

BHARAT HEAVY ELECTRICALS LIMITED
HEEP, HARIDWAR, 249403- UK (INDIA)
Fax: 01334-226462, Phone: 01334-281594 / 1673
E-mail: rk_rai@bhel.in or kr.naveen@bhel.in

M/s.....

.....

SUB: OPEN TENDER ENQUIRY NO. 330/C/A234/19/1480/X/1

We are pleased to invite your offer in TWO PARTS strictly as per enclosed terms and conditions and general instructions and standard terms & conditions (GISTC) (version June-2017, Rev: 01) through E-procurement system for the under mentioned items

Important Note:

1. The Offers are invited through E-procurement System. Please visit our website <https://bhel.abcpocure.com> for participation in tender. Tenders can be submitted using DSC (digital signature certificate).
2. To secure the bids/quotations submitted by you, BHEL uses PKI (Public Key Infrastructure) Technology for authentication which uses Digital Signature Certificates (DSC-Class 3b, SHA2, 2048bit, Signing and encryption).
3. We therefore need you to be ready with your Digital Signature Certificates (DSC-Class 3b, SHA2, 2048bit), as it is a mandatory requirement to participate in our e-tendering process. If you already have DSC and you are our registered vendor and are not mapped in BHEL Haridwar, please confirm to us along with email at Email ID: ytanwar@bhel.in so that your DSC in our E-procurement system can be mapped. If you do not have DSC and you are not our registered vendor, you are requested to arrange the same immediately and register yourself at M/s abcpocure (<https://bhel.abcpocure.com>) to get it mapped in E-procurement System in order to participate in the tender. For further information/ queries, you can contact helpline number of abcpocure or send an E-mail at Bhel.Support@abcProcure.com.
4. Other terms and conditions will be as per tender documents

Tender No.	Sl. No	Item Description	Total Qty. (RM)	Delivery Period	Tender Opening date	EMD (INR)
330/C/A234/19/1480 /X/1	1.	MCXW03730727 PHOTO COPIER PAPER WHITE 75 G.S.M. N.STD:IS:14490 SIZE: 210X297 MM	8000 RM	10.11.2019	21.08.2019 (02:00 PM)	40,000

Please submit your lowest quotation / offer for the above requirement subject to our terms and conditions. Your offer should be submitted on or before the **due date by 1.45 PM**. BHEL will not be responsible for any type of delay / incomplete information from vendors etc. In case of tenders through E-procurement system, bids will be digitally signed.

- The Offers are invited through E-procurement System: <https://bhel.abcpocure.com>.
- For further system related issue please mail on : Bhel.Support@abcProcure.com.
- Tender can be submitted digitally only (through E-Procurement system only), using Digital signature.

NOTE: The vendor should submit their best price at this stage itself and they will not be allowed to revise the price unless there is change in specification or terms and conditions or specifically asked by BHEL. In case of any uncalled revision / discount submitted by vendor subsequently will be ignored & the bid is likely to be rejected.

Kindly arrange for submission of all annexures of enquiry in original duly signed and stamped.



Kindly refer following annexures:-

ANNEXURE	ANNEXURE TITLE	No. OF PAGES
ANNEXURE I	SPECIAL TERMS & CONDITIONS OF THE ENQUIRY	3 (Page No 3-4)
ANNEXURE II	CERTIFICATE BY CHARTERED ACCOUNTANT ON LETTER HEAD	1 (Page No 6)
-----	PRE-QUALIFICATION REQUIREMENT	1
-----	GISTC FOR INDIAN BIDDERS	12

Kindly read "GISTC FOR INDIAN BIDDERS" **thoroughly**. Quotation not in accordance with the above instructions is liable to be disqualified and ignored.

Thanking You,
Yours Faithfully,

For & ON BEHALF OF BHEL, HARIDWAR

(Rajneesh Kumar Rai)
Dy. Manager
(Purchase-Central)

Annexure-I**SPECIAL TERMS & CONDITIONS OF THE ENQUIRY**

- GUARANTEE CERTIFICATE REQUIRED FOR 12 MONTHS FROM THE DATE OF MATERIAL DESPATCH.
- QUANTITY TOLREANCE +/-2%.
- PQR IS ATTACHED.

After tender opening (Part -I), if it is found that:

- If the bidder has not submitted the requisite EMD (if applicable) that case the offer of the bidder shall be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.

EMD (Earnest Money Deposit):

- Intending vendors must remit the requisite EMD (drawn in favor of **BHEL Hardwar**) in the form of Cash (as permissible under Income Tax Act) / Pay Order / Demand draft only while submitting the tender. **Cheque / Bank Guarantee are not acceptable. In case of foreign bidders e-payment may also be accepted as EMD.**
- In case of demand draft, EMD details are to be mentioned in **e-bid** and original demand draft shall be sent to below address clearly mentioning BHEL RFQ NO / tender no. and item on envelope.

