

PROCEDURE FOR SUBMISSION OF SEALED TENDERS AND
DOCUMENT TO BE ENCLOSED WITH THE OFFER

The tenderer must submit their tenders as required in two parts in separate sealed covers prominently superscribed as Part-I, Technical Bid Part-II, Price bid and also indicating on each of the covers the tender specification number and due date and time as mentioned in the tender enquiry.

These two separate covers I and II (Part – I and Part-II) shall together be enclosed in third envelope (Cover-III) along with EMD and this sealed cover shall be superscribed and submitted.

PART-I (TECHNICAL BID) COVER-I:

The following documents shall be kept in technical bid envelope:

- 1) Your covering letter for submission of offer.
- 2) EMD in the form of DD for the amount as mentioned in NIT.
- 3) Complete set of tender documents duly signed on each page including unpriced 'BOQ cum price schedule', as your acceptance of the tender conditions & NIT in toto.
- 4) *PAN & Copy of IT returns filed with IT authority (letter).*
- 5) *Service tax registration certificate*
- 6) *List & Details of similar works executed and under execution, Work Order & completion certificate*
- 7) Any other documents required as per technical specification/ NIT and PQR

Offers without the above documents are liable to be rejected as "Techno Commercially Non Complying Offers:

PART-II (PRICE BID) COVER – II:

Rate / Price schedule only shall be given in this part-II "Price Bid" envelope. The price bid of different works (Package/Annexure wise), if applicable, shall be kept in separate envelope duly sealed and super scribed name of the particular price schedule.

IMPORTANT NOTE

BHEL reserves the right to ask following documents if felt necessary

- 1) *Solvency certificate. (Not more than 12 months old as on date of tender opening)*
- 2) *Audited Balance sheet for last three years.*
- 3) *TDS certificate/ 26AS*
- 4) *Any other documents for further assessment*