

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM – HYDERABAD – 502032

M&S P&C SECTION

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Tender Notice No:M&S/P&C/2016/101

23.01.2017

Tender in two parts (Techno-commercial & Price bid) will be received by the undersigned in sealed cover from the contractors satisfying the pre-qualification requirements. The following should be legibly written on the cover – Tender notice number, tender date, name of work, due date of opening. Tenders will be opened at 13:30 hrs on the due date in the presence of bidders or their authorized representatives in BHEL, Administrative Building (Vendor Complex) Ramachandrapuram, Hyderabad - 32.

1	Name of the work	:	Hiring of 25 Mtr boom length Mobile Crane of 20Ton capacity. (15 Operations)
2	Earnest Money Deposit	:	Rs. 4,800/- (Four thousand Eight hundred)
3	Estimated Cost	:	Rs. 2.40 Lakhs + S.Tax
4	Cost of Tender Documents	:	Rs. 500/- (non-refundable)
5	Tender Sale start Date	:	28.01.2017
6	Tender Sale Close Date	:	16-02-2017 – 1400 Hrs
7	Last Date of receipt of tenders	:	17-02-2017 – 1000 Hrs
8	Date & time of opening of tenders	:	17-02-2017 – 1330 Hrs

Name & Address of the contractor:

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Tenderers are requested to sign and put seal on all pages of tender documents and submit.

PREQUALIFICATION REQUIREMENTS:

The following conditions have to be satisfied by the tenderer, with documentary proof to be enclosed with tender bid (Technical):

i) Average annual financial turnover during the last 3 years, ending 31st March of the previous financial year (should submit balance sheet & P&L account for last 3 years – certified by Chartered Accountant), should be at least 30% of the estimated cost. Further, the tenderer fail to submit the figure (s) for 3 years, non-submitted year will be considered as “0” (Zero) for averaging the turnover. In the 3 years turnover, previous year turnover is compulsory.

ii) Particulars of experience / credentials for the works executed of similar nature during not older than 7 years (Completion and experience certificate of the works to be enclosed) ending last day of month previous to the one in which applications are invited should be either of the following:

a. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

OR

b. Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

OR

c. One similar completed work costing not less than the amount equal to 80% of the estimated cost.

d. Experience certificate issued by BHEL, RC Puram in case any work executed in BHEL, RC Puram for past three years. Any adverse remarks in the experience certificate will be a disqualification factor.

In case of experience certificate of other than BHEL, the certificate is to be supported by Form 26AS, agreement, PO`s.

e) Similar Work Means :

" Experience in supply of 25 Mtr boom crane of 20 Ton capacity"

iii) “The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firm shall be rejected. The list of banned firms is available on BHEL website www.bhel.com”.

v) It is required to furnish Service Tax registration certificate issued by Commissioner, Commercial Taxes, Telangana Govt., and Service Tax registration certificate in respect of all works.

vi) PAN No. (In case not available, proof of having applied with acknowledgement from concerned).

General:

1. BHEL, RCPuram, Hyderabad needs 25 Mtr boom length mobile crane (carrying capacity of 20 Ton – 15 operations) @8 hrs per day as and when required , with one day advance notice - inside factory for the period of one year from the date of award of the contract.
2. The Boom crane should be in good working condition.
3. Contractors in possession of 20 Ton Boom crane shall submit all documents at the time of submission of tender. The 20 Ton crane shall be in the name of Contractor only. 20 Ton Boom crane on partnership deeds/on power of attorneys/authorizations and on lease basis are not accepted.
4. Contractors not in possession of 20 Ton Boom crane CANNOT take part in tender process and shall be technically disqualified.

As mentioned earlier, tenderer shall submit their offer in two part bids

- a. Techno-commercial bid consisting of Annexure – I, Annexure – II duly signed on all pages along with DDs original for Rs.500/- (cost of tender documents) & Rs.4,800/- (Earnest Money Deposit).
- b. Price bid duly filled in & duly signed consisting of Annexure – III

The above two bids are to be placed in separate covers duly sealed. The cover for Techno-commercial bid should be super-scribed as “Techno-commercial bid for Hiring of 25 mtr Boom crane of 20Ton capacity ” and Price bid shall be super-scribed as “Price bid for Hiring of 25 mtr Boom crane of 20 Ton capacity”

Both the above two envelopes shall be kept into another sealed cover. The cover shall be super-scribed with “Quotation for Hiring of 25 mtr Boom Crane of 20 Ton capacity for a period of one year” and shall be sent to **Tender Box, Vendor Complex, Admn. Bldg. Bharat Heavy Electricals Limited, R.C.Puram, Hyderabad – 502032.**

BHEL will not be responsible for any postal delays. *All corrigenda, addenda, amendments, time extensions clarifications, etc., to the tender will be hosted on BHEL website (www.bhel.com) only. Bidders should regularly visit BHEL website to keep themselves updated.*

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM – HYDERABAD – 502032
M&S P&C SECTION

Name of Job Work: Hiring of 25 Mtr Boom Crane(20 Ton) with for a period of one year (15 Operations)

The tender schedule must be submitted along with the general conditions, special terms & conditions enclosed herewith duly signed & stamped on each page with bidders covering letter. Quotations should be typed on tender schedules only. Any deviations/deletions should be brought out separately on bidders letter pad and enclosed to the bid documents.

Following to be filled up by the bidder:

1.	Name of the Contractor	
2.	Full Address	
3.	Name of contact person	
4.	Phone no./Fax no.	
5.	E-mail Id	
6.	Mobile no.	
7.	PAN Number	
8.	Quotation Validity – 90 days from opening date of techno-commercial bids	
9.	EMD – Rs.4,800/- details	
10.	Security Deposit : 5% of the order value with in one week before commencement of work (Clause – Acceptance)	
11.	Payment terms – Monthly	
12.	BHEL Supplier Code (if present)	

ANNEXURE-I

Terms & conditions for entering into rate contract for “**Hiring of 25 Mtr Boom Crane (20 Ton) for a period of one year(15 Operations)**” for the use of BHEL, RCPuram, Hyderabad – 502 032.

Sl. No.	Description	Contractor's response (tick any)
1.	The contractor should provide 25 Mtr Boom Crane of 20 Ton capacity along with a driver having valid heavy vehicle license.	Agreed/Not agreed
2.	The basic rate per day should be quoted in Annexure-III which is enclosed (Price bid). Nothing extra other than those given in Annexure III will be provided.	Agreed/Not agreed
3.	Once the contract is finalized the 25 Mtr boom crane should be at the operational disposal of BHEL during the entire contract period	Agreed/Not agreed
4.	All the offers received will be scrutinized and only the technically qualified offers will be considered. Technically not qualified offers will be rejected.	Agreed/Not agreed
5.	All entries in the tender should be clearly written in ink or typed and all corrections are to be duly attested by the tenderer.	Agreed/Not agreed
6.	Issue of tender documents does not mean that the bidder fulfills the qualifying requirements of the contract.	Agreed/Not agreed
7.	Submission of offer shall mean that the bidder has read the bid documents and agrees to abide by the terms and conditions mentioned in the documents.	Agreed/Not agreed
8.	Quotation should be valid for a period of 3 months from the date of opening of the techno-commercial bid.	Agreed/Not agreed
9.	No other person except contractor's authorized representative will be allowed in BHEL premises.	Agreed/Not agreed
10.	Within BHEL premises, the contractor's personnel should not do any work other than their normal duties.	Agreed/Not agreed
11.	Transport contractor should provide cell phone to the driver to facilitate communication at the time of emergencies / breakdowns /accidents and any other important message to the contractor.	Agreed/Not agreed
12.	Contractor is solely responsible for payment of wages/salaries and allowances to his personnel. BHEL will have no liability whatsoever in this regard.	Agreed/Not agreed
13.	The contractor shall arrange alternate driver immediately in case the driver falls ill, is on leave or absconds from duty.	Agreed/Not agreed

14.	The contractor shall make available relief 25 Mtr boom crane (20T capacity) immediately in the event of any breakdown or accident. Such relief crane will be subject to the same conditions of maintenance and compliance with statutory requirements as those covered by the contract.	Agreed/Not agreed
15.	The Transport contractor should obtain at his own cost, all required permits, licenses, pollution certificate etc., and its renewals for running his vehicle without break or any type of difficulty during the entire contract period. Failure to maintain these requirements will entail BHEL for cancellation of the contract and forfeit the Security Deposit.	Agreed/Not agreed
16.	If the transport contractor is not able to provide his crane continuously, alternate arrangement will be made by BHEL and the extra cost incurred will be recovered from the transport contractors pending bills or from security deposit.	Agreed/Not agreed
17.	Transport contractor has to obtain insurance cover for his vehicle, employees, equipment/tools/tackles etc. and take comprehensive insurance coverage at his own cost. BHEL will not be responsible for any loss, damage, pilferage of his property and / or his employees.	Agreed/Not agreed
18.	Contractor shall be directly responsible for providing necessary staff like licensed driver & helper with the prescribed uniform. He will also be responsible for their courteous behavior toward the CISF authorities and BHEL authorities.	Agreed/Not agreed
19.	The 25Mtr boom crane should be registered duly insured i.e. comprehensive insurance and the same should be renewed from time to time during contract period at own cost. Transport contractor will be fully responsible for the safe movement inside the factory premises.	Agreed/Not agreed
20.	The transport contractor should abide by the company's CISF security rules and shall provide safety PPEs (Personnel Protection Equipment) to the drivers.	Agreed/Not agreed
21.	The transport contractor shall ensure that 25 Mtr boom crane deployed under this contract agreement is covered by a comprehensive insurance policy. Under no circumstances shall BHEL be liable to compensate for any loss or damage that may be caused to the crane by accidents or complications arising out of such contingencies like fire, theft, riots, strikes and terrorism damage whether inside or outside BHEL premises while engaged.	Agreed/Not agreed
22.	In case BHEL be held liable for any loss, damage or compensation to third parties arising from or in relation to transport operations done by the transport contractor, such loss, damage or compensation shall be paid by the transport contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.	Agreed/Not agreed

23.	The contractor is directly responsible for injuries/death of vehicle driver or any person employed by him as well as to the third party occupants or other users arising due to accident or otherwise of vehicle during the contractual period. At any point of time, BHEL will not be responsible for any loss/damage either to the person or to the vehicle arising out of accident of the vehicle for performing the contractual obligations.	Agreed/Not agreed
24.	<p>The transport contractor will have to indemnify BHEL against the following, in case the same is thrust upon BHEL</p> <ul style="list-style-type: none"> • All claims for injury or damage to any person property caused by his negligence or negligence of his employees while on operation are to be settled by contractor. • Failure in observance of labor and industrial laws by the contractor. • All claims by way of compensation and all other types of unforeseen claims which may occur in the course of contract incurred by contractor. • All payments by way of compensation or otherwise which BHEL may be called upon to make under the provisions of the relevant acts to any workmen as aforesaid and any cost incurred by BHEL in connection with any claim preferred by such workmen and or against all action, claim and demands whatever in respect thereof or in any loss, injury or damages whatever to any third person arising out of this contract by the transport contractor, their workmen servants or agents shall be recovered from contractor. • For all claims, payments and losses that BHEL may have to make or suffer on account thereof the transport contractor shall wherever required to do so by BHEL or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under various statutes. 	Agreed/Not agreed
25.	Any amount recoverable from transport contractor towards the loss/damage will be recovered from the outstanding payments due or from security deposit. In case the amount is insufficient for such recoveries, transport contractor shall make good the balance amount by remitting in the cash office at BHEL. The company reserves the right to enter into parallel contracts for the same period or any part thereof.	Agreed/Not agreed
26.	BHEL reserves the right to refuse/cancel the tender at any stage without assigning any reason.	Agreed/Not agreed
27.	BHEL reserves its right to refuse/engage the vehicle if the driver or the vehicle does not conform to any of the regulations of MV Act or APMV Rules or blacklisted contractor of BHEL, Hyderabad–502032.	Agreed/Not agreed

28.	This contract may be terminated at any time without paying compensation whatsoever to the transport contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfill the terms and conditions of this agreement.	Agreed/Not agreed
29.	The rates quoted shall remain valid till the end of contract period from the date of award of work. The parties, if mutually agreed upon, may extend the period of contract for a further period of one year on the same terms and conditions . If mutually agreed upon contract extension and taking up additional works at the same rates and terms and conditions.	Agreed/Not agreed
30.	An amount of Rs.4,800/- towards EMD shall be paid by demand draft drawn in the name of “Bharat Heavy Electricals Limited” payable at Hyderabad and shall be enclosed to the technical bid. No interest will be paid on EMD. The EMD is returned to the unsuccessful bidder only after one month from the date of finalization of tender.	Agreed/Not agreed
31.	EMD – Earnest Money Deposit will be forfeited in case of the following: <ul style="list-style-type: none"> • On withdrawal of the bid or increase in rates or changes in the bid conditions after opening of tender. • On refusal to enter into a contract after the contract is awarded. 	Agreed/Not agreed
32.	EMD furnished by the successful bidder will be adjusted as part security deposit towards contract performance guarantee and shall be refunded within three months of the date of expiry/ completion/revocation of the contract. In the event of the agency failing to comply with any provision of the contract, the security deposit shall be forfeited by BHEL.	Agreed/Not agreed
33.	Successful tenderer shall pay a security deposit as per the works policy 2016 – 5% of the overall contract value for one year period. The successful tender’s EMD of Rs.4,800/- (Rupees four thousand eight hundred only) paid will be converted and adjusted into security deposit. Minimum 50% of the security deposit amount should be paid by cash or Demand draft at the time of agreement and before commencing the contract, balance 50% to be recovered from running bills to the maximum of 10% of the total contract value. The security deposit will not carry any interest and will be paid after successful completion of contract to BHEL satisfaction.	Agreed/Not agreed

34.	The transport contractor shall submit his bills on 5 th day of the following month. The trips will be authorized by the user dept. In case the bills are not submitted by 5 th of the following month, these bills cannot be settled in the month in which the bills are received. All payments will be made only in the name of the party mentioned in R.C. Book on whose name it is registered.	Agreed/Not agreed
35.	The orders, notices or any correspondence to the transport contractor will be sent to the address furnished by registered post. This is deemed to have been served on the transporter, on date of report of delivery of such correspondence. The transport contractor shall carry out the orders without any delay.	Agreed/Not agreed
36.	Withdrawal of contract during the contract period will entail BHEL, not only forfeiture of security deposit, but also to appoint other transporter at the risk and cost of the contractor.	Agreed/Not agreed
37.	Soon after the acceptance of the tender, the transport contractor shall enter into an agreement with M/S BHEL, RCPuram, Hyderabad – 502032. The agreement shall be entered on non-judicial stamp paper of the value of Rs.200/- to be purchased by the transport contractor at his own cost.	Agreed/Not agreed
38.	M/s BHEL, RCPuram, Hyderabad-502032 reserves the right to accept any tender or part of any tender without assigning any reasons thereof irrespective of the fact whether the accepted tender is the lowest or not.	Agreed/Not agreed
39.	The contract once finalized will be valid for a period of one year from the date of commencement of work. BHEL has the right to cancel the contract in case of poor or bad service.	Agreed/Not agreed
40.	In case of any suit or other legal proceedings arising out of and relating to the contract to be entered into, the courts at Hyderabad/Secunderabad and Sangareddy District only shall have the jurisdiction.	Agreed/Not agreed
41.	Tax will be deducted at source from the running bills as per the applicable income tax rules and other statutory requirements.	Agreed/Not agreed
42.	Any dispute arising not of this contract should be referred to the sole arbitration of General Manager/M&S of BHEL, RCPuram, Hyderabad-32 or his authorized representative and whose decision shall be final and binding on both the parties.	Agreed/Not agreed
43.	The transport contractor should ensure that the drivers of 10T Tipper shall meet the following. <ul style="list-style-type: none"> • Minimum of 2yrs experience of driving vehicles with proof of valid license. • To keep the vehicle neat and clean and maintain time. • The driver shall not smoke/drink while on duty. 	Agreed/Not agreed

44.	The basic rates in Annexure – III should be on 'PER DAY' basis only. All other basis (even if interpolated to monthly or yearly basis) will not be accepted.	Agreed/Not agreed
45.	The contractor is responsible for engaging the required no. of drivers/personnel for the 8.00 hr. operation. He/she is also responsible for the payment of wages for personnel employed by him/her under all applicable statutes. The price quoted by the contractor in the price bid includes all the costs with reference to the above. No extra payment will be done by BHEL	Agreed/Not agreed
46.	On award of contract, the vehicle shall be brought for inspection at BHEL and all the relevant documents like RC, driving license, permit and pollution certificate etc., should be produced and kept along with the vehicle while it is on duty.	Agreed/Not agreed
47.	Reverse horn and lights are to be provided.	Agreed/Not agreed
48.	The driver shall be polite, exhibit good behavior and must have positive attitude in dealing with all people in BHEL. If the driver misbehaves with anybody, contractor shall change the driver or else the contract will be cancelled.	Agreed/Not agreed
49.	The contractor's driver shall maintain the log sheet as per proforma given by transport authority. The log sheet should be signed by the user who should indicate opening and closing meter reading details of journey performed with time.	Agreed/Not agreed
50.	Pollution clearance certificate issued by the concerned authorities should be displayed on the front windshield glass prominently as per APMV act and renew once in every six months.	Agreed/Not agreed
51.	PENALTIES: A penalty equivalent to payment per day shall be recovered from the bills or the SD apart from proportional payment in case the vehicle/driver/helper is not reported on any working day.	Agreed/Not agreed

General instructions to bidders

1.	Bidders are required to go through instructions carefully and complete all the formalities as required. In event of furnishing false or incorrect information, the offers shall be rejected and no correspondence will be entertained in this regard.
2.	Bidders are required to submit the offer in two parts. I) Techno-commercial bid along with un-priced bid II) Price bid Each bid shall be kept in separate envelopes, which should be properly sealed. Both envelopes shall be put together in a large envelope and shall be submitted to concerned official at Vendor Complex as per the tender date and time.
3.	Bidders are required to ensure that all columns of the bid are duly filled in. If any incorrect rates or unusually low rates are mentioned the offer shall be rejected and no correspondence will be entertained in this regard.
4.	The techno-commercial bid should accompany the Demand Draft for Earnest Money Deposit and cost of tender document along with other relevant supporting documents. In case of non-submission of Earnest Money Deposit/ Document cost along with the technical bid, the offer is liable to be rejected.
5.	Bidders are required to submit duly filled in tender documents before 1000 hrs on 16-2-2017 at Vendor Complex, Administrative Building (BHEL).
6.	The techno-commercial bids will be opened on the same day (i.e.) 16-02-2017 at 1330 hrs at Vendor complex, BHEL, RCPuram.
7.	Bidders or bidder's representatives may attend the tender opening on the above mentioned date, time and place. No separate intimation will be given to bidders.
8.	L1 party would be decided based on the 'basic rate'. However, negotiations will be carried out if Rate quoted by L1 party is greater than our estimation.
9.	All the terms & conditions of the contract with respect to Taxes & Duties are subject to the new taxation laws introduced from time to time (e.g., GST). The terms & conditions will be modified in accordance with the provisions of new laws (e.g., GST).

ANNEXURE-II

Techno-commercial bid for “Hiring of 25 Mtr Boom Crane of 20Ton capacity for a period of one year (15 operations)”.

Sl. No.	DESCRIPTION	CONTRACTORS RESPONSE
1.	Name of Contractor	
2.	Address	
3.	Contact Number	
4.	Name of Job work	Hiring of 25 Meter Boom cranes(20T capacity) for a period of one year (15 operations)
5.	Tender Notice no. & Date	M&S/P&C/2016/101 dt.23.01.17
6.	Details of EMD	
7.	Document cost Details	
8.	PAN details	
9.	Documental proof of possession of vehicle registration on the name of tenderer.	
10.	Driving license of a HGV/ commercial vehicle driver	

ANNEXURE – III

Price Bid

Price bid for “Hiring of 25 Mtr Boom length Telescopic boom crane of 20 Ton capacity for a period of one year (15 Operations)”

Sl. No.	Description	No of Operations	Rate per Operation	Amount
			In Rs.	In Rs.
1	Hiring of 25 Mtr Boom length Telescopic boom crane of 20 Ton capacity for a period of one year (15 Operations) ■ Rate PER DAY @8 Hrs operation	15		
.	Service Tax Extra			
	Total amount in Rs.			

Amount in Figures _____

In Words _____

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Name, Address of the Contactor

Mobile Number:

Landline Number:
