



ISO 9001:2000  
&14001:2004  
NAVARATNA  
COMPANY

सामग्री प्रबन्धन (क्रय विभाग)

**MATERIAL MANAGEMENT(PURCHASE)**

सेन्ट्रल फाउन्ड्री फोर्ज प्लांट, भारत हेवी इलेक्ट्रिकल्स लिमिटेड

**CENTRAL FOUNDRY FORGE PLANT,BHEL HARDWAR**

रानीपुर, हरिद्वार (भारत)

**RANIPUR, HARIDWAR (INDIA) – 249403**

Phone No. +91-1334-285326/284548, FAX No. 225892

**e-mail : rohit\_v@bhelhwr.co.in**

M/S

**Sub:** Tender Enquiry No. 1235/351/8/1459W/1 dated 21/11/2008 Due on 23' Dec'2008.

Dear Sir,

We are pleased to invite offer as per enclosed specifications, drawings with terms and conditions in sealed covers for the under mentioned items.

SI No	Tender No	Description of Material	Qty MT	Date & Time of Opening
01	1235/351/8/1459W/1	Stellite	15 MT	23' Dec'2008 2.00 P.M.

**KINDLY READ TERMS AND CONDITIONS. OFFER NOT IN ACCORDANCE WITH THE INSTRUCTIONS IS LIABLE TO BE DISQUALIFIED AND OR IGNORED.**

PLEASE VISIT [www.bhel.com](http://www.bhel.com) or [www.bhelhwr.co.in](http://www.bhelhwr.co.in) for more details and tender documents.

Please also down load Vendor Registration Form and submit same dully filled.

Thanking You,

Yours Faithfully,  
For & On behalf of CFFP BHEL Hardwar

(Rohit Varshney)  
Engineer (Pur)

**Note:** Corrigendum if any shall not be published, kindly refer web for any changes till due date.



संस्थान क्रय विनिर्देश ( सी.एफ.एफ.पी - हरिद्वार)

FF 06031 Rev 00

# PLANT PURCHASE SPECIFICATION (CFFP - HARDWAR)

पृष्ठ का  
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## 4.2 Size

CONTROLLED COPY

Length of Ingots : 150 mm to 250 mm

Width of Ingots : 70 mm to 100 mm

Thickness : 70 mm to 100 mm

**4.3** The Ingots shall be free from slag, dross, gas holes, pin holes and other Harmful defects.

## 5.0 Acceptance

The material shall be accepted on the basis of TC and GC given by the supplier. However BHEL shall check the properties as per Clause No. 4 on surveillance basis.

## 6.0 Inspection

**6.1** BHEL reserves the right to inspect the material at site before despatch. The supplier shall intimate in advance, enclosing a copy of Test Certificate of the material offered for inspection.

The supplier shall extend all reasonable test facilities to BHEL Representative without any charge to satisfy the later, that the material is being furnished in accordance with this specification. If the facilities are not available at supplier's works, he will make necessary arrangement for testing elsewhere without any cost.

**6.2** If the material received at CFFP is found not in accordance with the specification, it shall be rejected and supplier will have to replace it free of cost at the earliest.

**6.3** For any deviation from the specification demanded by the supplier prior approval of BHEL must be obtained in writing.

## 7.0 Test Certificate

The Test Certificate shall certify the properties required at Clause No. 4. Supplier shall submit 3 Copies of Test Certificates along with the consignment.

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संस्थाधिकार एवं गोपनीयता इस प्रलेख में दी गई सूचना भारत भारी इलेक्ट्रिकल्स की सम्पत्ति है इसका प्रयोग एवं प्रसारण के बिना की जाये नहीं।

हस्ताक्षर एवं तिथि  
SIGN & DATE

संस्थाधिकारी  
Signature

निर्माणकर्ता WORKED BY	T DAVE		
जांचकर्ता CHECKED BY	AKC		



संस्थान क्रय विनिर्देश ( सी.एफ.एफ.पी - हरिद्वार)

**PLANT PURCHASE SPECIFICATION**  
(CFFP - HARDWAR)

FF 06031 Rev 00

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**8.0 PACKING**

CONTROLLED COPY

The material should be packed in 50 Kg. wooden crate to avoid damage during transport and storage.

Each consignment should bear:

- Name of the product with supplier's name and Monogram
- Gross weight and Net weight
- Date of Manufacturing and Batch No.
- BHEL PO NO.

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स्वाधिकाार एवं गोपनीयता  
यह दस्तावेज भारतीय राज्य सरकार के अधिकार में है। इसका प्रयोग केवल भारत सरकार के अधिकारियों द्वारा ही किया जा सकता है।  
यदि कोई व्यक्ति इस दस्तावेज की जानकारी को किसी भी रूप में बाहर निकालेगा तो उसे कानून की सख्त सजा मिलेगी।

हस्ताक्षर एवं तिथि  
SIGN & DATE

आवक की  
संख्या

निर्माणकर्ता  
WORKED BY

T DAVE

जांचकर्ता  
CHECKED BY

AKC







निविदा सूचना सं. ENQUIRY NO.*	1235/P/351 /8/1459W/1	दिनांक Date	21.11.2008
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कृपया निम्नलिखित के लिए निविदा दें। PLEASE QUOTE FOR THE FOLLOWING :

ENQUIRY DUE DATE: 23.12.2008  
~~~~~

Vendor Code: T09285

To,

BHEL Phone: 01334-285326, 285356

FAX: 01334-225892

INDIA

Attn:

| SL NO | MATERIAL CODE<br>MATERIAL DESCRIPTION                                          | UNIT | TOTAL QTY | DELIVERY LOT | QTY  | SCHEDULE DELY_DT |
|-------|--------------------------------------------------------------------------------|------|-----------|--------------|------|------------------|
| 1     | FF1405080019<br>COBALT BASE STELLITE-6 ALLOY I<br>NGOTS<br>SPEC: FF06031 REV00 | KG   | 15000     | 1            | 5000 | at the earliest  |
|       |                                                                                |      |           | 2            | 5000 | at the earliest  |
|       |                                                                                |      |           | 3            | 5000 | at the earliest  |

- This enquiry is 2 part tender. Techno-Commercial bid (Part - 1) and Price Bids (Part-2) should be submitted in separate envelopes. These two envelopes should be submitted in a common sealed envelope. Techno-Commercial Bid shall contain detailed Technical Specification, Drawing, Technical documents, Catalogues, taxes & duties, payment terms, delivery period, Validity of offer, Replica of Price Bid (Copy of price bid without price part) etc. The confirmation to the special terms & conditions must be submitted alongwith Techno-Commercial bid. Price bid (Part - 2) shall contain only prices.
- TEST CERTIFICATE REQUIRED AS PER SPECIFICATIONS.
- GUARANTEE CERTIFICATE REQUIRED AS PER SPECS. ALONGWITH DESPATCH DOCUMENTS
- BASIC RATES, TAXES, DUTIES AND OTHER CHARGES MUST BE SPECIFIED SEPERATELY.
- CONFIRMATION IS REQUIRED THAT CENVATABLE DUPLICATE COPY OF TRANSPORTER INVOICE SHALL BE PROVIDED FOR AVAILING CENVAT BENEFIT.
- INSPECTION SHALL BE CARRIED OUT AFTER RECEIPT OF MATERIAL IN CFFP.
- QUOTATION MUST BE SUBMITTED ON FOR-DESTINATION BASIS.
- WE MAY INTENT TO OPEN PRICE BID THROUGH REVERSE AUCTION, ACCEPTANCE FOR THE SAME MUST BE SUBMITTED IN THE OFFER.
- NAME OF INDIAN AGENT IF ANY WITH COMPETE POSTAL ADDRES TO BE GIVEN.
- COPY OF SPECIFICATION NO. FF06031 REV.00 IS ENCLOSED.
- Please submit authorization letter (format enclosed) for facilitating e-payment/electronic transfer of funds
- 100% payment within 30 days after receipt & acceptance of material at CFFP BHEL, Hardwar through e-payment.
- CFFP/BHEL Reserves the right to procure from more than one vendor.

For BHARAT HEAVY ELECTRICALS LIMITED

(ROHIT VARSHNEY)  
ENGINEER (PUR)

You may contact the signatory at email: [rahit\\_v@bhelhwr.co.in](mailto:rahit_v@bhelhwr.co.in)

## **GENERAL TERMS AND CONDITIONS OF TENDER ENQUIRY**

### **ANNEXURE-A**

1. Submit the tender in two parts i.e.

**Part-I Techno-Commercial Bid**

**Part-II Price Bid**

Techno-Commercial (part one) & Price Bid (part two) should be put in separate sealed envelopes. Both envelopes should be super scribed with **Tender Number, Date of Opening & Technical / Commercial Bid and Price Bid** respectively along with name of firm.

Both the envelopes i.e. containing Techno-Commercial Bid and Price Bid should again be kept in one envelope super scribed again with Tender No. and Date of Opening and the name of firm submitting the tender and sent by Registered A/D post to **AGM(MM),Purchase Department ,CFFP ,BHEL Hardwar,Ranipur ,Hardwar 249403.Uttrakhand ,India**

Part-I Envelopes super scribed with **Techno-Commercial Bid** must contain all information especially:-

(a) Specification of the material offered should be strictly as per CFFP/BHEL specifications of Enquired material in tender documents. **Deviations if any must be indicated clearly in the offer . Rates to be quoted on For Destination Basis.**

(b) All commercial terms i.e. packing, forwarding, Custom Duty ,Additional Duty ,ST/STT/VAT/CST, Excise duty/CVD , Bank Charges, payment terms & Insurance etc as applicable should be clearly mentioned **except Price** .Also mention present rate of applicable taxes & duties even if inclusive in rates.

(c) Confirm to submit all required commercial documents (tax invoice, CENVATable duplicate copy of invoice, packing list, transit sale agreement etc.)& technical documents (TC/GC/QP etc.)

(d) Registration Numbers of SSI, Central Excise, Sales tax, Income tax, DGS & D, ECC etc.

(e) **Un-priced copy of Price Bid.**

Part-II Envelopes super **scribed with Price Bid** should contain **priced copy of Price Bid**. The price should be mentioned both **in figures and words**.

2. Authorized Signatory should authenticate all tender documents.

3. **Techno-commercial bid ( Part-I )** will be opened on the due date at 2.00 PM. In the presence of participating vendors or authorized representatives, who may wish to be present. Representative deputed to witness tender opening must produce an authority letter from the signatory of offer. After evaluation of technical bids & finalization of technical, commercial terms & condition, price bid of only successful vendors will be opened. Priced bid opening date will be intimated separately.

4. The material offered must conform to the required BHEL specifications and drawings as well as instructions and details made available .

5. **Eligibility :**

For new vendors quoting for this item, Vendor Registration from duly filled must be submitted alongwith the offer Vendor Registration Form can be downloaded from our web site [www.bhel.com](http://www.bhel.com) or [www.bhelhwr.co.in](http://www.bhelhwr.co.in).

6. **Original Test Certificate & other related Documents** from the Manufacturers or Government or Recognized Houses shall have to be produced as applicable without any extra cost. This may please be clearly confirmed in the quotation without which the offer may not be considered.

7. **Validity** of offers should be minimum of **45 working days** from the date of Tender (Techno-Commercial Bid) opening.

8. **Delivery** in the promised period is the essence of contract. Confirm to supply according to delivery schedule mentioned.

9. **Payment Term** 100% Payment within 30 days after receipt and acceptance of material at CFFP through e-payment. For foreign vendor payment through LC is acceptable. However payment through LC to be given on 70<sup>th</sup> day of bill of lading date and on submission of security deposit ( refer clause 17). All bank charges to the a/c of vendor.
10. CFFP/BHEL Hardwar reserves the right to accept or reject any or all tenders without assigning any reason there of.
11. Tenders not submitted in the prescribed manner are likely to be ignored/ rejected.
12. **Agent /Agency Commission:** Payment of any kind at any stage will not be made to Agent on account of agent commission or otherwise by CFFP BHEL Hardwar.
13. CFFP, BHEL, HARIDWAR may opt for **E-auction/Reverse auction** for obtaining best prices for part or full Tendered Quantity. BHEL also reserve the right to negotiate price with L1 vendor after reverse auction.
14. Please do intimate the personal contact details like Mobile Number, Email–Id, etc of authorized executive for correspondence.
15. **Penalty** : Orders placed against this Enquiry will be subject to normal clauses for imposing Penalty, Liquidated Damages, Risk purchases, cancellation ,arbitration as per terms and conditions of Tender Enquiry and Purchase Orders in case of delay in effecting supply and or other defaults .
16. **Inspection** :CFFP BHEL Hardwar inspection after receipt shall be final and binding . BHEL may inspect at Vendor's work also. BHEL may nominate any testing house for inspection .The report shall be final and binding to both concerned .In case store is found defective during warranty period ,the same will be returned for repair (if not possible in India by Vendor) and or replacement .For this Vendor has to bear all the charges such as Freight ,i.e. to and fro ,insurance etc .Bank Guarantee for the equal amount to the cost of the item is to be furnished by Vendor. In case the repair is done at CFFP/BHEL the amount on actual shall have to be reimbursed by the Vendor and or adjusted on actual from their Bill.
17. **Security Deposit:** For foreign vendor seeking payment through LC, security deposit of 10% LC value is to be submitted. Security deposit must be submitted as per BHEL format attached and issued from one of the consortium bank (list attached) and should be valid upto 70th day from bill of lading date.
18. **Disputes** : In event of any dispute arising out of Contractual obligation ,the order being finalized at Hardwar ,India will be subject to Indian Laws and falls under jurisdiction of the Court of Law at New Delhi ,India .The overseas supplier hereafter referred to as "Vendor" shall therefore ,abide by the verdict of Court of Law at Hardwar ,India as may occur .

-OR-

All disputes arising out of or in connection with the present contract ,if any ,shall be finally settled under the rules of arbitration of International Chamber of commerce by one or more arbitrator appointed in accordance with the said Rules in India .

19. BHEL reserve the right to place P.O. for part / full qty and on one or more than one sources.

## **ANNEXURE II**

### **LIST OF CONSORTIUM BANKS:**

- |    |                                                                                                                          |     |                                                                                             |
|----|--------------------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------|
| 1. | State Bank of India<br>CAG Branch,<br>10-th Floor, Vijaya Building,<br>Barakhamba Road,<br>New-Delhi-110001              | 10. | HDFC Bank Ltd<br>5 <sup>th</sup> Floor, HT House,<br>K G Marg,<br>New-Delhi-110001          |
| 2. | Canara Bank<br>74, Janpath,<br>New-Delhi-110001                                                                          | 11. | CITI Bank N A<br>Jeevan Vihar Building,<br>Sansad Marg,<br>New-Delhi-110001                 |
| 3. | Punjab National Bank<br>74, Janpath,<br>New-Delhi-110001                                                                 | 12. | Standard Chartered Bank<br>H2 Block, Connaught place,<br>New-Delhi-110001                   |
| 4. | Bank of Baroda<br>Corporate Banking Branch,<br>11 <sup>th</sup> Floor, BOB Building,<br>Sansad Marg,<br>New-Delhi-110001 | 13. | ICIC Bank Ltd.<br>ICIC Tower,<br>Bisham Pitamah Marg,<br>Pragati Vihar,<br>New Delhi 110003 |
| 5. | Deutsche Bank<br>Tolstoy Marg,<br>New-Delhi-110001                                                                       | 14. | IDBI Bank Ltd.<br>19, K G Marg,<br>Surya Kiran Building,<br>New-Delhi-110001                |
| 6. | State Bank of Hydrabad<br>Surya Kiran Building,<br>K. G. Marg,<br>New-Delhi-110001                                       | 15. | HSBC Ltd.<br>ECE House,<br>28 KG Marg,<br>New-Delhi-110001                                  |
| 7. | State Bank of Mysore<br>Antriksh Bhawan,<br>K. G. Marg,<br>New-Delhi-110001                                              |     |                                                                                             |
| 8. | State Bank of Mysore<br>Industrial Finance Branch,<br>Ramanashree Arcade,<br>MG Road,<br>Bangalore-560001                |     |                                                                                             |
| 9. | State Bank of Travancore<br>Travancore House,<br>IF Branch, K G Marg,<br>New-Delhi-110001                                |     |                                                                                             |



**PROFORMA FOR SECURITY DEPOSIT  
(TO BE STAMPED IN ACCORDANCE WITH STAMP ACT)**

This deed of guarantee made this .....day of .....Two Thousand.....by (bank) hereinafter called 'the Guarantor') which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and assigns)IN FAVOUR OF M/s Bharat Heavy Electricals Limited (A Government of India Undertaking ) a Company incorporated under the Companies Act, 1956 having its registered office at "BHEL House" Siri Fort, New Delhi 110 049 , through its Unit/Division at Hardwar (Central Foundry Forge Plant) hereinafter called "the Company" (which expression shall unless repugnant to the context of meaning thereof be deemed to include its successors and assigns).

WHEREAS M/s..... (hereinafter referred to as the vendor) have entered into a contract bearing no.....Dated.....(Hereinafter referred to as "the Contract") for the supply of .....With the Company.

AND WHEREAS the Contract interalia provides that the vendor shall furnish Security Money to the Company in the form a Bank Guarantee for a sum of Rs.....(Rs.....only) as Security for due and faithful execution of deliveries within specified period in the contract.

AND WHEREAS THE VENDOR has approached the Guarantor and in consideration of the arrangement arrived at between the Vendor and Guarantor; the Guarantor has agreed to give the guarantee as hereinafter mentioned in favour of the Company.

**NOW THIS DEED WITNESS AS FOLLOWS:-**

- (1) The Guarantor do hereby guarantee to the Company the due and faithful performance, observance or discharge of the Contract by the Vendor and further unconditionally and irrevocable undertake to pay the Company without demur and merely on demand to the extent of ..... Any claim made by the Company on them for any loss, damage, costs charges and expenses caused to or suffered by the company by reason of the vendor making any default in the performance, observance or discharge of the terms , conditions stipulations or undertakings or any one of them gas contained in the Contract.
- (2) The decision of the Company whether any default has occurred or has been committed by the Vendor in the execution of the supplies, observance or discharge of any of the terms, conditions stipulations or undertakings or any one of them as contained in the Contract and or as to the extent of loss, damage, costs ,charges and expenses caused to or suffered by the Company by reason of the vendor making any default in the performance, observance or discharge of any of the terms, conditions, stipulations or undertakings or any one of them shall be conclusive and binding on the Guarantor irrespective of the fact whether the vendor admits or denies the default or questions the correctness of any demand made by the company in any Court, Tribunal or Arbitration Proceedings or before any other authority.
- (3) The Company shall have fullest liberty without affecting in any way the liability of the Guarantor under this guarantee, from time to time to enforce or forbear from enforcing any of the terms and conditions governing the contract or securities available to the Company and the Guarantor shall not be released from its liability under these presents by any exercise by the Company of the liberty with reference to the matters aforesaid or by reason of time being given to the vendor or any other forbearance, act or commission of the part of the company or any indulgence by the company to the vendor or of any other matter or thing whatsoever which under the law relating to sureties, would but for this provision have the effect of so releasing the Guarantor from its liability under this Guarantee.

- (4) The Guarantor further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken to the performance of the Contract and that it shall continue to be enforceable till all the dues of the Company under or by virtue of the said Contract have been fully paid and its claims satisfied or discharged and till the Company certifies that the terms and conditions of the Contract have been fully and properly carried out by the Vendor and accordingly discharges this Guarantee, subject, however, that this Guarantee is only valid for written demands by the Company on or before.....(specify date).

The Guarantor undertake not to revoke this Guarantee during the period it is in force except wit the previous consent of the Company in writing and agree that any liquidation or winding up or insolvency or dissolution or any change in the constitution of the Vendor or the Guarantor shall not discharge the Guarantor's liability hereunder:

It shall not be necessary for the Company to proceed against the Vendor before proceeding against he Guarantor and the Guarantee herein contained shall be enforceable against them notwithstanding any security which the Company may have obtained or obtain from the Vendor shall at the time where proceedings are taken against he Guarantor hereunder by outstanding or unrealized.

The Guarantor hereby declares that it has power to execute this guarantee under it is Memorandum and Articles of association and the executants has full powers to do so on its behalf under the Power of Attorney dated.....granted to him by the proper authorities of the Guarantor..

IN WITNESS whereof the ..... (Bank) have caused this deed to be signed hereunder or their behalf on the date first above mentioned.

**Signed for and on behalf of the (Bank)**

Name:

Designation:

Address:

Fax No. (With country code):

E-mail address:

**NOTE: IN CASE A BANK IN INDIA IS GIVING THIS BANK GUARANTEE; IT WILL BE EXECUTED ON A STAMP PAPER OF RS. 62.50 BUT IF IT WILL BE FROM AN OVERSEAS BANK, IT WILL HAVE TO BE EXECUTED AS PER LAWS OF THAT COUNTRY.**

AUTHORISATION LETTER  
FOR E-PAYMENT/ELECTRONIC FUNDS TRANSFER (EFT/RTGS)  
PLEASE FILL UP THE FORM IN CAPITAL LETTERS ONLY

TYPE OF REQUEST (Tick One) ☐ CREATE ☐ CHANGE

BHEL Vendor/ Supplier Code

Company's Name

Address

City

Pincode

State

Contact Person(S)

Telephone NO.

FAX. No.

e-mail id

1. Bank Name

2. Bank Address

3. Bank Telephone No.

4. Bank Account No.

5. Account Type.

6. Bank's Branch Code

7. Bank Swift Code

(applicable to EFT only)

8. Enclose blank cancelled cheque

DECLARATION

1. I as representative/Owner of the above named company, hereby authorize BHEL CFFP, Ranipur, Haridwar to electronically make payments to the designated bank account. I hereby certify that the particulars given above are true, complete and correct.

(2) If the transsation is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/transfereing Bank responsible.

3. This authority remains in full force untill BHEL, CFFP, Ranipur, Haridwar receives & acknowledge written notification requesting a change or cancellation.

4. I have read the contents of the covering letter and agree to discharge the responsibilty expected of me as a participant under E-payment/EFT/RTGS.

Date:

Authorized Signatory

Designation

Company Seal

Verification By Bank



D