

**BHARAT HEAVY ELECTRICALS LIMITED
ELECTROPORCELAINS DIVISION, BANGALORE-12**

TENDER FOR THE SUPPLY OF FORKLIFT 4 TON

GENERAL TERMS & CONDITIONS

TENDERS SHOULD BE SUBMITTED IN TWO PARTS

PART-A: TECHNO-COMMERCIAL BID	PART-B: PRICE BID
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THE OFFER SHOULD BE SUBMITTED IN A SEALED COVER SUPER SCRIBING TENDER NUMBER & DUE DATE ADDRESSED TO:

SR DY GENERAL MANAGER / MM
BHARAT HEAVY ELECTRICALS LTD
ELECTRO PORCELAINS DIVISION
PROF., C N R RAO CIRCLE
PB NO: 1245, SCIENCE INSTITUTE POST
BANGALORE – 560 012

SO AS TO REACH HERE WITHIN 2P.M. ON THE DUE DATE AND THE TENDERS WILL BE OPENED AT 2-30P.M. ON THE SAME DATE IN THE PRESENCE OF THOSE VENDORS OR THEIR AUTHORISED REPRESENTATIVES WHO WISH TO BE PRESENT. THE DUE DATE MAY BE ALTERED IN CASE OF INSUFFICIENT RESPONSE FROM VENDORS OR URGENCY OR ANY OTHER REASONS DEEMED VALID. RE-FLOATING ALSO MAY BE RESORTED TO WITH OR WITHOUT OPENING THE RECEIVED RESPONSES UNDER THE AFORESAID CIRCUMSTANCES.

THE OFFER SHALL BE IN TWO PARTS- PART-A-TECHNO-COMMERCIAL AND PART-B-PRICE. EACH PART SHALL BE PUT IN A SEPARATE SEALED COVER AND THE COVER SHOULD HAVE THE CORRESPONDING PART NAME, SUBJECT OF TENDER AND DUE DATE WRITTEN ON IT. IF BOTH PARTS ARE FOUND IN OPENED CONDITION IN A SINGLE SEALED COVER, THE SAME OFFER WILL BE SUMMARILY REJECTED. ONLY THE TECHNO-COMMERCIAL PART WILL BE OPENED ON THE DUE DATE. THE TENDERS MEETING OUR TECHNO-COMMERCIAL REQUIREMENTS WILL BE CONSIDERED FOR PRICE BID OPENING AT A LATER DATE FOR WHICH ELIGIBLE VENDORS WILL BE INTIMATED IN DUE COURSE. VENDORS WILL BE GIVEN DUE OPPORTUNITY TO COMPLY WITH BHEL REQUIREMENTS IN A TIME FRAME IN CASE THERE IS ANY NON-COMPLIANCE IN THE ORIGINAL QUOTE.

I. TECHNO-COMMERCIAL CONDITIONS SHALL INTERALIA CONTAIN THE FOLLOWING:-

COMPLETE TECHNICAL OFFER INCLUDING DETAILED SPECIFICATIONS, DRAWINGS, CATALOGUES AND TEST REPORTS ETC., AS REQUIRED TOGETHER WITH EXPERIENCE LIST TO BE FURNISHED. IN ADDITION TO THIS THE SUPPLIER SHOULD ALSO COMPLETE TECHNICAL REQUIREMENT MENTIONED IN THE ATTACHED TABLE FOR EVALUATION, IF PROVIDED.

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II. COMMERCIAL ASPECTS COVERING:

- SCOPE OF SUPPLY
- SCOPE OF WORK IF E&C ARE INVOLVED:
- STATUTORY LEVIES
- TERMS OF PAYMENT
- MODE OF PAYMENT
- DELIVERY TERMS
- GUARANTEE / WARRANTY OF THE EQUIPMENT INCLUDING BOUGHT OUT ITEMS
- TERMS FOR ERECTION & COMMISSIONING, SUPERVISION, IF ANY :
- BHEL'S SCOPE OF WORK / SUPPLY :
- AFTER SALES SERVICE
- PACKING& FORWARDING
- TRANSIT INSURANCE
- APPROX SIZE OF THE PACKED MATERIALS AND VOLUME
- LIST OF ALL BOUGHT ITEMS AND MAKES
- VALIDITY OF THE BID

III. COMPANY PROFILE:

PARTIES SHOULD BE REGISTERED WITH THE CONCERNED EXCISE & SALES TAX AUTHORITIES AND SHOULD QUOTE RELEVANT REGISTRATION NO. IN THE OFFER. RELEVANT REGISTRATION CERTIFICATE COPIES MUST BE ENCLOSED. AUDITED FINANCIAL RESULTS OF PREVIOUS 2 FINANCIAL YEARS SHOULD BE FURNISHED.

IV. DELIVERY:

EARLIEST POSSIBLE DELIVERY TO BE CLEARLY SPECIFIED IN THE OFFER. THE VENDOR MAY ALSO QUOTE THE EARLIEST DELIVERY PERIOD FOR MATERIAL DELIVERY AND COMMISSIONING PERIOD. THE COMMISSIONING PERIOD IS TO RECKON FROM DATE OF HANDING OVER OF SITE TO VENDOR BY BHEL. OTHERWISE, WHERE ERECTION AND COMMISSIONING BY THE VENDOR IS INVOLVED THE SUCCESSFUL COMMISSIONING DATE WILL BE RECKONED AS THE DELIVERY DATE.

IV. DELIVERY TERM:

FOR BHEL-EPD STORES. UNLOADING TO BHEL

V. VALIDITY OF THE OFFER:

90 DAYS FROM DATE OF OPENING OF TECHNO-COMMERCIAL BID, EXTENDABLE TO A MUTUALLY AGREED PERIOD.

VI. PRICE IMPACT:

IN CASE, OUT COME OF TECHNO-COMMERCIAL DISCUSSION HAS ANY PRICE IMPLICATION, ONLY CORRESPONDING **PRICE IMPACT** IS TO BE SUBMITTED BY THE VENDOR IN A SEALED COVER WITHIN THE SPECIFIED DATE, IN THE EVENT OF OPTING TO REVISE AND SUBMIT THE LATEST PRICE BID, ONLY SUCH REVISED PRICE BID WILL BE OPENED ON THE SPECIFIED DATE.

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VII Price Evaluation: PRICES SHALL BE CONSIDERED ON LANDED COST BASIS (COST TO BHEL). LANDED COST SHALL BE WORKED OUT ON PRICE QUOTED INCLUDING FREIGHT, EXCISE DUTY, AND SALES TAX AFTER TAKING OUT CENVAT AND VAT BENEFIT, AS APPLICABLE. THE COMPARATIVE STATEMENT SHALL BE WORKED OUT ON OVERALL LANDED COST BASIS FOR THE WHOLE PACKAGE.

- d) The comparative statement of the prices prepared on the reference date shall remain firm throughout the execution period. Any change in duty & tax structure during execution of the contract will not be considered for re-ranking of vendors.
- e) The lowest price received against BHEL tender need not be commercially lowest price (L1).
- f) BHEL reserves the right/option to REFLOAT the tender if L1 price is not the lowest acceptable price to BHEL.

VIII. PAYMENT TERMS:

ALL PAYMENTS WILL BE MADE BY ELECTRONICS TRANSFER OF FUNDS (NEFT) SYSTEM. THE VENDOR SHOULD FURNISH THE NEFT MANDATE.

- 70% OF MATERIAL VALUE PLUS FULL TAXES & DUTIES AGAINST DELIVERY OF MATERIALS. MODVAT GATE PASS SHOULD ACCOMPANY SUPPLIES.
- 20% OF MATERIAL VALUE AFTER SUCCESSFUL ERECTION & COMMISSIONING + E&C CHARGES.
- 10% OF MATERIAL VALUE ON SUBMISSION OF PERFORMANCE BANK GUARANTEE ISSUED BY SCHEDULED BANK FOR A VALUE OF 10% OF TOTAL ORDER VALUE. CORPORATE GUARANTEE IS NOT ACCEPTABLE.

IX. LOADING FACTOR:

IF THE OFFER IS NOT INLINE WITH THE TERMS & CONDITIONS SPECIFIED BY BHEL THE FOLLOWING LOADING CRITERIA WILL BE ADOPTED FOR EVALUATION.

A. PAYMENT TERMS:

INTEREST @ 14% P.A. SHALL BE COMPUTED FOR THE DIFFERENTIAL PERIOD BETWEEN BHEL TERMS OF PAYMENT AND THAT OFFERED. NO UNSECURED ADVANCE PERMITTED.

B. TRANSPORTATION CHARGE:

AS PER BHEL RATE CONTRACT PREVAILING ON THE DATE OF OPENING OF TENDER

C. TRANSIT INSURANCE:

AS PER BHEL RATE PREVAILING ON THE DATE OF OPENING OF TENDER

D. OTHERS:

ANY OTHER COST COMPONENT WHICH THE VENDOR HAS NOT QUOTED. EITHER A SEALED QUOTE FROM THE VENDOR WILL BE OBTAINED OR THE HIGHEST OFFER FOR THAT COMPONENT WILL BE LOADED

E. BHEL will have the option to defer the supplies of any purchase order with a notice period of 20 calendar days.

F. In case of unsatisfactory performance of quality / delivery BHEL will have right to discontinue the contract in part or full.

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X. DEVIATIONS:

A SEPARATE SHEET INDICATING DEVIATIONS IN TECHNICAL SPECIFICATION, COMMERCIAL TERMS AND CONDITIONS TO BE ENCLOSED IN PART A OF THE OFFER. IF THERE ARE NO DEVIATIONS SAME AS TO BE CERTIFIED AND DULY SIGNED BY VENDOR.

XI. LIQUIDATED DAMAGES:

IN CASE OF COMPOSITE CONTRACT, FOR ANY DELAY IN SUPPLY AND SUCCESSFUL COMMISSIONING OF THE EQUIPMENT AN AMOUNT OF 0.5 % PER WEEK UPTO A MAXIMUM OF 5% OF THE CORRESPONDING COMPONENT OF ORDER VALUE WILL BE DEDUCTED

XII. CLARIFICATIONS SOUGHT BY BHEL DURING TECHNICAL & COMMERCIAL EVALUATION

IN CASE BHEL ASKS FOR ANY CLARIFICATION THE VENDOR HAS TO SUBMIT THE SAME WITHIN THE SPECIFIED DATE OTHERWISE THE OFFER WILL BE EVALUATED CONSIDERING THE CLARIFICATIONS, IF ANY RECEIVED, AS ON THE SPECIFIED DATE. NO GRACE PERIOD OR LATE SUBMISSION IS ALLOWED

XIII. RISK PURCHASE CLAUSE:

BHEL, AT ITS OPTION, WILL BE ENTITLED TO PURCHASE ELSEWHERE AT THE COST AND RISK OF THE VENDOR, EITHER THE WHOLE OR PART OF THE GOODS WHICH THE VENDOR HAS FAILED TO DELIVER WITHIN THE STIPULATED TIME. THE VENDOR SHALL BE LIABLE FOR ANY LOSS THAT BHEL MAY SUSTAIN BY REASON OF SUCH RISK PURCHASES. BHEL RESERVES THE RIGHT TO CANCEL THE CONTRACT IN FULL OR PART, IF PERFORMANCE WITH RESPECT TO QUALITY AND DELIVERY IS UNSATISFACTORY; AND BHEL SHALL HAVE THE RIGHT TO ENTER INTO CONTRACT WITH OTHER VENDORS AGAINST SUCH CANCELLATION OF CONTRACT AGAINST RISK PURCHASE CLAUSE.

XIV. INSPECTION:

INSPECTION OF THE MATERIALS WILL BE CONDUCTED BY BHEL EITHER ON IT RECEIPT AT BHEL OR AT VENDORS PLACE. IN CASE OF PRE DESPATCH INSPECTION ADEQUATE NOTICE HAS TO BE GIVEN BY THE VENDOR FOR DEPLOYMENT OF BHEL'S PERSONNEL. BHEL HAVE RIGHT TO REVIEW THE QUALITY PLAN OF THE MANUFACTURER AND ACCESS TO THE PROCESS DATA OF THE MANUFACTURER. ALL NECESSARY TEST & CALIBRATION CERTIFICATES SHOULD ACCOMPANY SUPPLY.

XV. MAINTENACE MANUAL:

THE VENDOR SHALL PROVIDE 3 SET OF OPEARTION AND MAINTENANCE MANUALS ALONWITH THE RELEVANT DRAWINGS. THIS WILL BE CONSIDERED AS PART OF COMMISSIONING.

XVI. ERECTION AND COMMISSIONING:

IN CASE OF E&C IN THE VENDOR'S SCOPE, THE PERSONNELS DEPLOYED FOR THE JOB SHOULD HAVE THE NECESSARY CLEARANCE FROM HR DEPT. OF BHEL. THE VENDOR SHOULD BRING ALL EQUIPMENTS AND MANPOWERS REQUIRED FOR ERECTION AND COMMISSIONING AS DETAILED IN THE THEIR SCOPE OF SUPPLY/WORK.

XVII. TRAINING:

THE VENDOR SHALL TRAIN BHEL PERSONNEL ON OPEARATION AND MAINTENANCE OF THE EQUIPMENT.



Bharat Heavy Electricals Limited

Ceramic Business Unit - Electroporcelains Division

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BANGALORE - 560 012 INDIA

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Tender Document

MATERIALS MANAGEMENT

COMMERCIAL TERMS AND CONDITIONS FORMAT (TO BE FILLED IN PARTY'S LETTER HEAD)

NOTE: THE OFFER HAS TO BE SUBMITTED IN TWO PARTS

TENDER REFERENCE: R.F.Q. NO. to be mentioned

DATE OF ISSUE: R.F.Q. DATE to be mentioned

LAST DATE FOR RECEIPT OF TENDER: RFQ Deadline to be mentioned

DATE & TIME OF TENDER OPENING (Techno commercial bid):

DETAILS OF THE VENDOR:

a) NAME AND ADDRESS OF THE TENDERING FIRM

PART I

PRE QUALIFICATION TECHNO COMMERCIAL BID

REQUIREMENT: PRE QUALIFICATION TECHNO COMMERCIAL BID SHOULD COVER ALL TECHNICAL QUALIFICATION DETAILS, EXPERIENCE DETAILS, AND CONTRACTUAL TERMS EXCLUDING PRICE AND INCLUDING THE FOLLOWING.

ESSENTIAL CRITERIA

SL NO	DESCRIPTION	BHEL REQUIREMENT	VENDORS' OFFER
1	SALES TAX / VAT	%	
2	EXCISE DUTY	%	
3	CESS	%	
4*	Basic customs duty	%	
5*	Special additional duty (SAD)	%	
6*	Countervailing duty (CVD)	%	
7*	Secondary and higher education cess (SAH)	%	
8*	Special CVD	%	
9	PAYMENT TERMS	70% basic value on delivery with 100% taxes & duties 20% upon successful E&C 10% against PBG valid for ONE year after E&C	
9	PAYMENT TERMS	70% THROUGH L/C WITH 60 DAYS CREDIT, 20% THROUGH TT ON SUCCESSFUL E&C 10% ON EXPIRY OF WARRANTY PERIOD OF ONE YEAR FROM DATE OF SUCCESSFUL COMMISSIONING THROUGH TT OR IMMEDIATELY ON RECEIPT OF STAND BY L/C OF 10% OF BASIC VALUE FOR SPARES, 60 DAYS CREDIT FROM INVOICE OR THROUGH L/C WITH 60 DAYS CREDIT	
10	DELIVERY TERMS	F.O.R. BHEL-EPD STORES	
11	LEAD TIME	MINIMUM LEAD TIME TO BE MENTIONED	
12	LD CLAUSE	0.5% per week up to a maximum of 5% OF THE TOTAL VALUE FOR DELAYED DELIVERY	
13	RISK PURCHASE CLAUSE	AS PER BHEL NORMS	

*Sl No 4,5,6,7 and 8 are applicable for imported material/s.

PRE QUALIFICATION TECHNICAL BID WILL BE OPENED ON WHO REPRESENT AT THE TIME OF OPENING.

AT 2.30 PM IN THE PRESENCE OF TENDERER

SIGNATURE OF THE VENDOR

TECHNICAL SPECIFICATION FOR 4 MT DIESEL FORKLIFT

Description	Specification	Remarks
Capacity (@ 500 mm Load Center)	4000 Kgs	Capacity at increased load center may also be offered.
Steering	Hydrostatic	Bidders to indicate
Grade ability(Unladen)	Min 20%	Bidders to indicate actual
Grade ability(Laden)	Min 18%	Bidders to indicate actual
Transmission	Manual - Gear Type (2 speed for both Forward & Reverse)	Bidders to indicate actual
Tyres	Solid cushion type	Bidders to indicate the tyre size and quantity for both front and back
Brakes	Power assisted - Hydraulic type	Bidders to confirm
Parking brake	Lever type - Mechanical	Bidders to confirm
Mast Assembly	Three stage	Bidders to confirm
Engine	Alternate - I : Diesel powered - Minimum Euro II compliant	Bidders to provide engine specification, make and Euro compliance certificate
	Alternate - II : Petrol / LPG powered - Minimum Euro II compliant	Bidders to provide engine specification, make and Euro compliance certificate
Boom & Hook attachment - 4 MT Capacity	As per the reference drawing No.MP-25010 R1 attached.	The drawing is for reference only, bidders to submit their own designed boom & hook attachment for 4 MT capacity, suiting to the forklift offered. The boom & hook attachment is to be submitted as optional item and price should be quoted separately.
Standard fittings	Bucket type seat, hood, Head & Tail lights, electric horn, reverse horn, brake lights, rear view mirrors etc.,	Bidders to confirm the standard fittings.
Additional information to be provided by bidders		
Overall Height		Bidders to indicate
Max.Fork Height		Bidders to indicate
Turning Radius		Bidders to indicate
Fork Length		Bidders to indicate
Overall width		Bidders to indicate
Overall Length(without forks)		Bidders to indicate
Fork Spread		Bidders to indicate
Travel Speed Laden		Bidders to indicate
Travel Speed Un-Laden		Bidders to indicate
Tilt (FWD / BKD)		Bidders to indicate actual numbers and tyre size.
No of wheels / tyres		Bidders to indicate
Closed Mast height		Bidders to indicate
Lifting speed		Bidders to indicate
Lowering speed		Bidders to indicate
Spares and services	Two year trouble free maintenance spares to be supplied along with the main equipment	List of recommended spares to be given in the technocommercial bid and price to be quoted separately in the price bid.
Inspection	Equipment shall be inspected by BHEL engineers prior to despatch.	
Qualifying Requirement	Manufacturer & / Principles of Original manufacturer should Furnish client list for having supplied similar equipment in the last 3 years.	
Warranty	12 months from the date of successful commissioning	

NOTE : Of the two alternatives, BHEL at its discretion may opt either for Diesel powered or Petrol/LPG driven forklift

Quoted
CP. H. Ghosh
DGM/central

Purushottam CN
S. M. 980/NEX