

	Bharat Heavy Electricals Limited (A Government of India Undertaking) BOILER AUXILIARIES PLANT RANIPET - 632 406, INDIA	Phone No: 04172-284259,284698 FAX No: 04172-241176 E-mail: elangovan@bhelrpt.co.in mpcsekhar@bhelrpt.co.in
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WORKS CONTRACT MANAGEMENT DEPARTMENT

REGISTERED POST WITH ACK.DUE

INVITING TENDER	
Tender Notice No	9860027E DT: 26.08.2016.
Name of work	Transformers' Oil filtration works inside BAP Ranipet Premises.
Type of tender	Open tender.
Period of contract	Three Months.
Earnest Money Deposit (EMD) Amount	Nil
Last date & Time for Receipt of the Tender	16.09.2016 at 14.00 hrs
Date of Technical bid Opening	16.09.2016 at 14.30 hrs
<i>(Please obtain updated information from the BHEL website about the latest applicable dates & other changes if any in the tender contents)</i>	
Date of Price Bid Opening	Bidders whose technical bids are found acceptable will be intimated separately about the status of their offers and the date of opening of Price Bid.
Place of submission of Tender	Tender Box placed in WCM Department (ENGG. Building –Ground Floor(West side), BHEL –BAP- Ranipet – 632 406.
Address on the Sealed Tender Cover to be:	DY.GENERAL MANAGER/ WCM DEPARTMENT ENGG. BUILDING–GROUND FLOOR(WEST SIDE), BHARAT HEAVY ELECTRICALS LIMITED RANIPET , VELLORE DISTRICT, TAMILNADU– 632 406.
Venue of the Tender Opening	WCM Department
<u>Note:</u>	
<ol style="list-style-type: none"> The Tender documents can be down loaded from BHEL website (http://www.bhel.com/tender/list_tender.php) and Govt tender web site: http://tenders.gov.in/ and also in Central Public Procurement Portal (CPP) website: http://eprocure.gov.in/epublish/app Interested bidders may alternately collect hard copy of tender specification documents at free of cost from WCM Dept / BHEL / Ranipet on all working days (between 10.00 to 15.00 hrs) . BHEL reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever. All corrigenda, addenda, amendments, clarifications etc. to tender specification will be hosted in the web pages (www.bhel.com > Tender notifications > view corrigendum) only and not in the news papers. Bidders shall keep themselves updated with all such developments. 	
BHEL reserves the right to reject any tender on the basis of unsatisfactory performance of the bidder in any on going job or any similar job in the past.	

**DY.GENERAL MANAGER / WCM
(ISSUING OFFICER)**

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SCOPE OF WORK

1. Oil available in the following Transformers, AVRS including Spare oil to be filtered using High vacuum Oil filtering Machine. Total quantum of oil to be filtered at “7” different locations amounts to 27,500 litres. The Oil filtering machine should contain enough Heaters to Heat the Oil , at least, up to 80 degree centigrade.
 - a. 3 MVA AVR's - 2 nos.
 - b. 11 KV/415V, 1.25MVA Transformers – 11 nos.
 - c. 11 KV/2x1.7KV, 4MVA Transformer - 1 no.
 - d. 11 KV/4.66KV, 4.5MVA Transformer – 1 no.
 - e. 440V/440V, 0.7MVA Isolation Transformer – 1 no.
 - f. 440V, 0.5MVA Auto Transformer – 1 no.
 - g. 300V/11KV, 1.25MVA Transformers – 5 nos.
 - h. 11KV/440V, 0.1MVA Transformer – 1 no.
 - i. Spare oil @ 5 MW solar plant.
2. All the necessary Rubber / PVC hose, hose clamps, necessary valves for Oil filtering are in the scope of vendor. Vendor should take care, such that oil is not contaminated in any way during Oil filtering. All the Rubber / PVC hose, Hose Clamps, Necessary Valves used for Oil filtering should have capacity to withstand at least 150 degree centigrade.
3. All Man power needed for the Oil filtering and movement of Oil filtering Machine is in the scope of Vendor.
4. Sludge, Moisture and dissolved gases in the OIL shall be removed by appropriate method of Oil filtering.
5. Necessary topping up of OIL for Transformers / AVRS shall be done by the Vendor, using Vendor's Equipment like Funnel, oil can etc. OIL will be supplied by BHEL on free of cost.
6. Electrical power supply point for the Oil filtering machine/equipment will be made available by BHEL on free of cost, through Vendor's Fuse switch / MCB with 30 M length. Of suitable cable.
7. During filtering/filling process vendor to ensure that no spillage / wastage of OIL occurs.
8. Any oil leaks in the Transformers/AVRs shall be sealed properly with necessary seals, gaskets, fasteners etc. and all such consumables are in the vendors scope.
9. After filtering works , testing oil for “BDV” value is in the scope of the Vendor . BDV of Oil should withstand for MINIMUM 40 KV for one minute with a gap of 2.5 mm between electrodes. Oil testing facility will be arranged by BHEL on free of cost.

