



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited
उद्योग क्षेत्र, नई दिल्ली/ Industry Sector, New Delhi
मानव संसाधन प्रबंध / Human Resources Management

ID/ HRM/ A041/ P&RC-AMC-ENQ
27th October 2016

To,

Sub: Annual Maintenance Contract for Pest and Rodent Control Services at BHEL, Lodhi Road

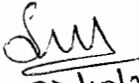
Sealed tenders are invited for the following service in BHEL, Industry Sector, Lodhi Road, New Delhi.

Name of Services	:	Annual Maintenance Contract for Pest Control and Rodent Control Services at BHEL, Lodhi Road, New Delhi.
NIT No.	:	ID/ HRM/ A041/ P&RC-AMC-ENQ dated 27.10.2016
Last Date & Time for Submission of Tender	:	Up to 1430 hours of 18.11.2016
Date & Time of Opening	:	1500 hours of 18.11.2016
Tender Cost	:	Nil
Earnest Money Deposit	:	₹ 9200.00

The sealed tender may be sent either by Registered Post/ Speed Post/ Courier Services or by hand to:

Shlok Nagar
Sr. Engineer (BHEL-Admin)
BHEL – Industry Sector, Integrated Office Complex,
Lodhi Road, New Delhi – 110003

In case of any clarification, the bidder can contact the undersigned at 011-41793305 or at email: shlok@bhel.in


27/10/2016
(Shlok Nagar)

Scope of Work:

1. Successful bidder is required to provide the pest control and rodent control services at BHEL office building, Lodhi Road, New Delhi on the comprehensive AMC contract manner.
2. The services shall include, however not limiting to, different types of treatments for making the BHEL office building completely free of cockroaches, insects, flies, mosquitoes and rats etc. The specification and frequency of treatment will be as per Annexure – I.

The treatment/ service shall be carried twice a month preferably on second Saturday and last Saturday of each month. In addition to the above services, emergency treatment calls shall be attended within 24 hours on as and when required basis.

Instructions to Bidders:

1. Earnest Money Deposit:

An Earnest Money Deposit (EMD) amount of ₹ 9200/- (Rupees Nine Thousand and Two Hundred only) to be submitted by way of either cash/ banker's cheque/ demand draft drawn in favour of "BHEL" payable at New Delhi.

Bids not accompanied with EMD will not be accepted and shall not be considered for further evaluation.

The EMD of unsuccessful bidders shall be returned within 7 days after award of work to the successful bidder. **No interest shall be payable on EMD amount.**


The EMD shall be forfeited in case of:

- i) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- ii) The contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract.

2. Procedure for submission of bids:

The bidders must submit their duly completed offers in a sealed envelope (Envelope #1) prominently super-scribed as "Offer for AMC for Pest and Rodent Control Services at BHEL, Lodhi Road" followed by tender reference and last date for submission of tender.

Inside sealed Envelope #1, two separate sealed envelopes viz. Envelope #2 and Envelope #3 are to contain two parts of the tender "Part-I: Techno-commercial Bid and Earnest Money Deposit" and "Part-II: Price Bid" respectively. Both the sealed envelopes are to be super-scribed with "Part-I" or "Part-II" whichever is applicable, tender reference and details of the bidder.


27/10/2016

A. Part-1: Techno-commercial Bid and EMD (Envelope #2)

The techno-commercial bid shall comprise of

1. Copy of Tender Enquiry Document duly signed in blue ink and stamped on each page as token of acceptance of tender conditions.
2. A duly signed and stamped copy of price bid but **without the prices**.
3. EMD of ₹ 9200/- (Rupees Nine Thousand and Five Hundred only) in the form of either cash/ banker's cheque/ demand draft in favour of BHEL, payable at New Delhi, must be enclosed in Part-I envelope.
4. Copy of PAN card, Service Tax / Sales Tax / VAT or any other applicable tax registration certificate duly signed and stamped by the bidder.
5. Copy of acknowledgements of IT return of last three financial years i.e. FY 2013-14, 2014-15 and 2015-16.

All the documents in this envelope should be self-attested by the bidder with required stamp. This envelope should be super-scribed as **"Part-I: Ref. ID/ HRM/ A041/ P&RC-AMC-ENQ"** followed by bidder details.

B. Part-II: Price Bid (Envelope #3)

The price bid in the enclosed "Price format" (Annexure-V) needs to be in sealed envelope #3. This envelope should be super-scribed as **"Part-II: Ref. ID/ HRM/ A041/ P&RC-AMC-ENQ"** followed by bidder details.

