



**BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM :HYDERABAD-32**

Ref: M&S/P&C/2015/75

Date: 27/02/2016

TENDER ENQUIRY No. M&S/P&C/2015/75 dt.27.02.16

**Sub:- Consultancy Services for Implementation and Certification of ISO-50001:2011
(energy management system).**

Dear Sir,

Sealed tender is invited in two bid system for carrying out the above work, as per the details given in the scope of work including special conditions (Annexure-I) & terms and conditions of contract (Annexure-II)

Duration of work : 6 Months from the date of start of work

Last date of tender submission : 12/03/2016 upto 10:00 am (Tender received after due date & time will not be accepted)

Date & time of tender opening : 12/03/2016 at 1:30 pm

Place of tender submission : Vendor Complex, Near administrative building, BHEL ,RC puram
Hyderabad-502032

Type of Bid- Two Bids

1.0 Techno-commercial Bid (Part-1): The first envelop shall contain the Techno-commercial bid as per the enclosed Annexure – I, II & IV and signed by the contractor with copies of relevant documents, tender cost. The envelope shall be super scribed “Techno-Commercial bid Enq. No. (Name of work)”.

1.1 Price bid (part-2): The second envelope shall contain the price bid only. The prices shall be quoted in price bid format only (Annexure III). The envelope shall be sealed and super scribed “Price Bid Enq. No. (Name of work)”.

1.2 Both the above two envelopes shall be kept in another sealed cover. The cover shall be superscribed with “Quotation for Enq. No..... (Name of work)”, Due date and it shall be addressed to Vendor Complex. The tender can be sent through post or dropped to Vendor Complex Tender Box, Near Admin. Building, of BHEL, Hyderabad – 502032, before due date & time. (It should also contain Tenderer address).

2.0 Eligibility criteria/ qualifying requirement: - Eligibility criteria/qualifying requirement shall be as per **annexure IV** enclosed. Bidder has to submit duly filled & signed annexure IV with technical bid. Bidders not submitting the same are liable to be technically disqualified and no correspondence will be done after opening of Techno-Commercial offer.

3. Tender terms:-

- 1) The tender should be valid for three months.
- 2) All the activities of this contract are related to each other; therefore total work of this contract is to be done by the single consultant only.
- 3) The other terms and conditions are as per BHEL,RC puram , Hyderabad contract rules & reg.

4.0 Tender cost:

Tender cost of Rs. 500/- shall be deposited either in cash at BHEL cash counter or in the form of DD in favor of BHEL Hyderabad, along with tender. submit the proof of tender cost deposit along with tender. Tender received without remittance of tender cost will not be considered further and will be rejected.

5.0 EMD :

An amount of **Rs.20,000/-** shall be deposited either in cash at BHEL cash counter or in the form of DD in favour of BHEL, Hyderabad along with tender.

6. Security deposit:

Security Deposit will be collected from the successful tenderer before start of work and it will be refunded after completion of work order. The rate of Security Deposit will be as below: - Up to Rs. 10 lakhs: 10%

- Above Rs. 10 lakhs up to Rs.50 lakhs: Rs.1 lakh + 7.5% of the amount exceeding Rs. 10 lakhs Note:

- Security Deposit may be furnished in any one of the following forms: - i) Cash (as permissible under the Income Tax Act) ii) Pay Order, Demand Draft in favour of BHEL,RC Puram iii) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL. iv) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.

v) Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills. ix) The security deposit shall not carry any interest.

(Note: Acceptance of Security Deposit against Sl. No. (iv) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

6. Income tax pan no., Service tax reg. No.

The tenderer has to submit Income tax Pan, service tax reg. No. Xerox copies along with the tender.

7. Compensation of Delay/ Penalty Clause:-

If the consultant fails to maintain the required progress in terms of work order or to complete the work on or before the contract period or extended date period of completion, he shall without prejudice to any other right or remedy of company /corporation on account of such breach pay as agreed compensation amount calculated as stipulated below- a) 0.5 % (half percent) per week of contract value.

Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10 % of total contract value.

8. Payment terms: -

The payment will be made as per below on submission of invoice to BHEL, duly certified by the engineer in charge. Service tax shall be paid only when relevant bill/invoice bearing service tax registration no. along with the receipt/challan copy of deposition of service tax is submitted.

- 30% payable on completing the first phase of training (which will be enough for our staff/designated management representative for preparing documentation as per standards requirement).
- 30% payment on completing documentation and training on internal audit.
- 20% payable on maintaining the system and applying for certification to the Certifying agency.
- 20 % payable on certification.
- SD will be released after six months from the date of certification.

Enclosures:-

1. Detailed scope of work(annexure – I)- 02 pages
2. General terms & conditions(annexure – II)- 03 page
3. Price bid (annexure –III) - 01 page
4. Eligibility criteria (Annexure IV)- 01 page

All tender papers dully filled and signed by the tenderer must be returned with the offer as proof of the acceptance of the conditions of the tender. If tenderer has not sealed & signed the tender documents then it will be presumed that tenderer has agreed to all the conditions therein.

For & on behalf of BHEL, Hyderabad