BHEL	BHARAT HEAVY ELECTRICALS LTD., RAMACHANDRAPURAM HYDERABAD - 500 032. TELANGANA - INDIA.	Ph. No: 040 - 2318 2498 Fax No: 040 - 2318 6081	**E N Q U I R Y** PURCHASE DEPARTMENT	SHEET……OF …….

SUPPLIER CODE:	ENQUIRY		AMENDMENT	NO. OF ITEMS: **001**
	M2/17/6000002993/MM1	DATE: 09.10.2017	No. Date.	
	DUE DATE OF QUOTATION. 31.10.2017	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER.		

Kindly note that visiting hours are only after 14.30 hrs unless with a prior appointment.
Please specify on all your Correspondace/Envelopes/Tele-faxes addressee's name, designation, department and our reference for our prompt action.

Sl.No.	INDENT (MPR)No.	INDT. Sl.No.	MATERIAL CODE/ DRAWING.NO	DESCRIPTION SPECIFICATION.	UNIT	QTY	DELIVERY SCHEDULE DATE	DELIVERY SCHEDULE QTY
1	6000002993	10	CG7150903215	**DIGITAL CENTRIFUGE** NOTE : 1).TWO PART BID ONLY 2).TECHINICAL SPECIFICATIONS AND BHEL COMMERICIAL TERMS & CONDITIONS ARE ENCLOSED	NO	1.00		1.00

Instructions: Offers are invited to submit inTwo-Parts and the following procedure shall be followed.

a) Part-I : TECHNICAL-CUM-COMMERCIAL BID :

1. Consisting of complete technical details, catalogues, drawings and all commercial terms, Un priced bid, Tender fee(if any) & EMD (If any). (Money values shall not be indicated).

b) Part-II : PRICE BID :

1. Consisting of prices for the items enquiried. Preconditions for price will not be accepted.
2. The technical-Cum-Commercial offer will be opened first, discussed, finalised and only then the price bid of technically acceptable offers will be opened.
3. Bidders will be allowed to submit the impact on their quoted prices due to changes in technical scope, specifications, commercial terms/conditions as specified in NIT and in the opinion of BHEL such changes warrant changes in prices. BHEL at its sole discretion may also invite revised prices if there are major changes in scope. Revised price bids/impact price will not be accepted after opening of technical bids unless otherwise specifically asked by BHEL.
4. If you are not interested / not in a position to participate in the tender, Please send REGRET letter expalining the reasons for not participating, before due date addressed to Officer/Pur-CG, BHEL, Hyd. ***Please note that REGRET letter shall not be sent to the tenderbox & do not write tender referennce on the Cover.***
5. The material offered shall be strictly confirm to the specification enclosed.
6. BHEL is not responsible for any Postal Delays.
7. The quotation should be neatly typed and free from over writing/ erasures. Any Correction or addition must be authenticated. The offer including annexures and brouchers should be submitted in English.
8. Offer received after the specified time of submission will be rejected. No further correspondence shall be entertained.
9. Placement of order will be considered only for lowest offer on Total Cost to BHEL basis.

SPECIAL ATTENTION:

DEAR SIR, Please submit your lowest quotation in sealed cover superscribed with Enquiry No. & date subject to our terms and conditions attached for the above materials so as to reach us on or before due date by 10.00 a.m. addressed to the DGM/CMM,Vendor Complex,BHEL,Hyd - 502032. Tenders will be opened at 13.00 Hrs. If our enquiry no. & tender due date are not superscribed on the tender cover, your offer shall be summarily rejected. In case the Tenders are bulky or if the bidder intends to submit the Tender by hand, the Sr.DGM/CMM, Vendor Complex, BHEL, Ramachandrapuram, Hyderabad - 502 032. may be contacted.

