



# Bharat Heavy Electricals Limited, Jhansi

Department: Works Engineering And Services

Tender Enquiry No: WEX/TE/TW/9/04 Dated 15.11.2019

TD: 2018-19, Rev- 00



## TENDER DOCUMENT

For Tender Enquiry No.: WEX/TE/TW/9/04 Dt. 15.11.2019

For

**“Repairing/overhauling of Fork lifters Engine in BHEL Jhansi. (Work Contract).”**

Contact Person:

Name: Anshuman Sharma

Designation: Dy. Mgr (MM)

Email: anshuman.sharma@bhel.in

PH: 0510-2412784

Tender Due Date: 06.12.2019 at 13:15 Hrs

Tender Opening Date: 06.12.2019, at 14:00 Hrs

Rev ..... Date: ....	Short details of revision (In case of revision in tender document, otherwise NA)
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**Department:**

**Works Engineering and Services**

**BHEL, PO: BHEL, JHANSI 284120 (UP)**

**DETAILS OF TENDER DOCUMENT**

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We hereby accepted above (signature & seal of bidder)



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Nature of work: **Repairing/overhauling of Fork lifters Engine in BHEL Jhansi.(Work Contract)..**

a) BHEL -JHANSI is in the process of finalizing the Works Contract for **Repairing/overhauling of Fork lifters Engine in BHEL Jhansi.(Work Contract).**

1. The tender document has been detailed as follows:

- a) Notice Inviting Tender (Annexure A)
- b) Scope of work & Work Specifications (Annexure B)
- c) Qualifying Requirements (Annexure C)
- d) Special Terms and Conditions (Annexure D)
- e) Technical Bid Application (Annexure E)
- f) General Terms and Conditions (JHS 2055B R00)
- g) Blank Price Bid format (Annexure F(a))
- h) Price Bid format (Annexure F(b))
- i) Document referred in GTC (Annexure I- VIII)

The duly filled in Technical and Price / Rate bids (Annexure E and F (a&b) along with the instructions to the tenders, Contractor's Obligations, General Terms and Conditions with the signature of the tender on all the pages and complete in all respects super scribed as "**Quotation for Tender No. WEX/TE/TW/9/04 Dated 07.06.2019**" should reach us in a sealed cover on or before **28.06.2019 (13.15 hours)** through Registered / Speed post or the same may be dropped in the tender box available at the following address: **(refer GTC ii(c)).**

To  
Tender Box  
CISF Control Room/Office  
Administrative Building  
Bharat Heavy Electricals Limited  
Jhansi-284120. UP

Note: 1) Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.  
2) Technical bid and price bid should be submitted in separate sealed envelopes, in case the bids founds in one single envelope then the "bids" are liable to be rejected.

## Tender Documents

TENDER ENQUIRY NO: WEX/TE/TW/9/04

DATE: 15.11.2019

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02	Notice Inviting Tender	A	4
03	Work Specifications/ Scope of Work	B	5-6
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05	Special Terms and Conditions	D	8
06	Technical Bid	E	9-10
07	General Terms and Conditions	JHS 2055B R00	11-17
08	Blank Price Bid Format	F (a)	18
09	Price Bid Format	F (b)	19
10	Document referred in GTC	I-VIII	20-33

## NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	<b>Repairing/overhauling of Fork lifters Engine in BHEL Jhansi. (Work Contract).</b>
2	Tender Evaluation Criteria	As per GTC point (iv)
3	Duration of Contract	One year or completion of total work whichever is earlier
4	Last date of receipt of the Tender	Up to 13:15 hrs on 06.12.2019
5	Date of opening of Techno – Commercial Bid.	14:00 hrs on 06.12.2019
6	Address for submitting the Tender	As per GTC point ii(c)
7	Earnest Money Deposit * (EMD)	Rs. 2239.00
8	Cost of Tender	Rs.200 plus GST 18% (as applicable) = Total Rs.236 (payable in POS at BHEL cash office or through EFT" along with technical bid, in case the documents downloaded from website).
9	MSME Clause	As per GTC point (iii)
9	Validity of Offer	90 Days
10	Security Deposit	As per GTC point (ix)

**Note: \***

- The EMD shall be accepted only in the following forms:**

**Electronic Fund Transfer credited in BHEL account (before tender opening)**

**BHEL account details: Bank Name:- SBI; A/c No. :- 10670828866 ; IFSC Code:- SBIN0003807 A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED**

- The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website "[www.bhel.com](http://www.bhel.com)" & [www.bheljhs.co.in](http://www.bheljhs.co.in)**

## WORK SPECIFICATION

### (A) DETAILS OF WORK

Sl. No	Description of Works	Unit of measurement	Quantity
1	Repairing/overhauling of engine for 03 Ton Fork Lifter Make Godrej (Scope includes Pump& nozzle/injector repairing ,head Repairing, engine block repairing ,connecting rod repairing ,crank shaft repairing, Self- servicing and Chamber Repairing)	Nos	05

### **B-SCOPE OF WORK:**

- 1.1 Repairing/overhauling of fork lift engine shall be done in party's work-shop.
- 1.2 All the spares of engine to be used for repairing /overhauling shall be issued by BHEL free of cost to the party, with the every engine on returnable basis.
- 1.3 Defective items/spares shall be return back to BHEL after completion of total work and a joint inspection by BHEL at vender's work-shop.
- 1.4 The repaired/overhauled engine shall be covered under a warrantee for a minimum period of 06 months.
- 1.5 Transportation of damaged and repaired/overhauled engines shall be arranged by the party.
- 1.6 Damaged engine shall be issued to the party through returnable material gate pass (only one engine in a time) by Fork lifter Maint Ctr. of Factory.
- 1.7 Next damage engine of fork lifter shall be issued to the party by BHEL only after handing over the previous repaired engine to BHEL, by the party.