Address for submission of EMD -**

**Tender Room, 4th Floor,
Main Administration Building,
HEEP-BHEL, Haridwar, India-249403.**

****Please note that EMD must reach tender room before due date and time of tender (i.e. 01:45 PM) otherwise your offer will be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.**

- After tender opening (Part -I), if it is found that **If the bidder has not submitted the requisite EMD (if applicable) and bidders has claimed to be an MSE vendor but no supporting documents have been submitted in this regards . Both the cases the offer of the bidder shall be straightaway rejected and no correspondence from the bidder in this regard shall be entertained.**
- Micro and Small Enterprises (**Registered under SSI, NSIC, KHADI BOARD, DIC etc., however Annual certificate from practicing CA certifying that the investment in plant and machinery of the supplier is within the permissible limit as per ACT to be submitted**) are exempted from the submission of EMD.
- **Central/State-Public Sector Units/ Government Departments are exempted from submission of EMD subject to approval by BHEL Management.**
- **MSE** Suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (**five years** from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at annexure-1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents is found or the requisite documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above require document are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer.**
- **Benefits of MSE (such as EMD Waiver, Tender fee exemption, Price preference, Payment preference etc.) will be given only to those MSE Vendors who are manufacturers of offered items against the NIT. No MSE**

benefits shall be provided to Agents / Stockists / Dealers / Traders etc. for the items offered but not manufactured by themselves.

- **BHEL-HEEP registered vendors (i.e. PMD vendor) are exempted for submission of EMD of related PMD items.**
- EMD by the Tenderer will be forfeited if, the successful bidder/vendor refuses to honor the Order after award of the same on him and/or withdraws his bid and /or unilaterally changes the offer and/or any of its terms & conditions within the validity period.
- EMD given by all unsuccessful bidders shall be refunded on acceptance of award / LOI/PO by successful bidder.
- **EMD of L1 bidder shall be refunded after receipt and acceptance of material.**
- EMD shall not carry any interest.
- For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017 & 28.05.2018 and subsequent Orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract / PO / WP against this NIT.
- In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and/ or local content in respect of this procurement, same shall be applicable.
- Default purchase preference under Make in India order shall be 20% to suppliers with default minimum local content of 50% for all items / works / services. For further details, please refer latest version of GISTC.
- Procurements where the Estimated value to be procured is less than Rs. 5 lakhs shall be exempted from Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017 & 28.05.2018

**** QUOTATIONS NOT IN ACCORDANCE WITH THE ABOVE INSTRUCTIONS ARE LIABLE TO BE DISQUALIFIED AND IGNORED.**

PLEASE READ GENERAL INSTRUCTIONS AND STANDARD TERMS & CONDITIONS (GISTC) (VERSION JUNE-2017, REV: 01) FOR TENDER ENQUIRIES. ALL THE BIDDERS / VENDORS MUST ENSURE COMPLIANCE OF THESE GISTC.

<https://www.bhelhwr.co.in/bhelweb/Gistc.jsp>

Thanking You
Purchase Executive
For & on the behalf of BHEL, Hardwar

PART -II: PRICE SCHEDULE**For indigenous supply**

Bidder to note that item wise evaluation will be done and hence should be complete in all respects for the full scope defined and considering all terms and conditions. Optional as indicated in specification will not be taken for evaluation.

a) Any item not included in this price quoted above and shown separately will not be taken cognizance of and shall be ignored while evaluation.

b) Following details shall be provided in separate Annexure.

A) Unit prices for all items.

B) Prices for any other OPTIONAL items.

c) Transit insurance shall be arranged by BHEL

NOTE:

1. BHEL will evaluate the technical bids against essential criteria/requirements. BHEL may seek clarifications, if required, from the qualified bidders only. These clarifications will be communicated to the eligible vendors and they will be asked to attend techno-commercial discussions on specified dates. The bidders will be given 15 days' notice to come prepared with the required documents/ clarifications. No extension will be given. **The offers of those bidders, who are unable to respond in this time frame, are likely to be ignored.**

2. The vendors found technically acceptable against their original technical offer and subsequent technical discussion, BHEL will communicate equivalent scope of supply to the qualified bidders who will be required to submit their supplementary technical bid along with impact in the form of addition and deletion in their price bid in separate sealed envelopes. They will also be required to submit copy of un-priced price bid of these impacts in a 3rd sealed envelope duly super-scribed. These will be submitted within 15 days. The technical bid along with un-priced price bid of impact will be opened on the communicated date and no extension in this time will be given.

It is clarified that no correspondence, technical or commercial, other than the above bids is permissible. In case any uncalled for correspondence, technical or commercial, is received, the same will be ignored and entire bid may also be ignored. It is also clarified that no commercial discount will be acceptable.

All the bidders whose offers have been accepted by BHEL will be given notice for opening of their original price bid and supplementary impact (if any).

Date:

Signature:

Name:

Designation:

Department:

ANNEXURE-II**Certificate by Chartered Accountant on letter head**

This is to Certify that M/s,
(hereinafter referred to as 'company') having its registered office atis registered under
MSMED Act 2006, (Entrepreneur Memorandum No (Part- II)dtd:.....,
Category :.....(Micro/Small).(copy enclosed).
Further verified form the Books of Accounts that the investment of the company as
on dateas per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006:

Rs.....Lacs

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED act, 2006:

Rs.....Lacs

(Strike off whichever is not applicable)

The above investment of RsLacs is within permissible limit of Rs..... Lacs for
.....micro / small (Strike off which is not applicable) Category under MSMED Act 2006.
Or

The company has been graduated from its original category (Micro / Small) (**Strike off whichever is not Applicable**) and the date of graduation of such enterprises from its original category is
(dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprises from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name-

Membership Number-

Seal of Chartered Accountant