



Bharat Heavy Electricals Limited, JHANSI

Central Dispatch Cell,

TENDER ENQ NO. -CDC/TW/18-19/003, Rev 01

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TENDER DOCUMENT

For

WORKS CONTRACT OF

'HIRING OF 2 Nos, MOBILE CRANES WITH OPERATORS'

Tender Enquiry No. CDC/TW/18-19/003, Rev 01

Contact Persons:

Name: Chandan Maurya
Designation: Sr Mgr (CDC)
Email: maurya@bhel.in
PHONE: 0510-2412779, Mob. 9453039765

Or

Name: G.S.Jalli
Designation: AGM (CDC)
Email: gsjalli@bhel.in
PHONE: 0510-2412620, Mob. 9453001070

Tender Due Date: 03-Aug -2018 at 13:15 Hrs
Tender Opening Date: 03-Aug -2018 at 14:00 Hrs

We hereby accepted above (Sign & seal of the Bidder)

Chandan

Sign & Seal of BHEL contracting authority



DETAILS OF TENDER DOCUMENT

SCOPE of work: HIRING OF 2 Nos, MOBILE CRANES WITH OPERATORS

17 nos, WAG-7 Loco shells and 8 nos under frame assemblies are to be shifted from loco assembly shops, fabrication shops and shells kept on dummy bogies and to be kept in open area inside factory premises. These activities are required to create working area in loco assembly shop as well as in fabrication shop. Also, dummy bogies are to be made free for internal shifting of WAG-9 shells from fabrication shop to loco assembly shop.

Weight of WAG-7 shell is 35 MT and weight of under frame assembly is 29 MT.

BHEL will load the shells on dummy bogie in loco assembly shop. After that the shell will be pulled by shunting loco and place at unloading point. With the help of 2 cranes (provided by bidder along with operator) and lifting tackles provided by BHEL Jhansi, the above materials will be lifted and kept in open area decided by BHEL representative.

The detailed content of tender document are as follows:

- a) Notice Inviting Tender (Annexure A)
- b) Scope of work & Work Specifications (Annexure B)
- c) Qualifying Requirements (Annexure C)
- d) Special Terms and Conditions (Annexure D)
- e) Technical Bid Application (Annexure E)
- f) Price Bid Format (Annexure F)
- g) Guideline for dealing with discrepancy (Annexure G)
- h) Blank Price Bid Format (Annexure H)
- i) General Terms and Conditions (Extra 14 Pgs)

The duly filled all tender documents with the signature of the tenderer on all the pages and complete in all respects super scribed as "Quotation for Tender No. **CDC/TW/18-19/003 Rev 01, DATED 20.07.18**" should reach us in a sealed cover on or before **03-Aug-2018** (13.15 hours) through Registered / Speed post or the same may be dropped in the tender box available at the following address:

To
Tender Box, CISF Control Room/Office, Administrative Building
Bharat Heavy Electricals Limited, Jhansi-284 120. UP

Note:

1. *Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.*
2. *Technical bid and price bid should be submitted in separate sealed envelopes, in case the bids found in one single envelope then the "bids" are liable to be rejected.*

We hereby accepted above (Sign & seal of the Bidder)

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TENDER DOCUMENTS

TENDER ENQUIRY NO: CDC/TW/18-19/003, Rev 01

Dt: 20.07.2018

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7	Guideline for dealing with discrepancy	G	11
8	Price Bid Format	F	-
7	Blank Price Bid Format	H	-
9	General Terms & Conditions	-	1 to 14 pgs

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NOTICE FOR INVITING TENDER

ANNEXURE "A"

Sl. No	Particulars	Details
1	Brief Description of work	Hiring of 2 nos, 80 MT, Mobile Cranes with operators.
2	Tender Evaluation Criteria	As per General Terms & Conditions
3	Duration of Contract	Average 11 days
4	Last date of receipt of the Tender	Upto 13:15 hrs on 03-Aug-2018
5	Date of opening of Techno - Commercial Bid.	14:00 hrs on 03-Aug -2018
6	Address for submitting the Tender	As on page 2
7	Earnest Money Deposit (EMD) *	Rs 22,000 /-
8	Cost of Tender	Rs. 400/- plus GST @ 18% = Total Rs. 472/- (payable in cash at BHEL cash office or through "BHEL, Jhansi" along with technical bid, in case the documents downloaded from website)
9	Validity of Offer	120 Days from date of opening of tender

Note:

The EMD may be accepted only in the following forms:

- (i) Cash deposit as permissible under the extant Income Tax Act (before tender opening)
- (ii) Electronic Fund Transfer credited in BHEL account (before tender opening)
BHEL account details: Bank Name:- SBI; A/c No. :- 10670828866; IFSCCode:- SBIN0003807, A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED.
- (iii) Banker's cheque/ Pay order/ Demand draft, in favour of BHEL (along with offer)

The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website "www.bhel.com" & www.bheljhs.co.in

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ANNEXURE -B

SCOPE of Work: HIRING OF 2 Nos, MOBILE CRANES WITH OPERATORS

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Weight of WAG-7 shell is 35 MT and weight of under frame assembly is 29 MT.

