



BHARAT HEAVY ELECTRICALS LIMITED

RAMACHANDRAPURAM :: HYDERABAD – 502032
TOWNSHIP ADMINISTRATION : PLANNING DEPT.

Contact No.:
040-23182157
23183585

TENDER NOTICE

Tender Notice No. : HY/TA/E/OT-01/2017-18 _ Dt. 05.05.2017

Tenders for the following work are invited in two part bids (Techno-Commercial bid & Price bid) in sealed covers from the contractors satisfying the pre-qualification requirements.

1.	Name of the work	:	Hiring of 1 no. Sky lift for maintenance of Street Lights in Township & Factory.
2.	Period of contract	:	One (1) Year
3.	Estimated Cost	:	Rs. 6,19,206.00 (plus applicable service tax)
4.	Earnest Money Deposit (EMD)	:	Rs. 12,400/- (Rupees Twelve Thousand Four Hundred only)
5.	Cost of the tender documents	:	Rs. 250/- (non-refundable)
6.	Last date for sale of Tender	:	26.05.2017 (up to 14:00 Hrs.)
7.	Last date for receipt of Tender	:	27.05.2017 (up to 11:00 Hrs.)
8.	Date and time of opening of tender	:	27.05.2017 at 13:30 Hrs. Place : Vendor Complex near Admin. Bldg.

Special Notes: -

- This tender is hosted on BHEL website (<http://www.bhel.com>).
- All corrigendum, addendum, amendments, time extensions, clarifications, etc., w.r.t the tender will be hosted on the above website only. Tenderers should regularly visit the website for updates.
- Filled in tenders to be dropped in the TENDER BOX available at VENDOR COMPLEX near Administrative Building.
- Tenderers must sign and put stamp on all pages of this tender documents before submitting. Documents submitted with the offer shall be signed and stamped in each page by the tenderer or authorized representative of the tenderer.

<p>Name & Address of the tenderer:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>Phone No. : _____</p> <p>FAX No. : _____</p> <p>E-mail ID : _____</p>
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(Signature of Tenderer with seal)

GENERAL INSTRUCTIONS FOR SUBMISSION OF TENDER:

1. Tenderers are required to go through all instructions carefully and complete all the formalities as required before submitting tender.
2. Tenders must be submitted in separate sealed covers in **two-part bids** (as mentioned below) **super-scribing the Tender Notice No., Name of Work and clearly mentioning the Name & Address of the tenderer** (with address stamp) **on each cover.**
 - Sealed Cover containing Techno-Commercial documents must be super scribed as - **Techno-Commercial Bid**
 - Sealed Cover containing Price documents must be super scribed as - **Price Bid**

Both envelopes shall be put together in a common envelope clearly super-scribing the Tender Notice No., name of work and name & address of the tenderer (with address stamp).

The tenders must be addressed to **Tender Box, Vendor Complex, Administrative Building, Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad - 502 032.**

The tender cover(s) shall be dropped in the **TENDER BOX** available at **VENDOR COMPLEX near Administrative Building (BHEL).**
3. The **Earnest Money Deposit** and **Cost of Tender Document** must be enclosed in the Techno-commercial bid cover.
The earnest money deposit (EMD) & document cost must be submitted in the form of **Demand Draft in favour of "M/S Bharat Heavy Electricals Ltd., R.C.Puram"** payable at Hyderabad.
Non-submission of Earnest Money Deposit / Tender Document Cost along with the technical bid, will lead to rejection of the bid.
4. Tenderers are required to ensure that all columns of the bid(s) are duly filled in. The tenderer should submit the tender (NIT) documents intact without detaching any page(s). All entries in the tender should be legibly written and all corrections are to be duly attested by the tenderer.
5. **Tenderers must sign and put stamp on all pages of this tender documents before submitting. Documents submitted with the offer shall be self-attested with signature and stamp on each page by the tenderer or authorized representative of the tenderer.**
6. If any agency is found to have submitted fake certificates during our verification, their offer shall be treated as disqualified and action will be taken against the agency as per extant rules of BHEL.
7. The last date for submission of tenders is **27.05.2017 before 11:00 hrs.** Late tenders will not be accepted under any circumstances. For tenders received by post / courier, BHEL will not be responsible for any postal delay / delay in delivery of courier.
8. The techno-commercial bids will be opened on the same day at 13:30 hrs. at Vendor complex, BHEL, R.C.Puram. Tenderer or tenderer's representatives may attend the tender opening on the above mentioned date, time and place. No separate intimation will be given in this regard.
9. The Price Bid should not carry any counter conditions. Price bid must be submitted in clear terms and only in the format given by BHEL. Sealed Price Bid will be opened only in respect of those tenderers, who are qualified in Techno-Commercial Bid.
10. Tenderers shall provide valid e-mail id and all the communication made to that e-mail id shall be treated as official correspondence.
11. For any further clarifications, Sr. Manager / Planning, Township Administration, BHEL, R.C.Puram, Hyderabad-32 may be contacted in person or through Telephone Nos. 040-23182157 / 23183585.

