



Bharat Heavy Electricals Limited

# **Notice Inviting Tender**

SL	PARTICULARS	DETAILS
1	TENDER NUMBER	REF:EDN:515:TT:01-VO9
2	NAME OF WORK	Contract for utilizing one TT on hire basis
3	CONTRACT PERIOD	Two Years with effect from 1 <sup>st</sup> January 2016
4	ESTIMATED VALUE	Rs 17.24 Lakhs [approximately for 2 years]
5	EARNEST MONEY DEPOSITE	Nil
6	LAST DATE AND TIME FOR THE SUBMISSION OF DULY FILLED IN TENDER DOCUMENT	23 <sup>rd</sup> November 2015 , up to 1.00PM
7	PLACE OF SUBMISSION OF TENDER DOCUMENT ALONG WITH EMD	"HRM DEPT" Tender Box at Reception Hall of BHEL-EDN, Mysore Road, Bangalore-26
8	DATE AND TIME FOR TENDER OPENING	23 <sup>rd</sup> November 2015, at 1.30 PM
9	SCOPE OF WORK	Refer Tender Document
10	ELIGIBILITY CRITERIA	Refer Tender Document(clause-2)
11	GENERAL TERMS & CONDITIONS	Refer Tender Document

Contractor

BHEL

NOTE: The tenderer shall return the duly filled in Tender document after affixing signature on all the pages.

Issue to contractor:

# Bharat Heavy Electricals Limited

Ref:EDN:515:TT:01-V08

Date:28.10.2015

M/s.

Dear Sir,

Sub: Contract for utilizing one TT on hire basis – Submission of Quotation reg.

BHEL-Electronics Division intends to enter into a contract for utilizing one vehicle, on hire basis as per annexure-PRB for a period of TWO YEARS with effect from 1<sup>st</sup> January 2016 . The salient points are furnished in the table below followed by complete scope of work and general terms and conditions:

<b>Contract Work</b>	<b>Providing one[1] Tempo traveller and slab mentioned at annexure-PRB</b>	
<b>Contract Period</b>	<b>Two years with effect from 1<sup>st</sup> January 2016 or the following calendar month from finalization/approval, whichever is later.</b>	
<b>Business Volume</b>	<b>Anticipated volume of business will be around Rs.17.24 Lakhs [Rupees Seventeen lakh twenty four thousand only] approximately for 2 years.</b>	
<b>Tender Particulars</b>	<b>Tender document[TD]</b>	<b>Quotation is invited in two parts [Document contains Bid in two parts] First Part-Techno-commercial Bid Second Part-Price Bid</b>
	<b>EMD Amount</b>	<b>Nil</b>
	<b>Experience</b>	<b>As per pre-qualification criteria.</b>
	<b>Last Date</b>	<b>23<sup>rd</sup> November, Up to 1.00 PM</b>
	<b>Submission</b>	<b>Two parts in 2 separate sealed covers put in to an another sealed cover to be deposited/dropped in Tender Box marked as “HRM Dept.” kept in Reception Hall of BHEL-EDN, Mysore Road, Bangalore-26[Near Chord Road Signal]</b>
<b>Security Deposit</b>	<b>Successful Bidder will have to furnish Security Deposit as per Annexure-SCD</b>	
<b>Special Instructions</b>	<b>All Annexures should be in the pro-forma provided/sent by BHEL EDN only. This is essential from the point of providing complete information/Details as required by BHEL and for proper comparison</b>	

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# Bharat Heavy Electricals Limited

## **SCOPE OF WORK AND GENERAL TERMS & CONDITIONS:**

1. The Scope of work involves ferrying CISF personnel from Kengeri via EDN township to BHEL-EDN Factory at Mysore Road & from factory to their respective pick-up and dropping points. (It is subject to change based on our requirement). In case we need any addition vehicle as per the slab for ferrying employees, the same should be provided on the same terms & conditions.
2. **Pre-Qualification CRITERIA for qualifying in the techno commercial bid:**
  - a. The bidder should be registered as per rules under relevant law for this activity. (Copy to be enclosed).
  - b. The bidder should be registered for service tax provisions (copy to be enclosed).
  - c. Average annual financial turnover during the last three years ending 31<sup>st</sup> March of 2015, should be at least 5.2 Lakhs [30% of estimated value].
  - d. Experience: The Bidder shall have the experience of successfully completed providing TTs on hire basis [contracts] during the last seven years ending 31<sup>st</sup> March 2015, as under:
    - i) 3 completed contract works of providing TTs on hire basis costing not less than the amount equal to 40% of the estimated value i.e., Rs. 6.9 Lakhs.  
OR
    - ii) 2 completed contract works of providing TTs on hire basis costing not less than the amount equal to 50% of the estimated value i.e., Rs. 8.62 Lakhs.  
OR
    - iii) 1 completed contract work of providing TTs on hire basis costing not less than the amount equal to 80% of the estimated value i.e., Rs. 13.8 Lakhs.
    - iv) Certificates: Copy of completion certificates indicating the value of the work or copy of the Work Order/Purchase indicating the value of the work order along with the satisfactory completion certificates of service from previous employers. If the Bidders have provided services to other BHEL Units, their performance will be taken into account while evaluating their technical capability.

