

M/s.....
.....

SUB: OPEN TENDER ENQUIRY NO- 73/C/7000/19/5006/F1

Dear Sir/Madam,

We are pleased to invite your offer in **TWO PARTS** strictly as per enclosed terms and conditions and instruction to bidders, for the under mentioned item.

Tender No.	Sl. No	Item Description	Total Qty. (PR)	Delivery Period	Tender Opening date	EMD (INR)
73/C/7000/19/5006/F1	1.	PWXW01913484 SAFETY SHOES	4660	30.06.2020	20.04.2020 (02:00 PM)	1,50,000

Please submit your lowest quotation / offer for the above requirement subject to our terms and conditions. Your offer should be submitted on or before the due date **by 1.45 PM**. BHEL will not be responsible for any type of delay / incomplete information from vendors etc. In case of tenders through E-procurement system, bids will be digitally signed.

NOTE: The vendor should submit their best price at this stage itself and they will not be allowed to revise the price unless there is change in specification or terms and conditions or specifically asked by BHEL. In case of any uncalled revision / discount submitted by vendor subsequently will be ignored & the bid is likely to be rejected.

Kindly arrange for submission of all annexures of enquiry in original duly signed and stamped.

Kindly refer following annexures:-

ANNEXURE	ANNEXURE TITLE	No. OF PAGES
ANNEXURE I	Special terms & Conditions of the enquiry	2 (Page No 2-3)
ANNEXURE II	Points to be addressed by vendor	2 (Page No 4 -5)
ANNEXURE III	Price Schedule	1 (Page No 6)
ANNEXURE IV	Certificate by chartered accountant on letter head	1 (Page No 7)
ANNEXURE V	MAKE IN INDIA	1 (Page No 8)
-----	PRE-QUALIFICATION REQUIREMENT	1
-----	GISTC FOR INDIAN BIDDERS	12
-----	BHEL SPECIFICATION (ANNEXURE-1)	03
-----	INSTRUCTION SHEET FOR VENDOR: SAFETY SHOES 2020-21	02
-----	SHOE SKETCH	01

Kindly read "LATEST GISTC FOR INDIAN BIDDERS" **thoroughly**. Quotation not in accordance with the above instructions is liable to be disqualified and ignored.

Thanking You,
Yours Faithfully,
For & ON BEHALF OF BHEL, HARIDWAR

(Rajneesh Kumar Rai)
Dy. Manager
(Purchase-Central)

SPECIAL TERMS AND CONDITIONS OF THE ENQUIRY:

1. PQR (PRE-QUALIFICATION REQUIREMENT) ENCLOSED.
2. The vendor will be required to supply shoes of size (UK) ranging from 4 to 12.
3. The size-wise requirement of shoe pairs will be given at the time of placement of P.O.
4. The price of each shoe pair is maximum Rs. 1310/- inclusive of all taxes, charges, duty or discount, if any and on F.O.R BHEL Store basis.
5. Shoe will be as per the duly signed specifications & sketch attached herewith.
6. The each pair of shoe will be supplied in good quality card board box printed with shoe size, supplier's identity mark and year of manufacture.
7. After receipt of the consignment at BHEL store, the two representatives of the supplier are required to be at BHEL Store for approx. 10 days to distribute the shoes as per the employee actual fit size.
8. Free replacement of shoe for variation in size is required to be made within 30 days up to minimum 60 days from date of receipt & minimum 20% of total order.
9. The duly signed other instructions, inspection clause is enclosed (Annexure 1).
10. Inspection will be carried out at suppliers works as per inspection clause given in instruction sheet for vendors.

EMD (Earnest Money Deposit):

After tender opening (Part -I), if it is found that:

- If the bidder has not submitted the requisite EMD (if applicable) that case the offer of the bidder shall be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.

EMD (Earnest Money Deposit):

- Intending vendors must remit the requisite EMD (drawn in favor of **BHEL Hardwar**) in the form of Cash (as permissible under Income Tax Act) / Pay Order / Demand draft only while submitting the tender. **Cheque / Bank Guarantee are not acceptable. In case of foreign bidders e-payment may also be accepted as EMD.**
- In case of demand draft, EMD details are to be mentioned in **e-bid** and original demand draft shall be sent to below address clearly mentioning BHEL RFQ NO / tender no. and item on envelope.