### **2-Location of Fork lifters:**

All the fork lifters are being used in factory premises.



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### **3. URGENT WORK.**

The party shall have to comply with the priorities fixed by the section in charge for taking urgent repair work.

### **4- CANCELLATION OF CONTRACT IN FULL OR PART.**

- 4.1 Contract shall be cancellation in full or part if the contractor:
- 4.2 At any time makes defaults in proceeding with the work with due negligence and continuous to do so after a notice in writing or 7 days from the AGM (WE&S) BHEL, Jhansi
- 4.3 Commits defaults in complying with any if the terms and conditions of the contract.

### **5. PERIOD OF CONTRACT.**

The period of contract will be for twelve months or completion of total work which- ever is earlier.

### **6. TERMS OF PAYMENT**

- 6.1 Payment will be made on the completion of actual work done by party and duly verified by the in charge.
- 6.2 Taxes and Duty shall be recovered as per rule.

## Annexure C

### QUALIFYING REQUIREMENTS

1) Average Financial Turnover:

1.1) Average Annual financial turnover from during the last 3 years, ending 31st March, 2019 should be at least Rs. 0.33 Lacs of the estimated cost. Duly audited Financial Statement/ Balance sheet / Certificate from CA to be submitted as a supporting document.

1.2) If all balance sheets are not available for all three years than the average shall be calculated by dividing the sum of turnover of submitted balance sheets by three.

2. Experience of having successfully completed similar work (means **Repairing/overhauling of Automobile Engine**) during last 7 years ending 31<sup>th</sup> Sep -2019 should be either of the following: -

- Three similar completed works contracts during last 7 years ending 31<sup>th</sup> Sep -2019 each costing not less than the amount equal to Rs.0.44 Lacs.

Or
- Two similar completed works contracts during last 7 years ending 31<sup>th</sup> Sep -2019 each costing not less than the amount equal to Rs. 0.55 Lacs.

Or
- One similar completed work contracts during last 7 years ending 31<sup>th</sup> Sep-2019 each costing not less than the amount equal to Rs. 0.89 Lacs.
- Copy of PO/WO & satisfactory completion report/performance certificate in company letter head of customer meeting the criteria at Sl No 2 above should be submitted along with the techno - commercial offer. The complete details of the customer contact person, name, address, e-mail and contact no. are also to be submitted.
- In addition to the above if the experience is in Private Sector relevant TDS Certificate/Traces must be attached as evidence.



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## ANNEXURE -D

### **SPECIAL TERMS & CONDITIONS**

**7.1** All used/worn-out/scrapped/replaced spares/parts shall remain the property of BHEL, Jhansi. These items shall be return to WE&S store.

**7.2** BHEL, Jhansi shall not be liable for any compensation what so ever in the event of accident/injury to the persons employed by the contractor, however, First Aid facility shall be rendered free of cost.

**7.3** Utmost care should be taken by the contractor to repair/overhaul the engine in proper way & with Quality workman ship so as to satisfy the safety requirements as per Factory Act, 1948 Section 19 & U.P. Factories Rules 1950 Rule 55-A & subsequent amendments enforced from time to time.

**7.4** As our company being accorded with ISO 9001, ISO 14001 and OHSAS 18001, contractor are required to carry out work confirming to our quality standards along with necessary documentation/paper work.

**7.5** In the event of requirement of material/ spares etc. contractor will approach maintenance in charge along with required paper work, who will authorize/counter sign the same for withdrawal.

**7.6** After award of contract the subjected work shall be started within one week from the due date of award in line with tender conditions.



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## ANNEXURE -E

### TECHNICAL BID APPLICATION FOR 'Repairing/overhauling of Fork lifters Engine in BHEL Jhansi.(Work Contract).]

#### (A) ESSENTIAL DOCUMENTS REQUIRED

1. Name of the firm: \_\_\_\_\_

2. Name of the Proprietor: \_\_\_\_\_

3. Address, \_\_\_\_\_

e-mail, \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

4. ESI Code Number (of the company's operator) : \_\_\_\_\_

Copy of the ESI Certificate Enclosed / Not Enclosed

5. PAN/TAN Number: \_\_\_\_\_

6. Goods & Service Tax Number (PAN Based) : \_\_\_\_\_

Copy of Certificate Enclosed / Not Enclosed

7. Audited financial statement/CA Certificate as per tender: Enclosed / Not Enclosed

8. Experience Certificate: Enclosed / Not Enclosed

(Along with necessary enclosures as per tender to be submitted)

9. Earnest Money Deposit : Rs. \_\_\_\_\_

a) D.D. Number & Date : \_\_\_\_\_ Date \_\_\_\_\_

b) Drawn on (Bank) : \_\_\_\_\_

11. Any other relevant information : \_\_\_\_\_

12. Tender Cost : Rs. \_\_\_\_\_

D.D. No. /Receipt No : \_\_\_\_\_



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13. Validity of offer : \_\_\_\_\_

(At least 120 days from the date of tender Opening.)

14. Blank Price bid format : Enclosed / Not Enclosed

15. PF registration certificate (if exempted, submit exemption proof)

PF registration code: \_\_\_\_\_

Attach Copy of the PF registration

16. ESI registration certificate: (if exempted submit exemption proof)

ESI registration code: \_\_\_\_\_

Attach Copy of ESI registration

## **(B) DESIRABLE:**

1. Income Tax return last 3 yrs. : Enclosed / Not Enclosed
2. Acceptance of Reverse Auction : Accepted / Not accepted

**We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.**

Signature with Name & Office Seal

Date:

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE THE BIDS ARE FOUND IN ONE SINGAL ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.