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QUALIFICATION REQUIREMENTS (QR):

S NO	DESCRIPTION	BHEL REQUIREMENT
1	Eligibility	<p>a) Should have valid “A” grade Electrical license from the state Electrical Licensing Board of Tamilnadu / Other states , for carrying out this work in the own Firm name only.</p> <p>b) Average annual financial turnover should be at least Rs.0.45 lakhs during the last 3 years ending on 31st March 2016.</p> <p>c) Should have experience of successfully completed “Transformer Oil Filtering” works during the last “7” years period as on 31.07.2016.</p> <p>d) One similar work costing not less than Rs.1.22 lakhs.(or) Two similar works costing not less than Rs.0.76 lakhs.(or) Three similar works costing not less than Rs.0.61 lakhs.</p>
3	Document “Copies” to be submitted along with tender.	<p>a) “A” Grade Electrical license from the State Electrical Licensing Authorities in the Firm Name.</p> <p>b) Audited Balance Sheet and Profit & Loss Account for “3” years (2013-14, 2014-15 & 2015-16) duly certified by Chartered Accountant/Auditor.</p> <p>c) Work Order and relevant Completion certificate which includes “Transformer oil filtering” works.</p>
<p>Note : 1.Those who are unable to comply the above points / unable to provide any of the above documents shall be technically rejected and the price bid of the rejected offers will not be opened.</p> <p>2. Vendor shall visit the Plant before submitting the offer to get to know the location for deploying adequate and suitable personnel/equipment.</p>		

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CHECK LIST (TO BE FILLED BY THE TENDERER)

S.no.	Description	To be filled by Tenderer
1	Name of the Tenderer	
2	Address for Communication	
3	Telephone & Mobile No.	
4	Details of experience in Similar Work	
5	"A" grade Electrical license Number	
6	Copies of Audited Balance Sheet and Profit & Loss Account for "3" years(2013-14, 2014-15 & 2015-16) duly certified by Chartered Accountant/Auditor.	Enclosed / Not Enclosed
7	Has the Firm/ Proprietor or partners or directors been convicted of any criminal offence by any competent court. If so furnish particulars.	

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GENERAL CONDITIONS :

1. Tenders will be received by M/s Bharat Heavy Electricals Ltd, Ranipet-6 up to **14.00 Hrs on 16.09.2016 in the prescribed form and will be opened on 16.09.2016 at 14.30Hrs** in the presence of such of those tenderers or their agents, who may choose to attend, with authorization letter from the tender.
2. Tenders must be submitted in sealed covers and should be addressed to **DGM / WCM Department, ENGG. BUILDING –GROUND FLOOR (WEST SIDE), BHEL/BAP/RANIPET, Tamilnadu-632406**, with full name and address of the tenderer and the name of the work being super scribed on the cover
3. Late offers & incomplete offers shall become liable for rejection.

IMPORTANT NOTE

4. The tender shall be submitted as given below.

Cover-1 shall contain the techno-commercial bid (Page 1 to 16) and all relevant documents.

Cover-2 shall contain only the price bid.(Page 17)

Each of the above covers shall be super scribed with tender number, respective cover content detail as Technical bid, Price bid and with full name and address of the tenderer.

Finally, all the above Two covers shall be put in one single large cover and super scribed with the tender number, due date, name of the work and with full name and address of the tenderer.

5. Tender opening process will be as below :
 - **Techno commercial bids will be opened first.**
 - Price bids will be opened, after evaluation of suitability of technical bids.
 - If any of the tenders not fulfilling the laid down conditions (qualification criteria) or non submission of valid documents within the time limit prescribed by BHEL, their offer shall be rejected.
 - The date & time of opening of price bid will be intimated to those tenderers who are technically qualified.
6. All entries in the tender documents should be in one ink. Erasers and over-writings are not permitted. All correspondences and insertions should be duly signed by the tenderers concerned.
7. Tenderers should fill their rates in figures and words in the blank spaces provided for this purpose in the schedule of rates format enclosed along with these documents and also sign each and every page of the tender documents.
8. The tenderer should fill and sign the “checklist of this Tender document page no 9” which forms part of the technical bid.
9. Conditional tenders, tender containing absurd rates and amounts, tenders which are incomplete or other wise considered defective and tenders not in acceptance with the tender conditions laid down by the Accepting Officer, are liable for rejection.
10. In quoting the rates, the tenderers are advised to take into account of all the factors including any fluctuations in the market rates etc. No claim shall be entertained on this account after acceptance of the tender or during the currency of the contract.
11. The rates quoted in the tender shall remain valid for a period of three months from the date of opening of tender.

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12. The Bharat Heavy Electricals Limited, reserves the right to reject any or all the tenders received or accept any tender or part thereof without assigning any reason there for.
13. Tenders submitted by post should be sent through "REGISTERED POST WITH ACKNOWLEDGEMENT DUE/Speed Post/Courier". The tender should be posted with due allowance for any delay in postal delivery. **The tenders received after the due date and time schedule specified in the tender will not be considered for further processing.**
14. The contractor's responsibility for this contract shall commence from the date of issue of order of acceptance of his tender.

15. SECURITY DEPOSIT

SECURITY DEPOSIT shall be collected from the successful tenderer. The rate of security deposit will be as below.

- i) Up to 10 lakhs = 10%
- ii) Above 10 lakhs up to 50 lakhs = Rs.1 lakh+7.5 % of the amount exceeding 10 lakhs
- iii) Above 50 lakhs = Rs. 4 lakhs + 5% of the amount exceeding Rs.50 lakhs

The security deposit shall be furnished before start of work by the contractor. **The rate of security deposit shall be calculated for the total contract value.**

16. The security deposit may be furnished in any one of the following forms.

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay order, Demand Draft in favour of BHEL.
- iii) Local cheques of scheduled banks, subject to realization.
- iv) Securities available from Post Offices such as National Savings Certificate, Kisan Vikas Patra etc (certificates should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- v) Bank guarantee from scheduled banks / Public Financial Institutions as defined in the companies Act. The bank guarantee format shall have the approval of BHEL.
- vi) Fixed Deposit Receipts issued by scheduled banks / Public Financial Institutions as defined in the companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- vii) Security Deposit can be also recovered at the rate of 10% from running bills. However in such cases at least 50% of the security deposit shall be furnished before start of the work and the balance 50% may be recovered from the running bills.
- viii) The security deposit shall not carry any interest.

17. Security deposit shall be refunded only after successful completion of the contract with BHEL's satisfaction.

18. Should a tenderer or a contractor has a relative or in the case of a firm or company of contractors, any of its shareholders or shareholder's relative, employed in Bharat Heavy Electricals Ltd, the authority inviting tenders shall be informed of this fact at the time of submission of the offer, failing which the offer may be disqualified or if such fact subsequently come to light, the contract may be cancelled.

