



Bharat Heavy Electricals Limited, Jhansi

Department: Works Engineering And Services

Tender Enquiry No: WEX/TE/TW/9/01 Dated 11.04.2019

TD: 2018-19, Rev- 00



TENDER DOCUMENT

For Tender Enquiry No. : WEX/TE/TW/9/01 Dtd. 15-04-2019

For

“(Light Decoration in Office Buildings on National Days in BHEL Jhansi)”

Contact Person:

Name: Anshuman Sharma

Designation: Sr. PO (MM)

Email: anshuman.sharma@bhel.in

PH: 0510-2412784

Tender Due Date: 07.05.2019, at 13:15 Hrs

Tender Opening Date : 07.05.2019, at 14:00 Hrs

Rev	Short details of revision (In case of revision in tender document, otherwise NA)
Date:	

Department:

Works Engineering And Services

BHEL, PO: BHEL, JHANSI 284120 (UP)

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We hereby accepted above (signature & seal of bidder)

Seal & Signature of BHEL contracting authority



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DETAILS OF TENDER DOCUMENT

Nature of work: “(Light Decoration in Office Buildings on National Days in BHEL Jhansi)”

1. BHEL -JHANSI is in the process of finalizing the Works Contract for “(Light Decoration in Office Buildings on National Days in BHEL Jhansi)” The tender document has been detailed as follows:
 - a) Notice Inviting Tender (Annexure A)
 - b) Scope of work & Work Specifications (Annexure B)
 - c) Qualifying Requirements (Annexure C)
 - d) Technical Bid Application (Annexure D)
 - e) General Terms and Conditions (JHS 2055B R00)
 - f) Blank Price Bid format (Annexure E(a))
 - g) Price Bid format (Annexure E(b))
 - h) Document referred in GTC (Annexure I- VIII)

The duly filled in Technical and Price / Rate bids (Annexure D and E (a&b) along with the instructions to the tenders, Contractor’s Obligations, General Terms and Conditions with the signature of the tender on all the pages and complete in all respects super scribed as “**Quotation for Tender No. WEX/TE/TW/9/01 Dated 11.04.2019**” should reach us in a sealed cover on or before **07.05.2019 (13.15 hours)** through Registered / Speed post or the same may be dropped in the tender box available at the following address: **(refer GTC ii(c)).**

To
Tender Box
CISF Control Room/Office
Administrative Building
Bharat Heavy Electricals Limited
Jhansi-284120. UP

- Note: 1) Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.
2) Technical bid and price bid should be submitted in separate sealed envelopes, in case the bids founds in one single envelope then the “bids” are liable to be rejected.

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Tender Documents

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DATE: 11.04.2019

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03	Work Specifications/ Scope of Work	B	5-6
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05	Technical Bid	D	8-9
06	General Terms and Conditions	JHS 2055B R00	10-16
07	Blank Price Bid Format	E (a)	17
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Annexure A

NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	“(Light Decoration in Office Buildings on National Days in BHEL Jhansi)”
2	Tender Evaluation Criteria	As per GTC point (iv)
3	Duration of Contract	One year
4	Last date of receipt of the Tender	Upto 13:15 hrs on 07.05.2019
5	Date of opening of Techno – Commercial Bid.	14:00 hrs on 07.05.2019
6	Address for submitting the Tender	As per GTC point ii(c)
7	Earnest Money Deposit * (EMD)	Rs 1900.00
8	Cost of Tender	Rs.200 plus GST 18% (as applicable) = Total Rs.236 (payable in POS at BHEL cash office or through EFT” along with technical bid, in case the documents downloaded from website).
9	MSME Clause	As per GTC point (iii)
10	Validity of Offer	90 Days
11	Security Deposit	As per GTC point (ix)

Note: *

- The EMD shall be accepted only in the following forms:

Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name:- SBI; A/c No. :- 10670828866 ; IFSCCode:- SBIN0003807 A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

- The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website “www.bhel.com” & www.bheljhs.co.in

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Annexure B

Name of Work: “(Light Decoration in Office Buildings on National Days in BHEL Jhansi)”

(A) DETAILS OF WORK

Sl.No	JOB/ACTIVITY	UNIT OF MEASUREMENT	QUANTUM OF WORK ANNUAL
01	Light decoration in Factory Main gate	Days	09
02	Light decoration of ADM building and Gate	Days	09
03	Light decoration in Township Main Gate	Days	09
04	Light decoration in BHEL House	Days	09

(B) SCOPE OF WORK: Light decoration in office buildings on National Festivals in BHEL Jhansi

The scope of works consider, National Holidays i.e Independence Day 15 Aug-18, BHEL Day 1st Jan-19 and Republic Day 26 Jan- 19 . Location wise details of work are given below:

- 1.1 Light decoration in Factory Main gate : Scope includes to supply and fixing/connecting of Good quality and sufficient quantity of electrical decoration lights in the front side of the factory main gate towards N.H-26 two small parks in front of factory main gate. The period of decoration shall be three days.
- 1.2 Light decoration of Administration Building and Gate: Scope includes to supply and fixing/connecting of Good quality and sufficient quantity of electrical decoration lights in the front side of the Administration Building and Gate towards N.H-26. The period of decoration shall be three days.
- 1.3 Light decoration in Township Main Gate: Scope includes to supply and fixing/connecting of Good quality and sufficient quantity of electrical decoration lights in the front side of the Township main gate towards N.H-26. The period of decoration shall be three days.
- 1.4 Light decoration in BHEL House (Residence of unit head): Scope includes to supply and fixing/connecting of Good quality and sufficient quantity of electrical decoration lights in the residence of BHEL House and main entrance of the bungalow. The period of decoration shall be three days.
- 1.5 Decoration of all above buildings shall be started before one day of the occasion and continue after one day of the occasion as instructed by section in-charge.

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1-SCOPE OF CONTRACT WORK FACILITY

- 1.1 Sufficient work force shall be maintained by the contractor for the timely providing the services as mentioned above. Work shall be done in First shift. However work in second shift may also be done subject to availability of work front and priority of work if any as instructed by the erection in charge.
- 1.2 All the basic tools shall be arranged by the contractor however sufficient power supply points shall be provided by BHEL free of cost. The contractor has to contact with the section in-charge in prior of the each occasion for timely start of work.

2-PERIOD OF CONTRACT:-The period contract will be for one year or completion of work whichever is earlier.

3-TERMS OF PAYMENTS:-Payment will be made after every occasion on submission of work done during the period duly verified by erection in charge.



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Annexure C

QUALIFYING REQUIREMENTS

- 1) Average Financial Turnover:
 - 1.1) Average Annual financial turnover during the last 3 years, ending 31st March, 2018 should be at least Rs. 0.28 Lakh of the estimated cost. Duly audited Financial Statement/ Balance sheet / Certificate from CA to be submitted as a supporting document.
 - 1.2) If all balance sheets are not available for all three years than the average shall be calculated by dividing the sum of turnover of submitted balance sheets by three.
 2. Experience of having successfully completed similar work (means **any completed work or service contract for the work of erection/installation/maintenance of electrical facilities/equipment**) during last 7 years ending 28th Feb -2019 should be either of the following:-
 - a. Three similar completed works contracts during last 7 years ending 28th Feb -2019 each costing not less than the amount equal to Rs.0.38 Lakh.

Or
 - b. Two similar completed works contracts during last 7 years ending 28th Feb -2019 each costing not less than the amount equal to Rs. 0.47 Lakh

Or
 - c. One similar completed work contracts during last 7 years ending 28th Feb-2018 each Costing not less than the amount equal to Rs. 0.76 Lakh
 3. Copy of PO/WO & satisfactory completion report/performance certificate in company letter head of customer meeting the criteria at SI No 2 above should be submitted along with the techno - commercial offer. The complete details of the customer contact person, name, address, e-mail and contact no. are also to be submitted.
 4. In addition to the above if the experience is in Private Sector relevant TDS Certificate/Traces must be attached as evidence.



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ANNEXURE -D

TECHNICAL BID APPLICATION FOR (Light decoration in office buildings on National Festivals in BHEL Jhansi)

(A) ESSENTIAL DOCUMENTS REQUIRED

1. Name of the firm : _____
2. Name of the Proprietor : _____
3. Address: _____
4. e-mail : _____
5. Contact Numbers : _____
6. ESI Code Number (of the company's operator) : _____

Copy of the ESI Certificate Enclosed / Not Enclosed

7. PAN/TAN Number : _____
8. Goods & Service Tax Number (PAN Based) : _____

Copy of Certificate Enclosed / Not Enclosed

9. Audited financial statement/CA Certificate as per tender: Enclosed / Not Enclosed
10. Experience Certificate: Enclosed / Not Enclosed

(Along with necessary enclosures as per tender to be submitted)

11. Earnest Money Deposit : Rs. _____
 - a) D.D. Number & Date : _____ Date _____
 - b) Drawn on (Bank) : _____
12. Any other relevant information : _____
13. Tender Cost : Rs. _____

D.D. No. /Receipt No : _____

14. Validity of offer : _____

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(At least 120 days from the date of tender Opening.)

15. Blank Price bid format : Enclosed / Not Enclosed

16. PF registration certificate (if exempted, submit exemption proof)

PF registration code: _____

Attach Copy of the PF registration

17. ESI registration certificate: (if exempted submit exemption proof)

ESI registration code: _____

Attach Copy of ESI registration

(B) DESIRABLE:

1. Income Tax return last 3 yrs. : Enclosed / Not Enclosed

2. Acceptance of Reverse Auction : Accepted / Not accepted

We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.

Signature with Name & Office Seal

Date:

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE THE BIDS ARE FOUND IN ONE SINGAL ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.