

BHARAT HEAVY ELECTRICALS LIMITED
(A Government of India Undertaking)
P.O. BHEL Jhansi 284120

FABRICATION MANUFACTURING DEPARTMENT

TENDER DOCUMENT
For

Labour supply contract for low skill nature activities of Fabrication shop
for one year

Tender Enquiry No.

FBM/TS/9/01

Date: 09.03.2020

Tender due date: 20.03.2020 13:15 hrs.

Tender Opening date: 20.03.2020 14:00 hrs.

We hereby accepted above (signature & seal of bidder)



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JHANSI - 284120

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DETAILS OF TENDER DOCUMENT

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Nature of work: Labour supply contract for low skill nature activities of Fabrication shop for one year.

1. BHEL JHANSI is in the process of finalizing the Works Contract for "labour supply contract for low skill nature activities of Fabrication shop for one year."

2. The tender document has been detailed as follows:

- a) Notice Inviting Tender (Annexure A)
- b) Work Specifications (Annexure B)
- c) Qualifying Requirements (Annexure C)
- d) General Terms & conditions to Bidder (Attached)
- e) Forms & Formats (Annexure I,II,III & IV)
- f) Self-declaration (Annexure V)
- g) Contract Agreement (Annexure VI)
- h) Indemnity Bond (Annexure VII)
- i) Checklists of documents for enquiry (Annexure VIII)
- j) Performa of Bank guarantee (Annexure IX)
- k) Price Bid (Annexure JS 145 attached)
- l) Blank Price bid Format JS 471 attached

The duly filled in Technical and Price / Rate bids (Annexure JS 471) along with General Terms and Conditions and all other attachments with the signature of the tenderer on all the pages and complete in all respects super scribed as "Quotation for Tender No FBM/TS/9/01 dated **09.03.2020**" should reach us in a sealed cover on or before **20.03.2020** (13.15 hours) through Registered / Speed post or the same may be dropped in the tender box available at the following address:

Tender Box
CISF Control Room/Office
Administrative Building
Bharat Heavy Electricals Limited
Jhansi-284 120

Note: (i) *Incomplete offers are liable for rejection.*

(ii) *Technical bid and price bid should be submitted in separate sealed envelopes. In case the bids are found in one single envelope then the "bids" are liable to be rejected.*

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TENDER DOCUMENT FOR

Labour supply contract for low skill nature activities of Fabrication shop for one year.

The tender document has been detailed as follows:

SN	Description	Annexure No.	Page No.	No.of Pages
01.	Notice Inviting Tender	A	4-5	2
02.	Work Specification	B	6-7	2
03.	Qualifying Requirements	C	8-9	2
04	Performa for submitting Technical Bid	D	10-11	2
05	General Terms & conditions of enquiry (JHS 2055B R02)	JHS 2055B R02	12-25	14
06	Annexure I,II,III & IV Forms	I,II,III & IV	26-29	4
07	Self-declaration on 100 Rs stamp paper	V	30	1
08	Contract Agreement	VI	31-33	3
09	Indemnity bond	VII	34	1
10	Checklist of documents	VIII	35	1
11	Performa of bank guarantee (in lieu of Security Deposit)	IX	36-39	4
12	Blank price bid	JS 471	40	1
	TOTAL			40

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Annexure – 'A'

NOTICE INVITING TENDER

1	Scope of Work	Works Contract for "Labour supply contract for low skill nature activities of Fabrication shop, BHEL Jhansi".
2	Tender evaluation criteria	As per General terms & conditions of the tender (see annexure attached)
3	Duration of Contract	12 Months from the date of award of work
4	Date and Time of Receipt of Tenders	Up to 13:15 hrs. on 20.03.2020
5	Date and Time of Opening of Technical bids	14:00 hrs. on 20.03.2020
6	Address for submitting the Tender	Tender Box, CISF Control Room/Office, Administrative Building, Bharat Heavy Electricals Limited, Jhansi-284120
7	Earnest Money Deposit (EMD)	Rs. 4,35,717/- (Rupees Four lakh Thirty Five Thousand Seven Hundred Seventeen only)
7(a)		The EMD may be accepted only in the following forms: (i) Electronic Fund Transfer credited in BHEL account (before tender opening) <i>BHEL account details: Bank Name: - SBI; A/c No. :- 10670828866 ; IFSC code:- SBIN0003807, A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED</i> (ii) Card swapping through POS machine at Cash section of BHEL Jhansi.)
8(a)		In case of successful bidder, EMD will be converted and adjusted against the security deposit.
8(b)		EMD will be forfeited in following cases
(i)		After opening the tender, the bidder revokes his tender within the validity period or increases his quoted rate.
(ii)		The bidder does not commence the work within the stipulated period as per LOI/ Contract. In case the LOI/contract is silent in this regard, then within 15 days after award of contract.
(iii)		MSEs bidders may be exempted from submission EMD and tender cost, however, MSEs bidders must ensure regarding declaration of UAM number Central Public Procurement Portal (CPPP), failing which such bidders will not be able to enjoy the benefit of exemption of EMD and tender cost.