(Signature of Tenderer with seal)

PRE-QUALIFICATION REQUIREMENTS

The following conditions have to be satisfied by the tenderer, with documentary proof to be enclosed with tender technical bid.

i) PAN No.

PAN No. with documentary evidence to be attached. (In case not available, proof of having applied with acknowledgement from concerned authority to be attached).

ii) PROOF OF VEHICLE

Certificate of Registration and Certificate of Insurance for the Vehicle to be submitted.

OR

Undertaking letter (Annexure-I) to be submitted on letterhead (by tenderers not in possession of sky lift at the time of submission of tender) for producing the sky lift vehicle physically along with requisite documents at the time of inspection, if the agency stands L1.

iii) YEAR OF MANUFACTURE

Year of Manufacture of the vehicle should be 2004 or later.

iv) DRIVING LICENSE

Valid Driving License of the Driver to be submitted.

Note:

1. Contractors in possession of Skylift shall submit all documents at the time of submission of tender. Skylift shall be in the name of contractor only. Skylift on partnership deeds / on power of attorneys / authorizations and on lease basis is not accepted.
2. Contractors not in possession of Skylift can also take part in tender process by signing on the Undertaking letter enclosed at Annexure-I. However, tenderer should submit the documents at the time of producing the Skylift for inspection, the date & time of which will be intimated later.
3. The offers of the bidders who are on the banned list and also the offer of the bidders, who engage the services of the banned firm shall be rejected. The list of banned firms is available on BHEL website <http://www.bhel.com>.

(Signature of Tenderer with seal)

CONTRACT SPECIFIC TERMS & CONDITIONS

1. BHEL, R.C.Puram, Hyderabad needs one (1) no. skylift on hire basis for maintenance of street lights and power distribution lines in its township & factory premises.
2. Once the Contract is finalized, the Skylift shall be at the operational disposal of BHEL for the entire contract period. The Skylift shall be in perfect working condition in all aspects during the entire contract period, failing which the contract may be liable for termination with forfeiture of Security Deposit.
3. The Skylift shall be supplied with all necessary fittings, accessories and along with the driver(s). The fuel and maintenance for skylift shall be in the scope of the Contractor. The price quoted by the contractor shall be inclusive of all. No additional payment will be made by BHEL in any regard.
4. **Period of Contract:**
 - a) The contract once finalized will be valid for a period of **one (1) year** from the date of commencement.
 - b) Extension of Contract: Subject to satisfactory execution, the contract may be extended for the second consecutive year with the same rates, terms & conditions based on mutual acceptance between BHEL & the contractor.
5. **Price Variation Clause:** Price Variation will not be applicable for this contract. The prices quoted by the contractor shall remain firm for the entire period of contract. Contractor should anticipate any related hike / decrease and quote accordingly.
6. **Taxes & Duties:** The rate quoted by the contractor shall be inclusive of all taxes (except Service Tax) and duties levied by Central / State Govt. organizations as well as local authorities, as applicable from time to time. Service Tax as applicable will be extra for this contract and will be reimbursable to the contractor on production of valid documentary evidence.

Income Tax will be deducted at source from the running bills as per applicable income tax rules and other statutory requirements.