If any bidder is not fulfilling the any of above conditions from a to d, the said Bid will be summarily rejected.

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## Bharat Heavy Electricals Limited

3. The vehicles [2013/2014/2015 model only] are required to report at the designated place of first pick-up point of route half-an hour before the commencement time .
4. The rate quoted should include the changes towards fuel, wages, permit, insurance, taxes (excluding Service Tax) and maintenance of vehicle, statutory payments etc and subject to price variation clause on increase/decrease of fuel prices, during the contract period.
5. PRICE VARIATION (PVC): The rates finalized will be firm during the contract period. However, in case of change in fuel prices, a change in the rate will be allowed in the following pattern subject to documentary evidence regarding such change. Rates as per PVC will be given effect from 1st day of subsequent month only. (For e.g. if price change has taken place say in the month of July, then PVC rates (based on the latest fuel rate) will be given effect from August month only). The rate for extra hours will remain firm and no change will be admissible on any other account whatsoever. The fuel price at the time of opening of Technical bid will be the base price for PVC clause. The fuel price variation clause is also applicable for extra running KMs. Price variation clause will be applicable only when there is increase/decrease in fuel price (regular diesel price) per Litre to the tune of one rupee or more compared to previously considered rate.

The rates applicable for Price variation (PVC) for is as given below

Sl. No	Type of Vehicles	Fuel	Mileage per Litre KM	PVC per KM per Rupee increase in fuel charge (in paisa)
1	TempoTraveler - diesel vehicle (Non A/C)	Diesel	8	13

E.g. a) In case, there is increase in fuel price by one Rupee, then, new rate for Tempo Traveller would be calculated as follows. The new rates will be rounded off to nearest rupee. New slab rate for 19 hrs. x 140 KM in Rs.= Existing rate for 19 hrs x 140 KM in Rs. + (140KM x 0.13) New rate per extra KM (TT) = Existing rate per extra KM in Rs. + 0.13 b) In case there is decrease in fuel price by one Rupee then, New slab rate for 19hrs. x 140 KM (TT) in Rs.= Existing rate for 19hrs x 140 KM in Rs. - (140KM x 0.13) New rate per extra KM = Existing rate per extra KM in Rs. - 0.13

6. The vehicle & drivers wearing uniform should be at our disposal from the commencement of trip and in the premises of BHEL-EDN during the specified hours [As per slab].
7. The company reserves the right to use the vehicle at its discretion, denial of performing any trip would be viewed seriously and attracts penalty as per clause-17 irrespective of the reasons. Trip sheet should be maintained by properly recording time, kilometres on daily basis and obtain the signature from the authorized person identified/nominated by us.
8. Bill for payment shall be submitted once in a month along with the trip sheets which will be settled in about 30 days period.
9. The Vehicle once reported at our premises for our disposal, will be released only against arrival of the suitable alternate [similar capacity vehicle in good running condition] vehicle at our premises, irrespective of the reasons.

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10. The valid records/documents like RC Book, Vehicle permit, Insurance, Driving License's of Drivers, Emission certificate etc., should be produced whenever required by us for verification. Vehicles should be in good plying condition of 2013/2014/2015 models only and all statutory requirements of RTO, etc., should be complied with.
11. The company reserves the right to terminate the contract if the performance is not satisfactory.
12. The DDs towards the tender document fee of fee Rs. 200.00 [Rupees two hundred only] to be enclosed along with the tender document.
13. Bidder shall be responsible for covering their services under all statutory regulations including personal accident insurance etc. BHEL shall not be responsible for any consequences arising on account of any violation of any statutory provisions, rules and regulations by the service provider.
14. In case of any breakdown of running vehicle, alternate arrangement should be made within half-an-hour to fulfill the contractual terms.
15. The estimated volume of business will be around Rs. 17.24 Lakhs.
16. The names of your staff/representatives along with their contact numbers have to be furnished who have to be contacted, during exigencies or for necessary clarification.
17. Failure to make alternate arrangements [similar capacity vehicle in good running condition] will result on levying of Penalty as under:
  - a. If the vehicle is not reported [Breakdown while reaching the first point] at first Pick-Up Point and reaches the factory as required, the penalty is 50% of the daily rate.
  - b. If the vehicle is not available at our disposal for half-a-day and less i.e. half of the specified slab hours & less [tolerance of 15 minutes] the penalty is 75% of the daily rate.
  - c. If the above failure [ half-a-day] occurs more than once in a calendar month then the penalty will be 25% of the daily rate in addition to the above penalty, for the second and subsequent failures.
  - d. If the vehicle is not available at our disposal for more than half of slab hours it will be treated as full day and the penalty is 125% of the daily rate, if the above failure [full day] occurs more than once in a calendar month then penalty will be 50 % of the daily rate in addition to the above penalty for the second and subsequent failures.
  - e. If the vehicle is not available after doing part of work during first or second half and no alternate arrangement is made within half-an-hour then penalty will be as per "B & C".
  - f. The vehicle at EDN premises without Driver will attract the above said penalty [B to E].

