



Date: 09.03.2020

TENDER DOCUMENT

For Tender Enquiry No. : LMM/TS/9/01

For

“Service contract for Assistance in Loco Assembly Shop & Bogie Shop”

Contact Person :

Name : Anshuman Sharma

Designation : Dy. Mgr.

Email : anshuman.sharma@bhel.in

PH : 0510-2412784

Name : P B S Ekka

Designation : AGM(CMM).

Email : pbsekka@bhel.in

PH : 0510-2412549

Tender Due Date: 31/03/20 at 13:15 Hrs

Tender Opening Date: 31/03/20 at 14:00 Hrs

Department: Loco Planning
BHEL, PO: BHEL, Jhansi 284120 (UP)

DETAILS OF TENDER DOCUMENT

SCOPE OF WORK: Service contract for Assistance in Loco Assembly Shop & Bogie Shop.

The detailed content of tender document are as follows:

Sl. No.	Description	Schedule	Pages
1	Details Of Tender documents	-	2
2	Notice Inviting Tender	A	3
3	Scope of Work & Work Specifications	B	4-5
4	Qualifying Requirements	C	6
5	Special Instruction to Bidder	D	7
5	Technical Bid format	E	8-9
6	Format JS 471 – Blank Price Bid Sheet for Service Contracts	Separate Chapter	1-2
7	Format JS 145 - Price Bid Sheet for Service Contracts (in a separate envelope)	Separate Chapter	1-2
8	General Terms & Conditions (GTC) of Enquiry	Separate Chapter	1 - 14
9	Model Conciliation Clause	Separate Chapter	1-13
10	Annexures (I-IX)	Separate Chapter	1-27

The duly filled all the tender documents with the signature of the bidder on all the pages and complete in all respects super scribed as **“Quotation for Tender No. LMM/TS/9/01 dtd 09.03.2020 : Service Contract for Assistance in Loco Shop & Bogie Shop”** should reach us in a sealed cover on or before as mentioned through Registered / Speed post or the same may be dropped in the tender box available at the following address:

To
Tender Box
CISF Control Room/Office
Administrative Building
Bharat Heavy Electricals Limited
Jhansi-284120 (U.P.)

Note: Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.

NOTICE FOR INVITING TENDER

S. No	Particulars	Details
1	Brief Description of work	Service Contract for Assistance in Loco Shop & Bogie Shop
2	Tender Evaluation Criteria	As per clause IV – "Tender evaluation Criteria" of General Terms and Conditions of enquiry
3	Duration of Contract	12 months from award of the contract
4	Type of Tender	Two Part Bid Part – I : Techno Commercial bid Part – II : Price Bid
5	Last date of receipt of the Tender	<i>Upto 13:15 hrs on 31.03.2020</i>
6	Date of opening of Techno – Commercial Bid.	<i>14:00 hrs on 31.03.2020</i>
7	Address for submitting the Tender	<i>(as on page 2)</i>
8	Earnest Money Deposit (EMD)*	Rs 8,99,241/- (Rupees Eight Lakh Ninety-Nine Thousand Two Hundred Forty-One only)
9	Cost of Tender	Rs 1000 /- Plus GST (@ 18%) = Total Rs Rs 1180/- (Payable through Electronic Fund Transfer credited in BHEL account. <u>BHEL account details:</u> <u>Bank Name:- SBI;</u> <u>A/c No. :- 10670828866 ; IFS Code:- SBIN0003807</u> <u>A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED</u> or through POS machine installed in Cash office of BHEL Jhansi.
10	Validity of Offer	120 Days
11	Security Deposit	The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit. Refer Clause-IX of GTC for more details.

*The EMD will be accepted only by Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details:

Bank Name:- SBI; A/c No. :- 10670828866 ; IFS Code:- SBIN0003807

A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

Schedule: 'B'

SCOPE OF WORK:-

Assistance in various activities of Loco Assembly Shop, Bogie Shop & LMP/ SPC.

WORK SPECIFICATION:

DETAILS OF WORK

SL NO.	ACTIVITY
A	WAG-9 : SHOP ACTIVITY
1	CABLING WORK
2	MECHANICAL WORK
3	BOGIE ASSEMBLY
4	PIPING IN OUTSOURCED BOGIES
5	PNEUMATIC LEAKAGE ARRESTING
6	RAIN TEST
7	S-CURVE TEST
8	LONG CATENARY
9	MATERIAL HANDLING BY LIFTER (WITHIN SHOP)
10	RDSO BOOKING
10 (a)	PNEUMATIC
10 (b)	MECHANICAL
10 (c)	ELECTRICAL
11	TESTING BOOKING
12	MISCELLANEOUS POINTS
13	PRINKING
14	LOCO CLEANING
B	WAG-7 : SHOP ACTIVITY
1	ASSEMBLY WORK INCLUDING BOGIE
2	RAIN TEST
3	S-CURVE TEST
4	LONG CATENARY
5	MATERIAL HANDLING BY LIFTER (WITHIN SHOP)
6	TESTING BOOKING
7	MISCELLANEOUS POINTS
8	PRINKING
9	LOCO CLEANING

