



**TENDER DOCUMENT
For Works Contract
For Tender Enquiry No : FCX/TW/20/03**

**For
Hiring of tractor Trolley for disposal of garbage**

Contact Person :

Name : Anshuman Sharma
Designation : Dy. Mgr (CMM)
Email : anshuman.sharma@bhel.in
PH : 0510 – 241 – 2784

Tender Due Date : 07.08.2020 at 13 :15 Hrs
Tender Opening Date : 07.08.2020 at 14 :00 Hrs

**Material Management Department
BHEL, PO : BHEL, Jhansi 284120 (UP)**

Detail of Bidder and Documents to be submitted along with Technical Bid

Please number your documents in continuation with tender documents at bottom (footer) of page.

| S.No. | Particular | Detail |
|--------------|---------------------------------|---------------|
| 1. | Name of the firm | |
| 2. | Name of the Proprietor/Partners | |
| 3. | Address | |
| 4. | Mobile No. | |
| 5. | E-mail ID | |

Essential Documents

| | Particular | Detail | Page No |
|-----|--|--------------------------|----------------|
| 6. | Acceptance of Terms & conditions Signature on all pages without conditions of contractor | Submitted/ Not submitted | |
| 7. | Blank price bid format duly signed by the contractor. | Submitted/ Not submitted | |
| 8. | Copy of ESI Registration | ESI No- | |
| 9. | Copy of PAN card | PAN No- | |
| 10. | Copy of GST registration | GST No- | |
| 11. | Self declaration as per as per annexure V on Rs 100 stamp paper . | Submitted/ Not submitted | |
| 12. | Copy of ownership of firm | Submitted/ Not submitted | |
| 13. | Receipt of tender fees deposition | Amount | |
| 14. | Receipt of EMD deposition | Amount | |
| | | | |

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**Factory Civil Department****TENDER DOCUMENT****TENDER ENQUIRY NO. FCX/TW/20/03****DATE:- 16.07.2020**

| | | | |
|-----|--|--------------------------|--|
| | | | |
| 15. | Copy of turn over for last three year i. 2017-18 ii. 2018-19 iii. 2019-20 | Submitted/ Not submitted | |
| 16. | Work Experience i. Work order ii. Completion Certificte iii. Bill of Quantity Relevant TDS/TRACES (in case of Experience in private sector) | Submitted/ Not submitted | |
| 17. | Copy of IncomTax return i. 2017-18 ii. 2018-19 iii. 2019-20 | Submitted/ Not submitted | |
| 18. | Copy of PF registration | PF No- | |

We will fulfill all the obligations of the contractor and abide by the terms & Conditions mentioned in the enquiry.

Date :-

Signature With Name & Seal

We hereby accepted above (Signature & seal of bidder)

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI**Factory Civil Department****TENDER DOCUMENT****TENDER ENQUIRY NO. FCX/TW/20/03****DATE:- 16.07.2020****TABLE OF CONTENTS****PART I: TECHNO-COMMERCIAL BID**

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| 8. | BLANK PRICE BID (shall be uploaded separately) | 1-page |

PART II: PRICE BID**(Separate envelope)**

| S. No. | Section | Page No. |
|---------------|--------------------|-----------------|
| 1. | PRICE BID (JS 146) | 1-page |

NOTICE INVITING TENDER



1- NOTICE INVITING TENDER

| S. No. | Particulars | Details |
|---------------|------------------------------------|--|
| 1 | Name of work | Hiring of tractor Trolley for disposal of garbage. |
| 2 | Tender Evaluation Criteria | (As per GTC issued by "Central Contracting Cell" BHEL Jhansi. |
| 3 | Duration of the Contract | One year |
| 4 | Last date of receipt of the Tender | (As on page # 1) |
| 5 | Date of opening Tender | (As on page # 1) |
| 6 | Address for submitting the tender | (As on page # 7) |
| 7 | Earnest Money Deposit (EMD) | Rs. 9131/- (Rupees Nine Thousand One Hundred Thirty One only) |
| 8 | Cost of tender (Non refundable) | Nil |
| 9 | Validity of Offer | 120 days |
| 10 | Defect liability period | Nil |

Note: The EMD may be accepted only in the following forms:

(i) Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name: - SBI; A/c No.: - 10670828866 ; IFSC Code:- SBIN0003807 A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

(ii) At BHEL cash office through POS machine **No Demand Drafts shall be accepted.**

The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website "www.bhel.com" & "www.bheljhs.co.in"

Note: BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post. Late tenders shall be rejected outright.

The techno-commercial bid comprising (i) all its sections, (ii) all enclosures in support of various clauses and requirements and (iii) EMD, shall be duly signed and sent in a sealed envelope boldly super-scribing "**PART-I TECHNO COMMERCIAL BID FOR "Hiring of tractor Trolley for disposal of garbage.** Similarly, the Price-bid must be duly signed and sent in a sealed envelope boldly super-scribing "**PART-II PRICE "Hiring of tractor Trolley for disposal of garbage.** Both these envelopes shall be placed inside 3rd sealed envelope super-scribing" duly signed and sent in a sealed envelope boldly super-scribing "**Hiring of tractor Trolley for disposal of garbage."**

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI

Factory Civil Department

TENDER DOCUMENT

TENDER ENQUIRY NO. FCX/TW/20/03

DATE:- 16.07.2020

The tender shall be addressed to as follows:

Anshuman Sharma

Deputy Manager (CMM)

Email : anshuman.sharma@bhel.in

PH : 0510 – 241 – 2784

Sealed Tenders can be submitted (i) personally, (ii) by Courier, or (iii) by post.