BHEL will load the shells on dummy bogie in loco assembly shop. After that the shell will be pulled by shunting loco and place at unloading point. With the help of 2 cranes (provided bidder along with operator) and lifting tackles provided by BHEL Jhansi, the loco will be lifted and kept in open area decided by BHEL representative

WORK SPECIFICATIONS

2 No, 80 MT Mobile Cranes (With hydraulically operated fully retracted boom length of 12 meter & telescopic boom length of 20 meter) (with operators) is required for Shifting of Shells and Under frames of WAG 7 Loco from loco assembly shop & fabrication to open area inside factory.

Since the cranes will be hired on per day charge basis, the following working conditions are to be fulfilled:

- Requirement of the capacity of each of 2 no. cranes is 80 MT (minimum). In case, any crane service provider does not have 2 nos., 80 MT capacity crane and in turn have higher capacity cranes, he can participate in the tender(i.e. he can submit his offer). Also, if any crane service provider feels that he wants to do the activity with higher capacity cranes (i.e. more than 80 MT lifting capacity), he can submit the offer with his selected capacity cranes. But successful bidder will be decided based on lowest quotation.
- The cranes have to be operated effectively 8 hours in a day starting from 8.30 hours in the morning. This working hour is excluding 1 hour lunch break from 12.00 hours to 13.00 hours. Any operational break due to non availability of any of the crane operators or break down of any of the cranes, the loss in working time will be to the account of crane service provider and this has to be compensated.
- BHEL will work on Sunday or Holiday to complete the work in time and to restrict the crane operation to minimum no. of days. Hence, in case crane service provider does not want to work on Sunday or Holiday for 8 hours, in that case, the rental charge of the cranes for Sunday or Holiday will not be payable.

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- Operators for crane will be provided by bidder.
- Diesel for cranes shall be arranged by bidder.
- The crane shall remain in the BHEL premises for operations till the work is completed.
- Maintenance of the crane shall be in the scope of the bidder. Time loss on account of crane maintenance is to the account of bidder.
- Log book to record daily work, to be maintained by bidder/ counter signed by BHEL on daily basis.

I/we agree with the above
Signature of contractor with seal

Executive In-charge

We hereby accepted above (Sign & seal of the Bidder)

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ANNEXURE -C

PRE QUALIFYING REQUIREMENTS

- 1) Bidder must have 2 nos mobile cranes of minimum 80 MT lifting capacity (With hydraulically operated fully retracted boom length of 12 meter & telescopic boom length of 20 meter). These cranes should be registered in name of bidder or leased or hired by bidder (for which valid lease/ hire agreement is available). Documentary proof of ownership/ lease/ hire agreement to be submitted.
- 2) **The crane should have valid RTO Registration. Copy of Registration certificate to be enclosed.**
- 3) **AVERAGE FINANCIAL TURNOVER:**
 - i. Average Annual financial turnover during the last 3 years, ending 31st March 2018 should be at least Rs 3.45 Lakhs. Duly Audited Financial statement / Balance Sheet / Profit & Loss account / CA to be submitted as a supporting document.
 - ii. If all balance sheets are not available for all three years, then the average shall be calculated by dividing the sum of turnover of submitted balance sheets by three
- 4) **EXPERIENCE** of having successfully completed similar work during last 7 years ending on 31st May 2018 should be either of the following: -
 - a. Three works each costing not less than the amount equal to Rs. 4.60 Lakhs Or
 - b. Two works each costing not less than the amount equal to Rs. 5.75 Lakhs Or
 - c. One work costing not less than the amount equal to Rs. 9.20 LakhsSimilar work means- Experience of having crane hiring contract. Crane should be on ownership basis or lease agreement basis or hiring agreement basis.
Documentary proof (Execution Certificate) for the experience to be submitted along with Technical Bid. In case of experience in Private Sector relevant TDS Certificate/Traces certificate must be attached as evidence.
- 5) Documentary proof in support of above eligibility criteria along with EMD shall be submitted along with Techno Commercial Bid at Annexure I.

