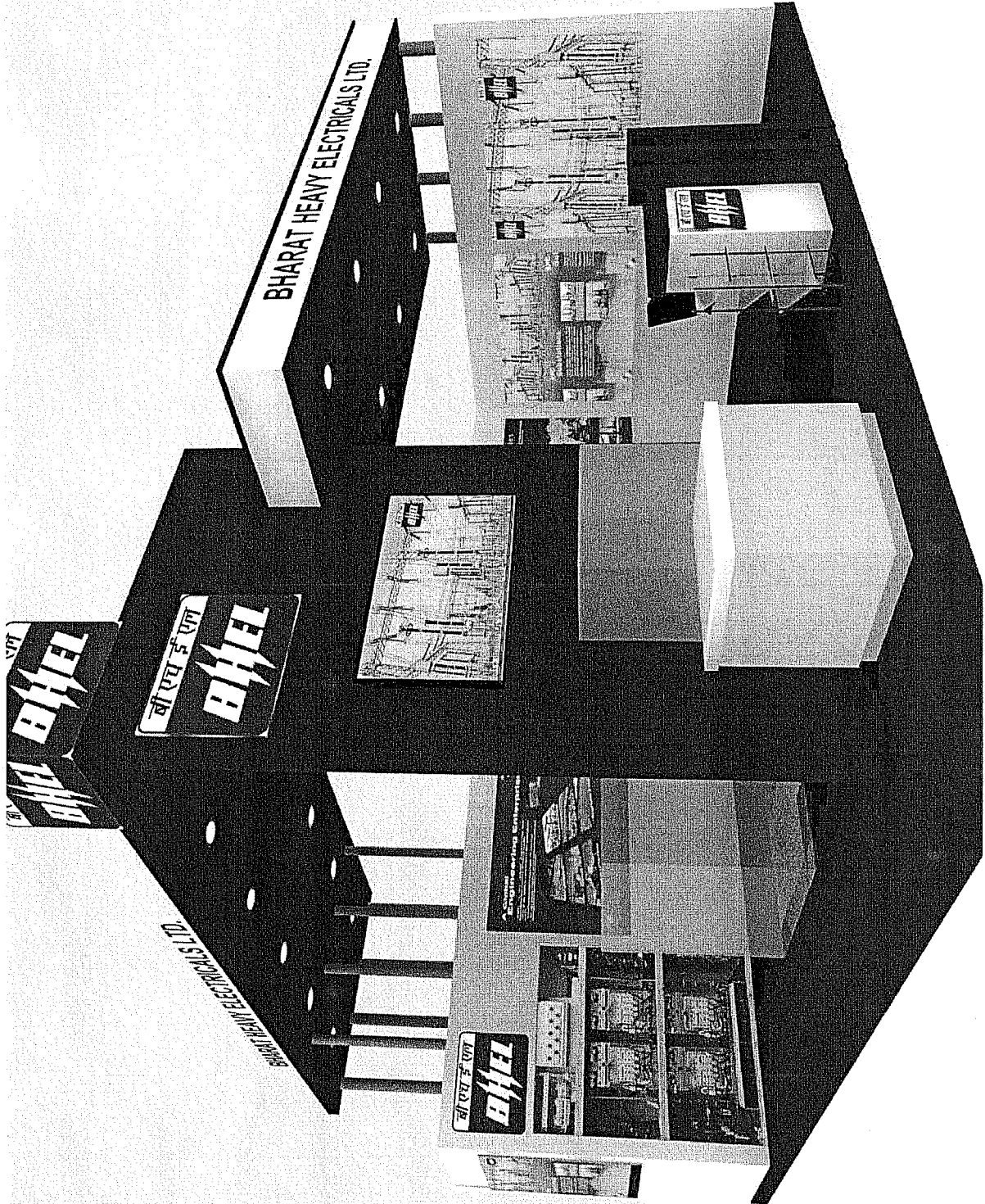
भारत भारी इलेक्ट्रिकल्स लिमिटेड
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Ambar!



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Lawal



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Signature

Annexure – III

BOQ of DESIGN & SCOPE OF WORK
(Not limiting but conforming to scope given here)