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19. BHEL employees and their dependents are NOT eligible to submit their offer against this contract. Even if they submit out of ignorance the offer shall be disqualified.
20. If a tenderer expires after submission of his tender, the Bharat Heavy Electricals Ltd, may be at their discretion to cancel such tender.
21. BHEL will not bound by any power of Attorney granted by the tenderer or changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognize such power of attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contract concerned.
22. If the contractor deliberately, gives wrong information in his tender or creates conditions favorable for the acceptance of his tender. Bharat Heavy Electricals Limited reserves the right to reject such tender at any stage.
23. Words imparting the singular number shall deemed to include the plural number and vice versa where the context so require.
24. The expenses for completing and stamping the agreement shall be to the contractor's account.
25. The general and special conditions of contract are complementary to each other and where they are in conflict, the special conditions shall prevail. In regard to matters not covered by the General or Special conditions of contract, those contained in the specifications approved by BHEL, shall apply.
26. Tenderers shall not increase their quoted rates incase BHEL negotiate for reduction of rates, such negotiations shall not amount to cancellation or with drawn of the original offer and the rates originally quoted shall be binding on the tenderers for a period of three months from the date of opening of tenders.
27. Canvassing in any form in connection with the tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
28. **The “GENERAL CONDITIONS TO TENDERERS AND SPECIAL CONDITIONS TO THE TENDERER” shall be deemed to form an integral part of contract for the work to be entered into.**
29. The tenderer should be present if called for negotiation. In case, the tenderer's authorized person is attending the negotiation such person should have the authorization letter and he should be capable of taking spot decisions.
30. In case if the vendor is not interested in submitting offer against this tender, the vendor should return all the tender papers with a covering letter stating the reasons for not submitting offer.
31. a) **Arbitration**
 - i) All disputes between the parties to the Contract, arising out of or relation to the Contract shall after written notice by either party to the Contract to the other party be referred to the sole Arbitration of Executive Director, BAP or any designate nominated by the Executive Director of BHEL in his sole discretion.
 - ii) The venue of Arbitration shall be Ranipet, Tamil Nadu. The arbitrator may hold meetings for convenience in such a place or places discretion.

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- iii) The award of the Arbitrator shall be final, conclusive and binding on both parties to the Contract.
 - iv) The Contractor shall, notwithstanding any disagreement, dispute, protest, request for arbitration, court or other proceedings, continue to perform the Services in accordance with the determinations, instructions and clarifications of BHEL.
- b) Subject to the above, the appropriate court in Ranipet shall have the exclusive jurisdiction over any disputing arising out of or in connection with this Contract.
- c) **Risk Purchase**
- i) In case of any neglect or refusal on the part of the Contractor to:
 - commence the Contract, or
 - provide sufficient labour for the Contract or
 - if in the opinion of BHEL, the Contract performed by the Contractor are not satisfactory, or
 - if the Contractor fails to carry out the Contract or as per instructions of the BHEL or officer authorized by it,

BHEL shall have the right to have the Work done by any means, including by engaging a new contractor, at the Contractor's sole risk and expenses.

- ii) The above shall be without prejudice to any other remedy that may be available to BHEL whether as per law, contract, equity or otherwise.
 - iii) In the event, the cost of the work so done (as certified by BHEL which is final and conclusive) is less than the Contract cost, the advantage shall accrue to the BHEL and if the cost exceeds the money due to Contractor under the Contract, the Contractor shall either pay the excess amount ordered by BHEL or the same shall be recovered from the Contractor by other means.
- d) Contractor shall indemnify and keep indemnified BHEL, its other contractors and/or sub-contractors and its/their employees from all actions, proceedings, suits, claims, demands, liabilities, damages, losses, costs, charges, expenses, judgments and fines arising out of or in the course of, or caused by the execution of work under the Contract or other obligations hereunder directly or indirectly associated herewith which may arise due to:
- i) Breach of law by the Contractor, or any of its sub-contractor, or any of their respective employees.
 - ii) Negligence or willful default by the Contractor, or any of its sub-contractor, or any of their respective employees.
 - iii) Failure by Contractor to proceed with Project in accordance with the determinations, instructions and clarifications of Company pending disagreement, dispute, protest, request for arbitration/ court proceedings
 - iv) Loss of property or death of any employee of BHEL or of its other contractors/ sub-contractors.

The above shall be without prejudice to any other remedy that may be available to BHEL whether as per law, contract, equity or otherwise.

32. FORCE MAJEURE CLAUSE:-

If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War,

Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence therefor neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist.