SL NO.	ACTIVITY
C	DESL : SHOP ACTIVITY
1	ASSEMBLY WORK INCLUDING BOGIE
1.1	DESL LOCO ASSEMBLY
1.2	DESL BOGIE ASSEMBLY
1.3	DESL PAINTING
1.4	DESL INNERPANELLING
1.5	DESL NAME PLATE
1.6	DESL PINKING
1.7	DESL CLEANING
1.8	DESL BOGIE PIPING
1.9	MISCELLANEOUS POINTS
2	MATERIAL HANDLING BY LIFTER (WITHIN SHOP)
3	TESTING BOOKING
D	WAG-5 : SHOP ACTIVITY
1	WHEEL AXLE - MACHINING & PRESSING
E	COMMON ACTIVITY WITHIN SHOP
1	MATERIAL HANDLING - ASSISTANCE IN CRANE OPERATION
F	LMP / SPC ACTIVITY
1	INTER SHOP MATERIAL MOVEMENT
2	COMPUTER DATA PUNCHING
3	DRAWING VAULT/ PRINTING
4	DAK DISTRIBUTION

PRE-QUALIFYING REQUIREMENTS (PQR)

For eligibility of tender, the bidder should submit the following documents:

1. The documents required for legal entities under whose name & style contractor has participated in the tender are as follows:
 - (i) **Partnership Firm:** Partnership Deed registered at the office of Registrar of Firms.
 - (ii) **Company:** Certified copy of Memorandum of Association, Article of Association and Incorporation Certificate.
 - (iii) **Society:** Registration certificate issued by Registrar of Society.
 - (iv) **Sole Proprietorship Firm:** Undertaking on oath (Rs. 100 Stamp Paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Proprietorship firm namely (_____)
 2. **Financial Strength and Experience:** Duly audited financial statement/ Balance Sheet/ Certificate from CA to be submitted as a supporting document in respect of following :
 - 2.1 Average Annual Financial Turnover** during the last 3 years, ending 31st March of 2019, should be at least Rs 134.89 lakhs. If all balance sheets/ Financial Statements are not available for all three years, then the average shall be calculated by dividing the sum of turnover of submitted balance Sheet/ Certificate from CA/ Financial statement by three.
 - 2.2 Experience** of having successfully completed similar works during last 7 years ending 29th Feb'2020 should be either of the following:-

Three similar completed works each costing not less than Rs 179.85 lakhs

Or

Two similar completed works each costing not less than Rs 224.81 lakhs

Or

One similar completed work, each costing not less than Rs 359.70 lakhs
- (a) In case of experience in Government Organization/ PSU/ Semi- Government, following documents must be attached:
- (i) Copy of Work order/ Purchase Order.
 - (ii) Copy of Work Completion Certificate.
- (b) In case of experience in Private Sector, following documents must be attached:
- (i) Copy of Work order/ Purchase Order.
 - (ii) Copy of Work Completion Certificate.
 - (iii) TDS Certificate.

Note: Similar work means all types of Service Contracts and Works Contracts.

SPECIAL INSTRUCTIONS TO BIDDERS

1. The contractors may physically visit the work place before quoting their rates. For relevant details, please visit our website "www.bhel.com" & "www.bheljhs.co.in".
2. The tender should be submitted in two Part Bid (refer clause II (C) of GTC).
3. Contract will be awarded amongst two bidders in a ratio of 65:35 (refer clause II (Q) of GTC).
4. Bidders to submit the bid duly signed and sealed on each page of Tender Document including Price bid, GTC and Annexures.
5. Taxes and Duties:
 - a) GST shall be paid at actual as per the applicable govt. norms, current GST rate is 18%.
 - b) In case of credit is not available as denied by GST portal due to improper documentation or wrong uploading of data by bidder, the same will be recovered from bidder along with interest, if any.
6. The contract will commence on the date as applicable against the contract and shall be valid as per the validity period of the contract. The contract can be extended further on mutually agreed terms and conditions.



Bharat Heavy Electricals Limited, Jhansi

Department : Loco Planning

Tender Enquiry No: LMM/TS/9/01

Schedule: 'E'

TECHNICAL BID FORMAT: 'Assistance in Loco Shop and Bogie Shop'

1. Name of the firm : _____ (Essential)
2. Name of the Proprietor : _____ (Essential)
3. Address and Contact Numbers : _____ (Essential)

4. Registration Number : _____ (Essential)
Copy of the Certificate : Enclosed / Not Enclosed
5. Labour License Number : _____ (Desirable)
Copy of the License : Enclosed / Not Enclosed
6. PF Code Number : _____ (Essential)
Attach Copy of the PF registration
7. ESI Code Number : _____ (Essential)
Attach Copy of the ESI registration
8. 1) PAN Number : _____ (Essential)
2) Income Tax return last 3 yrs ending 31.03.19 Enclosed / Not Enclosed (Essential)
3) Audited Financial Annual Statement by CA for Enclosed / Not Enclosed (Essential)
last 3 yrs ending 31.03.19
9. GST Number : _____ (Essential)
(Attach Copy of the GST certificate)
10. Experience Certificate : Enclosed / Not Enclosed (Essential)
11. No. of Workers including Supervisors : _____ (Essential)
on the rolls of the firm
12. Earnest Money Deposit : Rs _____ (Essential)
a) EFT transaction no. : _____ Date _____
b) Bank Name & Branch : _____



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Department : Loco Planning

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13. Any other relevant information : _____
14. Tender Cost : Rs. _____ (Essential)
- a) EFT transaction no. : _____ Date _____
- b) Bank Name & Branch _____
15. Validity of offer :120 days from the date of tender
Opening
16. Blank Price bid format :Enclosed/Not Enclosed(Essential)
17. Self-Declaration as per Annexure V :Enclosed/Not Enclosed(Essential)
18. Email :
19. Mobile/Contact No :

We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.

Signature with Name & Office Seal

Date:

Note : Technical bid and price bid should be submitted in separate sealed envelopes. In case the bids are found in one single envelope then the “bids” are liable to be rejected.