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8(c)	EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of acceptance of award of work by successful tenderer.	
8(d)	EMD shall not carry any interest.	
9	Validity of Offer	90 days
10	Security Deposit (SD)	As per General terms & conditions
11	GST	18 % of quoted rate.
12	Address for receipt/issue of Tender	AGM(FBM) Bharat Heavy Electricals Limited Jhansi,PIN-284120

- Note:** (i) The contractors may physically visit the work place before quoting their rates.
For relevant details please visit our website "www.bhel.com" & www.bhel.in.
(ii) Bidder needs to fill GST % at clause no. 12.

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Annexure B

WORK SPECIFICATION

1. SCOPE OF WORK OF THE CONTRACTOR SHALL BE AS FOLLOWING:

Sl. No.	Details of work in Fabrication shop.
1	Assistance in various activities like (a) De-slagging & Dressing, (b) Shot blasting and (c) Painting in Fabrication shop.
2	Assistance in fitting, welding, drilling, shifting & stocking of small components, sub assembled items and assembled jobs in By-1 & Bay-2 of Fabrication department.
3	Assistance in shifting and stacking of components and plates & assistance in flame cutting, rolling, drilling, flattening, shearing, bending in Bay-0 of Fabrication department.

2. The Contractor shall be responsible for complying with all the applicable statutory acts & laws.
3. Contractor may be required to work in 3 –shifts. Contractor shall organize adequate work force to perform the contract.
4. Contractor is advised to visit the work place to know the work content before submission of quotation.
5. Contractor shall give undertaking for providing adequate manpower as per requirement of BHEL during execution of contract.
6. Tenderer should confirm to the following work related requirement:
 - i) The Contractor shall depute adequate competent manpower for completion of the work within the stipulated time period. In order to ensure the proper credentials of the persons deployed for execution of the contract, the Contractor shall depute the manpower with the approval of the Head / FBM, BHEL, Jhansi.
 - ii) If in the opinion of the concerned engineer of Fabrication Shop, the manpower employed by the Contractor is not adequate to complete the work, the Contractor shall increase the manpower as per the directions of the engineer of Fabrication Shop. Likewise, if in the opinion of the concerned engineer of Fabrication Shop, the manpower employed by the Contractor is to be reduced based on the available load

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at the given point of time, the Contractor shall decrease the manpower as per the directions of the engineer of Fabrication Shop.

- iii) The personal protective equipment, helmets, shoes, dungaree etc., group insurance shall be provided by the contractor from the commencement of the contract for entire contract period. However payment against above shall be made as per rates quoted by the contractor or as per rates decided by BHEL (whichever is less).
- iv) In case any worker leaves the job or fresh worker is deployed then, providing helmets, shoes, dungaree group insurance etc. to the fresh worker shall be in contractor scope and no extra amount shall be payable to this account by BHEL.

2. MEASUREMENT OF WORK & PAYMENT:

- a. Work shall be measured in terms of payable working mandays of labours deployed & payment shall be made every month, on receipt of the biometric attendance record, duly certified by the concerned engineer of Fabrication Shop.
- b. All the payments will be subject to deduction of tax at source applicable as per law.
- c. Payment of bills shall be made in line with clause X(6) of GTC (JHS 2055B R02)

3. SPLITTING OF CONTRACT : Total contract quantity will be split into two bidders. The L1 price will be offered to L2 bidder, if L2 do not accept then will be offered to L3 and so on based on no. of qualified bidders and their acceptance. Splitting will be as L1: L2 :: 70: 30 respectively. If L1 rate not accepted by other bidders, then total quantity will be awarded to L1 bidder.

4. BIOMETRIC ATTENDANCE: Biometric attendance sheet of the workers deployed by contractor will be provided by BHEL every month to the contractors to pay their wage payment, PF, ESI, etc. accordingly. Contractor have to pay wages to their workers as per Biometric attendance sheet.

5. LD Clause: LD/ Penalty shall be applicable as per clause X(4) of General terms and conditions (JHS 2055B R02).

6. EXECUTION OF CONTRACT: If awarded the contract, the Contractor shall deploy adequate competent manpower to perform the contract in Fabrication Shop. Depending upon the available load at the given point of time, the Contractor shall be informed in advance regarding the need (if any) for deploying adequate manpower for executing the work in a given month. The contractor will be informed to deploy any number of labours limiting to 113 workers.