S. No.	Item's/ Activities Description	Unit	Qty.
1	Fabrication of stall on turnkey basis as per attached design (attached Plan, Elevation & Perspective Views of BHEL Stall in InnoRail) and dimensions given therein including items which are not shown in the design but are required in constructing the stall. The design will be reviewed with the successful vendor and minor modifications as required from the point of view of safety, aesthetics and enhancement, will be made, which form part of the scope at no extra cost. Production drawings may be got approved from BHEL immediately after design has been reviewed. Erection & dismantling of stall also form part of scope. Bidder to ensure flawless finish in woodwork (without any cracks, flaws, etc.), metal work and paint as per approved design. Auto CAD open files will be shared with the successful bidder. Apart from details given in the attached design, pl. ensure following Structural items i Ceiling structures as per design and dimensions given in attached Plan, Elevation & Perspective Views of BHEL Stall in InnoRail(1) with adequate reinforcements at equal distances and strong enough to hold weight of concealed lights ii Lycra fabric to be used in the ceiling of the conference room & installation of same has to be neat and wrinkle free iii SS pipes of adequate gauge and dia. with end plates duly welded at the top & bottom of the pipes to hold the ceilings in their position at heights shown in the design. End plates of the pipes to have holes for nut & bolt arrangements for firmly securing ceiling in position iv Pillar & wall structures made from wooden materials of adequate dimensions and specifications for load bearing/ strength for attached design & dimensions given in Plan, Elevation & Perspective Views of BHEL Stall in InnoRail(1), including provisions for installing back-lit logos and translites in the specified nos. & sizes on 040 Acrylic Sheet of 4 or 5mm thickness or by way of fabric printing in high quality including electricals. Adequate reinforcements to be done where pillars are joined to ceilings on one end and to the floor on the other end. Similarly wall where 48" LED TV is to be installed as per attached design, to be adequately reinforced and also to have provision for internal wiring	L.S.	L.S.
i	Ceiling structures as per design and dimensions given in attached Plan, Elevation & Perspective Views of BHEL Stall in InnoRail(1) with adequate reinforcements at equal distances and strong enough to hold weight of concealed lights	L.S.	L.S.
ii	Lycra fabric to be used in the ceiling of the conference room & installation of same has to be neat and wrinkle free	L.S.	L.S.
iii	SS pipes of adequate gauge and dia. with end plates duly welded at the top & bottom of the pipes to hold the ceilings in their position at heights shown in the design. End plates of the pipes to have holes for nut & bolt arrangements for firmly securing ceiling in position	L.S.	L.S.
iv	Pillar & wall structures made from wooden materials of adequate dimensions and specifications for load bearing/ strength for attached design & dimensions given in Plan, Elevation & Perspective Views of BHEL Stall in InnoRail(1) , including provisions for installing back-lit logos and translites in the specified nos. & sizes on 040 Acrylic Sheet of 4 or 5mm thickness or by way of fabric printing in high quality including electricals. Adequate reinforcements to be done where pillars are joined to ceilings on one end and to the floor on the other end. Similarly wall where 48" LED TV is to be installed as per attached design , to be adequately reinforced and also to have provision for internal wiring	L.S.	L.S.

v	Conference Room & Pantry Doors in the specified sizes with door lock & door closer (entry to conference room & interconnecting door between conference & pantry/ storage) of excellent quality & doors are strong enough to hold locks & door closer in position	Nos.	2
vi	Wooden counter & open shelf inside pantry in appropriate dimensions for placing tea/coffee machine, crockery & consumables, carry bags, brochures & other miscellaneous materials	Nos.	1
vii	Reception counter as per design in wood & laminate finish throughout with lockable counters/ drawers (size 1200x500x1000mm)	Nos.	1
viii	Podiums for product display in laminate finish: 2 nos. each in size 713x570x1000mm (LxBxH) and 760x502x750mm (LxBxH) respectively	Nos.	2
Note: Please ensure all wooden joints are properly finished including use of 3m masking tapes or alternate materials, on joints or similar materials to get the proper finish			
Raised Wooden Platform and Carpet			
i	Raised Wooden Platform of 100mm height with adequate Reinforcements below by way of wooden blocks, made out of a minimum of 19mm thick board (bidder to lay adequate emphasis to ensure flawless, noiseless platform) with a provision for ramp suitable for wheel chair as per design	Sq.mtr.	42
ii	Ribbed Carpet with 4mm inlay in single colour as per design for the entire wooden platform. Use aluminum strip of adequate gauge with knurling of around 1.5" width to be mounted all along the periphery of the platform – color and sample of the carpet may be got approved from BHEL	Sq.mtr.	42
Electricals, Wiring & Lighting			
i.	Wiring & protection to Organizers certification/ standard including MCB Box/ Distribution Board. All connections should be earth proof for safety	L.S.	L.S.
ii.	Concealed lights as in size and nos. as per design: approx. 18 nos.	L.S.	L.S.
iii.	Metal Lights: approx. 7 nos.	L.S.	L.S.
iv.	Multi Strips: approx. 4 nos.	L.S.	L.S.
v.	Tube lights in Pantry & Translites box: approx. 48nos.	L.S.	L.S.
Furniture (steel and leatherette finish) with Leatherette colour in black or white – to be got approved form BHEL			
i.	Round table with glass top (900 dia. x 750 mm ht) and four compact leatherette chairs – one set	No. of set	1
ii.	Bar stools with leatherette seats	No.	1
iii.	Lockable Cabinet in Laminate finish (size 1000 x 400 x 750 mm ht)	No.	1
iv.	Brochure stand	No.	2
2	3D LED & 3D Compressed Foam with Vinyl-cut Letters		
i	3D LED Acrylic letter of company name (BHARAT HEAVY ELECTRICALS LTD. IN ARIAL BOLD FONT of 0.75" to 1" depth and around 5" to 6"	No. of set	1