If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time / waiver of penalty/liquidated damages shall be granted for periods considered reasonable by AGM/M&S subject to prompt notification by the contractor.

33. All corrigenda, addenda, amendments, time extensions clarifications, etc., to the tender will be hosted on BHEL website (www.bhel.com) only. Bidders should regularly visit BHEL website to keep themselves updated 0.0.0

34. Multiple Bids:

The bidder in his own interest shall submit only one bid. If a bidder submits Multiple bids, all the bids are liable for rejection. Bids shall be considered "Multiple" in the following circumstances:

- a) Two bids by the same party.
- b) If one bidder is the Affiliate of another bidder.

For the purpose of this clause "Affiliate" shall mean with respect to any Person, any other Person that, directly or indirectly, controls, is controlled by, or is under direct or indirect common control with, such Person, or is a director/ member / officer/ employee of such Person or of any Person who would otherwise qualify as an Affiliate of such Person pursuant to this definition;

"Person" for the purposes of this definition shall mean any natural person, individual, corporation, limited partnership, co-operative, general partnership, joint stock company, joint venture, association, company, trust, bank, trust company, land trust, business trust, corporate body or other organization, whether or not a legal entity."

35. Fraud Prevention Policy:

The bidder along with its associate / collaborators / sub-vendors / consultants / service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about fraud or suspected fraud as soon as it comes to their notice.

36. Suspension of Business Dealings:

The bidder along with its associate / collaborators / sub-vendors / consultants / service providers shall strictly adhere to "Guidelines for Suspension of Business Dealings with Suppliers/ Contractors" AA/MM/SB/01 Rev: 02, Dt.22.07.2016 displayed on BHEL website <http://www.bhel.com>.

37. Minimum Wages to be paid :

Description	For Unskilled Worker (Rs.)	For Semi skilled Worker (Fresh ITI) (Rs.)	Skilled Worker (ITI Holder with 3 years Experience / Diploma Holder / BE Holder) (Rs.)
Basic Pay as on 01.04.2016	3600 pm	3840	4050
Dearness allowance as on 01.04.2016	5196 pm	5196	5196
BHEL Adhoc (2000 + 1200) per month	3200 pm	3700	4100
Total wage per month	11,996 pm	12,736	13,346

- Payment of Bonus to be ensured as per Bonus act.

38. Any increase in minimum wages during the Period of the Contract, also to be paid by the Contractor with in the quoted Rates.

39. Payment will be made to the Contractor, every month, after submitting the necessary Reports and Invoices in triplicate, duly certified by the concerned BHEL official.

40. The Contractor shall remain liable for the payment of all wages or other moneys to his work-men or employees under the payment of Wages Act 1936, Employees Liability Act. 1938, Workmen's Compensation Act 1923 or any other Act or enactment, relating thereto and rules framed, there under from time to time.

41. The filled ESI declaration forms shall be submitted to the Executive of HRM Dept. In the Declaration Form full address of the contractor shall be mentioned. Whenever a fresh and unregistered worker is engaged during the operation of contract, declaration form in respect of that workman which should be submitted to Human Resources Department within two days of such engagement.

42. ESI contributions (1.75% employees contribution + 4.75% employer contribution of the total monthly wages) before 20th day of every following month. Prescribed challans are available at ESI local office, Ranipet (near Sipcot). Contractors who have got their own code number can remit the contributions on that number. Along with the challan copy, the details of remittance shall be submitted to the concerned HRM Executive in the ESI compliance form.

43. The contractor should deduct Provident Fund and ESI amount as per the provisions and amount so deducted along with the matching contribution of the contractor shall be remitted to the authorities concerned within the stipulated time. The statement of deduction along with the challans evidencing remittance shall be submitted to Officer-in-charge. If the evidences are not shown, further bills of the contractor will not be paid. BHEL have the right to withhold the payment of his bills. Submission of statutory returns such as Half Yearly returns of ESI (Form 6), P.F. return (Form 12A), Form 5 and Form 10, Form 3A & Form 6A should be send to the concerned officers in time.

44. f. The workers' particulars such as Name, Age, Father's name, address , Phone no ,etc., and their daily attendance have to be maintained by the contractor. The details of Provident Fund and ESI compliance have to be maintained by the contractor in the prescribed format/register.