TEST CERTIFICATE*

REQD ☐ NOT REQD ☐

GUARANTEE

REQD ☐ NOT REQD ☐

SAMPLE

REQD ☐ NOT REQD ☐

* TICK THE APPLICABLE BOX

FOR AND ON BEHALF OF
BHARAT HEAVY ELECTRICALS LTD.,

B MADHAN MOHAN
Sr. OFFICER / PUR - CG

Ph: 040 - 2318 2498
Fax : 040 - 2318 6081
E-mail of Purchase Executive: bmmohan@bhelhyd.co.in

BHARAT HEAVY ELECTRICALS LIMITED

RAMACHANDRAPURAM, HYDERABAD – 32

(A GOVERNMENT OF INDIA UNDERTAKING)

PURCHASE DEPARTMENT (CG)

TENDER SCHEDULE

TENDER NO:**M2/17/6000002993/MM1**

DESCRIPTION: **SUPPLY AND INSTALLATION OF "DIGITAL CENTRIFUGE".**

QUANTITY: 1 **Nos.**

DELIVERY SCHEDULE FOR SUPPLY FROM THE DATE OF PURCHASE ORDER-

Delivery Period: **8 WEEKS**

Grace Delivery Period: 4 **weeks** (Loading will be done with 0.5 % Per Week)

Maximum acceptable Delivery Period: 12 **WEEKS**

DELIVERY SCHEDULE FOR INSTALLATION: **12 week**

(FROM THE DATE OF READINESS OF SITE (WHICH IS TO BE INTIMATED BY BHEL))

LAST DATE FOR SALE OF DOCUMENTS : **30.10.2017**

DUE DATE : **31.10.2017**

COST OF TENDER DOCUMENTS: **NOT APPLICABLE**

EARNEST MONEY DEPOSIT(REFER INSTRUCTION SHEET CLAUSE NO: FOR DETAILS) : **NOT APPLICABLE**

STANDARD TERMS & CONDITIONS FOR PROCUREMENT OF CAPITAL EQUIPMENT

[FORMAT TO BE FILLED-UP BY THE SUPPLIER]

VENDORS HAVE TO OFFER THEIR TERMS IN THE ALLOTED COLUMN AND SHALL IDENTIFY DEVIATIONS DISTINCTLY.

S/N	BHEL Standard Terms	Supplier Confirmation	Deviation
01	**Terms of Delivery:**		
(a)	**Indigenous Supplies :** FOR - Destination means FOR - B.H.E.L. Hyderabad stores. (Packing & Forwarding, Freight & Insurance are in Supplier's scope i.e. included in the quoted prices) **. Ex-works is not acceptable.**		
(b)			
(c)	**Foreign Supplies :** Foreign supplies have to be made on Incoterm CIF basis (i.e. Inclusive of Sea/Air worthy packing and inclusive of all freight and Insurance upto Mumbai Sea Port . Foreign supplies will be loaded with 2.1% towards inland freight & insurance from Mumbai to BHEL Hyderabad stores for tender evaluation purpose. Notes: i)Offer with terms of delivery other than CIF are liable for rejection. ii)Trans-shipment strictly not permitted, please refer instructions point no:K-2 in this regard.		
02	**Delivery Period:**		
	The Bidder should quote their earliest schedule for Supply and Installation against the schedule indicated in the Tender schedule of the NIT. Bidder should quote time period separetely for "Supply", "Installation" of equipment. BHEL, however, reserves the right not to accept an offer not meeting the NIT schedule. The supply period indicated by bidder should include reasonable time required for approval of drawings and other inputs from BHEL.		
	Any offer beyond the "max.acceptable delivery period" shall be rejected. All offers which do not confirm to the specified delivery period mentioned in tender schedule , but are within the "max. acceptable delivery period" shall be loaded for the delayed delivery beyond 'X' @ 0.5% per week or part thereof subject to a maximum of 10% of the supply value.		
03	**Payment Terms :** Offer with deviations to BHEL Payment Terms will be loaded as under.a)Bench Mark Prime Lending Rate (BPLR) of SBI as applicable on the scheduled date of Tender Opening +2%, for the amount and period of relaxation sought by the bidder.b)On account of payment through LC, if insisted by bidder, bank charges shall also be loaded for the deviation in i)opening of LC by BHEL ii)period and amount of LC w.r.t NIT norms, as per the prevailing bank rates. Offers with insistence of advance payment are liable to be rejected. In no case BHEL shall accept liability towards interest. Payment terms mentioned here under for Indigenous and Imported Offers.		
(a)	**Terms of payment for Indigenous Offer:(Installation is to be done by vendor)**		
	80% payment of supply value will be made on 45th day from the date of receipt of material at BHEL (date of goods receipt (GR)). Balance 20% of supply value + 100% Installation portion of P.O. value will be paid after successful commissioning of the equipment .		
(b)	**Terms of Payment for Foreign Offers:(Installation is to be done by vendor)**		
(i)	Total supplies are to be from Foreign Source. Where the payments are through L.C (L.C opening charges are to be loaded) payment of supply value shall be 80% on dispatch and 20% on issue of Installation certificate.Payment of Installation value shall be made against Installation certificate issued by BHEL. Installation certificate shall be issued on satisfactory completion of Erection, Commissioning, Job proving, Performance tests, Training to operators etc. as envisageed in PO. The L.C. shall be opened by BHEL as per the following. 1) Within 30 days of receipt of acceptable of P.O.,Drawing and milestones of Manufacturing schedule, an irrevocable unconfirmed L/C will be opened for30% of the payment towards supply, due on shipment i.e. 24% of the supply value of the P.O.(30% of 80%). Not earlier than 60 days before the shipment date, the value of this irrevocable unconfirmed L/C would be enahnced from 24% to 80% of the supply value of the P.O. The above L/C can be negotiated after the shipment against submission of B/L or AWB, and such other documents, as mentioned in the P.O.or L/C and submission of Pre Dispatch Inspection Report of BHEL. This L/C will be valid for a period extending 21 days beyond the shipment date for negotiation of documents.		

