

BHARAT HEAVY ELECTRICALS LIMITED - TRICHY**MAINTENANCE AND SERVICES**

M&S 4.1

Ref: BHE:M&S:89893001

Date: 30/06/2018

NOTE FOR INVITATION TO TENDER

A General Information	
1	Name of work Hiring of 55 Seater Non AC Deluxe Buses for Worker Education trip to Karaikal & Ariyalur. ✓
2	Purchase Requisition Details 89893001, dt.26/06/2018 ✓
3	Budget Head HR WELFARE "FY18055040" ✓
B References	
1	Admin., Technical & Estimate approval PR No: 89893001, dt.26/06/2018 ✓
2	Single Tender / Emergency certificate NA
C Information relevant to the proposal	
1	Estimate value for works ₹ 25,500.00 ✓
2	Period of Contract 15 DAYS ✓
3	Location of Work Trichy, Karaikal & Ariyalur ✓
4	Tender type to be adopted Open Tender / Single Part ✓
5	Tender submission period 02 days ✓
6	Mode of communication for NIT. Website & intimation through e-mail. ✓
7	NIT (Notice inviting tender)- Press advt. NIT (NO Press Advt.)
8	Known sources / regd. vendors to be addressed As per Annexure-A
9	Mode of receipt of offers Post/ By-Hand ✓
10	Type of tender opening Open Tender / Single Part ✓
11	Split of contract among two or more vendors NA
12	Criterion for award of work NA
13	Earnest Money Deposit (EMD) Amount Waived as per cl.5.1.3(f), Works Poilcy-2016. ✓
14	Security Deposit (SD) amount Waived as per cl.5.2.3(f), Works Poilcy-2016. ✓
15	NIT terms relating to PQR, Taxes & duties, Payment terms, Bonus Clause, PVC,ORC, LD/ Penalty * As per attached Tender document.
D Approving Authority	
	Manager upto 10 Lakhs as per cl.C.1(a), chap-II; for inviting tenders & for reducing tender submission period as per cl.9.2., chap.1. AGM/M&S (HoD) for waival EMD & SD as per cl.5.1.3(f) & cl.5.2.3(f) Chap-1 of work policy-2016

In view of above it is proposed to;

Invite tender for the above work by adopting Open Tender Single Part Tender system and host the NIT advertisement in website.

AGM/M&S (HoD) may plesae approve the EMD/ SD waival.

Manager/M&S
(L. Honeywood mary)

DGM/ M&S
(Manoranjan A.)

AGM/M&S
(Santhi Maragathamani)

AGM/M&S (HoD)
(E.S.Salai Kuberan)

Sr. Engineer/ M&S
(Avinash Sahoo)