

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)

High Pressure Boiler Plant, Tiruchirappalli 620 014, India

MAINTENANCE & SERVICES

☎: (0431) 2575010/ 2575123 e-mail: lhoney@bhel.in



ENQ No: 9251900039

Dt.12.07.2019

NOTICE INVITING TENDER

SUB: CARRYING OUT RE- CERTIFICATION AUDIT CUM TRANSFER, REGISTRATION, ISSUE OF CERTIFICATE & SURVEILLANCE AUDIT AS PER REQUIREMENT OF ISO 50001:2018 (ENERGY MANAGEMENT SYSTEM) AT BHEL –TRICHY

Ref: Enquiry No.: 9251900039/ Dated: 12/07/2019; Due Dt: 02/08/2019

Tender of the following work should be submitted in a sealed cover consisting of two inner sealed covers such as 1) Technical bid cover & 2) Price bid cover, all super- scribing the name of work, enquiry number etc.

- 1) Technical bid cover shall contain duly filled in Technical bid document signed by the tenderer in all the pages with documentary evidences for pre-qualification such as experience, value of work executed in the similar nature of work etc. Any bid without proper documentary evidence for pre-qualification shall not be considered for further evaluation.
- 2) One set of unpriced bid of Contract Work duly signed by the tenderer for accepting the work content should be submitted along with the Technical bid for technical evaluation.
- 3) The price bid cover shall contain price bid document duly filled in and signed by the tenderer in all the pages. The tenderer has to quote most competitive rates for all the items given in the Bill of Quantities in pricebid.
- 4) The complete Technical bid and price shall reach the office of the undersigned on or **02/08/2019 at 14.00 Hrs.** The Technical bid will be opened on the same day at **14.30 hrs.**
- 5) In case of opening day falls on holiday or happened to be declared as a holiday the receipt and opening of the tender shall automatically fall on the same timing of the next working day. Date and time of opening of the Price Bid shall be intimated only to the bidders those who have qualified after evaluation of the Technical bid. You / Your authorized representative may participate in the tender opening.

Tender should be addressed to:

**THE MANAGER,
MAINTENANCE & SERVICES/ CONTRACTS,
2&4 BUILDING, BHARAT HEAVY ELECTRICALS LIMITED,
HIGH PRESSURE BOILER PLANT,
TIRUCHIRAPPALLI - 620014,
TAMILNADU**

Sign & Seal of Contractor

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NOTICE INVITING TENDER

01.	Name of work	CARRYING OUT RE- CERTIFICATION AUDIT CUM TRANSFER, REGISTRATION, ISSUE OF CERTIFICATE & SURVEILLANCE AUDIT AS PER REQUIREMENT OF ISO 50001:2018 (ENERGY MANAGEMENT SYSTEM) AT BHEL –TRICHY
02.	Earnest Money Deposit	Nil
03.	Duration of the contract	3 Years
04.	Last Date for Receipt of Tender	14.00 Hrs. on 02/08/2019
05.	Date of Technical Bid Opening	14.30 Hrs. on 02/08/2019
06.	Date of Price Bid Opening	Will be intimated to those who are Qualified separately.
07.	Guarantee Period	Not applicable

The Tender documents can be down loaded from BHEL website (www.bhel.com) / Government's Central Public Procurement Portal (<https://eprocure.gov.in>) at free of cost. Tender document contains 13 Pages (Technical Bid -12 Pages, Schedule for price bid – 1 Pages).

Clarification if any can be obtained from Engineer/ Contracts/ M&S.

Encl:1) NIT – Notice Inviting tender (Consists of Preamble, Technical Bid & price bid)

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TECHNICAL BID

PRE-QUALIFICATION CRITERIA:

The Pre-qualification criteria are mandatory requirements and the technical bids will be evaluated only when the Pre-Qualification criteria are met. Bidder has to submit necessary proof for meeting following requirements with all relevant documents.