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It may please be noted that all information along with enclosures those required under tender document, should be clearly filled-in, if any column is left blank then the bid will be rejected summarily. Any information, wherever the bidder feels important and necessary, the same can be furnished as enclosures only. The offer should be submitted in 2 parts as mentioned below in separate sealed envelopes to be put into a SINGLE SEALED COVER super scribed as Enquiry No:515:TT:01-V09 DUE DATE: 23<sup>rd</sup> November 2015 Addressed to the undersigned containing:

1. Techno-commercial Bid as per Annexure-TCB [FIRST PART] Super scribed as "Techno-commercial Bid" for Enquiry No:EDN:515:TT:01-V09 DUE DATE 23.11.2015
2. Price Bid as per Annexure-PRB [SECOND PART], superscribed as "Price Bid" for Enquiry No:EDN:515:TT:01-V09 DUE DATE:23.11.2015

The above sealed cover containing tender document has to be dropped in HRM TENDER BOX Kept in the Reception Hall of the BHEL, Electronics Division, Mysore Road, Bangalore-560026 on or before 1.00 PM on 23<sup>rd</sup> November 2015. The tender as per annexures should be in bold and legible letters. Corrections if any should be endorsed. All the columns of all annexures should be filled or written as "Not Applicable".

The Tender Box will be opened on Monday, the 23<sup>rd</sup> November 2015 at 1.30PM. the interested bidders representatives can be present while opening the Tender Box to know only the number of offers received [acceptance will not be confirmed] intimation regarding the price bid opening will be sent to such of those bidders whose techno-commercial bids are accepted. No correspondence will be entertained in this regard unless we seek clarification, if any.

The Management reserves the right to accept or reject any offer without assigning any reason whatsoever and its decision is final in this regard.

Thanking you,

Yours faithfully,  
For & on behalf of  
Bharat Heavy Electricals Limited

[K Parthiban]  
AGM/HR

Encl: a/a

# Bharat Heavy Electricals Limited

Ref:EDN:515:TT:01-V09

Date:28.10.2015

## Annexure-TCB

### Quotation For contract of providing vehicles under mentioned Annexure-DV/AV on hire basis to BHEL-EDN

SI No	PARTICULARS OF INFORMATION	
1	Name and addresses of the registered office with Phone and Fax Nos:	
2	Year of Establishment & Reg No. (Copy of registration certificate to be furnished)	
3	Nature of Organization [Like public sector Co. Public Limited Co. Private Limited Co. Partnership firm, Proprietary Concern, Etc.].	
4	Name/s of Managing/Executive director or Directors as applicable or Partners or Proprietor with Telephone and Mobile numbers.	
5	Name of the contact person with address, Phone & Mobile Nos.	
6	No of years of experience in the Field of Transport service (proof to be furnished)	
7	Turnover in Rupees	2012-13: 2013-14: 2014-15:
8	Service Tax registration Number Copy to be furnished	
9	Total manpower employed in the firm [Driver and Staff]	
10	Address of Depot\ Garage	
11	Vehicle Particulars A. Registered in the Name of Bidder B. For attached Vehicles: Engaged from other Co-transporters	Annexure-DV Annexure-AV
12	Liability in case of occurrence of any accident while performing the contract	
13	TD DD Date, Bank Name & Branch	TD:
14	Enclosed copies of the following	
	1. Registration Certificate	2. Annual Report/P&L A/c of 2012-13,13-14 & 14-15
	3. Tax registration certificate	4. List of clients& 5. List of branch offices with addresses.

The above information is true and correct to the best of my knowledge and e will take full responsibility for ensuring the smooth and trouble free efficient service by adhering to all terms & conditions laid down in the tender Document.

