

Format-1

TECHNICAL BID FORMAT

TABLE-I

Sl. No.	Description	Please Fill
1	Name of the Firm (Bidder)	
2	Address of the Firm (Registered Office)	
3	Name of Contact Person	
4	Contact Numbers	
5	Fax No., if any	
6	Email ID	

TABLE-2

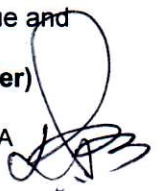
Sl. No.	Description	YES / NO	Remarks
1	Earnest Money Deposit (EMD)		D.D. Number & Date.....
2	Tender Document Cost, if applicable		D.D. Number & Date.....
3	Signed and stamped copy of tender documents		Signed and stamped Copy of all pages (all sections) of BHEL tender documents to be enclosed as a token of acceptance of all terms and conditions of the tender
4	Un-Priced bid (<i>Price bid format without prices</i>)		Signed and stamped copy Blank price bid to be submitted
5	Documents against Qualifying Requirements		Signed and stamped copies of all documents as asked under qualifying criteria of the tender to be enclosed
6	Authorization for signing Tender Documents		Valid copy of power of attorney / authorized signatory to be enclosed as a proof of authorized representative of the firm
7	Signed and stamped copies of all Annexures		Signed and stamped Copies of all Annexures A, B, C & D (D if applicable) to be submitted on firm's letter head
8	Labour License Number		Copy of the License to be enclosed
9	PF Code Number		Copy of the Certificate to be enclosed
10	ESI Code Number		Copy of the Certificate to be enclosed
11	PAN Number		Copy of the PAN Card to be enclosed
12	Income Tax Return (<i>of last 3 yrs</i>)		Copy of the ITR to be enclosed
13	Service Tax Registration Number		Copy of the Certificate to be enclosed
14	Validity of Offer		90 days from the date of tender Opening

Please mention "NA" if not applicable.

I / We hereby certify that, all the information and data furnished above with regard to this Tender are true and complete to the best of my / our knowledge.

Date:

(Signature and Seal of Bidder)



SECTION II

SPECIAL TERMS AND CONDITIONS

(The 'Special Terms and Conditions' given hereunder supersede the relevant terms and conditions given in 'General Terms and Conditions')

1. QUALIFYING CRITERIA :

Sl. No.	Description of Qualifying requirement	Documentary Proof enclosed
1.	<p>Experience of having successfully completed Crane operation work during last 7 years ending last day of month previous to the one in which applications are invited should be any of the following:</p> <p>(a) Three completed/executed works each costing not less than the amount equal to ₹ 2,56,000.00</p> <p style="text-align: center;">OR</p> <p>(b) Two completed/executed works each costing not less than the amount equal to ₹ 3, 20,000.00</p> <p style="text-align: center;">OR</p> <p>(c) One completed/executed work costing not less than the amount equal to ₹ 5,12,000.00</p> <p>Copies of order, completion certificate/equivalent document from the executing authority shall be enclosed along with technical bid. In case of experience in other than BHEL TDS certificate from the principal shall be furnished.</p>	Yes/No
2.	<p>Average Annual Financial turnover during the last 3 years, ending 31st March of the previous financial year should be ₹ 1,92,000.00. copy of audited balance sheet and Profit & loss account shall be submitted for last 3 years i.e. F.Y. 2013-14,2014-15 & 2015-16.</p>	Yes/No

In case the Tenderers not fulfilling the above conditions, the offer is liable for rejection. The semi filled, incomplete Tender Documents will be rejected.



2. SCOPE OF WORK:

- The scope covers providing services of crane operators and slingers of EOT cranes and Gantry crane as per following brief details;
 - (i) Three shift operation of the cranes as per requirement of BHEL.
 - (ii) Daily/ Weekly/fortnightly/monthly routine checks like oiling, greasing, upkeepment etc.
 - (iii) Maintaining of daily log sheet in specified format by BHEL.

The contractor is required to carry out operation of cranes for lifting and transferring of all materials/finished goods at FP on daily basis as per requirement of BHEL.

- BHEL FP has following cranes at different locations:

Crane Position	No. of cranes	Type of Crane	Capacity of Cranes
Open Gantry	1	Gantry	20 T
Total	1		