	height across running length of 4000 to 4500mm		
ii	3D compressed foam letters with vinyl cut letters pasted on top of around 0.75" to 1" depth and around 4" to 5" height for Company name (BHARAT HEAVY ELECTRICALS LTD. IN ARIAL BOLD FONT) across 3.5 to 4.0 meter running length	Nos.	1
iii	Vinyl cut letters - <i>Making In India...50 Years of Engineering Excellence</i> in Arial Bold Italic font)	Sq.ft.	30
3	Printing & mounting of Posters/ Translites in hi-resolution – print ready files will be shared by BHEL		
i	Sun-board posters	Sq.ft.	40
ii	Translites with pasting on 040 acrylic sheet of 4 or 5mm or high quality fabric printing	Sq.ft.	166
iii	Backlit Cuboid Box made from light weight wood in 500x500x500mm size with 4 faces having backlit BHEL logo and to be placed & secured on the top of ceiling for viewing from all directions	L.S.	L.S.
4	Audio Visual Equipment		
i	LED TV of 48" with USB ports for playback from Pen Drive and sound system adequate for 42 sq.m. for 3 days including wall bracket: 1 set	No. of sets	1
5	Pantry Equipment & Consumables		
i	Compact Tea/ Coffee Vending machine for 3 days with consumables for 120 nos. cups including provision of black/ green tea, creamer & sugar cube or pouch for around 15 guests per day, disposable cups, spoons, tissue napkins, napkin holders & service trays	no. of sets	one
ii	Bone China crockery for serving tea (one set), 3 full plates, steel tea spoons, six glasses & bowls (3nos.) for serving tea, snacks, biscuits/ peanuts for Customers/ VIPs – for six persons	no. of sets	one
iii	Working lunch	nos.	30
iv	Natural Digestive Biscuits	nos.	15
v	Biscuits Salted	nos.	15
vi	Peanuts salted/ roasted	Kg.	3
vii	Candies	Kg.	3
viii	Canned Cold drinks Small	nos.	60
ix	Metallic Waste Bins in appropriate size for Pantry & Conference	nos.	2
x	Two liter Kinley or Aquafina water bottles	nos.	20
xi	Uniformed operator-cum-service boy: 1no. for 6 days	L.S.	L.S.
6	Other Items & stall services		
i	Cleaning of stall every day for 3 days with vacuum cleaner and waste disposal as many times required	L.S.	L.S.
ii	Hostess in Business: 1no. English Speaking for 3 days in Business Attire, Coat/ White Shirt & Black Trouser	L.S.	L.S.
iii	Small Flower baskets – BHEL rep. at site to be consulted for quantities per day	nos.	12
iv	Flower bouquets - BHEL rep. at site to be consulted for quantities per	nos.	18

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	day		
v	Visiting Card Drop bowl/ box for 3days	nos.	1
vi	Bowl for Candy for 3 days	nos.	1
vii	Visitor's Book	nos.	1
viii	Literature stand with 3 pockets each for 6 days	nos.	2
ix	Scissors with red tape and tray required at the time of inauguration of the stall: one set	no. of sets	One set
x	Still photography to cover visiting dignitaries, all three days, with output on DVD	L.S.	L.S.
7	LOGISTICS Transportation & handling (to & fro) of BHEL Products as per details below: FROM PARLIAMENT STREET, BHEL OFFICE a. VCU: 1 no. Size of Wooden Crate: 3'x2'x2' Gross Weight Approx.: 50kg. b. Electronic Module: 1no. Size of Box: 2.5'x2.25'x1' Gross Weight: 30kg. c. Carry Bags: 2nos. Size of Box: 3'x1.5'x1.5' each Gross Weight: 20kg. d. Brochure Box: 2nos. Size of Box: 1.5'x1'x1'each Gross Weight: 20kg. each e. Souvenirs: 1no. Size of Box: 1.5'x1.5'x1'each Gross Weight: 20kg. Note: Scope also include: 1. Pick-up & return from specified place, to & from transportation Delhi- RDSO, Lucknow, except for items which will be consumed like brochures, gifts, jute bags 2. Storage of empty crates APART FROM ABOVE, TRACTION MOTOR WILL COME DIRECTLY FROM BHEL, BHOPAL UNIT, AT EXHIBITION SITE: AROUND 2000KG. Note: i. It will require Fork Lift/ Crane to unload and shift models at the stall at exhibition site ii. Unpacking, Repacking after the exhibition and loading on the vehicles brought by BHEL Bhopal at the exhibition site	L.S.	L.S.

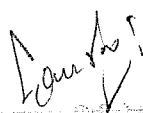
Notes:

A. ALL ITEMS/ SERVICES ON HIRE

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- B. STRUCTURAL ITEMS AS PER ATTACHED DESIGN HAVE TO BE PRE- FABRICATED IN THE BIDDER'S WORKSHOP/ FACTORY AND FINISHED WITH PRELIMINARY COATING OF PRIMER/ PAINT, ETC. AND TRANSPORTED TO THE EXHIBITION SITE IN THE PROTECTIVE PACKING FOR ASSEMBLY/ ERECTION ON-SITE AND MAKING READY IN THE REQUIRED FINISH AS PER SPECIFICATIONS**


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5, पार्लमन्ट स्ट्रीट / 5, Parliament Street
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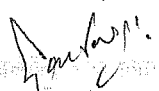


Bharat Heavy Electricals Ltd.