Sl. No	Description	Vendor to confirm
1	Only those bidders/certifying agency shall quote who are accredited for conducting audit as per requirement of ISO 50001:2018 (Energy Management System) by any recognized National/International accreditation body. Bidder has to submit proof of accreditation with technical bid.	
2	Only those Bidders shall quote who have provided Certification (Auditor) services for ISO 50001 (EnMS) and has successfully issued ISO 50001:2018 certification for any one organizations in the past Two years or issued ISO 50001:2011 certification for at least three organizations in the past seven years. The bidder has to submit copies of P.O/LOI and ISO 50001 certificate(s) issued as proof.	
3	BHEL reserves the right to verify the information provided by vendor. In case the information provided by vendor is found to be false/incorrect, the offer shall be rejected.	
4	(i) BHEL Vendor code (if applicable) - (ii) PAN Number (Copy to be Enclosed) - (iii) GSTN registration Number (Copy to be Enclosed) - (iv) Mobile number (Which is linked to GSTN registration Number) - (v) Email id (Which is linked to GSTN registration Number) - (vi) SAC Code - Offer will be entertained only if the vendor submit the details as above & has a valid GST registration no. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer. Otherwise the offer shall be rejected.	
5	Acceptance for Scope of Work as per the Enquiry.	
6	Acceptance for All Terms & Conditions as per the Enquiry.	
7	The bidder along with its associate/collaborators/sub-contractors/sub-vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.	

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NAME OF THE WORK: CARRYING OUT RE- CERTIFICATION AUDIT CUM TRANSFER, REGISTRATION, ISSUE OF CERTIFICATE & SURVEILLANCE AUDIT AS PER REQUIREMENT OF ISO 50001:2018 (ENERGY MANAGEMENT SYSTEM) AT BHEL –TRICHY

ITEM NO.	Scope of the work	UOM	QTY
10/10	Re-Certification cum Transfer Audit: ISO 50001 :2018 Re-Certification cum Transfer Audit & Accreditation	AU	1
10/20	First surveillance Audit in 2nd Year	AU	1
10/30	Second surveillance Audit in 3rd Year:	AU	1

Introduction:

BHEL sites (Site 1: BHEL, TRICHY HPBP & SSTP, Site-2: PPPU, Thirumayam) have got certified for ISO 50001:2011 version (Energy Management system) in December 2016, which is due for re-certification in Dec 2019. During Recertification we are planning to get our certification transferred to ISO 50001 : 2018

SITE DETAILS	Site-1 : BHEL , TRICHY HPBP – High pressure Boiler plant (Unit-1 & unit-2) SSTP – Seamless steel Tube plant Tiruverumbur, Tiruchirappalli -620014 Tamilnadu, India	Site-2 : PPPU , THIRUMAYAM Power Plant Piping Unit , Thirumayam(T.K) Pudukottai (D.T) - 622507 Tamilnadu, India
AUDIT CRITERIA	ISO 50001:2018	ISO 50001:2018
SCOPE	MANUFACTURE AND DISPATCH OF, <ul style="list-style-type: none">BOILERS, ASSOCIATED BOILER AUXILIARIES, PRESSURE VESSELS, HEAT EXCHANGERS, VALVES, CHRISTMAS TREE DISTRIBUTION SYSTEMS AND WELL HEAD EQUIPMENTS & <ul style="list-style-type: none">SEAMLESS STEEL AND SPIRAL FINNED TUBES AND PIPES USING ELECTRICITY, COAL, LPG, LDO, DIESEL AND COMPRESSED AIR	MANUFACTURE AND SUPPLY OF PIPING SYSTEMS, SUPPORT SYSTEMS, THEIR COMPONENTS & PRESSURE VESSELS FOR POWER GENERATION SYSTEMS AND PROCESS INDUSTRIES USING ELECTRICITY, LPG, DIESEL AND COMPRESSED AIR
MANPOWER DETAILS	7500 persons approx. (Including contract employees) Effective EMT personnel – 60 approx.	650 persons approx. (Including contract employees) Effective EMT personnel – 10 approx.
MAJOR PROCESSES	FORMING, WELDING, HEAT TREATMENT, MACHINING, ROLLING, PAINTING, GRINDING, SHOT BLASTING	FORMING, WELDING, HEAT TREATMENT, MACHINING, ROLLING, PAINTING, GRINDING, SHOT BLASTING

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ANNUAL ENERGY CONSUMPTION	Approx. 2 lakh million Kcal	Approx. 10,000 million Kcal
MAJOR ENERGY SOURCES	ELECTRICITY, COAL, LPG, SKO, DIESEL AND COMPRESSED AIR	ELECTRICITY, LPG, DIESEL AND COMPRESSED AIR
SHIFT OF OPERATION	5 shifts : 3 shift (A,B, & C) General Shift & Night shift	5 shifts : 3 shift (A,B, & C) General Shift & Night shift

DETAILS SCOPE OF WORK IS AS FOLLOWS.