- Crane operator should have minimum 01 year experience in operation of cranes. Experience certificate has to submit to BHEL before start of work.
- Slinger should have working knowledge of using proper lifting tackles / slings.
- The Slingers (Semi-skilled) to be deployed by the contractor should have Minimum one years' experience of Slinging of Gantry cranes
- The Contractor shall be solely responsible for timely execution of work. Contractor shall depute his own supervisors for necessary supervision and monitoring the progress of the work.
- The Contractor shall furnish credentials along with copies of requisite documents of the personnel for BHEL's approval prior to their deployment. The contractor shall give an undertaking that the personnel approved by BHEL for the above services shall continue throughout the period of the contract. In case of any change to be made, the contractor shall give sufficient notice along with credentials of suitable substitute for BHEL's approval.
- Bio-data of the candidate to be deployed along-with summary sheet of qualification (as per BHEL tender requirement) of the candidate shall be submitted for approval. If required, contractor has to arrange for interview of the candidates by BHEL at no extra cost.
- Firm shall submit Medical fitness certificate of each worker from a registered medical practitioner along with credentials of personnel before their deployment.
- Half yearly eye vision test of crane operator is must and test report is to be submitted to concern Engineer by contractor.
- BHEL reserves the right to insist on removal of any personnel at any time, if they find him unsuitable and the contractor shall forthwith remove him and provide suitable substitute for the same within seven days.
- In case the performance of the Crane Operator is found to be unsatisfactory, his services shall be discontinued by BHEL and no payment shall be made against deployment of



such unacceptable operator. Replacement of such persons will have to be arranged by the contractor within 3 days.

- In case, the contractor fails to provide Crane Operator in time (due to absence of contractor's person, away from place of deployment); BHEL will have option to arrange the activities by other suitable agency. Additional cost of such agencies together with overhead charges as per BHEL policy will be borne by contractor, which shall be deducted from any sum payable to the contractor.
- The contractor shall arrange for medical facilities and insurance for his Crane Operator at their cost.
- The variation in quantum of man-days shall be Plus Minus 10 %. The Unit price quoted by the Vendor shall be valid for such variation.
- Contractor shall be solely responsible for the safety of their workmen.
- Supervision of Contract Workforce shall be monitored by Contract Supervisor. Contractor & Supervisor shall be available whenever required. Supervisor should have good knowledge of Fabrication plant activities.
- To run the work smoothly and to monitor the wage related issues, very frequent change of the worker will not be allowed. The worker can be changed only after obtaining written permission from the Works contract executive after showing proper reason. (This is necessary to maintain quality of work and to monitor wage related issues).
- Contractor shall arrange to carry out the above-mentioned operations at Fabrication Plant in three shifts i.e. 24 hours x 7 days as required.
- Appropriate Personal protective equipment's shall be provided by the contractor and he shall ensure the usage.
- Payment shall be made on the basis of attendance verification of deployed crane operators and slingers by BHEL representative on monthly basis.
- **SAFETY AT WORK PLACE:** Safety at work place is complete responsibility of the contractor.



3. BUSINESS/WORK DISTRIBUTION:

The Full quantum of work i.e. 100% shall be placed on L-1 Contractor in each category i.e. skilled crane operator and semi-skilled slinger.

4. Techno-commercial Deviation Sheet

TENDER ENQUIRY NO & DATE:

WORK DESCRIPTION:

DUE DATE OF OPENING:

Mention any deviations from Tender enquiry if any, else mention "No deviation")

We hereby confirm that except for above, there are no other Deviation from all terms and conditions mentioned in Tender documents.

Signature of Authorized

Representative /Bidder

Name:

Designation:

Date:

Name of Organization



SECTION III
PRICE BID FORMAT

FORMAT-2

NIT No.:

Bidder should quote price bid in following format only: -

PRICE BID FORMAT

ITEM	DESCRIPTION/CATEGORY OF WORK	ESTIMATED QTY/ BOQ	RATE QUOTED (in Rs per Mandays)	TOTAL AMOUNT (in Rs)
		A	B	C=A x B
1.	Works Contract for Gantry crane operation as per scope of work at Fabrication plant, Jagdishpur.	312 Mandays, Skilled crane operator		
2.		624 Mandays, Semiskilled Slings		
TOTAL COST				

Column B & C to be filled by bidder

Total Amount (in words): _____

IMPORTANT:

1. Rates to be quoted in figures and words by the Contractor. There should not be any corrections in price bid contradictory to the above the offer will be liable for rejection.
2. The rate quoted should be kept **firm** during the execution of contract and no extra payment will be reimbursed to the contractor by BHEL. No increase in rate of DA / Wages hike shall be reimbursed to the Contractor. Contract shall anticipate such hike and quote in the tender.
3. Rate quoted above shall be inclusive of minimum wages as per govt. rules, **additional wages as per BHEL rules**, statutory requirements like PF & ESI, Uniform, shoes, PPEs, leaves/holiday wages, bonus, machinery charges, Consumable cost, supervision charges and all other charges as per scope of work exclusive of service tax. Service tax, if applicable shall be paid extra at actual.
4. L-1 bidder shall be decided as category wise on the basis of Total Cost to BHEL.

(Signature and Seal of bidder)

Centralized Stamping Unit & Fabrication Plant, Jagdishpur Industrial Area, Distt. Amethi (UP) 227 817, INDIA

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Registered & Corporate Office: 'BHEL House', Siri Fort, New Delhi 110 049

