

TECHNICAL BID - I**Details of the Contractor:**

a) Name and address of the Firm **(with Phone No's & E-Mail ID's)** :

b) Name and address of the proprietor **(with Phone No's & E-Mail ID's)** :

c) **Vendor Code in BHEL (if Registered)** :

d) Is any contract being operated under the Control of the tenderer in BHEL. Yes / No

(If yes, furnish the details) :

	<u>Location/ Address</u>	<u>Value</u>	<u>Date of Completion</u>
1.			
2.			
3.			
4.			

e) Is any relative of tenderer Employed in BHEL Yes / No

(If yes, furnish the detail)

Name	Staff no	Location / Area

Signature of the Tenderer

Date:

Signature of contractor (with Name; Designation & Organization Stamp)

9.0 DECLARATION BY TENDERER

I, -----, aged ----- Yrs., S/o -----, residing at -----

Hereby declare as follows:

- (i) That my nationality is _____.
- (ii) That I am a major and eligible to enter into contract / my firm / my company is competent to enter into an agreement.
- (iii) I shall employ only such personnel who have not been found unfit for employment in Organizations such as Central / state / Public undertaking by the Police Authorities.
- (iv) I shall not employ persons against whom Criminal cases are pending or under investigation.
- (v) I shall also not employ persons found guilty of offences involving moral turpitude for executing work in BHEL contracts.
- (vi) That there are no Criminal cases pending or under investigation against me or my firm or company.
- (vii) I have not been found guilty of offences involving moral turpitude nor any of the company directors / partners of my firm have been found guilty of offences involving moral turpitude.
- (viii) Neither myself nor my firm nor my company has been declared insolvent in the past.
- (ix) I have taken due care and efforts to furnish only information which are true in the tender document.
- (x) I shall employ labourers who are more than 18 years of age and having sound physical and mental health.
- (xi) I shall keep Photograph / identity proof / residential proof of the labourers to be employed against this tender and arrange for police verification.

[Signature with Name & seal of the Tenderer]

Date :

Place :

Signature of contractor (with Name; Designation & Organization Stamp)

ANNEXURE-I**Undertaking to be submitted by the tenderer:**

- a) We have read all the terms & conditions of this NIT and understood the total scope of work, technical requirements, commercial requirements, contract labor requirements(including minimum wages or applicable BHEL fair wage rate revised from time to time, whichever is higher, DA, bonus, over time payment etc. to be paid and EPF, ESI medical facilities, General Insurance etc. to be provided to contract workers at BHEL, Ramachandrapuram), health, safety & environment requirements, all legal obligations as per various Government Acts mentioned in tender and other relevant Acts generally applicable to this NIT, although not specified explicitly.
- b) We have the required technical and administrative competence, professional experience, financial capability to execute this contract successfully.
- c) We had visited the site where the works are to be carried out and understood the full scope of work and all techno-commercial and all legal obligations. Our company has the necessary establishment in & around Ramachandrapuram/Hyderabad/Secunderabad to successfully execute this contract. The list of contracts executed or being executed at BHEL, Ramachandrapuram and other places is enclosed herewith. The attested copies supporting experience certificates and work orders are also enclosed.
- or**
- We have not presently visited the site where the works are to be carried out. However we have carried out or carrying out, same or similar works at BHEL, Ramachandrapuram and our company has necessary establishment in & around Ramachandrapuram/Hyderabad/Secunderabad to successfully execute this contract. The list of contracts executed or being executed at BHEL, Ramachandrapuram and other places is enclosed herewith. The attested copies of the supporting experience certificates and work orders are also enclosed.
- d) All necessary clarifications and doubts, if any, were informed to M/s BHEL, Ramachandrapuram, in writing and satisfactory written replies were obtained.
- e) Our offer is submitted of our own free will, considering all above submissions and we have considered and factored in all risk factors in our techno-commercial offer and priced bid. We will execute this contract successfully, to the complete satisfaction of all stake holders (contract labourers employed by us, M/s BHEL, Statutory authorities etc.) involved.
- f) We will not enter into any dispute and will not back out from the contract with M/s BHEL, Ramachandrapuram, after accepting the work order/Letter of intent.
- g) We indemnify M/s BHEL, Ramachandrapuram from all extra costs, losses, litigations we may encounter with any entity, during or after execution of the contract.
- h) Our firm is not on banned list of any BHEL unit, any other public sector unit, and any state or central Government departments. None of our partners or directors or executives are serving or associated with banned firms in present or past.
- i) All the documents, certificates, statements are true and genuine, currently valid and will be valid during the contract period. Any statutory certificates, permits, licenses, exemptions etc. expiring during contract period will be renewed before due date, to ensure the contract terms & conditions are not violated.
- j) During execution of contract and thereafter, we shall not abet or indulge in any activity detrimental to the interests of BHEL.
- k) We are interested to have continued long term good business relations with M/s BHEL, Ramachandrapuram.