If submitted personally

Tender Box

CISF Control Room/Office

Administrative Building

Bharat Heavy Electricals Limited

Jhansi-284120 (U P)

Or if sent through Courier / Post

Office of

Anshuman Sharma

Deputy Manager (CMM)

Material Management Department

Email : anshuman.sharma@bhel.in

BHEL, JHANSI - 284120

PH : 0510 – 241 – 2784

Part-I Techno Commercial bid:

Part I of the sealed tenders alone will be opened by BHEL in the presence of tenderers who are present at the time & place of opening. A signed blank price-bid copy should be enclosed with this bid. The spaces for prices should be crossed (x).

Part-II Price bid:

The price bid should contain prices only. Price bid will be opened only for the parties who qualify in techno commercial bid.

TO BE SIGNED BY THE TENDERER

Certified that all Sections of the Tender have been read / complied & agreed to, and each page of the tender offer has been signed & stamped.

(Signature of Authorized person(s))

We hereby accepted above (Signature & seal of bidder)

Scope of work/Brief description of work

1. Collection of garbage from various dust-bins and segregating the garbage into parts as polythene, waste paper, gatta and other miscllenous garbage, dry vegetation, dry wood, dry leaves and other waste material as per instruction of Engineer incharge.
2. Loading the segregated garbage in to tractor trolley and unloading the segregated garbage at designated place inside the factory area. Tractor trolley, driver, fuel and all tools (Phawada - 3 no, Gainti- 1 no. Tasla-3 no, Panji-3 no, Tripal /polythene - 6'x 6' with two side rod etc) for collection & segregation of garbage from dustbin and other places & labour for the work to be provided by contractor.
3. One trip means loading tractor trolley completely from one or more dustbins and fully unloading all the garbage at designated location
4. The supplied tractor must have commercial registration with hydraulic trolley (Minimum size of trolley 2.5 cum).

Note- The scope is only indicative not exhaustive and will include any other activity apart from above necessary for completing the subject work.

Qualifying Requirements

1. Copy of PAN Card to be submitted.
2. Copy of GST Registration to be submitted.
3. Self-Declaration undertaking duly signed with stamp of the bidder on Stamp Paper of Rs 100 /- to be submitted.
4. Copy of independent ESI Registration.
5. Signed copy of Blank Price Bid.
6. (A) The bidder should have the experience of having successfully completed similar work against completed work order during the last **seven years ending on 30.06.2020** amounting to values mentioned as under:
 - (1) One Work valuing not less than **Rs 3.65 Lakhs**.
Or
 - (2) Two works each valuing not less than **Rs 2.28 Lakhs**.
Or
 - (3) Three works each valuing not less than **Rs 1.83 Lakhs**.

Definition of Similar Work: Any type of Service contract/works contract /Labor supply Contract.

(Note: For verification by the department, work order copies and work completion certificate mentioning successful completion by the client shall be submitted by the vendor. If the work is done for a private customer, relevant TDS Certificate (TRACES Only) must be submitted as evidence in addition to above work completion certificate & work order copy by the vendor.

(B) Turnover criteria: Average annual financial turnover during the last three years, ending **31st March, 2020 {i.e. FY-2017-18, FY-2018-19 and FY-2019-20}** applicable as per norm shall be at least **Rs 1.37 Lakhs**. Duly audited financial statement/balance sheet/certified by CA to be submitted as supporting documents. If not all balance, sheet / financial statement are available for three years than the average shall be calculated by dividing the sum of turnover of submitted balance sheet/certificate from CA/Financial statement by three.

Bidder not having statutory obligation to get financial statement audited must submit following documents as evidence for turn over:

i. Complete ITR with all annexure as filled on line as per proof to verify turn over.

OR

ii. A certificate from CA duly vetting the turnover.

OR

iii. Audited balance sheet & profit and loss account.

Note: Provisional turnover for the FY 2019-20 duly certified by C.A. shall also be acceptable for evaluation purpose.

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7. Taxes & Duries, Payment Terms, Bonus & LD Clause will be as per GTC issued by "Central Contracting Cell" and "Special Conditions of Contract for Civil Works" of BHEL Jhansi.
8. Documentary proof in support of above eligibility criteria along with EMD shall be submitted along with Techno Commercial Bid.
9. The documents required for legal entities under whose name and style contractor has participated in the tender are as follows:
 - (i) Partnership Firm: Partnership Deed & registration certificate issued by office of registrar of Firms.
 - (ii) Company: Certified copy Memorandum of Association, Article of Association and Incorporation Certificate.
 - (iii) Society: Registration certificate issued by Registrar of societies.
 - (iv) Sole Proprietor-ship: Undertaking on oath (Rs. 100 stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (_____)

GENERAL TERMS AND CONDITIONS OF ENQUIRY (JHS2055C R00)

UPLOADED IN SEPERATE FILE - PAGE NO 01 TO 14
(To be signed by contractor and submitted along with bid)