



Bharat Heavy Electricals Ltd.

No. CC/EVNT/15/2015-16
23.05.2015

Dear Sir,

Subject: Tender for Branding & display arrangements for BHEL Event of Foundation Stone Laying Ceremony of 5X800MW Yadadri Project, Nalgonda at Damercharla, Telangana on 29.05.2015

BHEL, India's largest engineering and manufacturing enterprise, has established itself as a leading international company in the field of power. TSGENCO is in the process of awarding 5x800MW Yadadri Project, Nalgonda shortly on EPC basis to BHEL for which foundation stone laying ceremony is scheduled for 29.05.2015.

BHEL invites competitive bids for "Branding & Display arrangements for BHEL Event of Foundation Stone Laying Ceremony of 5X800MW Yadadri Project, Nalgonda at Damercharla, Telangana" as per Scope of Work at Annexure – II.

Your offer should be submitted in a mail with following scanned attachments:

1. Annexure – I of 'Terms & Conditions' duly stamped and signed on each page as a token of acceptance
2. Price Bid in the prescribed format as per Annexure – II of 'Scope of Work/Price Proforma', change in Price Proforma is not allowed

Your complete offer, as per details given above should reach us on or before **12 noon on 25.05.2015 (Monday)** at the following email ids:

1. vaishali@bhel.in
2. ccag@bhel.in

Tender shall be evaluated at 2PM, on the same day i.e. **25.05.2015** in Corporate Finance Deptt. at BHEL House, Siri Fort, New Delhi – 110 049.

Thanking you,

Yours faithfully,

Vaishali 23/05/15
(Vaishali Wadhwa)
Executive(CC)



TERMS & CONDITIONS

1.0 SUBMISSION OF OFFER

- 1.1 Your offer should be complete in all respects.
- 1.2 Price quoted should be firm and net.

2.0 PRICE

- 2.1 Unit price for each item to be quoted separately. Wherever lump sum, the same should be indicated accordingly. All prices quoted should be inclusive of all inclusive (as per scope given in the attached Annexure-II) including taxes, duties, etc., as applicable, **except service tax. Service tax, if applicable, should be indicated separately** in the space provided in the attached Price Performa.
- 2.2 Price to be filled-in as per the Price Performa only, enclosed as Annexure-II. Change in Performa is not allowed.
- 2.3 If, in the price structure quoted for the items, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- 2.4 If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- 2.5 If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to 2.3 and 2.4 above.
- 2.6 If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.
- 2.7 Offers not fulfilling any of the above conditions are liable for rejection.

3.0 QUALITY

- 3.1 Each & every item and service to conform to International Standards of Quality or else liable for rejection at no costs thereon.

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**4.0 VALIDITY**

- 4.1 Your offer should remain valid for a period of 30 days from the date of opening of the tender for our acceptance.
- 4.2 While making the payment, statutory deductions as applicable, shall be made by BHEL.
- 4.3 BHEL reserves the right to make the payment through e-mode. Successful bidder shall be required to furnish following information upon placement of order on their letter head:

Re: EFT Payments

Please find enclosed the relevant details of my bank account for receiving EFT credits

BANK NAME & COMPLETE ADDRESS WITH PIN CODE	
BANK ACCOUNT NO.	
MICR CODE	
IFSC CODE	
PARTY'S eMAIL – ID	
PAN NO.	
CST NO., IFAPPLICABLE	
VAT NO., IFAPPLICABLE	
SERVICE TAX REGN. NO., IFAPPLICATION	
PARTY's NAME & ADDRESS	

I hereby confirm that the above mentioned particulars are in order. To facilitate EFT credits, I will inform BHEL in case of any changes in the Bank particulars at a future date.

Thanking you,

Yours sincerely

5.0 PENALTY – QUALITY

- 5.1 If the final product does not match the quality and specifications mentioned, BHEL will not be obliged to accept the particular item(s) or service(s) as applicable. If at all the goods are accepted, penalty shall be imposed at a rate to be decided by BHEL. Bidder shall be given reasonable opportunity to place his side before the penalty is applied.

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**6.0 LIQUIDATED DAMAGES – DELAY**

- 6.1 Any delay in completion of the job w.r.t. schedule given under, will invite imposition of penalty @ 2% per day or part thereof subject to a maximum of 10% of the total price. The penalty shall be levied on the value of goods which have been delayed. Value of Goods delayed shall be derived on pro-rata basis from total order value. However, in absence of the display readiness or major item(s) impacting upon the entire display by the inauguration time of the event, no charges would be payable irrespective of portion of work completed.

DELIVERY SCHEDULE

S. No.	Description / Activity	Day
1.	Date of receipt of PO and required information/ inputs from BHEL	0 th day
2.	Dispatch of team to the site	27.05.2015
3.	Team to reach on site on or before the morning of	27.05.2015
4.	Taking possession of space at site on the morning of	28.05.2015
5.	Making the site ready in all respect for event by midnight or before	28.05.2015

7.0 RISK PURCHASE

- 7.1 BHEL at its option will be entitled to terminate the contract and get the job executed through another vendor at the risk and cost of the bidder either the whole of the goods or part thereof which the vendor has failed to deliver or commission or provide within the stipulated time as aforesaid or if the same are not available, with the best and the nearest available substitute thereof.
- 7.2 The bidder shall be liable for any loss which BHEL may sustain by way of such risk purchases, in addition to penalty at the rate mentioned in Clause 5&6 above.