All the terms & conditions of the contract with respect to Taxes & Duties are subject to the new taxation laws introduced from time to time (e.g., GST). The terms & conditions will be modified in accordance with the provisions of new laws (e.g., GST).
7. **Payment Terms:**
 - a) Part Payments on Running Bills/ 100% payment on Final Bill shall be made to the contractor based on quantity of work executed and subsequent acceptance & certification of the bills by Contract Executing Officer.
 - b) No advance payment will be made in respect to the contract.
 - c) All payments to the Contractor shall be made through NEFT/ RTGS.
8. **Penalty:** A penalty of Rs. 1500/- per day shall be recovered from the bills in case the vehicle/ driver has not reported on any working day, which will be in addition to proportionate deduction in bills for non-reporting/ absenteeism.
9. Any amount recoverable from contractor towards the loss / damage will be recovered from the outstanding payments due or from the security deposits. In case the amount is insufficient for such recoveries, contractor shall make good the balance amount by remitting in the cash office at BHEL.

(Signature of Tenderer with seal)

10. The following documents (applicable and valid) need to be submitted by the contractor at the time of inspection of the skylift.
- a. Registration Certificate
 - b. Driving License
 - c. Comprehensive Insurance
 - d. Pollution Certificate
 - e. Permit
 - f. Road Tax
 - g. Fitness Certificate
11. If any of the above certificates gets expired during the contract period, the same shall be renewed and copy of the same shall be submitted to the Contract Executing Officer in time, failing which the bills shall be withheld / vehicle shall be considered to be under break thereby levying break penalty.

CONDITIONS for SKYLIFT & DRIVER(s)

- a) The starting and closing km will be from the Township Administration / M&S-Power Distribution Dept. of BHEL, R.C.Puram only. No empty km will be allowed to the vehicle.
- b) The breakdown / overhauling / preventive maintenance hours will not be counted in hours of operations.
- c) Contractor shall be directly responsible for providing necessary staff like licensed drivers with prescribed uniform & identity card. The contractor shall also be responsible for providing necessary safety PPEs (Personnel Protection Equipment) to his personnel.
- d) It is the responsibility of the contractor to ensure that the driver(s) engaged are well experienced in operation of skylift.
- e) Contractor shall be responsible for discipline & courteous behaviour of the driver(s) towards BHEL & CISF authorities.
- f) Contractor is solely responsible for payment of wages / salaries and other allowances to his personnel. BHEL will have no liability whatsoever in this regard.
- g) It is the responsibility of the Contractor to arrange the number of drivers depending upon the operational hours per day.
- h) The contractor shall arrange alternate driver immediately in case of absenteeism of the regular driver either due to leave/ illness/ absconding from duty/ any other reasons.
- i) Contractor at his own cost should provide cell phone to the driver(s) to facilitate communication for taking duties on day to day basis and for passing message to the contractor / BHEL authorities at the time of emergencies / breakdowns / accidents or any other important message.
- j) The contractor's driver shall maintain the log sheet as per pro-forma given by BHEL. The log sheet should be signed by the user department official by filling the details.

(Signature of Tenderer with seal)

- k) The contractor shall make available relief Skylift immediately in the event of any breakdown or accident. Such relief Skylift will be subject to the same conditions of maintenance and compliance with statutory requirements as those covered by the contract.
- l) If the contractor is not able to provide his Skylift, alternate arrangement will be made by BHEL and the extra cost incurred will be recovered from the contractor's pending bills or from security deposit.
- m) The Skylift shall be registered and duly insured i.e. comprehensive insurance and the same should be renewed from time to time during contract period at his own cost. Contractor will be fully responsible for the safe movement inside township & factory premises. Under no circumstances shall BHEL be liable to compensate for any loss or damage that may be caused to the Skylift by accident or complications arising out of such contingencies like theft, fire, riots, strike and terrorism damage whether inside or outside BHEL premises while engaged.
- n) BHEL reserves the right to refuse to engage the Skylift if the driver or the vehicle do not confirm to any of the regulations of MV Act or APMV Act & Rules.
- o) On the occurrence of an accident, which results in the death of any of the workmen employed by the contractor or which is so serious as to be likely to result in the death of any such workmen, the contractor shall intimate within 24 Hrs. of the happening of such an accident and intimate in writing to the company official in-charge of the work.
- p) The contractor shall submit his bills on 5th day of the following Month. The trips will be authorized by the user dept. authorities. In case the bills are not submitted by 5th of the following month, these bills cannot be settled in the month in which the bills are received. All payments will be made only in the name of the Contractor mentioned in RC Book on whose name it is registered.
- q) The contract may be terminated at any time without paying compensation whatsoever to the contractor in case of poor / unsatisfactory service, misbehaviour, disobedience, dishonesty, clandestine insolvency, any court order or any other related activities on their part or their failure to fulfil the terms and conditions of the contract.