Address for submission of EMD -**

**Tender Room, 4th Floor,
Main Administration Building,
HEEP-BHEL, Haridwar, India-249403.**

**Please note that EMD must reach tender room before due date and time of tender (i.e. 01:45 PM) otherwise your offer will be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.

- After tender opening (Part -I), if it is found that **If the bidder has not submitted the requisite EMD (if applicable) and bidders has claimed to be an MSE vendor but no supporting documents have been submitted in this regards. Both the cases the offer of the bidder shall be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.**
- Micro and Small Enterprises (**Registered under SSI, NSIC, KHADI BOARD, DIC etc., however Annual certificate from practicing CA certifying that the investment in plant and machinery of the supplier is within the permissible limit as per ACT to be submitted**) are exempted from the submission of EMD.
- **Central/State-Public Sector Units/ Government Departments are exempted from submission of EMD subject to approval by BHEL Management.**
- **MSE** Suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (**five years** from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at annexure-1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of**

two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents is found or the requisite documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer.

- **Benefits of MSE (such as EMD Waiver, Price preference, Payment preference etc.) will be given only to those MSE Vendors who are manufacturers of offered items against the NIT. No MSE benefits shall be provided to Agents / Stockists / Dealers / Traders etc. for the items offered but not manufactured by themselves.**
- **BHEL-HEEP registered vendors (i.e. PMD vendor) are exempted for submission of EMD of related PMD items.**
- EMD by the Tenderer will be forfeited if, the successful bidder/vendor refuses to honor the Order after award of the same on him and/or withdraws his bid and /or unilaterally changes the offer and/or any of its terms & conditions within the validity period.
- EMD given by all unsuccessful bidders shall be refunded on acceptance of award / LOI/PO by successful bidder.
- **EMD of L1 bidder shall be refunded after receipt and acceptance of material.**
- EMD shall not carry any interest.
- For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017, 28.05.2018 and 29.05.2019 subsequent Orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract / PO / WP against this NIT.
- In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and/ or local content in respect of this procurement, same shall be applicable.
- Default purchase preference under Make in India order shall be 20% to suppliers with default minimum local content of 50% for all items / works / services. For further details, please refer latest version of GISTC.
- Procurements where the Estimated value to be procured is less than Rs. 5 lakhs shall be exempted from Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017, 28.05.2018 and 29.05.2019.

**** QUOTATIONS NOT IN ACCORDANCE WITH THE ABOVE INSTRUCTIONS ARE LIABLE TO BE DISQUALIFIED AND IGNORED.**

PLEASE READ GENERAL INSTRUCTIONS AND STANDARD TERMS & CONDITIONS (GISTC) LATEST VERSION (refer website: <https://www.bhelhwr.co.in/bhelweb/Gistc.jsp>)

Thanking You
Purchase Executive
For & on the behalf of BHEL, Hardwar

(This Annexure-II duly filled, signed and stamped to be submitted along with the offer)