1. Review of system documentation coinciding with or followed by an initial visits (Pre-audit) at BHEL -Trichy (HPBP & SSTP) and in PPPU, THIRUMAYAM. Preliminary audit may cover review of the documents, audit on sampling basis & documentation. The preliminary audit may be carried out by the Auditor to discuss any areas of concern related to the Energy Management system and the audit itself.
2. Carrying out initial system audit in line with ISO 50001:2018 (Re -certification cum transfer audit) in order to verify conformance between the systems as documented and its implementation. The certification audit will cover minimum following activities:
 - a. Review of Documents like: System Manual and Procedure manual etc.
 - b. To verify the compliance for effective implementation of the Energy Management system.
 - c. Any other documents, systems, procedures etc. as applicable as per the requirement of proposed ISO system standard.
3. Issue of the Certificate of Conformity, including Registration.
4. Conducting surveillance audits in an interval of one year from the date of issue of the certificate within 3 of years duration i.e. validity of the ISO certification. The successful bidder will perform the surveillance audits of certified management system according to the periodic audit plan to verify that the system and its implementation is being maintained and improved consciously. Periodical audits are to be performed once a year as decided by consultant Auditor based on their requirement for certification of management system. Auditor will issue an audit report along with Corrective Action Request upon completion of each periodical audit.

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5. Auditor proposes to execute the Certification activities as per dates to be given by BHEL and issue the 'Certificate of Compliance' within four weeks from the date of successful completion of the Initial audit. Auditor will advise BHEL for intimation towards the certification audit well in advance with at least two-three week advance notice.
6. Initial system audits & surveillance system audits are to be planned and performed by a qualified lead auditor & If necessary he may be assisted by one or more auditors. In case of a periodical audit, the lead auditor may appoint an auditor to execute the audit on his own, under the supervision of the lead auditor. The audit team shall be composed in such a way that the necessary expertise is available in the team to cover the specific line of business of the Auditee.
7. Vendor shall provide a **common package rate for both the site locations**. Vendor shall carry out Pre- audit & certification audit in both locations on same schedule. **Separate certificates are to be issued for each site, since all the documents and manuals are separate for both sites.**
8. **Contract Period:** Months (36) Calendar Months. The likely start date for first phase of Audit in **1st week of November 2019.**
9. **Terms of delivery:** The completion schedule is binding and essential and consequently, no delay is allowed without the written approval of BHEL. Any request concerning delay will be void unless accepted by BHEL through a modification to the contract. Completion (schedule as agreed & accepted as a part of contract shall include time for mobilization in all respect, incorporation of comments in all respect as per provisions of contract. In the event of delay in delivery, beyond contractual completion date, Price Reduction Schedule/Liquidated Damages as stipulated in this bidding document shall apply.
10. **GST:** GST shall be extra, as applicable at the time of Billing.
11. **Boarding & Lodging Local Conveyance:** Boarding Lodging & Local conveyance facility shall be provided by BHEL free of cost. Transportation charges (To & FRO) for auditors shall be borne by the vendor.
12. **Validity of Offer:** Offer shall be remain valid for 60 days from the date of opening of Tender.
13. **No Price Variation:** The final lowest rate shall be remain unchanged throughout the contract period.

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14. Responsibility of the Contractor:

- a) All expenses towards mobilization at site work force etc. shall be deemed to be included in the prices quoted and no separate payment on account of such expenses shall be entertained.
- b) The consultant representatives/ auditor and his team working in the plant premises shall have to maintain and observe safety instructions/general safety rules and security requirements.
- c) The team for certification auditors must include certified auditors. A valid copy of certificate for auditors must be submitted in this regard.

15. PAYMENT TERMS:

The payment will be made as per below on submission of invoice to BHEL, duly certified by the engineer in charge. Service tax shall be paid only when relevant bill/invoice bearing service tax registration no. along with the receipt/challan copy of deposition of service tax is submitted.

1. Payment of 1st year certification including stage 1 & stage 2 audit cost of registration & issuance of certification shall be released after carrying out the final certification audit on Submission of Accredited ISO: 50001 Certificate
2. Payment for 2nd year cost of certification shall be released after completion of first surveillance audit & submission of audit report.
3. Payment for 3rd year cost of certification shall be released after completion of second surveillance audit & submission of audit report.