45. The contractor shall maintain the following Registers and Records and make them available for inspection at any time. (The list is only for example, but not exhaustive).

- Muster Roll
- Register of Wages
- Register of Deductions
- Register of Overtime
- Register of Fine
- Register of Advance
- Wage slips
- Register of Accidents

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- i) Register of Leave with Wages
- j) ESI Register in Form-7

All registers are required to be maintained as above and shall be produced as and when Government Officials and Statutory Authorities to make inspection from time to time.

- 46. In case a contract labourer meets with an accident while on duty, the contractor shall immediately intimate the information to Safety Department, Contracting Agency and Human Resources Department and submit the Accident Report duly filled in all respect and send a copy to ESI local office, ESI Dispensary and Inspector of Factories (for major accidents) with in 24 hours of accident through Safety and Human Resources Departments. All assistance for the injured workman such as to taking him to ESI Dispensary for treatment must be rendered by the contractor.
- 47. Compliance of the above provisions does not absolve the obligation of contractor arising out of other statutory obligations.
- 48. Contractor should employ only persons having sound health and not above the age of 58 years, and not below the age of 18 years.
- 49. As per employees PF and misc. provisions Act 1952, the employee's contribution payable at present is 12% of wages which shall be recovered by the Contractor from the wages of his workmen and the contractor should pay equal contribution in addition to any administrative charges (In total :13.61%) in this behalf that may be decided from time to time. Remittance shall be made on time (i.e. on or before 15th of the following month).

50. SERVICE TAX :

Rates quoted shall include all royalties, terminal taxes, octroi duties, central and provincial excise tax, sales tax and other taxes leviable under the State or Central Government Rules excluding Service Tax. The Bharat Heavy Electrical Limited will not entertain any claim whatsoever in this respect in future.

The Bidder shall not include Service Tax in their quoted rates; but the bidder has to separately indicate the Service Tax rate, amount and workings thereof in the Price bid schedule included in the bid documents.

If service tax amount is not indicated separately in the price bid schedule included in the bid documents, it will be presumed that the quoted rate is inclusive of applicable service tax and bids will be evaluated accordingly.

Pure Service not involving any supply of materials by Contractor:

Bidders have to quote the applicable Service Tax payable in the Price bid format included in the Bid document which shall be considered for evaluation. The same shall be considered for reimbursement against valid documentary evidence to successful bidders.

The L1 will be decided based on the lowest cost to BHEL.

Any statutory variation in Service Tax Rate during the contract period shall be reimbursed by the Company based on claim by the Contractor along with valid documentary evidence. But if the variation is effective during the delayed/extended period of execution for reasons attributable to the vendor, the same shall be borne by the vendor only. The required compliance under relevant statute shall be carried out.

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SPECIAL CONDITIONS TO THE TENDER:

1. The tender is floated on two part bid basis i.e., (1) Techno commercial bid and (2) Price bid. From the technically qualified bidders, based on the Lowest standing (L1) in the price bid evaluation rating, Work will be awarded to L1 bidder.
2. In case, there is no differentiation in the rates of more than one bidder and as a result if there exists more than one lowest bidder (L1), loading shall be decided based on the details given below.
 - a) More no. of similar works executed will be ranked first.
3. Minimum wages have to be paid by the Contractor to all their staff engaged , as per government of Tamilnadu wages act.
4. BHEL ADHOC payment of Rs.3200/- pm to USW has to be paid by the Contractor.
5. PF , ESI shall be paid by the Contractor , considering BHEL Adhoc payments also.
6. PPE's (Personnel Protective Equipments) must be provided for all workers by the Contractor.
7. Safety rules shall be followed by all working Personnel in the Solar plant.
8. Any increase in wages by Government of Tamilnadu during the period of the contract , to be borne by the Contractor within the quoted rates.
9. Transformers at the 5 MW solar plant will be spared for oil filtering during 6 PM to 6 AM only.
10. AVR and Transformers at FTS(Fan testing station) will be spared for oil filtering during Sunday only.
11. Any oil leaks in the Transformers/AVRs shall be sealed properly with necessary seals, gaskets, fasteners etc. and all such consumables for the same are in the vendors scope.
12. After filtration of oil in the different locations/transformers , testing for BDV value is in the scope and Test report is to be submitted for each.
13. Details of the locations/equipment's at which transformer oil filtrations works are to be carried out.