The offer, complete in all respects, has to positively reach the undersigned before 1430 Hours of 18.11.2016 at:


**Shlok Nagar
Sr. Engineer (HR-Admin)
BHEL – Industry Sector
Integrated Office Complex
Lodhi Road, New Delhi – 110003**

The offers received **on or before 1430 Hours of 18.11.2016** shall be considered for **opening of Techno-commercial bid scheduled at 1500 Hours on 18.11.2016** in presence of the bidders who may like to be present. **Offers received after specified time of submission shall be liable for rejection.**

For any clarifications regarding the tender, kindly contact the undersigned at 011-41793305 / 011-41793301.

Thanking you.

Yours Faithfully,
For Bharat Heavy Electricals Limited,

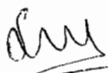

27/11/2016
(Shlok Nagar)

Tender Terms & Conditions:

1. Quotations not received in line with above format are liable to be rejected. Offers without EMD will not be considered for opening. Offers received should be valid for a period of 30 days from the last date of submission of bid or extended due date.
2. Tenders received late /in open condition/ not meeting the tender condition / incomplete in any respect are likely to be rejected.
3. BHEL reserves the right to accept or reject any or all offers without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter.
4. Rate shall be quoted along with the taxes as mentioned in the Price Bid Format. Rates must be quoted in figures as well as in words.
5. In case any typing error/other clerical errors is noticed by the bidder in the tender documents, the same must be pointed out and got clarified before submission of offer, or else, BHEL's interpretation shall prevail and shall be binding on the tenderer.
6. The bidder should accept all terms & conditions of the tender unconditionally. Tenders with deviations from terms and conditions shall be rejected.
7. The bidders are required to furnish the details in attached formats at Annexure – II, III and IV.
8. The bidders are required to quote for the complete scope of services in the Price Bid Format at Annexure –V. Tenders for part of the services or incomplete in any respect are liable to be rejected.
9. Bidders are requested to go through the scope of services, visit the site/location etc. and get fully acquainted with the work place and prevailing working conditions to get all their doubts clarified regarding the above services before submitting the offer. Any queries regarding this tender may be clarified from Sr. Engineer (HR-Admin), on telephone No. 011- 41793305 or on e-mail: shlok@bhel.in
10. BHEL will not be responsible for the postal delay under any circumstances for non-receipt of Tenders by due date and time.

Evaluation criteria:

1. The techno-commercial bids i.e. Part-I submitted by all the bidders will be evaluated first. After techno-commercial evaluation of the offers, price bid of the bidders who qualify techno-commercial evaluation shall be opened on a later date in presence of the bidders who may like to be present. The date of opening of price bid shall be intimated to the qualified bidders through email.
2. In the price bid, the bidders are required to quote their rates in Price Bid Format (Annexure V) in the space provided.
3. The ranking of the bidders shall be done on the basis of total amount for two years.
4. In the event of more than one bidder having quoted identical lowest rates and there is a tie amongst the bidders, the respective bidders would be asked to submit their revised rates. This process would continue till the distinct L1 (lowest) rate is arrived.
5. Work will be awarded to the L1 bidder and final decision of BHEL on evaluation of bidders shall be binding on all the bidders.


24/10/2016

Contract Terms & Conditions:

1. The validity of contract will be for 2 years. After the period of two years, the same contract may be extended for a period of one year at same rates and Terms & Conditions on mutual consent basis.
2. The work awarded to successful bidder cannot be subcontracted further by the bidder.
3. The contractor or the work force of the contractor will not be entitled for any compensation for any loss/damage suffered by work force deployed to execute the work under this contract. BHEL shall remain indemnified against any compensation that may arise out of any injury or death to any person deputed by you under this contract.
4. Security deposit (SD) of 5% of the order value shall be deposited by the successful bidder either within seven days from the date of award of work or before start of contract whichever is earlier. SD can also be recovered at the rate of 10% from the running bills. However in such case at least 50% of the SD shall be deposited within specified time and balance 50% may be recovered from the running bills.

If the successful bidder requests BHEL to adjust EMD amount towards SD then balance amount has to be deposited within the specified period. SD, without interest, shall be refunded after successful completion of contract period.

