

TENDER SPECIFICATION

BHEL RUDRAPUR

FOR

Hiring of 01 Four wheeler with driving facility as school bus for children's of the employee of BHEL Rudrapur

RFQ No: 201703971 dt: 26.08.2017

Due Date of Submission of tender: 16.09.2017 at 1400Hours

Opening of Techno Commercial Bids: 16.09.2017 at 1500hrs



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)
Component Fabrication Plant,
Rudrapur, Udham Singh Nagar.
Uttarakhand, 263153

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(A Government of India Undertaking)
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Open Tender Specification No.
RFQ No 201703971 Dt 26.08.2017
FOR

**Hiring of 01 Four wheeler with driving facility as school bus for children's
of the employee of BHEL Rudrapur**

One set of Tender documents consisting of
1) Techno-commercial bid - 1 copy
2) Price bid - 1 copy

Book Sl. No.....

Issued To,
M/s,

.....
.....
.....

Refer NIT for Last date of submission
Please note this tender document is not transferable.

For any query related to above tender document, please contact:

- 1) Ajay Kumar ,Engineer (MM/WCM), Email: ajaykumar@bhel.in,
Ph: 05944-257209.
- 2) R..K Saxena , DGM(MM/WCM/CS), Email: Rksaxena@bhel.in,
Ph: 05944-257221.

For and on behalf of
Bharat Heavy Electricals Limited

Engineer / MM/WCM-Dept.

Place: - Rudrapur
Date:-

NOTICE INVITING TENDER (NIT)
NOTE: BIDDER MAY DOWNLOAD FROM WEB SITES
OR
PURCHASE TENDERS FROM THIS OFFICE

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To,

Dear Sir / Madam

Sub : NOTICE INVITING TENDER

Sealed offers in two part bid system are invited from reputed & experienced bidders (Meeting QUALIFICATION CRITERIA as mentioned in Annexure-I) for the subject job by the undersigned on the behalf of BHARAT HEAVY ELECTRICALS LIMITED, RUDRAPUR as per the tender document. Following points relevant to the tender may please be noted and complied with.

01. SAILENT FEATURE

Sl.No.	ISSUE	DESCRIPTION
I	TENDER	201703971 dt 26.08.2017
II	BROAD SCOPE OF WORK	Hiring of 01 Four wheeler with driving facility as school bus for children's of the employee of BHEL Rudrapur
III	DETAILS OF TENDER DOCUMENT	
(a)	Volume-I	Technical Conditions of Contract (TCC) consisting of Scope of work, Technical Specification, Procedures, Bill of Quantities, Terms of payment, etc
(b)	Volume-II	Price Bid
(c)	Due Date & Time of Offer Submission	Date :16.09.2017, Time :1400 Hrs Tenders can be submitted through representative / in person at designated tender box at BHEL RUDRAPUR.
(d)	Opening of Tender	Date :16.09.2017, Time :15. Hrs Notes:- (1) In case the due date of opening of tender becomes a non-working day, tenders shall be opened on next working day at the same time. 2) Bidder may depute representative to witness the opening of tender
(e)	EMD Amount	Nil
(f)	Cost of Tender(Non Re-fundable)	NA
(g)	Last Date for Seeking Clarification	At least 4 days before the due date of offer Submission.

02. The offer shall be submitted as per the instructions of tender document and as detailed in this NIT. Bidders to note specifically that all pages of tender document, including these NIT pages of this particular tender together with subsequent correspondences shall be submitted by them, duly signed & stamped on each page, as part of offer. Rates / Price including discounts / rebates, if any, mentioned anywhere / in any form in the techno- commercial offer other than the Price Bid, shall not be entertained.
03. **EMD** : Unless specifically stated otherwise, bidder shall deposit EMD through Cash Deposit (as permissible under the

extant Income Tax Act) (before tender opening), Electronic Fund Transfer credited in BHEL account (before Tender Opening) or Banker's Cheque/ Demand Draft/ Pay Order in favour of Bharat Heavy Electricals Ltd, payable at Rudrapur (along with offer).

For Electronic Fund Transfer the details are as below:-

a. **Beneficiary** -: Bharat Heavy Electricals Limited

Bank Particulars

i).	Bank Name -:	STATE BANK OF INDIA
ii).	Bank Telephone No.(with STD code)-:	'05944 - 247678 / 247646/ 243843
iii).	Branch Address:-	INDIRA CHORAHU RUDRAPUR ,US NAGAR PIN 263153
iv).	Bank Fax No. (with STD code) -:	' 05944 - 243454
v).	9 Digit MICR Code of the Bank Branch -:	263002001
vi).	Bank Account Number -:	10672521208
vii).	Bank Account Type -:	CASH CREDIT
viii).	11 Digit IFSC Code of Beneficiary Branch:-	SBIN0000708

04. Procedure for Submission of Tenders: The Tenderers must submit their Tenders to Officer inviting Tender, as detailed below:

- PART-I consisting of 'PART-I A (Techno Commercial Bid) & Un-priced copy of price bid
- PART-II (Vol-II-Price Bid for package) – In sealed and super scribed envelope (ENVELOPE-II)
- One set of each document shall be retained by the bidder for their reference.

