



Bharat Heavy Electricals Limited, Jhansi

Department: Medical

Tender Enquiry No: BHEL/USW/20-21/03



TENDER DOCUMENT (For Service Contract)

For Tender Enquiry No. : MED/USW/20-21/03

For

“Engagement/ out sourcing of Unskilled staff in Medical Department”

Contact Person:-

Anshuman Sharma

Designation: Dy. Manager (CMM)

Email: anshuman.sharma@bhel.in

PH: 0510-2412784

Tender Due Date: at 27.10.2020 up to 13:15 Hrs

Tender Opening Date: at 27.10.2020, 14:00 Hrs

Rev	Short details of revision (In case of revision in tender document, otherwise NA)
Date:	

We hereby accepted above (signature & seal of bidder)



Bharat Heavy Electricals Limited, Jhansi

Department: Medical

Tender Enquiry No: BHEL/USW/20-21/03

Department: Medical

Schedule-A

BHEL, PO: BHEL, Jhansi 284120 (UP)

DETAILS OF TENDER DOCUMENT

Scope of work: Unskilled staff in medical department

The detailed content of tender document are as follows:

Sl. No.	Description	Schedule:	Page no
1	Details Of Tender	A	2
2	Notice Inviting Tender	B	3
3	Scope of Work & Work Specifications	C	4
4	Qualifying Requirements (Contractor)	D	5
8	Technical Bid	E	6
10	Other General Terms & Conditions	F	7-14
11	Annexures (I TO IX)	G	15-25
12	Price Bid and basis of offer (JS 145 & JS 471)	H (a), (b)	26, 27

The duly filled in Technical and Price / Rate bids (Schedule: I and J, separately) along with the instructions to the tenders, Contractor's Obligations, General Terms and Conditions with the signature of the bidder on all the pages and complete in all respects super scribed as "Quotation for Tender No. " should reach us in a sealed cover on or before as mentioned through Registered / Speed post or the same may be dropped in the tender box available at the following address:

To
Tender Box
CISF Control Room/Office
Administrative Building
Bharat Heavy Electricals Limited
Jhansi-284 120. UP

Note: Dropping of tender in the Tender Box within schedule time and date is the Responsibility of the bidder

We hereby accepted above (signature & seal of bidder)



Bharat Heavy Electricals Limited, Jhansi

Department: Medical

Tender Enquiry No: BHEL/USW/20-21/03

Schedule -B

NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	Unskilled staff in Medical department, BHEL Jhansi to perform unskilled activities such as making bed for patients, dusting, sweeping, washing of medical equipment, helping in nursing staff in patient care & assisting in pharmacy etc.
2	Tender Evaluation Criteria	(as per Schedule E)
3	Duration of Contract	One year from the date of award (extendable if required)
4	Last date of receipt of the Tender	Up to 13.15 hrs on 27.10.2020
5	Date of opening of Techno – Commercial Bid.	14:00 hrs on 27.10.2020
6	Address for submitting the Tender	(As on Schedule-A)
7	Earnest Money Deposit * (EMD)	Rs 56890/-
8	Cost of Tender	Rs. 400/- plus GST @18% (as applicable) = Total Rs. 472/- (payable through EFT in favour of "BHEL, Jhansi" along with technical bid, in case the documents downloaded from website)
9	Validity of Offer	120 Days
10	Security Deposit	The total amount of Security Deposit will be 5% of the contract value as per "General Terms & Conditions of Enquiry for Labour Contracts) JHS 2055B R04.