Sl.	Description	Rating	Qty.	Total Qty. of oil in litres
1.	Buck Boost Unit AVR	3MVA	1	2105 litres
2.	Regulator unit AVR	3MVA	1	1830
3.	11 KV/415V Transformer	1.25MVA	5	5*990 =4950
4.	11 KV/415V Transformer	1.25MVA	2	2*990 =1980
5.	11 KV/415V Transformer	1.25MVA	3	3*990 =2970
6.	11 KV/415V Transformer	1.25MVA	1	990
7.	11KV/2x1.7KV Transformer	4MVA	1	2400
8.	11KV/4.66KV Transformer	4.5MVA	1	2800
9.	440V/440V-Isolation Transformer	0.7MVA	1	850
10.	440V Auto Transformer	0.5MVA	1	485
11.	300V/11KV Transformer	1.25MVA	5	5*1100 = 5500
12.	11KV/440V Transformer	0.1MVA	1	240
13	Spare oil Drum		2	2*200 = 400

Recovery and penalty

14. During the contract period, if the contractor is not able to provide the sufficient Staff, the actual cost incurred in getting the alternate arrangements of same or higher segment subject to availability for the absence day(s) will be recovered in addition to penalty of Rs.1000/- per day will be recovered from the contractor.

15. If the contractor is not able to provide the sufficient Staff for a continuous period of 15 days, BHEL reserves the right to terminate the contract and to take appropriate action against the Contractor. In the event of contract termination, the security deposit paid by the contractor will be forfeited.
16. **BHEL reserves the right to reduce the contract period (pre-close the contract), with 30 days notice period depends on the requirement / without assigning any reason. Security Deposit will be refunded, if the contract is pre-closed for non-requirement by BHEL.**
17. The contractor shall be responsible for obtaining necessary comprehensive insurance policy, appropriate driving license with proper endorsement etc, and complying with all the statutory requirements including labour laws that may be necessary in this respect. BHEL will not be responsible for any consequences out of any violation of rules or acts by the contractor. If BHEL is liable to pay any such amount due to violation of the relevant laws by the contractor the amount so paid would be recovered from the contractor.
18. The contractor shall pay necessary taxes and keep the fitness certificate for the vehicle valid during the contract period.
19. The contractor shall check for exhaust emission test and obtain fitness for their vehicle once in 6 months in meeting the statutory norms laid by Tamil Nadu Motor Vehicle Rules.
20. The driver should keep the copy of relevant documents (Driving license, Road tax token, Registration Certificate, Insurance, Fitness Certificate, and Permit etc.) with the vehicle and produce as and when required by us or any government transport authorities. In case the original documents are required for verification it should be produced on demand.
21. Subject as aforesaid the provisions of the Motor Vehicle Act or any statutory modification or amendments or re-enactment there of and the rules made there under from time to time have to be followed by the contractors.
22. **The contractor shall take Comprehensive Insurance Cover for all the Man power engaged.**
23. **Bills shall be raised by the contractor (Printed format with Sl.No. only accepted) once in a month and submitted in triplicate in the format given by BHEL. Payment will be made to the contractor through NEFT/RTGS within 30 days from the date of receipt of clear bill & complying all statutory requirements with due certification by the concerned department or authorized official of BHEL.**
24. In case of breach of any or whole of the above terms and conditions by the contractor BHEL will have the liberty to cancel the registration and contract either in part or in full and entrust in part or in full of the work to any other contractor and the contractor shall be liable to pay extra cost involved in the execution of cancelled part of the contract.
25. **Discrepancy in “words “ & “ Figures “**
 - a) If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
 - b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.
 - d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

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ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS TRANSFER