We hereby accepted above (Sign & seal of the Bidder)

Sign & Seal of BHEL contracting authority

24/7/18



Bharat Heavy Electricals Limited, JHANSI

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MANDATORY REQUIREMENTS

- 1) The documents required for legal entities under whose name and style Contractor has participated in the tender are as follows:
- | | Submitted /
Not Submitted /
Not Applicable |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| i. <u>PARTNERSHIP FIRM</u> : Copy of Partnership Deed registered at the office of Registrar of Firms. | |
| ii. <u>COMPANY</u> : Certified copy Memorandum of Association, Article of Association and Incorporation Certificate. | |
| iii. <u>SOCIETY</u> : Registration certificate issued by Registrar of societies. | |
| iv. <u>SOLE PROPRIETOR-SHIP FIRM</u> : Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (_____) | |
| 2) Should have PAN/TAN number. Copy of PAN/TAN to be submitted. | |
| 3) Should have Goods & Service Tax number (PAN based). Copy of Certificate issued by Excise Dept to be submitted. | |
| 4) Self-declaration that he is not blacklisted/under hold from BHEL Jhansi or banned by any unit/region/office of BHEL". Self-Declaration that he should not be guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude as per required Annexure V to be submitted. | |
| 5) Blank Price Bid as per Annexure "H", must be submitted. | |
| 6) Load chart of cranes must be submitted. | |
| 7) Cranes should have valid insurance certificate. | Accepted/ Not Accepted |
| 8) Crane operator should have valid crane operating license. | Accepted/ Not Accepted |
| 9) Crane must have valid safety certificate. Copy of same to be enclosed. | Submitted /Not Submitted |
| 10) Cranes must be provided with safe load indicator, which shall be verified at the time of actual operations. | Accepted/ Not Accepted |

Note- In case answers to above are Not Submitted/ Not accepted, bids are liable for rejection.

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ANNEXURE -D

SPECIAL TERMS AND CONDITIONS

(i) LD/Penalty

The party (i.e Contractor) has to provide 80 MT mobile Crane along with operator for 8 hrs (from 8.30 AM to 5.30 PM, 1 hr lunch break) in all working days. Due to contingency, the contractor should have a stand by operator so that there shall not be any break in crane operation. In the event of break in operation due to non-availability of operator or crane out of service, LD @ 0.5 % per week or part thereof subject to maximum 10 % of contract value will be deducted from the bill of contractor. This will be based on the certification /approval of CDC department not below the rank of Sr. Manager (CDC).

(ii) Taxes & Duties :

- a) GST shall be paid extra as applicable.
- b) In case of credit is not available as denied by GST portal due to improper documentation or wrong uploading of data by bidder, the same will be recovered from the bidder along with interest, if any.

(iii) For effective operation each capacity of crane has been fixed as 80 MT. Lower capacity of the crane will not be acceptable. In case party does not have 80 MT capacity crane, he may quote with next higher capacity crane.

(iv) Diesel for Cranes shall be arranged by contractor.

(v) Measurement Time Book to be maintained for the work carried out per day by the contractor & the same shall be verified by BHEL official, nominated for the same. Effective working shall be 8 hrs per day.

(vi) The copy of PF registration certificate (if exempted, submit exemption proof) & ESI registration certificate (if exempted submit exemption proof) can be submitted after opening of price bids by L1 vender within 7 days from date of opening of price bids. This is mandatory for issue of award/ LOI of contract. If the above certificates were not submitted by L1 vender in the stipulated time, the EMD shall be forfeited.

(vii) Payment will be made within 60 days from the date of submission of bill.

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ANNEXURE -E

TECHNICAL BID APPLICATION FOR 'Hiring of 2 Nos, 80 MT, Mobile Cranes with operators.'

(A) ESSENTIAL DOCUMENTS REQUIRED

1. Name of the firm : _____
2. Name of the Proprietor : _____
3. Address and Contact Numbers : _____
5. PAN/TAN Number : _____
6. Goods & Service Tax Number (PAN Based) : _____
Copy of Certificate Enclosed / Not Enclosed
7. Audited financial statement/CA Certificate as per tender: Enclosed / Not Enclosed
8. Experience Certificate: Enclosed / Not Enclosed
(Along with necessary enclosures as per tender to be submitted)
9. Earnest Money Deposit : Rs. _____
a) D.D. Number & Date : _____ Date _____
b) Drawn on (Bank) : _____
11. Any other relevant information : _____
12. Tender Cost : Rs. _____
D.D. No. /Receipt No : _____
13. Blank Price bid format : Enclosed / Not Enclosed

(B) DESIRABLE:

1. Income Tax return last 3 yrs. : Enclosed / Not Enclosed
2. Acceptance of Reverse Auction : Accepted / Not accepted

Signature with Name & Office Seal

Date:

We hereby accepted above (Sign & seal of the Bidder)

Sign & Seal of BHEL contracting authority

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Bharat Heavy Electricals Limited, JHANSI (38)

Central Dispatch Cell,

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ANNEXURE-G

Guidelines for dealing with "discrepancy in words & figures – quoted in price bid"

In case of non-conformities/errors/discrepancies are observed between the quoted prices in figures and that in words, following guidelines shall be followed:

- (a) If, in the price structure quoted for the required goods / services / works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly. Unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected and
- (c) If there is a discrepancy between words and figures, the amount in words shall prevail unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above
- (d) If there is such discrepancy in an offer the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

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Chandan

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