GeMAR & PTS Id: GEM/GARPTS/18092020/QZYP8RYMHY08

Note:

The EMD will be accepted only in the following forms:

- (i) Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name:- SBI; A/c No. :- 10670828866 ; IFSCCode:- SBIN0003807 A/c

Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website "www.bhel.com" & "www.eprocure.gov.in"

We hereby accepted above (signature & seal of bidder)



Bharat Heavy Electricals Limited, Jhansi

Department: Medical

Tender Enquiry No: BHEL/USW/20-21/03

Schedule-C

TENDER DOCUMENT (For Service Contract)

For

“Engagement/ out sourcing of Unskilled staff in Medical Department”

SCOPE OF WORK:

Unskilled staff in Medical department, BHEL Jhansi to perform unskilled activities such as making bed for patients, dusting, sweeping, washing of medical equipment, helping in nursing staff in patient care & assisting in pharmacy etc. Staff have to work in various shifts running in the hospital. They will be posted in Hospital, First Aid Post & City Dispensary and other places wherever needed.

No. of workers required: - 18

WORK SPECIFICATION:

The successful bidder must ensure the deployment of 18 nos. Unskilled staff with the following requirement: -

- a- Candidates having Experience as staff from PSU/ Govt. / Armed forces hospitals of bed strength above 50 will be given due weightage and primary knowledge of computer will be preferred.

Note: - BHEL Hospital Management have reserve the right to consider suitable candidates regarding qualifications.

1. Uniform with name plate of workers shall be as under:

Unskilled Staff			
Category	Sex	Color	Particulars
Unskilled staff	Female	White	Kurta Salwar/Legging/ Trouser + Apron
	Male	White	Shirt/ Trouser + Apron

Note:- Name plate of each worker to be provided & insured during duty period.

We hereby accepted above (signature & seal of bidder)



Bharat Heavy Electricals Limited, Jhansi

Department: Medical

Tender Enquiry No: BHEL/USW/20-21/03

Schedule-D

QUALIFYING REQUIREMENTS

A. Financial Strength and Experience:

- i) Average Annual financial turnover during the last 3 years, ending 31st March 2020, should be at least **Rs. 8.53 Lakhs**. Audited Financial statements/ Balance Sheet/ Profit & loss A/c or Certificate of CA (Chartered Account) to be submitted as documentary proof.
 - a. If documents as above for all three years are not available then, average shall be calculated by dividing the sum of available years' turnover by three.
 - b. Provisional Turnover duly certified by CA for the FY 2019-20 shall also be acceptable for evaluation purpose as above.
- B) Experience of having successfully completed similar works during last 7 years ending on the last day of the previous month in which NIT has been floated should be either of the following:-
 - a) **Three similar** completed works each costing not less than the amount equal to **Rs. 11.38 Lakhs**
Or
 - b) **Two similar** completed works each costing not less than the amount equal to **Rs. 14.22 Lakhs**
Or
 - c) **One similar** completed work, costing not less than the amount equal to **Rs. 22.76 Lakhs**

Similar work means any contract executed on labour basis.

(A) In case of experience in Government organisation/ PSU/ Semi Government, following documents must be attached:

(i) Copy of work order/ Purchase order (ii) Copy of completion certificate.

(B) In case of experience in private sector, following documents must be attached:

(ii) Copy of work order/ Purchase order (ii) Copy of completion certificate. (iii) TDS Certificate.

We hereby accepted above (signature & seal of bidder)



Bharat Heavy Electricals Limited, Jhansi

Department: Medical

Tender Enquiry No: BHEL/USW/20-21/03

Schedule-E

A. Documents required to be submitted along with offer:

1. Should have independent ESI Code number
2. Should have PAN/TAN number
3. Should have valid GST No.
4. Self-Declaration that he is not blacklisted/under hold from BHEL Jhansi or Banned by any Unit/Region/Office of BHEL/ Any PSU
5. Self-Declaration that he has not been found guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude.
6. Documentary proof in support of above eligibility criteria along with EMD shall Be submitted along with Techno Commercial Bid.
7. ITR of previous three financial years.

B. The documents required for legal entities. The Documents required for legal entities under whose name and style Bidder has participated in the tender are as follows:

- I. **Partnership Firm:** Partnership Deed registered at the office of Registrar of Firms.
- II. **Company:** Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.
- III. **Society:** Registration certificate issued by Registrar of societies.
- IV. **Sole Proprietor-ship Firm:** Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (_____)

We hereby accepted above (signature & seal of bidder)