05. The contents for ENVELOPES and the superscription for each sealed cover / Envelope are as given below. (All pages to be signed and stamped)

Sl.NO.	Description	Remarks
	PART I A	
	ENVELOPE – I super scribed as : PART-IA (TECHNO COMMERCIAL BID) TENDER NO : NAME OF WORK : PROJECT: DUE DATE OF SUBMISSION: CONTAINING THE FOLLOWING:-	
i	Covering letter / Offer forwarding letter of Tenderer.	
ii	Duly filled-in 'No Deviation Certificate' as per prescribed format to be placed after document under sl no (i) above. Note: a. In case of any deviation, the same should be submitted separately for technical & commercial parts, indicating respective clauses of tender against which deviation is taken by bidder. The list of such deviation shall be placed after document under sl no (i) above. It shall be specifically noted that deviation recorded elsewhere shall not be entertained. b. BHEL reserves the right to accept / reject the deviations without assigning any reasons, and BHEL decision is final and binding. i). In case of acceptance of the deviations, appropriate loading shall be done by BHEL ii). In case of unacceptable deviations, BHEL reserves the right to reject the tender.	
iii.	Supporting documents/ annexure/ schedules as required in line with Qualification criteria. It shall be specifically noted that all documents as per above shall be indexed properly and credential certificates issued by clients shall distinctly bear the name of organization, contact ph no, FAX no, etc.	

iv	All Amendments / Correspondences / Corrigenda / Clarifications / Changes / Errata etc., pertinent to this NIT.	
v	Integrity Pact Agreement (Duly signed by the authorized signatory)	Not applicable
Vi	Notice inviting Tender (NIT)	
VII	Volume – II : Price Bid(annexure E)	
PART I B		
	ENVELOPE – super scribed as: PART-IB (EMD / COST of TENDER) TENDER NO : NAME OF WORK : PROJECT: DUE DATE OF SUBMISSION: CONTAINING THE FOLLOWING:-	Not Applicable
i	Earnest Money Deposit (EMD) in the form as indicated in this Tender OR Documentary evidence for 'One Time EMD' with BHEL Rudrapur.	Not Applicable
PART II A		
	PRICE BID for package consisting of the following shall be enclosed	
	ENVELOPE-II super scribed as: PART-II A (PRICE BID for package) TENDER NO : NAME OF WORK : PROJECT: DUE DATE OF SUBMISSION: CONTAINING THE FOLLOWING	
i	Covering letter / Offer forwarding letter of Tenderer enclosed in Part-I	
ii	Volume II – PRICE BID for package(Duly Filled in Schedule of Rates – rate / price to be entered in words as well as figures)	
OUTER COVER		
	ENVELOPE-III (MAIN ENVELOPE / OUTER ENVELOPE) superscribed as: TECHNO-COMMERCIAL BID, PRICE BID & EMD TENDER NO: NAME OF WORK: PROJECT: DUE DATE OF SUBMISSION: CONTAINING THE FOLLOWING:	
I	o Envelope I o Envelope II	

SPECIAL NOTE:

All documents / annexures submitted with the offer shall be properly annexed and placed in respective places of the offer as per enclosure list mentioned in the covering letter. BHEL shall not be responsible for any missing documents

06. SECURITY DEPOSIT

- Upon acceptance of Tender, the successful Tenderer should deposit the required amount of Security Deposit towards fulfilment of any obligations in terms of the provisions of the contract. The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.
- The security Deposit should be furnished before start of the work by the contractor.

The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms.

- i) Cash (as permissible under the extant Income Tax Act)
- ii) Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
- iii) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL).
- iv) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format for Security Deposit shall be in the prescribed formats.
- v) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).
- vi) Security deposit can also be recovered at the rate of 10% of the gross amount progressively from each of the running bills of the contractor till the total amount of the required security deposit is collected. However in such cases at least 50% of the required Security Deposit, including the EMD, should be deposited in any form as prescribed before start of the work and the balance 50% may be recovered from the running bills as described above.