Annexure-III A

INPUTS/ INFORMATION ON EXHIBITS

S. No.	Description of Product/ Model	Dimensions in millimeters			Weight in kg.	Requirement for Display of Product/ Model		
		L	B	H	W	Podium/ Base to suite Product/ model dimens. Y/ N	External Lighting to illuminate Model/ Product Y/ N	Other Special Requirements
EXHIBITS FROM NCR								
1.	VCU to be collected from BHEL office, New Delhi	760	502	750		Y	Y	• Warehousing of empty crates
2.	Electronic Module to be collected from BHEL office, New Delhi	713	570	1000		Y	Y	• Warehousing of empty crates
EXHIBIT FROM BHEL BHOPAL REACHING EXHIBITION VENUE DIRECTLY								
3.	Traction Motor	2000	1300	1180		N	Y	• Product will reach directly from BHEL Bhopal to the exhibition venue • Unloading , unpacking warehousing of empty crates, shifting to its location in the stall and repacking & loading on Bhopal vehicle • Crane & Fork Lift will be required


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Annexure-IV

TERMS AND CONDITIONS**1.0 SUBMISSION OF OFFER**

1.1 Your offer should be complete in all respects as explained in the Annexure– VI.

1.2 Price quoted should be firm and net.

2.0 PRICE

2.1 Offer should be **fully compliant to SCOPE OF WORK/ REQUIREMENT (Annexure-III, IIIA) and TERMS & CONDITIONS OF THE TENDER (Annexure-IV)**. All items are on hire basis, except graphic panels, translites and consumables.

2.2 Unit price for each item to be quoted separately. Wherever lump sum, the same should be indicated accordingly. All prices quoted should be inclusive of all taxes, duties, etc., as applicable, **except service tax. Service tax, if applicable, should be indicated separately** in the space provided in the Price Performa.

2.3 Price to be filled-in as per the Price Performa only, enclosed as Annexure-V. Change in Performa is not allowed.

2.4 If, in the price structure quoted for the items, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.

2.5 If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

2.6 If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of 2.4 and 2.5 above.

2.7 If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

2.8 Price to be filled-in as per the Price Performa enclosed as Annexure-V. Change in Performa is not allowed.

2.9 Offers not fulfilling any of the above conditions are liable for rejection.

3.0 TAXES

- 3.1 It is mandatory to comply with all taxes applicable for the required services. The price should be inclusive of all taxes, duties and levies. However, the amount towards Service Tax, if applicable, should be indicated separately in the specified place in Price Performa enclosed as Annexure- V.

4.0 PRICE ESCALATION CLAUSE

- 4.1 All the prices quoted by the bidders shall be in Indian Rupees and shall be final and binding and not subject to any price escalation.

5.0 VALIDITY

- 5.1 Your offer should remain valid for a period of 45 days from the date of opening of the tender for our acceptance.

6.0 TERMS OF PAYMENT

- 6.1 Payment shall be released within thirty days from the date of receipt of bills after submission of requisite proofs of successful completion of the work as per work order.
- 6.2 While making the payment, statutory deductions as applicable, shall be made by BHEL.
- 6.3 BHEL reserves the right to make payment through E-mode. Successful bidder shall be required to furnish the following information upon selection on its letter head as per Annexure VIII.

7.0 QUALITY

- 7.1 Each & every item and service to conform to International Standards of Quality or else liable for rejection at no costs thereon.

7.0 AWARD OF WORK

- 7.1 The award of work shall be based on the lowest Total Amount quoted against 'A' in the Price Performa (Annexure-V) i.e. Total Amount all-inclusive excluding Service Tax, subject to the clauses under sl.no. 2.0 of this Annexure (Annexure-IV).
- 7.2 Notwithstanding anything contained in this tender enquiry, BHEL reserves the right to split the work on one or more bidders in its own interest. BHEL also reserves the right to cancel / scrap the tender without assigning any reason whatsoever.

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8.0 CHANGE IN THE ORDERED QUANTITY (s)

- 8.1 BHEL reserves the right to increase or decrease the ordered quantity by $\pm 10\%$.
- 8.2 For increase/ decrease in quantity (s) of any item, unit rate quoted/ approved shall apply.
- 8.3 In case of increase in quantity beyond 10%, prices shall be discussed and mutually settled.

9.0 PENALTY – QUALITY

- 9.1 If the final product does not match the quality and specifications mentioned, BHEL will not be obliged to accept the particular item(s) or service(s) as applicable. If at all the goods are accepted, penalty shall be imposed at a rate to be decided by BHEL. Bidder shall be given reasonable opportunity to place his side before the penalty is applied.

10.0 LIQUIDATED DAMAGES – DELAY

- 10.1 Any delay in completion of the job w.r.t. Schedule given under, will invite imposition of penalty @ 2% per day or part thereof subject to a maximum of 10% of the total price. The penalty shall be levied on the value of goods which have been delayed. Value of Goods delayed shall be derived on pro-rata basis from total order value. However, in absence of the stall readiness or major item(s) impacting upon the entire stall by the inauguration time of the exhibition, no charges would be payable irrespective of portion of work completed and the Security Deposit would stand forfeited.

