



BHARAT HEAVY ELECTRICALS LIMITED, JHANSI CANTEEN (H.R.)

TENDER NOTICE

Tender No: H.R./CNT/04/2016-17

Date- 17.08.2016

Sealed tender in two bid system are invited for the supply of sweets Balushahi & Motichoor Laddu for our BHEL staff canteen for the year 2016-17 Technical bid and price bid shall be submitted in separate sealed envelop and both the envelop shall be kept in a separate envelop. Detailed tender documents may be downloaded from our website www.bheljhs.co.in or www.bhel.com or can be collected from the office of under signed.

- | | |
|--|---|
| 1. Earnest Money Deposit - | Rs. 40,000/- EMD Shall be deposit in the form of DD or Bankers cheque in favour of BHEL Jhansi along with technical bid. |
| 2. Cost of tender document - | Rs. 458/- (Rs. 400+14.5% VAT) to be deposited at cash counter of BHEL Jhansi in case of download documents the DD for Rs. 458/- in favour of BHEL JHANSI can be attached while submitting the tender documents. |
| 3. Last date of sale of tender - | Up to 15.00 hours of 26.09.2016 |
| 4. Submission of tender - | Before 13.15 hours of 27.09.2016 |
| 5. Date of opening of technical Bid. - | 14.00 hours of 27.09.2016 |

Fully completed tender documents/bids must be deposited in tender box of BHEL JHANSI available at entrance gate of Administrative Building, BHEL JHANSI on or before due date as mentioned above. Technical bids shall be opened as per schedule mentioned above.

(S.R.RATNAKAR)
Sr.Manager, Canteen (H.R.)

Tender documentsNOTICE INVITING TENDER

1. SCOPE OF WORK : Annual Contract for Sweets (Balushahi & Motichoor Laddu) supply.
2. Value of tender : Approx. Cost of Annual Sweets supply - Rs. 12.83/- lakhs
3. Duration of the contract : One year from the date of award of contract.
4. Last date of receipt of the tender : 13.15 hours on 27.09.2016
5. Date of opening of Technical bid : 14.00 hours on 27.09.2016
6. Address for receipt/issue of Tender Documents : Sr. Manager Canteen (H.R)
Bharat Heavy Electricals Ltd.
Khailar, Jhansi- 284 120.
7. Earnest Money Deposit : Rs. 40,000/- (Rs. Forty Thousand Only)
Payable in the form of Demand Draft/
Banker's Cheque favouring BHEL
JHANSI.
 - (1) In case of successful Tendered EMD shall be converted and adjusted against the security deposit.
 - (2) In case of others the EMD shall be returned within 15 days of acceptance of award of work by the successful tenderer.
8. Cost of Tender Documents : Rs. 458/- (Rs. 400/-+14.5% vat) (To be Deposited at cash counter of BHEL JHANSI)
In case of downloaded documents the DD for Rs. 458/- in favour of BHEL JHANSI Can be attached while submitting the tender documents.

Signature of supplier
Name/Address/Seal

Subject :- Specification & Direction of Annual Rate Contract for the Supply of Sweets (Balushahi & Motichoor Laddu) for the Year 2016-2017 .

1. Vendor should have the following documents.
 - A. TIN No. Issued by Sale tax/Trade Tax Department.
 - B. Food License Issued by food Department.
 - C. Commercial License issued by Nagar Nigam / Nagar Palika.
2. Supplied sweets should be fresh and of good Quality.
3. Supplier should have own arrangement (workshop) to manufacture the Sweets.
4. The sweets will be distributed to the BHEL staff on weekly bases i.e. the Balushahi on every Thursday & the Motichoor laddu on every Saturday.
5. Supply of sweets to be ensured to reach at our BHEL canteen up to 14:00 hrs one day advance. Charges for supply shall be borne by the supplier.
6. Order for the supply of sweets shall be placed for the week starting Monday to Wednesday. Order shall be collected by the Supplier from Canteen in advance.
7. Quoted price must be F.O.R. BHEL basis inclusive of all packing, forwarding, freight, Insurance & octroi charges etc.
8. Sweets shall be supplied for additional working days /programmes in canteen. Quantity can be increased or decreased.
9. Payment of supplier shall be made on monthly basis through cheque / e-Payment. Payment shall be made on actual weight basis which shall be verified by BHEL CANTEEN.
10. Instructions will have to follow time to time given by the Officer Incharge of BHEL.
11. Fill the sweet rates per kg (Mention tax if any) in price Bid.
12. Order can be split for two supplier separately if L1 are different for Both type of sweets.
13. Party has to submit the self-declaration That he is not banned by food licensing department.