S/N	BHEL Standard Terms	Supplier Confirmation	Deviation
(ii)	When ever there is an Indian Agent to represent a Supplier, it is essential to give the details of services to be rendered by Indian Agent and / or the details of agreement between Supplier and Agent. Supplier to indicate the Agency Commission payable. Indian Agency Commission will be paid only in Indian Rupees, calculated at the rate of exchange prevailing on the date of the tender opening. This is payable on satisfactory completion of the contract. **Note: In order to maintain sanctity of the tender system, it is essential that one Agent cannot represent two Suppliers or quote on their behalf in a particular tender enquiry. If any Agent represents more than one Suppliers, all the offers associated with the Agent will be rejected.**		
(iii)	The second irrevocable & unconfirmed letter of credit for 20% & Installation Charges will be opened 15 days prior to the scheduled and confirmed arraival of the technicans of supplier with their names The validity of this L/C would be sufficient to cover the period required for the completion of Installation + 21 days as negotiation period. This L.C can be negotiated i)after completion of the Installation of the equipment in BHEL.		
4	**Warranty / Guarantee Period:** Equipments shall be guaranteed against workmanship, materials used, design and performance should be for a period of 24 months from the date of commissioning of equipment, unless otherwise stipulated in the specification.		
	Loading Factor for non-acceptance of Guarantee Period: Less than 24 months from commissioning will attract loading of AMC charges for difference of quote with warranty / guarantee period. Example : If a Supplier provides 18 months guarantee period, in place of 24 months, then the difference of 6 months will be loaded with AMC charges of 4% per annum for difference period of 6 months i.e. 2% of total cost will be loaded for evaluating lowest bidder.		
5	Penalty for Delay in "Supply" & "Installation": For the purpose of penalty for delay in "Installation" of the equipment, the duration will be reckoned from the date of intimation by BHEL to vendor for readiness of site. Penalty for Delay in "Supply" and / or "Installation" will be applicable for the delays attributable to vendor. Penalty will be considered separately for "Supply" & "Installation". Rate of penalty for delayed supply shall be at the rate 0.5% per week of delay of total PO value (supply + Installation) in supply subject to max. of 10% of total PO value (supply + Installation). The Rate of penalty for delayed Installation shall be at the rate 0.5% per week of delay of total PO value (supply + Installation) in Installation subject to max. of 10% of total PO value (supply + Installation). Max. penalty for delay in "Supply" & "Installation" together shall be limited to 15% of total PO value (supply + Installation). In case PO includes more than one machine, the penalty shall be at the rate 0.5% per week of delay on total PO value (supply + Installation) for the delayed machine. Loading on account of non acceptance of penalty for delayed supply and / or Installation shall be as under: In case any bidder is not accepting the above penalty for delayed supply and / or Installation, the offer the bidder shall be loaded to the extent to which it is not agreed by the bidder.		
	Loading Factor for non-acceptance of Penalty Clause: It will attract maximum 10% loading on the offer and accordingly proportionate percentage will be loaded for accepting less percentage of penalty clause. Example : If the Supplier has accepted for maximum 5% penalty clause, then balance 5% will be loaded on supply value for evaluating lowest bidder.		
	The penalty will be charged on the value of the purchase order excluding statutory levies, freight and insurance wherever not included in the price. Penalty amount so determined along with applicable GST thereon shall be recovered.Imposition, recovery or settlement of this penalty shall not affect Purchaser's right to performance, compensation and termination of the agreement.		
6	**Performance Bank Guarantee (PBG):** The Supplier shall submit a PBG for 10% of the contract value valid for 30 days beyond Warranty / Guarantee period. Please refer clause: H of Instructions.	**NOT APPLICABLE**	**NOT APPLICABLE**
	Offers with non-acceptance of Performance Bank Guarantee caluse are liable to be rejected.Offers with less acceptance of PBG than the speciifed period and or value shall be loaded proportionately, during evaluation of the lowest bidder.	**NOT APPLICABLE**	**NOT APPLICABLE**
7	Erection & Commissioning (Installation) Schedule: Supplier to specify clearly the time period for erection & commissioning of the equipment starting with date of intimation by BHEL regarding site readiness. The bidders should quote their earliest schedule against the schedule indicated in the NIT(Tender Schedule)		
8	Erection & Commissioning (Installation) Charges: Erection & Commissioning value will include services to be rendered at BHEL like Erection, Commissioning, Job proving, perfomance testing, training to opertors etc. Installation value should be quoted separately by bidders. Only in case where quoted value is less than the value (in %) specified in the NIT or separate Installation values are not mentioned in the offer, value for Installation portion shall be deemed to be considered as the value indicated in NIT and accordingly supply value will be adjusted from that quoted value and balance will be released as Installation payment.		
9	**Validity:** Supplier to mention clearly the validity of the offer [Minimum 180 days from tender opening date].		
10	Risk Purchase: If the vendor fails to deliver the goods beyond penalty period specified in the Purchase Order, BHEL will be entitiled to terminate the contract and to purrchase elsewhere at the risk and cost of the supplier either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the delivery period mentioned in the Purchase Order. BHEL reserves the right not to consider offers from vendors not accepting the above Risk Purchase terms		
11	Reverse Auction: BHEL intends to Finalize the Tender through Reverse Auction. Please furnish the details as requested below along with the confirmation to RA. BHEL reserves the right to decide the tender through Reverse Auction (RA) route. BHEL will decide (after technical bid opening), at its discretion, to process the tender through Reverse Auction or by opening price bids.Vendors are advised not to quote higher prices in price bid, presuming that there will be an opportunity to reduce the same during Reverse Auction. In case BHEL decides to process the tender by opening the price bids instead of Reverse Auction, there is no provision for revising the quoted prices and vendors may lose the opportunity in view of the higher prices, if any, quoted by them. BHEL reserves right to reject the offers not accepting for RA.		