DELIVERY SCHEDULE

S. No.	Description / Activity	Day
1.	Date of receipt of LOI and required information/ inputs from BHEL	0 th day
2.	a. Submission of the names and the other required details of the entire project team including coordinators with their responsibilities and contact details, for BHEL information. b. Discussions on design including suggestions/ improvement to suit BHEL requirement. c. Submission of Revised Design duly incorporated with changes suggested by BHEL, including the color scheme and its approval by BHEL and commencement of production d. Front & side elevation, plan (duly marked with electricity cable entry point) including dimensions and perspectives of the stall for approval by the organizers	1 st day
3.	Samples of all applicable materials, images of type of furniture, appraisal on AV equipment, consumables & services	2 nd day
4.	Release of Graphics for printing	2 nd day

Bharat Heavy Electricals Ltd.
 Corporate Communication
 5, Sector 10 / 5, P. Industrial Street
 New Delhi - 110001



5.	Completion of all prefabricated items in the workshop of agency/ or their local associate, agency preparedness to move in for on-site assembly and fabrication. Note: Possession letter from BHEL may be collected in advance.	4 th day
4.	Agency to complete outputting of graphics	4 th day
5.	Taking possession of space at exhibition site by 10:00 hrs. & commencement of erection of stall	28.11.16
6.	Making the stall ready in all respect for inauguration by 18.00 hrs. or before	30.11.16

9.0 RISK PURCHASE

- 9.1 BHEL at its option will be entitled to terminate the contract and get the job executed through another vendor at the risk and cost of the bidder either the whole of the goods or part thereof which the vendor has failed to deliver or commission or provide within the stipulated time as aforesaid or if the same are not available, with the best and the nearest available substitute thereof.
- 9.2 The bidder shall be liable for any loss which BHEL may sustain by way of such risk purchases, in addition to penalty at the rate mentioned in Clause 1 & 2 above.

10.0 FORCE MAJEURE

- 10.1 "Force Majeure" shall mean any event beyond the reasonable control of the Purchaser or of the Seller/Contractor including but not limited to fire, flood, earthquake or other acts of God, war, riots, civil war and restraints of Governing States, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected. The following events are explicitly excluded from Force Majeure and are solely the responsibilities of the non-performing party: a) any strike, work-to-rule action, go-slow or similar labour difficulty (b) late delivery of equipment or material (unless caused by Force Majeure event) and (c) economic hardship.
- 10.2 If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances thereof within 02 (two) days after the occurrence of such event.
- 10.3 The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed. The Time for Completion shall be extended by a period of time equal to period of delay caused due to such Force Majeure event.
- 10.4 Delay or non-performance by either party hereto caused by the occurrence of any event of Force Majeure shall not (a) constitute a default or breach of the Contract. (b) Give rise to

any claim for damages or additional cost or expense occasioned thereby, if and to the extent that such delay or non-performance is caused by the occurrence of an event of Force Majeure.

- 10.5 A bidder shall not be liable for any failure of or delay in the performance of this contract for the period that such failure or delay is due to causes beyond its reasonable control, including but not limited to acts of God, war, strikes or labor disputes, embargoes, government orders or any other force majeure event.

8.0 ARBITRATION

- 8.1 In case of failure to arrive at amicable settlement, dispute of any kind whatsoever which arise between BHEL and the bidder in connection with or arising out of the Order / Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contractual obligations whether before or after the termination, abandonment or breach of the Contract, shall be referred through prior notice in writing by either party to Arbitration.

- 8.2 Any dispute in respect of which a notice to commence arbitration has been given, in accordance with Sub-Clause 18.1, shall be finally settled by Arbitration.

- 8.3 Any dispute shall be referred to the sole arbitration of Head of Corporate Communication of BHEL or his nominee, within 45 days of the receipt of the notice invoking arbitration.

- 8.4 Subject as aforesaid, the Arbitration proceedings shall be conducted;

8.4.1 In accordance with the rules of procedure of the Indian Arbitration and Conciliation Act 1996.

8.4.2 The place of Arbitration shall be the place from which the contract is issued or such other place as the Arbitrator at his discretion may determine.

8.4.3 The language of the Arbitration Proceedings shall be English.

8.4.4 The law governing the arbitration proceeding shall be the Indian law and

8.4.5 The cost of arbitration shall be borne equally by the parties.

The award of the Arbitrator shall be final and binding upon the parties to the dispute and shall be enforceable in any court of competent jurisdiction as decree of the court.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract not affected by the issues governing arbitration unless they otherwise agree.

12.0 EFFECT AND JURISDICTION OF CONTRACT

- 12.1 The law applicable to this contract shall be the laws in force in India. The courts in Delhi, India, shall have exclusive jurisdiction in all matters arising under and on account of this contract.

13.0 VENDORS FOR ACTIVITIES/ ITEMS TO BE OUTSOURCED

- 13.1 Please ensure to use only top class vendors for any or all activities or items to be outsourced, in case applicable.
- 13.2 However, based on output/ performance of the existing vendor(s), in case not found up to the mark, BHEL may intervene and seek appropriate substitution for due consideration of the bidder and bidder has to make alternative arrangements.

14.0 INSURANCE

- 14.1 To insure all goods and manpower connected with this job, during transit or execution of work at site or in your factory, etc., should be the responsibility of the bidder.