(Note: In case of small value contracts not exceeding INR 20 lakhs, work can be started before the required Security Deposit is collected. However, payment can be released only after collection/ recovery of initial 50% Security Deposit).

Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

- The Security Deposit shall not carry any interest.
- In case the value of work exceeds / reduces from the awarded / accepted value, the Security Deposit shall be correspondingly enhanced / reduced as given below:
 - i) The enhanced part of the Security Deposit shall be immediately deposited by the Contractor or adjusted against payments due to the Contractor.
 - ii) There will be no reduction in Security Deposit value in case of variation in contract value upto the lower limit specified in Quantity variation clause. In case of reduction of contract value beyond the lower limit specified in Quantity Variation clause, then the Security Deposit shall be re adjusted in proportion.
 - iii) In case of reduction, the reduced Contract value shall be certified by BHEL Construction Manager after ascertaining / freezing of BOQ / Drawings from the Design / Engineering Centre. The reduced Security Deposit value can only be considered after taking into account the adequacy of the securities held by BHEL to meet the liabilities of the contractor for the contract, and the performance of the contract in general. **In such cases, the revised value of Security Deposit shall be worked out only after execution of not less than the lower limit of the revised scope of work/contract value as per quantity variation clause, and as certified by Construction Manager. This reduction in value of Security Deposit shall not entitle the contractor to any amendment of Contract and shall be operated at the discretion of BHEL.**
 - iv) Contract value for the purpose of operating the reduced/increased value of Security Deposit due to Quantity Variation, shall be exclusive of Price Variation Clause, Over Run Compensation and Extra works done on manday rates.
 - v) The recoveries made from running bills (cash deduction towards balance SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work, with the approval of BHEL.
 - The validity of Bank Guarantees towards Security Deposit shall be initially upto the completion period as stipulated in the Letter of Intent/ Award + 3 months, and the same shall be kept valid by proper renewal till the acceptance of Final Bills of the Contractor, by BHEL.
 - BHEL reserves the right of forfeiture of Security Deposit in addition to other claims and penalties in the event of the Contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract. BHEL reserves the right to set off the Security Deposit against any claims of other contracts with BHEL.

6.1 RETURN OF SECURITY DEPOSIT

Security Deposit shall be refunded/ Bank Guarantee(s) released to the Contractor along with the 'Final Bill' after deducting all expenses / other amounts due to BHEL under the contract / other contracts entered into with them by

BHEL.

07. Deviation with respect to tender clauses and additional clauses/suggestions in Techno-commercial bid / Price bid shall NOT be considered by BHEL. Bidders are requested to positively comply with the same.
08. BHEL reserves the right to accept or reject any or all Offers without assigning any reasons thereof. BHEL also reserves the right to cancel the Tender wholly or partly without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter (except for the refund of EMD).

09. PAYMENT TERMS

Payment of bills shall be made within 45 days of submission of bill. The contractor shall submit the bills (in triplicate copies) in totality. Payment shall not be processed by merely submitting the bills. Each bill must be verified by BHEL HR dept.

Contractor required to submit proper GST invoice as per relevant provision of GST Act/Rule and all the statutory requirements must be complied by the contractor.

10. Any deviation in payment terms will be loaded @ (SBI Prime Lending Rate on technical bid opening date +6) % annual interest for comparing standing.
11. For any clarification on the tender document, the bidder may seek the same over e-mail, within the scheduled date for seeking clarification, from the office of the undersigned. BHEL shall not be responsible for receipt of queries after due date of seeking clarification due to postal delay or any other delays. Any clarification / query received after last date for seeking clarification may not be normally entertained by BHEL and no time extension will be given.
12. BHEL may decide holding of pre-bid discussion [PBD] with all intending bidders as per date indicated in the NIT. The bidder shall ensure participation for the same at the appointed time, date and place as may be decided by BHEL. Bidders shall plan their visit accordingly. The outcome of pre-bid discussion (PBD) shall also form part of tender.
13. In the event of any conflict between requirement of any clause of this specification/ documents/data sheets etc or requirements of different codes/standards specified, the same to be brought to the knowledge of BHEL in writing for clarification before due date of seeking clarification (whichever is applicable), otherwise, interpretation by BHEL shall prevail. Any typing error/missing pages/ other clerical errors in the tender documents, noticed must be pointed out before pre-bid meeting/submission of offer, else BHEL's interpretation shall prevail.
14. Unless specifically mentioned otherwise, bidder's quoted price shall deemed to be in compliance with tender including PBD.
15. The Bidder has to satisfy the Pre Qualifying Requirements stipulated for this Tender in order to be qualified. The Price Bids of only those bidders will be opened who will be qualified for the subject job on the basis of satisfying the Pre Qualification Criteria specified in this NIT as per Annexure-I (as applicable), past performance etc. and date of opening of price bids shall be intimated to only such bidders. BHEL reserves the right not to consider offers of parties under HOLD.
16. In case BHEL decides on a 'Public Opening', the date & time of opening of the PRICE BID shall be intimated to the qualified bidders and in such a case, bidder may depute one authorised representative to witness the price bid opening. BHEL reserves the right to open 'in-camera' the 'PRICE BID' of any or all Unsuccessful/Disqualified bidders under intimation to the respective bidders.
17. Validity:- The validity period of the offer must be for (1 yr+3 month) from the date of offer.
18. BHEL reserves the right to decide the successful bidder on the basis of Reverse Auction process. In such case all qualified bidders will be intimated regarding procedure/ modality for Reverse Auction process prior to Reverse Auction and price will be decided as per the rules for Reverse Auction. .

However, if reverse auction process is unsuccessful as defined in the RA rules/procedures, or for whatsoever reason, then the sealed 'PRICE BIDS' will be opened for deciding the successful bidder. BHEL's decision in this regard will be final and binding on bidder.

19. On submission of offer, further consideration will be subject to compliance to tender & qualifying requirement and customer's acceptance, as applicable.
20. In case the bidder is an "Indian Agent of Foreign Principals", 'Agency agreement has to be submitted along with Bid, detailing the role of the agent along with the terms of payment for agency commission in INR, along with supporting documents.
21. The bidders shall not enter into any undisclosed M.O.U. or any understanding amongst themselves with respect to tender.
22. The bidder shall upload documents in support of possession of 'Qualifying Requirements' duly self-certified and stamped by the authorized signatory, indexed and properly linked in the format for PQR. In case BHEL requires any other documents/proofs, these shall be submitted immediately.
23. The bidder may have to produce original document for verification if so decided by BHEL.
24. The offers of the bidders who are on the banned/ hold list as also the offer of the bidders, who engage the services of the banned/ hold firms, shall be rejected. The list of banned/ hold firms is available on BHEL web site www.bhel.com.
25. BHEL reserves the right to go for Reverse Auction (RA) instead of opening the price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.
In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of "online sealed bid" by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue”

Information and General Terms and Conditions governing RA shall form part of the RFQ/ Enquiry.

26. Micro and Small Enterprises (MSE)

Any Bidder falling under MSE category, shall furnish the following details & submit documentary evidence/ Govt. Certificate etc. in support of the same along with their techno-commercial offer

Type under MSE	SC/ST owned	Others
Micro		
Small		

Note: - If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSE category.

- a) MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either Udyog Aadhaar or EM-II certificate having deemed validity (five years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM-II certificate along with attested copy of a CA certificate (format enclosed as Annexure – 2) where deemed validity of EM-II certificate of five years has expired applicable for the last audited financial year. Date to be reckoned for determining the deemed validity will be the last date of Technical Bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for this enquiry if the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal.
- b) MSEs shall be exempted from payment of tender fee.
- c) MSEs shall be exempted from payment of earnest money at the time of tender deposit. However, there is no exemption of security deposit submission.
27. The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
28. Order of Precedence

In the event of any ambiguity or conflict between the Tender Documents, the order of precedence shall be in the order below:

- i. Amendments/Clarifications/Corrigenda/Errata etc issued in respect of the tender documents by BHEL
- ii. Notice Inviting Tender (NIT)
- iii. Price Bid

for BHARAT HEAVY ELECTRICALS LTD

Enclosure:-

- (i) Annexure-1: Pre Qualifying criteria.
- (ii) Annexure-2: Chartered Accountant certificate for MSMED
- (iii) Annexure-3: General Terms and Conditions of Reverse Auction (RA)
- (iv) Annexure 4: Tender Documents (Comprising of following):-
 - a- Scope of Work (Annexure-A)
 - b- Contractual Obligations (Annexure-B)
 - c- General Terms & Conditions (Annexure-C)
 - d- Technical Bid (Annexure-D)
 - e- Price Bid (Annexure-E)

PRE QUALIFYING REQUIREMENTS(PQR)

JOB	Hiring of 01 Four wheeler with driving facility as school bus for children's of the employee of BHEL Rudrapur
TENDER NO	201703971 Dt 26.08.2017

SL NO	NAME AND DESCRIPTION OF PRE QUALIFICATION CRITERIA		Checklist
A	Acceptance of BHEL's terms and conditions of the NIT(bidder shall submit signed and stamped copy of BHEL's Terms and conditions of NIT)	applicable	Document Submitted Y/N
B	Submission of EMD as specified on the page no 3 of the NIT	Not Applicable	Document Submitted Y/N
C C-1	Technical Bidder who wish to participate should have: Experience of having successfully 'Executed' Similar Works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:	applicable	Document Submitted Y/N
C-1.1	Three (03) similar works each costing not less than the basic amount equal to Rs. 3.94 Lakhs.		
C-1.2	OR Two (02) similar works each costing not less than the basic amount equal to Rs.4.92 Lakhs.		
C-1.3	OR One (01) similar work costing not less than basic amount equal to Rs. 7.88 Lakhs		
	Explanatory Notes for 'C' - The word 'Executed' means the bidder should have achieved the Technical Criteria, specified in the PQR (as in 'C' above), even if the total contract has not been completed or closed. (The Bidder shall submit the work completion certificate issued by Customer / Contractor.) - If the Qualifying work is executed in the last seven years' period, as specified above, even if it has been started earlier, the same will also be considered meeting the qualifying requirements. Definition of similar work(s): Hiring of 01 Four wheeler with driving facility as school		
D	Submission of ESIC ,EPF PAN,GST registration Nos along with copies of the same	Applicable	Document Submitted Y/N

E-1	Financial TURNOVER: Bidders must have achieved an average annual financial turnover (Audited) of Rs. 2.95 Lakhs or more over last three Financial Years (FY) i.e. (2016-17, 2015-16, 2014-2015). Bidder shall submit audited accounts (balance sheets and profit & loss account) in support of this. Note : all the three years as indicated above, then the applicable audited statements submitted by the bidders against the requisite three years, will be averaged for three years i.e. total divided by three	applicable	Document Submitted Y/N
E-2	Net worth: Net worth of the Bidder based on the latest Audited Accounts as furnished for 'E-1' above should be positive.	applicable	Document Submitted Y/N
E-3	Net Worth = Paid up share capital + Reserves. (Net worth is required to be evaluated in case of companies) Note: Profit: Bidder should have earned cash profit in any one of the three financial years as applicable in the last three financial years defined in 'E-1' above based on latest Audited accounts. depreciation) earned during any one of the three financial years as in 'E-1' above The Bidders to enclose the copies of profit and loss statement of Balance sheet in support of above.	applicable	Document Submitted Y/N

Note: The party should submit all the documents mentioned in Sl. No. A,B,C,D,E with Acceptance/details. These are mandatory qualifying criteria & non fulfilment of any one or more criteria shall make the party technically rejected.

Annexure-2

CERTIFICATE BY CHARTERED ACCOUNTANT ON LETTER HEAD

This is to Certify that M/S....., (hereinafter referred to as 'company') having its registered office at..... is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part—II) dtd: , Category:(Micro/Small)). (Copy enclosed). Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year..... as per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722 (E) dated October 5, 2006: Rs..... Lacs.

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act,2006: Rs.....Lacs (Strike off which is not applicable) The above investment of RsLacs is within permissible limit of Rs.....Lacs for Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006. Or the company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name –

Membership number –
Seal of Chartered Accountant

GENERAL TERMS AND CONDITIONS OF REVERSE AUCTION

- A. BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA. Those bidders who have given their acceptance to participate in reverse auction will have to necessarily submit 'Process compliance form'(to the designated service provider) as well as 'online sealed bid' in the reverse auction. Non submission of the 'Process compliance form' or 'online sealed bid' by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per the extant guidelines for suspension of the business dealings with the suppliers/contractors (as available on www.bhel.com).
- The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L-1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on the lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.
- If it is found that the L-1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/contractors (as available on www.bhel.com)
1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
 2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit 'online sealed bid' in the Reverse Auction. Non-submission of 'online sealed bid' by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
 3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on Internet.
 4. BHEL will inform the vendor in writing in case reverse auction, the details of service provider to enable them to contact and get trained.
 5. Business rules like event date, time, start price, bid decrement, extensions, etc. also will be communicated through service provider for compliance.
 6. Vendors have to fax the compliance form in the prescribed (provided by service provider) before start of Reverse auction. Without this the vendor will not be eligible to participate in the event.
 7. BHEL will provide the calculation sheet (e.g.: EXCEL sheet) which will help to arrive at "Total Cost to BHEL".
 8. Reverse auction will be conducted on schedule date & time.
 9. At the end of reverse auction event, the lowest bidder value will be known on the network.
 10. The lowest bidder has to fax the duly signed filled-in prescribed format as provided on case-to-case basis to BHEL through service provider within 24 hours of action without fail.
 11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL"s standard practice.
 12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction", which will be communicated before the Reverse Auction.
 13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant BHEL guidelines, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
 14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
 15. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.