(Signature of authorized representative with stamp)

Place:**Name:****Date:****Designation:**

Signature of contractor (with Name; Designation & Organization Stamp)

ANNEXURE-II

// Tenderers to fill up the following sheet compulsorily //
Empanelment of Photo & Video Studios for Digital Colour Photographs and Videography

S No	Scope of work for Photography & Videography / Activity	Tenderers Remark as Agreed / Not agreed
1	Tenderer to Confirm that their firm is in a position to carry out the job technically and they need to submit references of jobs executed in the past preferably in the previous rate contract.	
2	For Photography: The L1 offer shall be decided item wise individually as per rate offered for 1 st copy Evaluation of tender will be done on overall basis for the 1 st copy including cost of 2 Sets of DVD and one set of printed photographs with albums. The tenders should however, offer rate for extra copy. The rate of extra copy shall be binding on the supplier for 2 years.	
3	Distribution of work will be made on L1 basis individually during the contact period of two years and also on the basis of performance.	
4	One set of printed Photographs with albums should be supplied along with 2 sets of DVD's. Cost of albums and DVD's to be included in the quoted percentage.	
5	Date & Time of photography along with number of snaps shall be indicated in advance by C& PR Department.	
6	<p>For Videography: 1) Call sheet: A full call sheet as per our terms will be for 5 to 8 hours, likewise a half call sheet will be for time upto 5 hours, one and a half call sheet will be for time more than 8 hrs. and up to 12 hours (half call sheet up to - 5 hrs., one call sheet –above 5 hrs. to 8 hrs., and one & half call sheet – above 8 hrs. to12 hrs.).</p> <p>2) Grace period: Over and above the specified, 30 minutes for full call sheet, 5 minutes for half call sheet and 45 minutes for one and half call sheet will be taken as grace period without any cost.</p> <p>3) Scrutiny: Since the rates are as per hours of the call sheet, the timing will be strictly scrutinized by C&PR department.</p> <p>4) Re-shoot: Re-shooting in the event of unsatisfactory result due to equipment failure or any other reason than natural calamity etc. will have to be done by the videographer at their cost, all inclusive, whatsoever, it may be.</p> <p>5) Coverage Rights: The video shoot / coverage will be property of BHEL and cannot be used for any other purpose unless and otherwise authorized in writing by BHEL.</p> <p>6) First copy of DVD to be supplied at free of cost after completion of the event.</p> <p>7) Date & time of videography along with call sheet shall be indicated by C&PR department.</p>	

Signature of contractor (with Name; Designation & Organization Stamp)

7	Delivery Period: Normally 2 to 3 days from the date of event. However, in case of emergency, the delivery should be made within 4 hours.	
8	Payment Terms: Within 30 days from the date of submission of Invoice at BHEL, complete in all aspects.	
9	The rates indicated in the rate card should be firm without any escalation clause during the tenure of the contract.	
10	The invoice should contain details like PAN, GST registration Nos. etc.	
11	Penalty: For Delivery beyond 3 days will attract penalty @1% per week or part there of subject to a maximum of 10% of the Event Value. Penalty will be deducted along with applicable GST on Penalty amount. For Bad Quality: No payment shall be made towards the bad quality photographs and videos.	
12	The rate contract shall be valid for a period of two years from the date of issue of PO / LOI.	
13	BHEL Ramachandrapuram reserves the right to terminate the contract at any time without assigning any reasons.	
14	The offers with inadequate information / additional information shall be rejected.	
15	Payment shall be made only for the photographs/videos of good clarity & quality of the event.	
16	Evaluation of L1 Bidder and Work Split: (1) Evaluation will be done item wise i.e. L1 for Photography and L1 for videography will be evaluated separately; (2) In case of tie i.e. there are two or more L1s, a snap bid will be called for from the same two or more L1s and the lowest bid between them will be treated as L1 bid, which will in turn be counter offered to L2, L3.... (Up to N-1 technically qualified bidders). If after the snap bid, still there is a tie then a lottery will be taken for deciding upon L1 for giving preferential treatment in allocation of work; (3) The successful bidders will be limited to N-1 technically qualified bidders.	
17	Total Work will be distributed amongst all the vendors by giving them equal opportunity.	
18	BHEL reserves the right to eliminate a vendor if he does not respond to more than 3 calls for an event continuously.	

// Tenderers to fill up the following sheet compulsorily //
Empanelment of Photo & Video Studios for Digital Colour Photography & Videography

S No	General Information	Tenderers to Write
1	Experience in the field (In Years)	
2	Facilities available	
3	Equipment handled	
4	Major events covered in the past	
5	No of employees engaged	
6	Annual turnover	

Signature of contractor (with Name; Designation & Organization Stamp)