Signature of supplier
Name/Address/Seal

- 14.** Vendor shall enclose demand draft/Banker's cheque in favour of BHEL JHANSI towards EMD along with the technical bid. EMD shall be adjusted against Security deposit. If tender is not accepted, then this money shall be refunded to the supplier after needful action at BHEL's end. If EMD is not submitted along with technical bid tender will not be accepted.
- 15.** Security deposit shall be as per our work policy Para 8 (Refer website www.bhel.com) and shall be deposited before start of Supply. The EMD shall be adjusted with the actual amount of Security deposit shall be given in contract.
- 16.** Supplier shall deposit necessary stamp duty on security deposit as per Govt. stamp act.
- 17.** This Contract shall be applicable for one year but BHEL has full right to cancel the contract before the completion of contract i.e. one year.
- 18.** BHEL can cancel tender without giving any reason.
- 19.** Deviation from above conditions or supply of bad quality of sweets, untimely supply of sweets, BHEL has full right to deduct money from EMD/SD or forfeit the total money.
- 20.** 28 pieces of Balushahi & 32 pieces of Motichoor laddu should be in one kg weight. The Laddu should be made of good quality besan, sugar and vanspati ghee. Cardamom (Elaichi) and Essence of approved quality should be used to improve the flavour. Artificial colour should not be used. The Balushahi,s should be made good quality of Maida (Wheat flour), Vanspati ghee and sugar. Essence (of approved quality) should be used to improve the flavour . All the raw materials should be (A) Cleaned (B) fresh and (C) of reputed brands only. BHEL shall have the right to inspect the above raw materials before they are used to make the sweets: during inspection if any impurity is found the same will have to be replaced with good quality of material. BHEL can also inspect the ready material from an independent lab and if any deficiency/lapse is found appropriate amount of deduction can be made.

Signature of supplier
Name/Address/Seal

Inspection can be done by BHEL authorized official also. The decision of such officials shall be final and binding. The ready sweets should be supplied in bags of 100 pcs. Weight of packing material will be extra.

21. To prepare the sweets only Babarchi / Rath / Malti / Dalda (Khajoor) brand Vanaspati ghee accepted.
22. Excess quantity if any, Broken & Quality less sweet will be returned to the supplier whose cost will be deducted from supplier's bill.
23. In the beginning supply order shall be valid for one month if found satisfactory it will be extended for whole year.

This tender will be in two bid system.

Please send your Tender along with required EMD in the sealed envelopes and ensured deposit of tender in the tender's box kept in administrative Block (ADM Gate). Tenders shall be opened on same day at 2:00 PM.

Note: - Envelop should bear the name of supplier's, address, Tender notice No. and opening date of tender.

Signature of supplier
Name/Address/Seal

(S.R.RATNAKAR)
Sr. Mgr. Canteen (H.R)

TECHNICAL BID

BHEL JHANSI

Annexure

Tender Documents

REF: Your Enquiry No. _____

Dated _____

PROFARMA FOR SUBMITTING TECHNICAL BID FOR SUPPLY OF SWEETS ON CONTRACT BASIS AT CANTEEN OF BHEL JHANSI.

1. Name & address of the firm/shop :
2. Name of the Proprietor /Supplier :
3. Address and contact Number :
:.....
4. A. Sale Tax Registration No. /TIN No. : Enclosed/Not enclosed
.....
B. Food License No. : Enclosed/Not enclosed
:.....
C. Commercial License No. : Enclosed/Not enclosed

D. Self-declaration (Terms & Condition Sl.13) Enclosed/Not enclosed
:.....
5. Sweet supply Experience details :
Copy of the certificate : Enclosed/Not enclosed
6. Earnest Money Deposit : Rs. 40,000/-
(a) D.D. / Banker Cheque No. & Date :.....
(b) Drawn on :.....
7. Blank price bid. : Enclosed/Not enclosed
8. Any other relevant information :.....

We will fulfill all the obligations of the sweet supplier and abide by the Terms & Conditions mentioned in the enquiry.

Date:

Signature with Name

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE THE BIDS ARE FOUND IN ONE SINGLE ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.

I/We agree with the above

Signature of supplier

Sr. Manager Canteen (H.R.)

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI
CANTEEN (H.R.)

PRICE BID

TENDER NO. DATED:

- A. Name of the firm :
:.....
B. Name of the proprietor/partners:.....
C. Address and contact nos. :.....
:.....

Price offer on per kg. Basis

SL. NO.	NAME OF SWEETS	APPROX. ANNUAL QUANTITY REQUIRED IN KG.	RATE QUOTE D PER KG	RATE OF VAT/SALE TAX IF APPLICABLE	TOTAL VALUE (B X C) RS.
	A	B	C	D	E
1.	BALUSHAHI	5719 kg			
2.	MOTICHOOR LADDU	4694 kg			
				TOTAL = Add.VAT/ SALES TAX	

Signature & Seal of Supplier

NOTE:

1. TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS AND BOTH THE ENVELOP SHALL BE KEPT IN A SEPARATE ENVELOP.
2. FOR RELEVANT DETAILS PLEASE VISIT OUR WEBSITE [www.bheljhs.co. in](http://www.bheljhs.co.in) or www.bhel.com.

I/We agree with the above
Signature of Supplier.

Sr. Manager Canteen (H.R.)