ACCEPTANCE OF COMMERCIAL TERMS BY VENDOR

ANNEXURE-II

	COMMERCIAL TERMS	VENDOR'S ACCEPTANCE
1	** VALIDITY: Validity of the offer should be 90 days from the tender opening date.	
2	PAYMENT TERM: For Non MSE vendors 100 Percent payment after receipt and acceptance of material. For MSE vendors 100 Percent payment after receipt and acceptance of material within 45 days.	
3	LATE DELIVERY PENALTY: 0.5% PER WEEK OR PART THEREOF ON THE VALUE OF RESPECTIVE DELAYED SUPPLIES SUBJECT TO A MAXIMUM OF 10% OF THE VALUE OF RESPECTIVE DELAYED SUPPLIES. For calculating Late Delivery penalty delivery date shall be considered as per following : ** Indigenous Suppliers: a. Delivery Ex-works:- Date of GR /LR b. Delivery FOR vendor works:- Date of GR/LR c. Delivery FOR Destination:- Date of receipt at BHEL Hardwar (if supply is direct to BHEL) or date of GR + one week (if documents are through bank) ** Import Supply: a. Delivery FOB / FCA port of discharge:- Date of BL/AWB b. Delivery C&F/CPT port of destination:- Date of AWB/BL	
4	** F.O.R. Delivery term is FOR BHEL HEEP Store.	
5	** DELIVERY PERIOD: Clearly mention in No. of days/ weeks/ Months from the date of Purchase Order.	
	a) Time period for intermediate stage inspection call from the date of purchase order.	
	b) Time period for final inspection call from the date of clearance of intermediate stage inspection.	
	c) Time period for dispatch the material from the date of final inspection.	
6	** FREIGHT: Inclusive/ Exclusive (If exclusive indicate the item wise freight)	
7	**PACKING CHARGES: Inclusive/ Exclusive (If exclusive indicate the percentage of Basic Price)	
8	** FORWARDING CHARGES: Inclusive/ Exclusive (If exclusive indicate the percentage of Basic Price)	
9	GST RATE IN PERCENTAGE (%) EXTRA/INCLUSIVE	
10	** BENEFICIARY OF PO: Please confirm the beneficiary of PO along with the complete address.	
11	RISK PURCHASE CLAUSE as per latest BHEL GENERAL INSTRUCTIONS AND STANDARD TERMS & CONDITIONS (GISTC) (https://www.bhelhwr.co.in/bhelweb/uploads/GISTC_IND_TE_Ver_April_19_REV04.pdf)	
12	SETTLEMENT OF DISPUTES (THE VENUE OF ARBITRATION SHALL BE HARIDWAR COURTS, WHICH WILL HAVE EXCLUSIVE JURSDICTION) as per latest BHEL GENERAL INSTRUCTIONS AND STANDARD TERMS & CONDITIONS (GISTC)	
13	Shoes will be as per the duly signed BHEL SPECIFICATIONS (ANNEXURE-1) & sketch attached herewith.	
14	ANNEXURE 1 (BHEL CORPORATE STANDARD PPE SPECIFICATION MANUAL OF SAFETY SHOES PU SOLE) along with the instruction sheet for vendor: SAFETY SHOES 2020-2021 shall be stamped and signed.	

15	Confirm the COMPLIANCE WITH STANDARED as per BHEL SPECIFICATION (ANNEXURE-1)	
16	Confirm the TECHNICAL REQUIRMENT as per BHEL SPECIFICATION (ANNEXURE-1)	
17	**GUARANTEE CERTIFICATE: (Guarantee Certificate to be given for any manufacturing defects along with its consignment from the date of receipts at stores for fee replacement within six month).	
18	PACKING: Packing shall be supplied, packed in good quality card board box with two pairs of cotton lace as spare.	
19	** TEST CERTIFICATE: (Test Certificate as per BHEL SPECIFICATION (ANNEXURE-1) shall be submitted with each supply by vendor)	
20	**SAMPLE: Sample shall be supplied along with offer in line with BHEL specification (ANNEXURE-1) , instruction sheet: SAFETY SHOES 2020-2021 and tender enquiry for approval before due date and time to the below address; Tender Room, 4th Floor, Main Administration Building, HEEP-BHEL, Haridwar, India-249403	
21	SELF-CERTIFICATION UNDER PREFERENCE TO MAKE IN INDIA ORDER AS PER ENCLOSED FORMAT IS ATTACHED.	
22	TERMS AND CONDITION NOT SPECIFIED IN TENDER SHALL BE AS PER TENDER ENQUIRY / GENERAL TERMS & CONDITION(GISTC) OF LATEST REVISION (https://www.bhelhwr.co.in/bhelweb/uploads/GISTC_IND_TE_Ver_April_19_REV04.pdf)	
23	PLEASE MENTION THE CONTACT PERSON DETAILS (NAME, CONTACT NUMBER AND EMAIL ID)	
24	** MICRO SMALL ENTERPRISES ACT (MSE): Clearly mention by vendors and send the copy of certificate attested by Gazetted Officer or notarized.	
25	** COPY OF UN-PRICED BID: Copy of un-priced Bid to be attached.	
26	** BANK CHARGES: Bank Charges on either side. Or your prices will be loaded suitably	
27	Confirm the instruction sheet (Safety Shoes) which is enclosed with offer.	
28	SUBMIT REFERENCE NUMBER/BRAND NAME OF EACH SAMPLE SEPERATLY	
29	The vendor will be required to supply shoes of size (UK measurement system) ranging from 4 to 12.	
30	The each pair of shoe will be supplied in good quality card board box printed with shoe size, supplier's identity mark and year of manufacture.	
31	After receipt of the consignment at BHEL store, the two representatives of the supplier are required to be at BHEL Store for approx. 10 days to distribute the shoes as per the employee actual fit size.	
32	Free replacement of shoe for variation in size is required to be made within 30 days up to minimum 60 days from date of receipt & minimum 20% of total order.	
33	Confirm REVERSE AUCTION as per tender enquiry GENERAL TERMS & CONDITION(GISTC) OF LATEST REVISION (https://www.bhelhwr.co.in/bhelweb/uploads/GISTC_IND_TE_Ver_April_19_REV04.pdf)	
	**NOTE: Non submission of documents against PQR, specification and ANNEXURE-II dully filled, signed & stamped will be rejected.	

