



# Bharat Heavy Electricals Limited, Jhansi

Department: Works Engineering And Services

Tender Enquiry No: WEX/TE/TW/9/09 Dated 13.11.2019 TD: 2018-19, Rev- 00



## TENDER DOCUMENT

For Tender Enquiry No. : WEX/TE/TW/9/09 Dtd. 13.11.2019

For

“(AMC of Weighing Machines In BHEL Jhansi)”

(Work Contract)

Contact Person:

Name: Anshuman Sharma

Designation: Dy. Mgr (MM)

Email: anshuman.sharma@bhel.in

PH: 0510-2412784

Tender Due Date: 06.12.2019, at 13:15 Hrs

Tender Opening Date : 06.12.2019, at 14:00 Hrs

Rev ..... Date: ....	Short details of revision (In case of revision in tender document, otherwise NA)
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Department:

Works Engineering And Services

BHEL, PO: BHEL, JHANSI 284120 (UP)

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We hereby accepted above (signature & seal of bidder)



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## DETAILS OF TENDER DOCUMENT

Nature of work: **AMC of Weighing Machines In BHEL Jhansi**

1. BHEL -JHANSI is in the process of finalizing the Works Contract for **AMC of Weighing Machines In BHEL Jhansi** The tender document has been detailed as follows:

- a) Notice Inviting Tender (Annexure A)
- b) Scope of work & Work Specifications (Annexure B)
- c) Qualifying Requirements (Annexure C)
- d) Special Terms and Conditions (Annexure D)
- e) Technical Bid Application (Annexure E)
- f) General Terms and Conditions (JHS 2055B R00)
- g) Blank Price Bid format (Annexure F(a))
- h) Price Bid format (Annexure F(b))
- i) Document referred in GTC (Annexure I- VIII)

The duly filled in Technical and Price / Rate bids (Annexure E and F (a&b)) separately along with the instructions to the tenders, General Terms and Conditions with the signature of the tender on all the pages and complete in all respects super scribed as “**Quotation for Tender No. WEX/TE/TW/9/09 Dated 12.09.2019**” should reach us in a sealed cover on or before **08.10.2019 (13.15 hours)** through Registered / Speed post or the same may be dropped in the tender box available at the following address: ( refer GTC ii(c).

To  
Tender Box  
CISF Control Room/Office  
Administrative Building  
Bharat Heavy Electricals Limited  
Jhansi-284120. UP

Note: 1) Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.  
2) Technical bid and price bid should be submitted in separate sealed envelopes, in case the bids founds in one single envelope then the “bids” are liable to be rejected.

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## Tender Documents

TENDER ENQUIRY NO: WEX/TE/TW/9/09

DATE: 13.11.2019

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Sl. No.	Description	Annexure No	Page no
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02	Notice Inviting Tender	A	4
03	Work Specifications/ Scope of Work	B	5-6
04	Qualifying Requirements	C	7
05	Special Terms and Conditions	D	8
06	Technical Bid	E	9-10
07	General Terms and Conditions	JHS 2055B R00	11-17
08	Blank Price Bid Format	F (a)	18
09	Price Bid Format	F (b)	19
10	Document referred in GTC	I-VIII	20-29

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Annexure A  
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## NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	<b>AMC of Weighing Machines In BHEL Jhansi</b>
2	Tender Evaluation Criteria	As per GTC point (iv)
3	Duration of Contract	One year or completion of total work whichever is earlier
4	Last date of receipt of the Tender	Upto 13:15 hrs on 06.12.2019
5	Date of opening of Techno – Commercial Bid.	14:00 hrs on 06.12.2019
6	Address for submitting the Tender	As per GTC point ii(c)
7	Earnest Money Deposit * (EMD)	Rs 1398.00
8	Cost of Tender	Rs.200 plus GST 18% (as applicable) = Total Rs.236 (payable in POS at BHEL cash office or through EFT” along with technical bid, in case the documents downloaded from website).
9	MSME Clause	As per GTC point (iii)
9	Validity of Offer	90 Days
10	Security Deposit	As per GTC point (ix)

**Note: \***

- The EMD shall be accepted only in the following forms:

Electronic Fund Transfer credited in BHEL account (before tender opening)

**BHEL account details: Bank Name:- SBI; A/c No. :- 10670828866 ; IFSCCode:- SBIN0003807 A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED**

- The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website “[www.bhel.com](http://www.bhel.com)” & [www.bheljhs.co.in](http://www.bheljhs.co.in)

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**WORK SPECIFICATION**

**(A) DETAILS OF WORK**

Sl. No.	JOB/ACTIVITY	UNIT OF MEASUREMENT	QUANTUM OF WORK (ANNUAL)
1	Lorry weighing electronic machine IPA make,40 Ton.	Nos.	01
2	Lorry weighing, mechanical machine,30Ton.	Nos.	01
3	Dial type mechanical weighing machine ,Avery make,05Ton.	Nos.	01
4	Dial type mechanical , weighing machine Avery make,02Ton.	Nos.	01
5	Dial type Electronic weighing machine IPA make,02Ton.	Nos.	01
6	Dial type mechanical weighing machine Avery make,01Ton.	Nos.	03
7	Mechanical weighing machine Avery make,500Kg.	Nos.	01
8	Mechanical weighing machine Avery make,300 Kg.	Nos.	01
9	Mechanical weighing machine Avery make,120 Kg.	Nos.	01
10	Portable 10 K.G Electronic weighing machine Sansui make	Nos.	01
11	Portable 1 K.G electronic weighing machine Sansui Make	Nos.	01
12	Dial type electronic weighing machine IPA Make,02Ton.	Nos.	01
13	Platform type electronic weighing machine ,Sansui Make,300 Kg.	Nos.	01
14	Maintenance and stamping of loose weights	Nos.	70