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GENERAL TERMS AND CONDITIONS FOR M&S CONTRACTS

- 1) The workmen of contractor should be covered under PF/ESI, etc. as per labor laws.
- 2) Safety precautions have to be ensured by the Contractor Depending on the work nature. Necessary work permit system and personal protective equipment (PPE) such as electrical resistance rubber gloves, helmet, spectacle goggles, safety shoes, safety belt etc. as applicable to Mechanical works should be adhered while carrying out the work.
- 3) PPES for appropriate trade job has to be ensured by the contractor at the job site at all times.
- 4) The contractors may visit the area to assess the quantum of work before quoting.
- 5) The contractor should mention the point to point confirmation.
- 6) Contractor should commit for Terms and Conditions of the enquiry otherwise the offer shall be liable for rejection.
- 7) **TWO PART BID SYSTEM:** Contractor should send their offer for two part bid system as below
- 8) Contractor may visit to get acquaintance with quantum of day to day work by visiting BHEL Trichy premises before quoting.
- 9) The contractor should quote the exact time required to complete the work in their offer.

TENDERING CONDITIONS:

- a) The Bidders shall submit the offer in TWO PART BID SYSTEM (Part -I & II) as indicated below which shall be sealed in ONE OUTER ENVELOPE.
- b) Envelope I- This sealed envelope should contain all the copies of technical bid together with un-priced commercial bid. This envelope should be clearly marked "Part I - Technical and commercial bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder.
- c) Envelope II - This sealed envelope should contain price details. This envelope should be clearly marked as - "Part -II Price bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder.
- d) All the two envelopes shall be put in one cover, duly sealed, super scribing as offer for Enquiry No., and due date of opening, Name of the work and the address and reference of the Bidder.
- e) The offer should reach this office on or before the due date by 14.00 Hrs. (IST). Late offers will not be considered.
- f) Tenderers should be free from CORRECTION AND ERASURES, Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall prevail.
- g) Offers should be in ENGLISH and accompanied by detailed Point to point confirmation of the scope of work.
- h) Tender should not be addressed to any Individual's name but only by designation to:

THE ENGINEER
MAINTENANCE & SERVICES / CONTRACTS, 2&4 BUILDING,
BHARAT HEAVY ELECTRICALS LIMITED, HIGH PRESSURE
BOILER PLANT, TIRUCHIRAPALLI, TAMIL NADU - 620 014.

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OPENING OF TENDERS:

- a) The Part I - Technical & un-priced commercial bid alone would be opened on the Tender opening date (as mentioned in the enquiry) by 14.30Hrs(IST)
- b) The Part II - Price bid of technically suitable Bidders alone would be opened. The Technically Suitable Bidders would be informed about the Price bid opening date.
- c) Clarifications if any required by BHEL for Technical evaluation would be sought from Bidders before opening of Part II - price bid.

GST:

1. Response to Tenders for Contractor will be entertained only if the vendor has a valid GST registration no which should be clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.
2. Contractor shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).

LD CLAUSE:

If the contractor fails to complete the work as per terms & conditions of the order within the delivery schedule, 0.5% of the order value will be deducted for each week of delay or part thereof subject to a maximum of 10% of the total contract value.

RISK PURCHASE:

In the event of any successful Tenderer's failure to fulfil any of the Tender / Contract obligations as per Contract / Agreement BHEL may entrust the job to alternate source and get it completed to meet BHEL requirement and additional expenditure, if any, including consequential cost, will be fully recovered from the Tenderer Contractor who failed to complete the job in line with Contract.

The decision of BHEL with regard to the actual losses / consequential expenditures incurred by BHEL shall be final and binding on the Tenderer / Contractor.

INDEMNITY:

The Contractor shall have to indemnify BHEL against all claims for injury or damage to any person or property caused by his negligence or negligence of his employees whilst in BHEL premises / sites.

IMPORTANT NOTE: BHEL reserves the right to short close this work with one-month advance notice due to administrative reasons. BHEL's decision in this regard is final. Under such circumstances payment will be made for on pro rata basis for the service rendered out up to the period.