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(Signature of Tenderer with seal)

GENERAL TERMS & CONDITIONS

1. Issue of tender documents does not mean that the bidder fulfils the qualifying requirements of the contract.
2. Submission of offer shall mean that the bidder has read the bid documents and agrees to abide by the terms and conditions mentioned in the documents.
3. All the offers received will be scrutinized and only the technically qualified offers will be considered for opening of price bid. Technically disqualified offers will be rejected from further processing.
4. **Quotation shall be valid for a period of 120 days from the date of opening of Techno-Commercial Bid.**
5. BHEL reserves the right to cancel the tender at any stage without assigning any reason thereof.
6. BHEL reserves the right to accept/ reject any tender or part of any tender without assigning any reasons thereof irrespective of the fact whether the accepted tender is the lowest or not.
7. **Earnest Money Deposit (EMD)**
 - a) An amount for **Rs. 12,400/- towards EMD** shall be paid by Demand Draft / Banker's Cheque drawn in the name of "Bharat Heavy Electricals Limited, R.C.Puram" payable at Hyderabad and shall be enclosed with the techno-commercial bid. Non-submission of Earnest Money Deposit and/or Document cost along with the technical bid, will lead to rejection of the bid.
 - b) EMD shall not carry any interest. The EMD will be returned to the unsuccessful tenderers within 15 days from the date of issue of work order.
 - c) Earnest Money Deposit (EMD) will be forfeited in case of the following:
 - i) On withdrawal of bid or increase in rates or changes in the bid conditions after opening of tender.
 - ii) On refusal to enter into a contract after the contract is awarded.
 - iii) In case of cheating, fraud, providing false information during any stage of the tender process.
 - iv) If the successful tenderer does not commence the services from the date indicated in the Letter of Intent (LOI).
8. **Security Deposit (SD)**
 - a) The successful tenderer must deposit an amount towards Security Deposit within the time specified in the letter of intent. **Total amount of Security Deposit will be 5% of the Contract Value.**
 - b) EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit
 - c) Upon award of work, the agency has to pay 50% of SD in advance before commencement of work after adjusting of EMD amount.
 - d) Security Deposit may be furnished in any one of the following forms:
 - i) NEFT to BHEL Account
 - ii) Local cheques of scheduled banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
 - iii) Bank Guarantee from scheduled Banks / Public Financial Institutions as defined in the Companies Act. The Bank Guarantee should be in the format approved by BHEL.

(Signature of Tenderer with seal)

- iv) Fixed Deposit Receipt issued by scheduled Banks/ Public Financial Institutions as defined in the companies Act. The FDR should be in the *Name of the Contractor, a/c BHEL*, duly discharged on the back.
- v) Securities available from Indian Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)
- vi) Security Deposit can also be recovered at the rate 10% from the running bills. But in such case, at least 50% of the Security Deposit, including the EMD, should be deposited before start of the work and the balance 50% will be recovered from the running bills.

Note: Acceptance of Security Deposit against Sl. No. (iv) and (v) above will be adjusted to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