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## **(B) SCOPE OF WORK**

- 1.1 All the machines shall be maintained in running condition.
- 1.2 Four periodical services shall be provided by the party during total contract period.
- 1.3 Unskilled labour and lifting tools shall be provided by BHEL.
- 1.4 Stamping shall be arranged by party only statutory fees shall be deposited by BHEL.
- 1.5 In case of any additional break down in machines, party has to depute their mechanic with out any additional charges.
- 1.6 All the required material spares, consumable shall be provided by BHEL.

### **2. Location of Machines:**

- 2.1 All are installed at various locations in BHEL-Factory and Township.

### **3. URGENT WORK.**

- 3.1 The party shall have to comply with the priorities fixed by the section in charge for taking urgent repair work.



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## Annexure C

### QUALIFYING REQUIREMENTS

- 1) Average Financial Turnover:
  - 1.1) Average Annual financial turnover from during the last 3 years, ending 31st March, 2019 should be at least Rs. 0.20 Lakh of the estimated cost. Duly audited Financial Statement/ Balance sheet / Certificate from CA to be submitted as a supporting document.
  - 1.2) If all balance sheets are not available for all three years than the average shall be calculated by dividing the sum of turnover of submitted balance sheets by three.
2. Experience of having successfully completed similar work (means erection/maintenance of Weighing Machines) during last 7 years ending 31<sup>th</sup> Aug -2019 should be either of the following:-
  - a. Three similar completed works contracts during last 7 years ending 31<sup>th</sup> Aug -2019 each costing not less than the amount equal to Rs. 0.27 Lakh.  
Or
  - b. Two similar completed works contracts during last 7 years ending 31<sup>th</sup> Aug -2019 each costing not less than the amount equal to Rs. 0.34 Lakh  
Or
  - c. One similar completed work contracts during last 7 years ending 31<sup>th</sup> Aug -2019 each costing not less than the amount equal to Rs. 0.55 Lakh.
3. Copy of PO/WO & satisfactory completion report/performance certificate in company letter head of customer meeting the criteria at Sl. No 2 above should be submitted along with the techno - commercial offer. The complete details of the customer contact person, name, address, e-mail and contact no. are also to be submitted.
4. In addition to the above if the experience is in Private Sector relevant TDS Certificate/Traces must be attached as evidence.



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## ANNEXURE -D

### SPECIAL TERMS & CONDITIONS

#### SCOPE OF CONTRACT WORK FACILITY

- (a) **Requirement of Manpower** :Contractor is required to maintain sufficient experienced (technician and helper) staff to carry out the subject work during total contract period.
- (b) Before quoting bidder may visit the site to see equipment installation and quantum of work if required.

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## ANNEXURE -E

### TECHNICAL BID APPLICATION FOR 'AMC of Weighing Machines In BHEL Jhansi

#### (A) ESSENTIAL DOCUMENTS REQUIRED

1. Name of the firm : \_\_\_\_\_
2. Name of the Proprietor : \_\_\_\_\_
3. Address, e-MAIL and Contact Numbers : \_\_\_\_\_  
\_\_\_\_\_
4. ESI Code Number (of the company's operator) : \_\_\_\_\_

Copy of the ESI Certificate Enclosed / Not Enclosed

5. PAN/TAN Number : \_\_\_\_\_
6. Goods & Service Tax Number (PAN Based) : \_\_\_\_\_

Copy of Certificate Enclosed / Not Enclosed

7. Audited financial statement/CA Certificate as per tender: Enclosed / Not Enclosed
8. Experience Certificate: Enclosed / Not Enclosed

(Along with necessary enclosures as per tender to be submitted)

9. Earnest Money Deposit : Rs. \_\_\_\_\_
- a) D.D. Number & Date : \_\_\_\_\_ Date \_\_\_\_\_
- b) Drawn on (Bank) : \_\_\_\_\_
11. Any other relevant information : \_\_\_\_\_
12. Tender Cost : Rs. \_\_\_\_\_

D.D. No. /Receipt No : \_\_\_\_\_



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13. Validity of offer : \_\_\_\_\_

(At least 120 days from the date of tender Opening.)

14. Blank Price bid format : Enclosed / Not Enclosed

15. PF registration certificate (if exempted, submit exemption proof)

PF registration code: \_\_\_\_\_

Attach Copy of the PF registration

16. ESI registration certificate: (if exempted submit exemption proof)

ESI registration code: \_\_\_\_\_

Attach Copy of ESI registration

## **(B) DESIRABLE:**

1. Income Tax return last 3 yrs. : Enclosed / Not Enclosed

2. Acceptance of Reverse Auction : Accepted / Not accepted

**We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.**

Signature with Name & Office Seal

Date:

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE THE BIDS ARE FOUND IN ONE SINGAL ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.