7. The No. of payable working days in the contract period including paid leaves is 32318.

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Annexure – 'C'

QUALIFYING REQUIREMENTS

Sl.No.	Description of Qualifying requirement	Copy enclosed
1.	<p>Average Annual financial turnover during the last 3 years ending 31st March 2019, should be at least Rs. 45.75 Lakhs approx. (Please attached <i>Income tax return along with balance sheet and along with Profit & Loss Account of last three financial year, ending 31st March 2019, or Certificate of CA</i>).</p> <p>Note-Provisional /Actual Turnover for financial year 2018-19 duly certified by CA shall also be acceptable for evaluation purpose. <i>If T/o details of 3 years are not available then available years T/o shall be evaluated by dividing it by 3.</i></p>	Yes/No
2.	<p>Work Experience: (Bidder should fulfill any one of the following):</p> <p>2.1) Experience of having successfully completed similar works* (defined below) during last 7 years ending 29.02.2020 should be either of the following: -</p> <p>a. Three similar completed works each valuing not less than the amount equal to Rs 61.00 Lakh.</p> <p style="text-align: center;">Or</p> <p>b. Two similar completed works each valuing not less than the amount equal to Rs 76.25 Lakh.</p> <p style="text-align: center;">Or</p> <p>c. One similar completed works each valuing not less than the amount equal to Rs 122.00 Lakh.</p> <p>*Similar Works means any type of contract based on labour basis.</p> <p>Documentary proof (Completion Certificate / Proof of Completion and Work Order/Purchase Order copy) for the experience performance report issued by Customer for successful execution of the contract to be submitted. In case of experience in Private Sector, additionally relevant TDS Certificate must be attached as evidence.</p>	Yes/No
3.	<p>Documentary proof in support of above eligibility criteria along with EMD shall be submitted along with Techno Commercial Bid at Annexure I.</p>	

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Sl.No.	Description of Qualifying requirement	Copy enclosed
4.	Contractor Should have independent ESI Code number.	Yes/No
5.	Contractor Should have PAN/TAN number.	Yes/No
6.	Contractor Should have GST (PAN based)	Yes/No
7.	Bidders are required to submit a self-declaration on Stamp Paper of Rs. 100/- specifying that the bidder is not blacklisted/under hold/banned or delisted by BHEL Jhansi or any Unit/Region/Office of BHEL/ Any PSU on the date of tender (as per Annexure C1) or as per the Format enclosed in Annexure V which is to be submitted necessarily along with the tender, else the offer will be rejected.	Yes/No
8.	Blank Price Bid as per annexure "D"	Yes/No
9.	The documents required for legal entities under whose name and style Contractor has participated in the tender are as follows: 11.1) <u>Partnership Firm</u> : Partnership Deed registered at the office of Registrar of Firms. 11.2) <u>Company</u> : Certified copy Memorandum of Association, Article of Association and Incorporation Certificate. 11.3) <u>Society</u> : Registration certificate issued by Registrar of societies. 11.4) <u>Sole Proprietor-ship Firm</u> : Undertaking on oath (Rs. 100 Stamp paper) that Proprietor is solely responsible for all rights and liabilities while working under the name and style of Sole Proprietorship firm namely (_).	
10	Acceptance of RA	Yes/No

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ANNEXURE D

PROFORMA FOR SUBMITTING TECHNICAL BID

1	Name of the firm (Essential)	
2	Address and Contact Numbers (Essential)	
3	Name of the Proprietor (Essential)	
4	Registration Number (Essential)	
	Copy of the Certificate	Enclosed / Not Enclosed
5	Labour Licence Number (Desirable)	
	Copy of the Licence	Enclosed / Not Enclosed
6	PF Code Number (Essential)	
	Copy of PF registration	Enclosed / Not Enclosed
7	ESI Code Number (Essential)	
	Copy of ESI registration	Enclosed / Not Enclosed
8(I)	PAN/TAN Number (Essential)	

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8(2)	Income tax return last 3 yrs. (Essential)	Enclosed / Not Enclosed
9	GST Number(PAN Based) (Essential)	
10	Experience Certificate (Along with balance sheet & profit and loss account/ turnover certificate issued by CA) (Essential)	Enclosed / Not Enclosed
11.	No. of Workers including Supervisors on the rolls of the firm (Essential)	
12.	Earnest Money Deposit (Essential)	Rs. 4,35,717/-
	Receipt No. & Date	
	Electronic fund Transfer no. (Bank)	
13.	Validity of offer	90 days from the date of tender opening
14.	Blank Price bid format (Essential)	Enclosed / Not Enclosed
15.	Valid E-Mail Id (Essential)	
16.	Proprietorship / Partnership deed	
17.	Acceptance of General Terms & Conditions (JHS 2055B R02)	YES / NO
18.	Submission of Security Deposit after award of tender	YES / NO

All other terms & conditions unless otherwise specified and directed are as per General Terms & Conditions (JHS 2055B R02) of the tender.

We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.

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