15.0 AUTHORISED OFFICER

- 15.1 The Addl. General Manager (Corporate Communication)/ BHEL, or any other officer nominated by BHEL, shall be the authorized officer with regard to the Contract. The decision of the authorized officer shall be final and binding on the bidder. The authorized officer shall hold all the meetings in Delhi only.

16.0 CONTACT PERSONS:

For any clarification, bidders may contact the following officials of BHEL:

- Sh. Ajay Gupta – DGM (CC)
Tel.: 011-23340473, Email: ccag@bhel.in
Fax: 011-23342769
- Mr. Gaurav Verma- Sr. Executive (CC)
Tel: 011-23365279 Email: gauravv@bhel.in
Fax: 011-23342769

Note:

- i. Your offer is subject to the terms & conditions, as laid in this Annexure and a duly signed copy for acceptance of this Annexure shall form part of your offer, to be submitted along with Part 'A' (Technical Bid).

कॉर्पोरेट कमन्स / Corporate Communication
जीवन तारा बिल्डिंग / Jeevan Tara Building
5, पार्लियामेंट स्ट्रीट / 5, Parliament Street
नई दिल्ली - 110001 / New Delhi - 110001

- ii. All information in the Tender Document is meant for only your consumption and not for sharing, unless and otherwise, authorized by BHEL in writing. Please ensure compliance.


भारत भारी बिजली लिमिटेड
Bharat Heavy Electricals Ltd.
कॉर्पोरेट कार्यालय / Corporate Communication
जवाहर तारा बिल्डिंग / Jawahar Tara Building
5, संसद मार्ग / 5, Parliament Street
नई दिल्ली-110001 / New Delhi - 110001

PRICE PERFORMANCE

S. No.	Item's/ Activities Description	Unit	Qty.	Unit rate (in Rs.)	Amount (in Rs.)
1	Fabrication of stall on turnkey basis as per attached design (<i>attached Plan, Elevation & Perspective Views of BHEL Stall in InnoRail</i>) and dimensions given therein including items which are not shown in the design but are required in constructing the stall. The design will be reviewed with the successful vendor and minor modifications as required from the point of view of safety, aesthetics and enhancement, will be made, which form part of the scope at no extra cost. Production drawings may be got approved from BHEL immediately after design has been reviewed. Erection & dismantling of stall also form part of scope. Bidder to ensure flawless finish in woodwork (without any cracks, flaws, etc.), metal work and paint as per approved design. Auto CAD open files will be shared with the successful bidder. Apart from details given in the attached design, pl. ensure following	L.S.	L.S.		
	Structural items				
i	Ceiling structures as per design and dimensions given in <i>attached Plan, Elevation & Perspective Views of BHEL Stall in InnoRail(1)</i> with adequate reinforcements at equal distances and strong enough to hold weight of concealed lights	L.S.	L.S.	Included in above	Included in above
ii	Lycra fabric to be used in the ceiling of the conference room & installation of same has to be neat and wrinkle free	L.S.	L.S.	do	Do
iii	SS pipes of adequate gauge and dia. with end plates duly welded at the top & bottom of the pipes to hold the ceilings in their position at heights shown in the design. End plates of the pipes to have holes for nut & bolt arrangements for firmly securing ceiling in position	L.S.	L.S.	do	do

iv	Pillar & wall structures made from wooden materials of adequate dimensions and specifications for load bearing/ strength for attached design & dimensions given in Plan, Elevation & Perspective Views of BHEL Stall in InnoRail(1) , including provisions for installing back-lit logos and translites in the specified nos. & sizes on 040 Acrylic Sheet of 4 or 5mm thickness or by way of fabric printing in high quality including electricals. Adequate reinforcements to be done where pillars are joined to ceilings on one end and to the floor on the other end. Similarly wall where 48" LED TV is to be installed as per attached design , to be adequately reinforced and also to have provision for internal wiring	L.S.	L.S.	do	do
v	Conference Room & Pantry Doors in the specified sizes with door lock & door closer (entry to conference room & interconnecting door between conference & pantry/ storage) of excellent quality & doors are strong enough to hold locks & door closer in position	Nos.	2	do	Do
vi	Wooden counter & open shelf inside pantry in appropriate dimensions for placing tea/coffee machine, crockery & consumables, carry bags, brochures & other miscellaneous materials	Nos.	1	do	do
vii	Reception counter as per design in wood & laminate finish throughout with lockable counters/ drawers (size 1200x500x1000mm)	Nos.	1	do	do
viii	Podiums for product display in laminate finish: 2 nos. each in size 713x570x1000mm (LxBxH) and 760x502x750mm (LxBxH) respectively	Nos.	2	do	do
	Note: Please ensure all wooden joints are properly finished including use of 3m masking tapes or alternate materials, on joints or similar materials to get the proper finish				
	Raised Wooden Platform and Carpet				
i	Raised Wooden Platform of 100mm height with adequate Reinforcements below by way of wooden blocks, made out of a minimum of 19mm thick board (bidder to lay adequate emphasis to ensure flawless, noiseless platform) with a provision for ramp suitable for wheel chair as per design	Sq.mtr	42	do	Do
ii	Ribbed Carpet with 4mm inlay in single colour as per design for the entire wooden platform. Use	Sq.mtr	42	Do	do