ANNEXURE-III
PART -II: PRICE SCHEDULE

For indigenous supply (Please attach un-priced copy of this price schedule in techno-commercial bid)

Sl No	<u>Material Code</u>	<u>Description</u>	<u>Quantity (PR)</u>	<u>Unit Rate (Rs.)</u>	<u>Freight (Rs.)</u>	<u>Applicable GST @% (Inclusive or Extra)</u>	<u>Total Amount (Rs.)</u>
1.	PWXW01913484	SAFETY SHOES	4660				

- Un-priced copy of the above price schedule must be submitted along with Techno-Commercial bid.**
- Bidder to note that total price indicated above shall be considered for evaluation and hence should be complete in all respect.
- Prices quoted in this calculation sheet shall be covering the total scope of supply as per and no change in price after submission of tender shall be allowed unless there is change in specification or terms and conditions or specifically asked by BHEL.**
- Also package size essentially should be indicated (if not exact then approximate).

NOTE:

- BHEL will evaluate the technical bids against essential criteria / requirements. BHEL may seek clarifications on technical bid, if required, from the qualified bidders only. These clarifications will be communicated to the eligible vendors and they will be asked to attend techno-commercial discussions on specified dates. The bidders will be given 15 days' notice to come prepared with the required documents/ clarifications. No extension will be given. **The offers of those bidders, who are unable to respond in this time frame, are likely to be ignored.**

It is clarified that no correspondence, technical or commercial, other than the above bids is permissible. In case any uncalled for correspondence, technical or commercial, is received, the same will be ignored and entire bid also may be ignored. It is also clarified that no commercial discount will be acceptable.

- All the bidders whose offers have been accepted by BHEL will be given prior notice regarding opening of their original price bid.

Date :
Signature :
Name :
Designation :
Department :
M/s

Certificate by Chartered Accountant on letter head

This is to Certify that M/s
 (Herein after referred to as 'company') having its registered office at.....is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part- II)dtd:....., Category :.....(Micro/Small).(copy enclosed).
 Further verified form the Books of Accounts that the investment of the company as on dateas per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006:

Rs.....Lacs

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED act, 2006:

Rs.....Lacs

(Strike off whichever is not applicable)

The above investment of RsLacs is within permissible limit of Rs..... Lacs formicro / small (Strike off which is not applicable) Category under MSMED Act 2006.
 Or

The company has been graduated from its original category (Micro / Small) (**Strike off whichever is not Applicable**) and the date of graduation of such enterprises from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprises from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name-

Membership Number-

Seal of Chartered Accountant

Format for self-Certification under preference to make in india order Certificate

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s _____(supplier name) are local supplier meeting the requirement of minimum local content (50%) as defined in above orders for the material against Enquiry No. _____

Details of location at which local value addition will be made is as follows:

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Seal and Signature of Supplier