01	NAME & ADDRESS OF THE SUPPLIER / VENDOR PHONE NO. WITH STD CODE	PAN NO. <input type="text"/>
02	VENDOR CODE (as in WORK ORDER)	<input type="text"/>
03	Details of Bank Account:	
A)	NAME & ADDRESS OF THE BANK (WITH PIN CODE)	<input type="text"/>
B)	BANK TELEPHONE NUMBER (WITH STD CODE)	<input type="text"/>
C)	BANK BRANCH CODE:	<input type="text"/>
D)	MICR CODE	<input type="text"/>
E)	ACCOUNT NUMBER	<input type="text"/>
F)	TYPE OF ACCOUNT	CURRENT / OD / CASH CREDIT
G)	VENDOR NAME AS PER BANK RECORDS	<input type="text"/>
H)	BANK BRANCH RTGS IFSC CODE	<input type="text"/>
I)	BANK BRANCH NEFT IFSC CODE	<input type="text"/>
J)	VENDOR'S EMAIL ID (give two ids)	<input type="text"/> <input type="text"/>
K)	NAME OF AUTHORISED SIGNATORY	<input type="text"/>

CERTIFICATE

I / We hereby agree to receive the payments due from BHARAT HEAVY ELECTRICALS LIMITED, RANIPET by the National Electronic Funds Transfer and/or RTGS Transfer mode by credit to my / our above mentioned Bank Account. I / We also agree that payments made to the above mentioned Account is a valid discharge of the liability of Bharat Heavy Electricals Limited, Ranipet. I / we also agree to bear the applicable Bank Charges for the above mode of transfer.

AUTHORISED SIGNATORY OF VENDOR WITH SEAL

Banker's Certification

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of _____ (name of account holder), the signature of the authorized signatory and the MICR and IFSC codes of our Branch mentioned above are correct.

PLACE:

DATE:

(Manager / Officer's
Signature Under Bank stamp)
Authorisation No. _____

Note: This EFT Form is to be submitted duly filled in manually in all fields and duly signed by Authorised Signatory and certified by Banker.

UN -PRICE BID

SL NO	DESCRIPTION	QTY.	UNIT	RATE / LTR. (Rs.)	Amount (Rs.)
01	Oil filtration charges per litre.	27,500	Litres	<u>QUOTED</u>	<u>QUOTED</u>
02	Applicable Service Tax in percentage				_____ %
03	Applicable amount of Service Tax				<u>QUOTED</u>
04	Total Amount (Sl.no 01+03)				<u>QUOTED</u>

Note:- 1

1. **Contractor has to fill applicable service tax % in Sl.No : 2**
2. Contractor should not mention any amount in this Un price bid and same should be submitted along with techno commercial bid in cover 2.
3. Rate should be quoted only in the price bid and to be submitted in a separate cover 3 along with the tender.

Note:-2

1. If the service tax is applicable, then the rate of service tax shall be clearly indicated. The service tax paid shall be fully reimbursed by BHEL, on submission of proof for payment of Service Tax receipt along with the monthly invoice.
2. If the bidder's serviceable turnover is less than threshold limit at present (i.e prevailing limit Rs.10 lakhs per financial year) and the same shall be clearly indicated as "Service tax is not applicable at present and incase of any service tax liabilities due to exceeding the threshold limit, the bidder shall be responsible and the service tax shall not be reimbursed by BHEL).
3. If service tax is not specified in the tender, the same will be treated as inclusive of service tax.

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PRICE BID

SL NO	DESCRIPTION	QTY. (a)	UNIT	RATE / LTR. (Rs.) (b)	Amount (Rs.) (c) = (a) + (b)
01	Oil filtration charges per litre.	27,500	Litres		
02	Applicable Service Tax in percentage				_____ %
03	Applicable amount of Service Tax				
04	Total Amount (Sl.no 01+03)				

1. **The rate/amount quoted is FIRM price basis. Any revision in minimum wages , during the period of the contract , is to be borne by the contractor only.**
2. If service tax is applicable, then the rate of service tax shall be clearly indicated. The service tax paid shall be fully reimbursed by BHEL, on submission of proof for payment of Service Tax receipt along with the monthly invoice.
3. If service tax is not specified in the tender, the same will be treated as inclusive of service tax.

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