	aluminum strip of adequate gauge with knurling of around 1.5" width to be mounted all along the periphery of the platform – color and sample of the carpet may be got approved from BHEL				
	Electricals, Wiring & Lighting			do	Do
i	Wiring & protection to Organizers certification/ standard including MCB Box/ Distribution Board. All connections should be earth proof for safety	L.S.	L.S.	Do	do
ii	Concealed lights as in size and nos. as per design: approx. 18 nos.	L.S.	L.S.	do	Do
iii	Metal Lights: approx. 7 nos	L.S.	L.S.	Do	do
iv	Multi Strips: approx. 4 nos.	L.S.	L.S.	do	Do
v	Tube lights in Pantry & Translites box: approx. 48nos.	L.S.	L.S.	Do	do
	Furniture (steel and leatherette finish) with Leatherette colour in black or white – to be got approved form BHEL			do	Do
i	Round table with glass top (900 dia. x 750 mm ht) and four compact leatherette chairs – one set	no. of set	1	Do	Do
ii	Bar stools with leatherette seats	No.	1	Do	Do
iii	Lockable Cabinet in Laminate finish (size 1000 x 400 x 750 mm ht)	no.	1	Do	Do
iv	Brochure stand	No.	2	Do	do
2	3D LED & 3D Compressed Foam with Vinyl-cut Letters				
i	3D LED Acrylic letter of company name (BHARAT HEAVY ELECTRICALS LTD.) IN ARIAL BOLD FONT of 0.75" to 1" depth and around 5" to 6" height across running length of 4000 to 4500mm	no. of set	1		
ii	3D compressed foam letters with vinyl cut letters pasted on top of around 0.75" to 1" depth and around 4" to 5" height for Company name (BHARAT HEAVY ELECTRICALS LTD. IN ARIAL BOLD FONT) across 3.5 to 4.0 meter running length	Nos.	1		
iii	Vinyl cut letters - <i>Making In India...50 Years of Engineering Excellence</i> in Arial Bold Italic font)	Sq.ft.	30		
3	Printing & mounting of Posters/ Translites in hi-resolution – print ready files will be shared by BHEL				
i	Sun-board posters	Sq.ft.	40		
ii	Translites with pasting on 040 acrylic sheet of 4 or 5mm or high quality fabric printing	Sq.ft.	166		
iii	Backlit Cuboid Box made from light weight wood in 500x500x500mm size with 4 faces having backlit BHEL logo and to be placed & secured on the top of ceiling for viewing from all directions	L.S.	L.S.		

4	Audio Visual Equipment				
i	LED TV of 48" with USB ports for playback from Pen Drive and sound system adequate for 42 sq.m. for 3 days including wall bracket: 1 set	No. of sets	1		
5	Pantry Equipment & Consumables				
i	Compact Tea/ Coffee Vending machine for 3 days with consumables for 120 nos. cups including provision of black/ green tea, creamer & sugar cube or pouch for around 15 guests per day, disposable cups, spoons, tissue napkins, napkin holders & service trays	no. of sets	one		
ii	Bone China crockery for serving tea (one set), 3 full Bone China crockery for serving tea (one set), 3 full plates, steel tea spoons, six glasses & bowls (3nos.) for serving tea, snacks, biscuits/ peanuts for Customers/ VIPs – for six persons	no. of sets	one		
iii	Working lunch	nos.	30		
iv	Natural Digestive Biscuits	nos.	15		
v	Biscuits Salted	nos.	15		
vi	Peanuts salted/ roasted	Kg.	3		
vii	Candies	Kg.	3		
viii	Canned Cold drinks Small	nos.	60		
ix	Metallic Waste Bins in appropriate size for Pantry & Conference	nos.	2		
X	Two liter Kinley or Aquafina water bottles	nos.	20		
Xi	Uniformed operator-cum-service boy: 1no. for 3 days	nos.	L.S		
6	Other Items & stall services				
i	Cleaning of stall every day for 3 days with vacuum cleaner and waste disposal as many times required	L.S.	L.S.		
ii	Hostess in Business: 1no. English Speaking for 3 days in Business Attire, Coat/ White Shirt & Black Trouser	L.S.	L.S.		
iii	Small Flower baskets – BHEL rep. at site to be consulted for quantities per day	nos.	6		
iv	Flower bouquets - BHEL rep. at site to be consulted for quantities per day	nos.	6		
v	Visiting Card Drop bowl/ box for 3days	nos.	1		
vi	Bowl for Candy for 3 days	nos.	1		
vii	Visitor's Book	nos.	1		
viii	Literature stand with 3 pockets each for 3 days	nos.	2		
ix	Scissors with red tape and tray required at the time of inauguration of the stall: one set	no. of sets	One set		
x	Still photography to cover visiting dignitaries, all	L.S.	L.S.		



	three days, with output on DVD				
7	Transportation & handling (to & fro) of BHEL Products as per details below: FROM PARLIAMENT STREET, BHEL OFFICE f. VCU: 1 no. Size of Wooden Crate: 3'x2'x2' Gross Weight Approx.: 50kg. g. Electronic Module: 1no. Size of Box: 2.5'x2.25'x1' Gross Weight: 30kg. h. Carry Bags: 2nos. Size of Box: 3'x1.5'x1.5' each Gross Weight: 20kg. i. Brochure Box: 2nos. Size of Box: 1.5'x1'x1' each Gross Weight: 20kg. each j. Souvenirs: 1no. Size of Box: 1.5'x1.5'x1' each Gross Weight: 20kg. Note: Scope also include: 1. Pick-up & return from specified place, to & from transportation Delhi- RDSO, Lucknow, except for items which will be consumed like brochures, gifts, jute bags 2. Storage of empty crates APART FROM ABOVE, TRACTION MOTOR WILL COME DIRECTLY FROM BHEL, BHOPAL UNIT, AT EXHIBITION SITE: AROUND 2000KG. Note: ii. It will require Fork Lift/ Crane to unload and shift models at the stall at exhibition site v. Unpacking, Repacking after the exhibition and loading on the vehicles brought by BHEL Bhopal at the exhibition site	L.S.	L.S.		
A	Total amount all-inclusive except Service Tax				
B	Service Tax, as applicable for HUF/Partnership (Payable subject to verification) : _____ %				
	Service Tax, as applicable for Companies (Payable subject to verification): _____ %				
C	Total Amount inclusive of Service Tax				
D	Total Amount inclusive of Service Tax				



	in Words: Rupees	
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Note:

- Unit rate and amount quoted by the bidder should be inclusive of all taxes/ duties applicable except service tax. Service tax as applicable, the same should be indicated in the space provided i.e. against sl. no. B, in the above performa
- All items are on hire only, except graphic panels and translites, consumables
- Price quoted is for specifications for each type of item, services & quantities as given in the BOQ/ Scope of Work (Annexure-III)
- Price quoted is inclusive of minor modifications made in design, if any, subsequent to tender opening
- BHEL reserve the rights to offload or directly take-up full/part of the job or the specific item(s)
- Price Performa to have prices only. Any comments / deviations in this Part shall be treated as Null & Void. No claim whatsoever in this regard shall be entertained. Change in Price Performa is not allowed.

Evaluation of Price Bid will be on the basis of amount quoted against "A" i.e. Total amount all-inclusive except Service Tax, subject to clauses under sl. no. 2.0 of Annexure - IV of Terms & Conditions concerning calculation errors.

भारत भारी बिजलीय उपकरण लिमिटेड
Bharat Heavy Electricals Ltd.
कॉर्पोरेट कम्युनिकेशन / Corporate Communication
जीएन एन बिल्डिंग / Jagan Nra Building
5, संसद मार्ग / 5, Parliament Street
नई दिल्ली-110001 / New Delhi - 110001



Annexure – VII

SUBMISSION OF OFFER

Your offer has to be submitted in **single-part** as follows:

Sealed envelope should contain the following:

- a) Acceptance of the enclosed BHEL 'Terms & Conditions' (Annexure-IV) and Conformity to 'BOQ/ Scope of Work/ Requirement' (Annexure-III& III A) by way of signing and affixing rubber stamp on each page of the referred Annexures.
- b) Price Bid in Price Performa enclosed as Annexure-V.

Note: Price Bid to have prices only. Any comments / deviations in this Part shall be treated as Null & Void. No claim whatsoever in this regard shall be entertained.

Envelope containing the above should be duly superscribed with:

1. Offer for "BHEL Stall in InnoRail 2016".
2. Due date and time of submission of offers.
3. Name and address of the bidder.
4. BHEL address as given in the covering letter.

भारत भारी बिजली लिमिटेड
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कॉम्युनिकेशन / Communication
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5, संसद मार्ग / 5, Parliament Street
नई दिल्ली - 110001 / New Delhi - 110001

Annexure – VII

CHECKLIST

S.No.	Description /Item	Enclosed Yes/No
1.	Copy of the signed & stamped on each page of BHEL Terms & Conditions (Annexure IV), "BOQ/Scope of Work" (Annexure III& III A) as token of acceptance, to be placed in Part A envelope	Yes/No
2.	'PRICE BID' as per Annexure-V without any comments / deviations	Yes/No
3.	Sl. No. 1 & 2 in a single envelope duly sealed and superscribed with 1. Offer for BHEL Stall in InnoRail2016 2. Due date and time of submission of offers 3. Name and address of the bidder 4. BHEL address as given in the covering letter	Yes/No


Bharat Heavy Electricals Ltd.
कॉर्पोरेट ऑफिस / Corporate Office
जोधा लाई बिल्डिंग / Jodha Lane Building
5, संसद मार्ग / 5, Parliament Street
नई दिल्ली-110001 / New Delhi - 110001



Annexure – VIII

NEFT Details Format

BANK NAME & COMPLETE ADDRESS WITH PIN CODE	
BANK ACCOUNT NO.	
MICR CODE	
IFSC CODE	
PARTY'S eMAIL – ID	
PAN NO.	
CST NO., IFAPPLICABLE	
VAT NO., IFAPPLICABLE	
SERVICE TAX REGN. NO., IFAPPLICABLE	
PARTY's NAME & ADDRESS	

Handwritten signature
Bharat Heavy Electricals Ltd.,
Corporate Communication
जीवन कला भवन / Jeevan Kala Building
5, संसद मार्ग / 5, Parliament Street
नई दिल्ली-110001 / New Delhi - 110001