- e) Failure by the successful tenderer/bidder to deposit the security deposit amount as mentioned above within the stipulated time, which will include any extension that may be granted by the authorities, will render his earnest money deposit liable to forfeiture and his tender shall be consider as withdrawn.
 - f) **Refund of Security Deposit:** The Security Deposit will be released to the Contractor upon fulfilment of contractual obligations as per terms of the contract Security Deposit of contractor will be refunded only after the expiry of the contract period and based on the certification of successful completion of the contract.
 - g) Security Deposit will not carry any interest.
9. **Agreement:** Soon after the acceptance of the tender, the contractor shall enter into an agreement with BHEL, R.C.Puram, Hyderabad-502032. The agreement shall be entered on Non-Judicial stamp paper of the value of Rs. 200/- to be purchased by the contractor at his own cost.
10. Whenever the term "Contractor" is used, it shall be understood to refer to the particular person, firm or corporation with whom an agreement has been made by the concerned company official for executing the work defined in the concerned agreement and for the purpose of instructions regarding compliance with contract conditions. It shall include the contractors authorized agents, who are entrusted with the work by contractor.
11. Wherever, BHEL / Company standards are mentioned, they shall be strictly followed.
12. All the works shall be carried in accordance with the directions and to the satisfaction of the company official in accordance scope of work.
13. The contractor shall not engage a person who is less than 18 years of age.
14. The contractor should abide by the company's CISF security rules. No other person except Contractor's authorized representative will be allowed in BHEL premises.
15. Within BHEL premises, the Contractor's personnel should not do any work other than the Normal duties allotted by respective contract executing officers or their representatives.
16. The Contractor shall maintain regular contact with the designated employee of BHEL and shall interact on matters relating to the work awarded under this contract.

(Signature of Tenderer with seal)

17. The Contractor shall ensure adherence to all statutory requirements applicable to Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad - 502 032.
18. Contractor has to obtain insurance cover for his vehicle, employees, equipment/tools/tackles etc. and take comprehensive insurance coverage at his own cost. BHEL will not be responsible for any loss, damage, pilferage of his property and / or his employees.
19. In case BHEL be held liable for any loss, damage or compensation to third parties arising from or in relation to skylift operations done by the contractor, such loss, damage or compensation shall be paid by the contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.
20. The contractor is directly responsible for injuries / death of occupants or other users arising due to accident or otherwise of skylift during the contractual period. At any point of time, BHEL will not be responsible for any loss / damage either to the person or to the skylift arising out of accident of the skylift for performing the contractual obligations.
21. BHEL shall be indemnified against all losses, Claims, prosecutions etc. under any law. The contractor will have to indemnify BHEL against the following, in case the same is thrust upon BHEL:
 - (a) All claims for injury or damage to any person/ property caused by his negligence or negligence of his employees while on operation.
 - (b) Failure in observance of Labour and industrial laws by the contractor.
 - (c) All claims by way of compensation and all other types of unforeseen claims which may occur in the course of contract incurred by contractor.
 - (d) All payments by way of compensation or otherwise which BHEL may be called upon to make under provisions of the relevant acts to any workmen as aforesaid and any cost incurred by BHEL in connection with any claim and demands whatever in respect thereof or in any loss, injury or damages whatever to any third person arising out of this contract by the contractor, their workmen servants or agents shall be recovered from contractor.
 - (e) For all claims, payments and losses that BHEL may have to make or suffer on account thereof the contractor shall whenever require to do so by BHEL or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under various statutes.
22. The contractor shall indemnify the company against all losses or damages sustained by the company resulting directly or indirectly including his failure to give intimation in the manner aforesaid including the penalties or dues if any and become payable by the company, as a consequence of failure, the company to give notice under the workmen's compensation act or otherwise confirm o the provisions of the said act in regard to such accident.
23. Any amount recoverable from contractor towards the loss / damage will be recovered from the outstanding payments due or from the security deposit. In case the amount is insufficient for such recoveries, contractor shall make good the balance amount by remitting in the cash office at BHEL. The company reserves the right to enter into Parallel contracts for the same period or any part thereof.
24. **Sub-contract:** The Contractor shall not resort to sub-contracting under any circumstances. If found subcontracting at a later date, BHEL reserves the right to take whatever action it deems fit, including cancellation of the contract and forfeiture of security deposit.

(Signature of Tenderer with seal)