8.0 AWARD OF WORK

- 8.1 The award of work shall be based on the lowest Total Amount quoted against sl. no. 11 in the Price Performa (Annexure-II) i.e. Total Amount including of all taxes, duties etc. but exclusive of Service Tax, in Figures as well as in Words, subject to the clauses under sl.no. 2.0 of this Annexure (Annexure- I).
- 8.2 Notwithstanding anything contained in this tender enquiry, BHEL reserves the right to split the work on one or more bidders in its own interest. BHEL also reserves to right to cancel / scrap the tender without assigning any reason whatsoever.

9.0 CHANGE IN THE ORDERED QUANTITY (s)

- 9.1 BHEL reserves the right to increase or decrease the ordered quantity by $\pm 10\%$.

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9.2 For increase/ decrease in quantity (s) of any item, unit rate quoted/ approved shall apply.

9.3 In case of increase in quantity beyond 10%, prices shall be discussed and mutually settled.

10.0 ARBITRATION

10.1 Any dispute or difference, whatsoever arising between the parties out of or relating to the construction, meaning and operations or effect of this contract or breach thereof shall be referred to the sole arbitration of the Head of Corporate Communication of BHEL whose decision shall be final, conclusive and binding on the parties. The arbitrator shall give reason (s) for the award.

10.2 Subject to the above, the provisions of Arbitration Act 1996 and the Rules made there under shall be deemed to apply to the arbitration proceedings under this clause.

11.0 EFFECT AND JURISDICTION OF CONTRACT

11.1 The law applicable to this contract shall be the laws in force in India. The courts in Delhi, India, shall have exclusive jurisdiction in all matters arising under and on account of this contract.

12.0 TAXES

12.1 It is mandatory to comply with all taxes applicable for the required services. Your price should be inclusive of all taxes, duties and levies. However, the amount towards Service Tax should be indicated separately in the specified place in Price Performa.

13.0 VENDORS FOR ACTIVITIES/ ITEMS TO BE OUTSOURCED

13.1 Please ensure to use only top class vendors for any or all activities or items to be outsourced, in case applicable.

13.2 However, based on output/ performance of the existing vendor(s), in case not found up to the mark, BHEL may intervene and seek appropriate substitution for due consideration of the bidder and bidder has to make alternative arrangements.

14.0 INSURANCE

14.1 To insure all goods and manpower connected with this job, during transit or execution of work at site or in your factory, etc., should be the responsibility of the bidder.

Note:

- i. Your offer is subject to the terms & conditions, as laid in this Annexure and a duly signed copy for acceptance of this Annexure shall form part of your offer.
- ii. All information in the Tender Document is meant for only your consumption and not for sharing, unless and otherwise, authorized by BHEL in writing. Please ensure compliance.

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**SCOPE OF WORK/PRICE PROFORMA**

S.No.	Items Description	Quantity	Net Size in Sq. Ft.	Unit Rate incl. items as per description & all taxes, excluding service tax	Amount incl. items as per description & all taxes, excluding service tax
BACKLIT STRUCTURES ON HIRE INCLUDING TO & FRO TRANSPORTATION, HANDLING, ETC.					
1	Structures made from octonorm or metal or alternate materials (free standing on floor) in overall size of around 8' (H) x 5' (W) x 1' or 1.5' (D) including a window cut out at eye level for mounting translite printed on quality flex (Star or equivalent) in hi-resolution in size around 5'x4', electricals, tubelights as many required, etc.,	8 sets	n.a.		
LED WALL, PLATFORM, SOUND SYSTEM, ETC. ON HIRE INCLUDING TO & FRO TRANSPORTATION, HANDLING, ETC.					
2	LED Wall (P5 TYPE) for two days in size 13.5'x13.5'	1	Lumpsum		
3	Raiser for LED Wall 14'x4' of 2.5' height	1	56		
4	Sound single bin set up with cordless mic	1	n.a.		
5	Laptop	1	n.a.		
6	Console tables with cloth & frill	4	n.a.		
7	Console masking 24x4	96	96		
SIGNAGES/ BACKDROP ON HIRE INCLUDING TO & FRO TRANSPORTATION, HANDLING, ETC.					
8	Pole Mounted Signages including printing on Star Flex, mounting on wooden frame made from appropriate wooden section and tying on existing poles with GI wire, in size 3' (w) x 5' (h)	20	300		

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9	Roadside signage in size 12'x8' including printing on star or equivalent quality flex, mounting on iron frame of appropriate specifications including poles above and below the ground	2	192		
DG SET ON HIRE INCLUDING DIESEL FOR 8 HOURS RUNNING, TO & FRO TRANSPORTATION, HANDLING, ETC.					
10	Generator 62.5 kVA including diesel for running for 8 hours	1	n.a.		
11	Total Amount exclusive of service tax				
12	Service Tax, if any				
13	Net Amount				

Note:

1. Offers subject to all items & services on hire
2. Flex to be printed from the print-ready files provided by BHEL. In case of new design required to be made, payment for same will be governed by the approved rate contract with ad. agencies in Category 'B'
3. Entire job on turnkey basis, variation in quantities, if any, will be payable on Unit rates/ prorate basis
4. Offers to be submitted in the above Price Proforma by or before 12:00 AM on 25.05.2015
5. Award of work will be based on the total amount quoted against sl. no. 11 of Price Proforma above
6. 100% payment will be made within 30 days through ECS
7. Payment for variable quantities, if any, will be on the quoted rates
8. Pl. quote your offer in this Proforma only

Vaishali
22/05/15
(Signature of Authorized Official)