Date:

Signature of the Authorized person with Seal

Place:

# Bharat Heavy Electricals Limited

Ref:EDN:515:TT:01-V09

Date :28.10.2015

## Price Bid Annexure-PRB

### Quotation For contract of providing vehicles(Tempo Traveller) on hire basis to BHEL-EDN

Rate of fuel [Normal Diesel-IOC/HP/BP/IBP] per Litre is Rs. = As on 23/11/2015

Slab Rate				Rate for Extra Service				Service Tax	
SI No	SLAB Range of Kms & Hours	Rate		Rate per extra Km		Rate per extra Hour		At %	
		Rs	Ps	Rs	Ps	Rs	Ps	Rs	Ps
3	140.00 Kms								
	19 Hours								

#### Note:

E.g. a) In case, there is increase in fuel price by one Rupee, then, new rate for Tempo Traveller would be calculated as follows. The new rates will be rounded off to nearest rupee. New slab rate for 19 hrs. x 140 KM in Rs.= Existing rate for 19 hrs x 140 KM in Rs. + (140KM x 0.13) .New rate per extra KM (TT) = Existing rate per extra KM in Rs. + 0.13

b) In case there is decrease in fuel price by one Rupee then, New slab rate for 19hrs. x 140 KM (TT) in Rs.= Existing rate for 19hrs x 140 KM in Rs. - (140KM x 0.13) New rate per extra KM = Existing rate per extra KM in Rs. - 0.13Plus applicable Government Service Tax. Revised rate will become effective from following calendar month. If there is more than one revision per month in fuel price then all of them will be aggregated for the month and the applicable revised rate per kilometer will be affected from the 1<sup>st</sup> day of next calendar month. Mileage considered and the Fuel rate: Mileage taken into account is 8 Km/Liter of fuel

1. Payment will be made within thirty days from the date of submission of Bill with trip sheets etc. As per BHEL extent Policy the payment can be made through NEFT only.
2. Deduction if any, towards the penalty amount, statutory deduction etc., under the terms of contract can be deducted from the respective monthly Bill apart from any other dues recoverable.
3. Service Tax rate is as per extant rules & Regulations under the relevant law.
4. L1 STATUS to be determined based on the total cost to company [overall basis] The rate quoted is valid for 90 days from the date of opening tender box, with an exception for price variation clause as mentioned above.

Signature of the Authorized person with Seal

Date:

Place:



# Bharat Heavy Electricals Limited

Ref:EDN:515:TT:01-V09

Date:28<sup>TH</sup> October 2015

## Annexure-SCD

### SECURITY DEPOSIT

1. Security Deposit shall be remitted by the successful tenderer before the commencement of work. The rate of Security Deposit will be as bellow:
  - a. Up to Rs.5.00 Lakhs : 10%[ Rs.1.00 Lakhs]
  - b. Above Rs.10.00 Lakhs : 1.00 Lakhs Plus (+) 7.5% up to Rs.50.00 Lakhs of the amount exceeding Rs.10.00 Lakhs.
  - c. Above Rs.50.00 Lakhs : Rs.4.00 Lakhs Plus(+) 5% of the amount exceeding Rs.50.00 Lakhs.
2. Security Deposit may be furnished in any one of the following forms:
  - a) Cash (as permissible under the income Tax Act)
  - b) Pay Order, Demand Draft in favour of BHEL
  - c) Local cheques of the scheduled banks, subject to realization.
  - d) Security available from post offices such as national savings certificates, kisan vikas patras etc. (certificates should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
  - e) Bank guarantee from scheduled banks/public financial institutions as defined in the companies act. The Bank Guarantee format should have the approval of BHEL.
  - f) Fixed deposit receipt issued by scheduled banks/public financial institutions as defined in the companies act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
  - g) Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills. (Note: In case of small value contracts not exceeding Rs.10 Lakhs and all SAS jobs, work can be started before Security Deposit is collected. However, payment can be released only after collection/recovery of initial 50% Security deposit)
  - h) EMD of the successful tenderer can be converted and adjusted against the Security Deposit.
  - i) The Security Deposit shall not carry any interest.

Note: Acceptance of Security Deposit against Sl.No. (D) and (f) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith). Security Deposit shall not be refunded to the contractor except in accordance with terms of the contract.

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# Bharat Heavy Electricals Limited

Ref:EDN:515:TT:01-V09

Date:28.10.2015

## **Annexure-DV[Details of TTs]**

[Registered in the name of Bibber]

SI NO	Name in which the vehicle is registered	Vehicle No	Year of mfg.	RC Book No.	Tax Paid receipt No.	Permit No.	Insurance		Last FC done on	
							Type	Policy No		

Signature of the authorized person with seal

Date:

# Bharat Heavy Electricals Limited

Ref:EDN:515:TT:01-V09

Date:28.10..2015

## **Annexure-DV[Details of TTs]**

[Engaged by the Bidder belonging to other transport service providers-attached Vehicles]

Sl NO	Name in which the vehicle is registered	Vehicle No	Year of mfg.	RC Book No.	Tax Paid receipt No.	Permit No.	Insurance		Last FC done on	
							Type	Policy No		

Signature of the authorized person with seal

Date: