



BHARAT HEAVY ELECTRICALS LIMITED, JHANSI CANTEEN (H.R.)

TENDER NOTICE

Tender No: H.R./CNT/04/2017-18

Date- 22.08.2017

Sealed tender in two bid system are invited for the supply of sweets Balushahi & Motichoor Laddu for our BHEL staff canteen for the year 2017-18 Technical bid and price bid shall be submitted in separate sealed envelop and both the envelop shall be kept in a separate envelop. Detailed tender documents may be downloaded from our website www.bheljhs.co.in or www.bhel.com or can be collected from the office of under signed.

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|--|---|
| 1. Earnest Money Deposit - | EMD Rs. 23,040/- (Rs Twenty three thousand forty only) which Shall be deposited in BHEL A/C No 10670828866 (IFS Code: SBIN0003807) & evidence must be enclosed along with Technical bid. |
| 2. Cost of tender document - | Rs. 472/- (Rs. 400+18% GST) to be deposited on line in A/C No 10670828866 (IFS Code: SBIN0003807) of BHEL Jhansi & Payment evidence must be attached while submitting the tender documents. |
| 3. Last date of sale of tender - | Up to 15.00 hours of 28.09.2017 |
| 4. Submission of tender - | Before 13.15 hours of 29.09.2017 |
| 5. Date of opening of technical Bid. - | 14.00 hours of 29.09.2017 |

Complete tender documents/bids as per tender specification must be deposited in tender box of BHEL JHANSI available at entrance gate of Administrative Building, BHEL JHANSI on or before due date as mentioned above. Technical bids shall be opened as per schedule mentioned above.

Manager (Canteen -H.R.)

BHEL – JHANSI

Annexure 'A'

Tender documentsNOTICE INVITING TENDER

1. Scope of work : Annual Contract for Sweets (Balushahi & Motichoor Laddu) supply.
2. Value of tender : Approx. Cost of Annual Sweets supply - Rs. 11.52/- lakhs
3. Duration of the contract : One year from the date of award of contract.
4. Last date of receipt of the tender : 13.15 hours on 29.09.2017
5. Date of opening of Technical bid : 14.00 hours on 29.09.2017
6. Address for receipt/issue of Tender Documents : Manager (Canteen -H.R)
Bharat Heavy Electricals Ltd.
Khailar, Jhansi- 284 120.
7. Earnest Money Deposit : Rs. 23040/- (Rs. Twenty three Thousand forty Only)
 - (1) EMD of successful Tenderer shall be adjusted in security deposit.
 - (2) The EMD of other un-successful tenderer shall be returned within 30 days of award of work contract to the successful tenderer.
8. Cost of Tender Documents : Rs. 472/- (Rs. 400/-+18% GST) (To be Deposited at cash counter of BHEL JHANSI)
In case of down loaded documents, the payment shall be made on line in BHEL A/C No 10670828866 (IFS Code: SBIN0003807) & evidence must be attached while submitting the tender documents.

Signature of supplier
Name/Address/Seal

Manager (Canteen-HR)



BHARAT HEAVY ELECTRICALS LIMITED, JHANSI CANTEEN (H.R.)

Tender No: H.R./CNT/04/2017-18

Date- 22.08.2017

QUALIFYING REQUIREMENTS

1. Vendor should have the following documents.
 - i. Firm Registration Number.
 - ii. GST Registration number.
 - iii. PAN Registration Number.
 - iv. Food License Registration number issued by Food Department.
2. Self-Declaration
 - (i) Vendor are not black listed/baned by Food Licensing Department.
 - (ii) Vendor are having their own workshop/arrangement for making the sweets.
 - (iii) No deviation made as per our tender documents.
3. Documentary proof in support of above eligibility criteria along with payment evidence of EMD & tender documents costs must be enclosed with technical bid otherwise quotation will not be considered.
4. Minimum 3-year experience evidence is required for supply of sweets.

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We are have by accepted above

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Manager (Canteen-HR)

Subject: - Specification & Direction of Annual Rate Contract for the Supply of Sweets (Balushahi & Motichoor Laddu) for the Year 2017-2018 .

1. Sweets should be supplied fresh and good Quality.
2. Supplier should have their own arrangement (workshop) to manufacture the Sweets.
3. The both sweets will be distributed to the BHEL staff on weekly bases i.e. Balushahi on Thursday & Motichoor laddu on Saturday.
4. Supplier should ensure that supply of sweets must be reached at BHEL canteen up to 14:00 hrs in one-day advance. The charges of supply shall be borne by the supplier.
5. Supplier should ensure that supply of sweets must be reached at BHEL canteen up to 14:00 hrs in one day advance. The charges of supply shall be borne by the supplier.
6. Order for the supply of sweets shall be placed for the week starting on Monday to Wednesday. The Supplier shall collect order from Canteen in advance.
7. Quoted price must be F.O.R. BHEL basis inclusive of all packing, forwarding, freight, Insurance & octroi charges etc.
8. Sweets shall also be supplied for additional working days /programmes in canteen on prior information.
9. The Quantity of both type sweet is balishahi & motichoor laddu can be increased or decreased as per our requirement.
10. Payment of supplier shall be made on monthly basis through cheque / e- payment.
11. Payment shall be made on actual weight basis which shall be verified by BHEL Canteen.
12. The Instructions of Officer Incharge, Canteen (BHEL), will be followed by supplier regarding supply of sweets.
13. The rate of both sweet (balushahi & motichoor laddu) should be given in kg basis in "Price-Bid" (Sample of price bid is enclosed in tender documents for your ready reference).
14. Order can be split between two supplier separately if L₁ are different for both type of sweets. In case of a tie between two or more lowest bidders, snap bid shall be called with discount on the offered rates. If snap bid is not feasible then the L₁ shall be decided with lottery system among salted vendors.
15. GST /Other terms if any, will be paid extra.

Signature of supplier
Name/Address/Seal

Manager (Canteen-HR)
BHEL, Jhansi

16. Vendor shall submit EMD on line in BHEL A/C No.10670828866 (IFS Code: SBIN0003807) & evidence must be enclosed along with the technical bid. EMD of successful vendor shall be adjusted in Security deposit. The EMD of unsuccessful vendor shall be refunded after needful action at BHEL's end. Please note that without EMD, tender will not be accepted.
17. Security deposit @ 5% of order value shall be deposited before start of Supply. The EMD shall be adjusted in security deposit.
18. Supplier shall deposit necessary stamp duty on security deposit as per Govt. stamp act.
19. This Contract shall be for one year but BHEL have full right to cancel the contract before the completion tenure of contract.
20. BHEL can cancel tender without giving any reason.
21. Deviation from above conditions or un-timely supply of sweets, LD will be imposed. Deduction of money from running bill/SD @ 0.5% of invoice for first time. If it will be repeatedly more than once then LD @ 10% of invoice will be deducted.
22. If it is observed that your supply of sweet is not as per our standard / good quality, our order of sweet will be cancelled & your security deposit shall be forfeited without any notice.
23. 28 pieces of Balushahi & 32 pieces of Motichoor laddu should be in one kg weight. The Laddu should be made of good quality besan, sugar and vanspati ghee. Cardamom (Elaichi) and Essence of approved quality should be used to improve the flavour. Artificial colour should not be used. The Balushahi should be made from good quality of Maida (Wheat flour), Vanspati ghee and sugar. Essence (of approved quality) should be used to improve the flavour. All the raw materials should be (A) Cleaned (B) fresh and (C) of reputed brands only. BHEL shall have the right to inspect the above raw materials before they are used to make the sweets. During inspection if any impurity is found the same will have to be replaced with good quality of material. BHEL can also inspect the ready material from an independent lab and any deficiency/lapse is found, appropriate action/amount deduction can be made.

Signature of supplier
Name/Address/Seal

Manager (Canteen-HR)
BHEL, Jhansi

Inspection can be done by BHEL authorized official also. The decision of such officials shall be final and binding. The ready sweets should be supplied in bags of 100 pcs. The weight of packing material will be extra & not included in weight of sweet.

24. To prepare the sweets only Babarchi / Rath / Malti / Dalda (Khajoor) brand Vanaspati ghee is acceptable.
25. Excess quantity, Broken & Quality less sweet will be returned to the supplier. The cost will be deducted for returned sweet from supplier's bill.
26. In the beginning, supply order shall be valid for one month & if it is found satisfactory, it will be continue for whole year.
27. The tender must be submitted in two bid system ie one technical bid & second price bid. Both price bid should kept in separate envelop & both envelop should kept in another envelop with details of tender no & due date. The envelop should have details of vender.

Please submit your tender along with EMD in the sealed envelops and ensured deposit of tender in the tender box which is kept at administrative Block (ADM Gate) up to 12:00 noon on date 29.09.2017 Tenders shall be opened on same day at 2:00 PM.

Signature of supplier
Name/Address/Seal

Manager (Canteen-HR)
BHEL, Jhansi

TECHNICAL BID

BHEL JHANSI

Annexure

Tender Documents

REF: Tender Enquiry No. _____

Dated _____

PROFARMA FOR SUBMITTING TECHNICAL BID FOR SUPPLY OF SWEETS ON CONTRACT BASIS AT CANTEEN OF BHEL JHANSI.

1. Name & address of the firm/shop :
2. Name of the Proprietor /Supplier :
3. Address and contact Number :
:
4. A. GST Registration No. : Enclosed/Not enclosed
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B. Food License No. : Enclosed/Not enclosed
:
C. Commercial License No. : Enclosed/Not enclosed
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D. Self-declaration (Qualifying Requirement Sl. 02): Enclosed/Not enclosed
:
5. Sweet supply Experience details :
Copy of the certificate : Enclosed/Not enclosed
6. Earnest Money Deposit : Rs. 23,040/-
(Evidence of on line Payment) : Receipt enclosed/Not enclosed
7. Tender Cost : Rs. 472/-
(Evidence of on line Payment) : Receipt enclosed/Not enclosed
8. Blank price bid. : Enclosed/Not enclosed
9. Any other relevant information :

We will fulfill all the obligations of the sweet supplier and abide by the Terms & Conditions mentioned in the enquiry.

Date:

Signature with Name

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE, THE BIDS ARE FOUND IN ONE SINGLE ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.

I/We agree with the above
Signature of supplier

Manager (Canteen -H.R.)

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI
CANTEEN (H.R)

PRICE BID

Tender No: H.R./CNT/04/2017-18

Date- 22.08.2017

- A. Name of the firm :
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- B. Name of the proprietor/partners :
- C. Address and contact nos. :
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Price offer on per kg. Basis

SL. NO.	NAME OF SWEETS	APPROX. ANNUAL QUANTITY REQUIRED IN KG.	RATE QUOTED PER KG	RATE OF GST IF APPLICABLE	TOTAL VALUE (B X C) RS.
	A	B	C	D	E
1.	BALUSHAHI	5267 kg			
2.	MOTICHOOR LADDU	4728 kg			
				TOTAL = Add. GST	

Signature & Seal of Supplier

NOTE:

1. TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS AND BOTH THE ENVELOP SHALL BE KEPT IN A SEPARATE ENVELOP.
2. FOR RELEVANT DETAILS, PLEASE VISIT OUR WEBSITE www.bheljhs.co.in or www.bhel.com.

I/We agree with the above
Signature of Supplier.

Manager (Canteen -H.R.)