25. Failure to Comply with the Contract

- a) In case the contractor does not carry out the contractual/ statutory obligations (or) the services rendered by him are found to be unsatisfactory, BHEL shall bring the same to his notice and he will be obliged to discharge the obligations and rectify the anomaly within prescribed time, failing which, BHEL reserves the right to terminate the contract without assigning any reason whatsoever. In such an event no damages will be payable for short closure of the contract.
 - b) Notwithstanding anything contained in the NIT as well as contract agreement which will be entered after award of work, the contract may be terminated by BHEL, without assigning any reason.
 - c) Non-compliance of any provisions under the act/rule/instructions/guidelines shall make the contractor liable for penal action including termination of contract.
26. This contract may be terminated at any time without paying compensation whatsoever to the contractor in case of poor/unsatisfactory service, misbehaviour, disobedience, dishonesty, clandestine insolvency, any court order or any other related activities on their part or their failure to fulfil the terms and conditions of this contract.
27. In the event of any question or dispute under this contract, the same shall be referred to Addl. General Manager / TA of BHEL. R.C.Puram, Hyderabad-32 or his authorized representative for sole arbitration and his decision shall be final and binding on the parties to the contract.
28. **ARBITRATION:** All disputes arising in connection with the contract shall be settled by mutual discussions through Conciliation. in the event of failure of conciliation, the dispute shall be settled in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules made there under. The dispute shall be referred for arbitration to any arbitrator to be appointed by the Head of the Unit/his nominee as per the extant rules of the Company read with the provisions of The Arbitration and Conciliation Act, 1996 and amendments thereto. The award of the arbitrator shall be final and binding on both the Parties. The venue of the Arbitration shall be Hyderabad in India. The Award to be given by the Arbitrator/Arbitral Tribunal shall be a speaking award. All legal proceedings pertaining to the above matters or dispute shall be instituted only in courts having territorial jurisdiction over the place where BHEL-HPEP is situated and no other court shall have the jurisdiction.
29. **BHEL FRAUD PREVENTION POLICY:** The bidder along with its associates/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
30. **DISCREPANCY IN WORDS & FIGURE QUOTED IN PRICE BIDS:**
- a) If, in the price structure quoted for the required goods / services / works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
 - b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (i) and (ii) above.
 - d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

(Signature of Tenderer with seal)

CONTRACT WORK DESCRIPTION:

Contract period	1 year from date of commencement.
Name of Work	Hiring of 1 no. Sky lift for maintenance of Street Lights in Township & Factory.

Sl. No.	Description of items	Unit	Qty.
(1)	(2)	(3)	(4)
1	Hiring charges for supply of 10 metres span sky-lift mounted vehicle including the cost of fuel, driver, vehicle maintenance etc. (One operation means 10 hrs. working a day with running up to 750 KM per month)	one operation per day	280

EVALUATION OF PRICE BID:

- Tender lowest i.e. L1 will be decided as per the percentage quoted in the price bid of all technically qualified tenderers.
- In the event of two or more tenderers becoming L1, the said tenderers would be called for negotiation and will be instructed to submit fresh price bid offers. Further, in the event of two or more tenderers becoming L1, the selection of the tenderer for the purpose of awarding contract will be on the basis of LOTTERY to be held in presence of representatives of L1 tenderers
- In case, the lowest price offered by the contractor is found to be not reasonable, BHEL reserves the right to negotiate for further price reduction and in such case the negotiated price will be considered as L1 price for all purposes.

PROFORMA FOR PRICE BID:

Sl. No.	Description	Unit	Qty.	Rate	Amount
1	Item description ... 1	##	P	A	P x A
2	Item description ... 2	##	Q	B	Q x B
				TOTAL	(P x A) + (Q x B)

The tenderers are required to quote their tender value on %age basis at excess or less or on par with estimated value.

Tender %	In words	Figures
Excess	*****	***
Less	*****	***
On par with Estimate	*****	***

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(Signature of Tenderer with seal)

TECHNO-COMMERCIAL BID
(details to be filled by tenderer)

1.	Name of the Contractor / Firm	:	
2.	a. Address	:	
	b. Contact No(s).	:	
	c. Valid E-mail ID	:	
3.	Particulars for EMD & Tender Cost		
	a. DD/ Banker's Cheque / NEFT for EMD	:	
	b. DD/ Banker's Cheque / NEFT for Tender Cost	:	
4.	PAN No. (copy of registration / applied proof with proper acknowledgement to be enclosed)	:	Registration No.: Copy enclosed <input type="checkbox"/> / Not enclosed <input type="checkbox"/>
5.	Service Tax No. (Copy of registration / applied proof with acknowledgement / undertaking for submission before commencement of work)	:	Registration No.: Copy enclosed <input type="checkbox"/> / Not enclosed <input type="checkbox"/>
6.	Certificate of Registration for vehicle	:	Copy enclosed <input type="checkbox"/> / Not enclosed <input type="checkbox"/>
7.	Year of Manufacture of the vehicle (As per Certificate of Registration)	:	Year _____
8.	Certificate of Insurance	:	Copy enclosed <input type="checkbox"/> / Not enclosed <input type="checkbox"/>
9.	Driving License of Driver	:	Copy enclosed <input type="checkbox"/> / Not enclosed <input type="checkbox"/>
10.	Bank Account Details		
	Bank Name	:	
	Branch	:	
	IFSC Code	:	
	Account No.	:	<input type="text"/>
11.	NEFT Authorization form duly filled to be submitted by new agencies to BHEL	:	Enclosed <input type="checkbox"/> / Not Enclosed <input type="checkbox"/> / N.A. <input type="checkbox"/>