5. Payment: Payment towards AMC charges shall be done on quarterly basis after receipt of original invoice or completion of the quarter whichever is later.
6. Rates quoted by the bidder will be firm. No price variation and escalation due to increase in labour / material cost will be allowed.
7. Quantity Variation: The quantity of any item mentioned in the Price Format may vary \pm 10% during execution of work as per the direction of Engineer-in-charge.
8. No excuses like hindrance because of extreme weather conditions, non-availability of labour and material etc. will be entertained for not providing services on time.
9. All necessary precautions with respect to safety at site and environmental aspects and their impacts shall have to be taken by the contractor for activities performed by his workers.
10. Termination of contract: If at any time the Service Provider defaults in proceeding with the work with due diligence and continues to do so or commit any default in complying any of the tender terms and conditions even after the notice in writing is given, BHEL may, without prejudice to any other right to remedy which shall have accrued or shall accrue thereafter to BHEL, terminate the contract by giving 15 days' notice in writing. The notice will be deemed to have been served as and when sent to the address given in the tender. In such a case, the Security Deposit shall be forfeited.

BHEL also reserves the right to terminate the contract at any point of time without assigning any reason thereof.

11. Recovery from Contractor: Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contract or shall pay the claim on demand without any terms & conditions.


27/10/2016

12. Arbitration:

- a. In the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL.

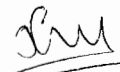
Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at New Delhi.

- b. In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable – In the event of any dispute or difference relating to the interpretation and application of the provisions of the Order/Contract, such dispute or difference shall be referred to by either party to the arbitration of one of the arbitrators in the department of public enterprises. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law secretary, Dept. Of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

13. Risk Clause: In case the contractor does not accept the work awarded to him or does not turn up after the award of work, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of Contractor. The additional cost including loss, if any incurred by BHEL will be recovered from the Contractor.

Thanking you.

Yours sincerely,
On behalf of Bharat Heavy Electricals Limited,


27/10/2016
(Shlok Nagar)

Sr. Engineer (HR-Admin)

Specification related to Pest Control Services

Sl. no.	Place of treatment	Frequency	Required Treatment	Chemical Composition
1	Pantry / Kitchen	Fortnightly	(1) Spray for mosquito, insects and flies.	Cyphenothrin 05 EC / Lambdacyhalothrin 10WP / Deltamethrin 2.5SC
			(2) Applying of gel treatment for cockroach at required places.	Imidacloprid 2.15% / Fipronil 0.005%
2	Office Premises and Meeting Rooms	Fortnightly	(1) Spray for mosquito, insects and flies.	Cyphenothrin 05 EC / Lambdacyhalothrin 10WP / Deltamethrin 2.5SC
			(2) Applying of gel treatment for cockroach at required places.	Imidacloprid 2.15% / Fipronil 0.005%
3	Toilet and Drainage Shafts	Fortnightly	(1) Spray for mosquito, insects and flies.	Cyphenothrin 05 EC / Lambdacyhalothrin 10WP / Deltamethrin 2.5SC
			(2) Applying of gel treatment for cockroach at required places.	Imidacloprid 2.15% / Fipronil 0.005%
4	Keyboard, Computer and Telephone	Fortnightly	(1) Applying of gel treatment for cockroach at required places.	Imidacloprid 2.15% / Fipronil 0.005%
5	Rodent Service in Office Premises	Fortnightly	(1) Installation of Glue traps	Minimum 06 nos. of large sized or 10 nos. of small sized book type glue traps are to be maintained on each floor

Note - The chemical should be of Bayer/ Bonide or equivalent make. The chemicals should be duly approved by the Central Insecticides board and registered committee. The list of approved & banned chemical by the Central Insecticides board and registered committee is enclosed.

Sm
27/10/2016

DECLARATION

I / We do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication

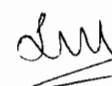
Signature and Seal of the Bidder


22/10/2016

NO DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by is confirming to all the terms and conditions mentioned in the tender Document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

Signature and Seal of the Bidder


27/10/2016

BIDDER'S DETAILS

Sl. No.	Description	Details
1	Name of the Bidder	
2	Address of the bidder	
3	Contact Person's Name	
4	Contact No. of Contact Person	
5	FAX No.	
6	E-mail ID of the Bidder	

Signature and Seal of the Bidder


27/10/2016

PRICE BID**Sub: AMC for Pest Control and Rodent Control Services at BHEL, Lodhi Road.**

Sl. no.	Description of item	Quoted Price per month (in Figures)	Quoted Price per month (in Words)
A.	<u>Basic Price</u> Annual Maintenance Contract of Pest Control and Rodent Control Services at BHEL, Lodhi Road Office as per the specification attached in Annexure –I.		
B.	Applicable Taxes		
C.	Total All Inclusive Price (A + B)		
D.	Evaluation Price (C– B)		

Signature and Seal of the Bidder


 27/10/2016