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COMMERCIAL TERMS AND CONDITIONS FOR M&S CONTRACTS

- 1) Payment will be made as per scope of work clause 15 on submission of invoice in triplicate duly certified by Area In – charge.
- 2) An additional payment as per circular ref. BHE/HR/W/EW/08.04.2014 is to be paid to the contract workmen as below, over and above the minimum wages prescribed by the government of Tamil Nadu:

Unskilled	-	Rs.3200/-
Semiskilled	-	Rs.3700/-
Skilled	-	Rs.4100/-
- 3) Bonus @ 8.33 % to workmen to be paid.
- 4) **Rate should be quoted as per price bid.**
- 5) The rate that is offered should be comprehensive and no separate charges will be made towards expenses like travel, boarding and lodging.
- 6) The contractor should quote the validity of the offer.
- 7) The contractor should remit the salary/wages for their workmen only through Bank. Monthly clearance will be given in respect of all contractors, if only the salary/ wages to the workmen has been remitted through the bank account of the contract workmen. The relevant Bank statement/proof for Bank payment should be produced along with PF and ESI challan to Welfare Section every month.
- 8) Evaluation will be on overall L1 for all items as per price bid template. In case of tie in L1, revised bid(less than or equal to old price) will be obtained. If still tie exist L1 bidder will be chosen by draw of Lot.

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(No deviation certificate)

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Note: The following Declaration to be attached along with your Technical bid of the tender.

NAME OF THE WORK: ENERGY MANAGEMENT SYSTEM RECERTIFICATION CUM TRANSFER (ISO 50001:2018)

Ref: Enquiry No.: 9251900039/ Dated: 12/07/2019; Due Dt: 02/08/2019

We M/s. do hereby declare that we do not have any deviations to the tender terms and conditions as per

1. Technical Bid - Pre Qualifying Criteria
2. Scope of Work & Terms and Conditions
3. General Terms and Conditions for M&S Contracts
4. Commercial Terms and Conditions for M&S Contracts

We have read and clearly understood all the Terms and conditions in Tender Schedule of Enquiry No: **9251900039/ Dated: 12/07/2019** accordingly we accept the same without any Deviation what so ever.

We unconditionally agree to all the tender conditions and no new conditions are imposed by us in the technical / price bid. I understand in the event of imposing any condition in the technical / price bid, such condition would be ignored by BHEL and only the prices will be considered for the purpose of evaluation.

Sign & Seal of Contractor

Certificate by Chartered Accountant on Letter Head

This is to certify that M/s. _____ (hereinafter referred to as 'company') having its registered office at _____ is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part II)) _____ dt. _____, Category: (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year __ as per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006):

₹ _____ Lacs

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act 2006):

₹ _____ Lacs

(Strike off whichever is not applicable)

The above investment of ₹ _____ Lacs is within permissible limit of ₹ _____ Lacs for _____ Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name:

Membership number:

Seal of Chartered Accountant

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SCHEDULE FOR PRICE BID

SUB: CARRYING OUT RE- CERTIFICATION AUDIT CUM TRANSFER, REGISTRATION, ISSUE OF CERTIFICATE & SURVEILLANCE AUDIT AS PER REQUIREMENT OF ISO 50001:2018 (ENERGY MANAGEMENT SYSTEM) AT BHEL –TRICHY

Ref: Enquiry No.: 9251900039/ Dated: 12/07/2019; Due Dt: 02/08/2019

ITEM NO.	Description	UOM	QTY	RATE (LUMPSUM AMOUNT (Excluding GST) "ONLY" TO BE QUOTED BY THE BIDDER)
				In Figures (INR)
10/10	1st & 2nd phase Recertification Audit, Registration & issuance Accredited Certificate. Note : cumulative rate for both the site locations	AU	1	
10/20	First surveillance Audit in 2nd Year Note : cumulative rate for both the site locations	AU	1	
10/30	Second surveillance Audit in 3rd Year Note : cumulative rate for both the site locations	AU	1	Same as item no 10/20

NOTE: Please quote rate for the above item text with reference from detailed text of Scope of work.

- Taxes if any should be quoted extra.

- 1) Payment will be made as per scope of work clause 15 on submission of invoice in triplicate duly certified by Area In – charge.
- 2) Tax deduction will be made from every bill at the prevailing rate as per the Government rule and regulation from time to time.
- 3) Detailed scope of work and other terms and conditions are specified in the Technical Bid of the Tender.
- 4) The rate quoted shall remain firm and valid throughout the entire Contract period and no extra payment will be reimbursed to the contractor by BHEL. Any increase of DA/ wages to the contract labor shall be absorbed by the contractor themselves during the period of contract.
- 5) **Cumulative L-1 will be considered for ordering**
- 6) Quotation submitted by the certification agency shall be comprehensive and shall cover the charges for the scope of work given + the logistics (travel expenditure up to Trichy) + Registration cum certification charges excluding Boarding & Lodging Local Conveyance.

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