Note:

- Tenderers must sign and put stamp on all pages of this tender documents before submitting.
- Documents submitted with the offer shall be signed and stamped in each page by the tenderer or authorized representative of the tenderer.

(Signature of Tenderer with seal)

DECLARATION BY TENDERER

I,, aged Yrs., S/o,
residing at

hereby declare as follows:

- (i) That my nationality is INDIAN / _____.
- (ii) That I am a major and eligible to enter into contract / my firm / my company is competent to enter into an agreement.
- (iii) I shall employ only such personnel who have not been found unfit for employment in Organizations such as Central / state / Public undertaking by the Police Authorities.
- (iv) I shall not employ persons against whom Criminal cases are pending or under investigation.
- (v) I shall also not employ persons found guilty of offences involving moral turpitude for executing work in BHEL contracts.
- (vi) That there are no Criminal cases pending or under investigation against me or my firm or company.
- (vii) I have not been found guilty of offences involving moral turpitude nor any of the company directors / partners of my firm have been found guilty of offences involving moral turpitude.
- (viii) Neither I nor my firm nor my company has been declared insolvent in the past.
- (ix) I have taken due care and efforts to furnish only information which are true in the tender document.
- (x) I shall employ labours who are more than 18 years of age and having sound physical and mental health.
- (xi) I shall keep Photograph / identity proof / residential proof of the labourers to be employed against this tender and arrange for police verification.

[Signature with Name & Seal of the Tenderer]

Date :

Place :

(Signature of Tenderer with seal)

ANNEXURE - I

UNDERTAKING

*(for tenderers not in possession of Skylift at the time of submission of tender,
this undertaking to be submitted on their letterhead)*

I, the undersigned, applied for the work of "Hiring of 1 no. Sky lift for maintenance of Street Lights in Township & Factory" vide Tender No. **HY/TA/E/OT-01/2017-18**, Dated: 05.05.2017 issued by Township Administration, Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad – 502032.

In the above said tender I have not furnished the details of Skylift as presently I don't own a Skylift.

However, **I undertake that,**

"In case I stand L1 in the tender and order is received for supplying of Skylift, I will physically produce the Skylift along with requisite documents at the time of inspection on the date & time as intimated by Township Administration Dept."

Date: _____

Signature of the tenderer with name & address

Place: _____

NEFT Authorization Form
[this mandate to be furnished by new tenderers on their Letter Head.]

To,

Dy. Manager/Finance-Cash Management
Bharat Heavy Electricals Limited
Ramachandrapuram,
Hyderabad – 502 032.

Dear Sir,

Sub: **Details for National Electronic Fund Transfer (NEFT) – Reg.**

We request and authorize you to effect payment through NEFT to our Bank Account, subject to RBI Guidelines as per the details given below.

- A. Sup code (As per PO/SCO) :
(if available)
- B. Beneficiary (Name as per PO/SCO) :
- C. PAN of Beneficiary :
- D. TIN of Beneficiary :
- E. E-mail address of Beneficiary :
- F. City (of Beneficiary) :
- G. Bank Name :
- H. Branch (of Bank) :
- I. A/c Number :
- J. A/c type (Saving or Current) :
- K. MICR Code of the branch (*9 digit*) :
- L. IFSC for NEFT (*11 char.*) :
- M. IFSC for RTGS (*if different from L*) :

Thanking you,

Signature (With Seal)

Name :

Address :

This is certified that the particulars furnished above are correct as per our records.

Date: -

(Signature of Authorized Bank Official with Bank Stamp)