S/N	BHEL Standard Terms	Supplier Confirmation	Deviation
11.1	Name of the Representative participating in the RA:		
11.2	Address of the Company:		
11.3	Landline No.:		
11.4	Fax No.:		
11.5	Mobile No.:		
11.6	E-Mail Id		
12	DECLARATION:VENDORS SHALL GIVE A DECLARATION THAT PARTICULAR COLUMNS GIVEN IN THE NIT DOCUMENTS HAVE NOT BEEN ALTERED BY THEM		
12	Taxes & Duties (RATE TO BE INDICATED by the bidder against the space provided)		
A	Indigenous Purchase		
	The Taxes as applicable shall be quoted in the following manner.		
i	Vendor to indicate HSN of Goods or SAC of Services.		
ii	IGST/CGST/SGST/UTGST: Rate of Tax to be quoted as extra in %		
	NOTE: Bidders to ensure correct applicability of IGST/CGST/SGST/UTGST based on the Inter / Intra state movement of goods.		
	Taxes prevalent on the contractual delivery date or the actual delivery date (incase of delay) which ever is lower shall be applicable paid. In case Bidder has opted for GST Composition Scheme, the same may be stated explicitly both in their technical and price bids.		
iii	Any other taxes & duties not covered anywhere above may be indicated separately.		
iv	Taxes deducted at source:		Non Deviatable
	TDS as per the extant statute shall be recovered. In case vendor does not provide PAN details/concessional certificates, the TDS deduction shall be at the maximum percentage stipulated as per the provisions of Income Tax Act.		
B.	Foreign Purchase (Imports)		
i	The offered price shall be inclusive of all the Taxes and duties as applicable in country of bidder / country of dispatch for the quoted CIP price.		Non Deviatable
ii	Taxes deducted at source:		Non Deviatable
	TDS as per the extant statute shall be recovered. In case vendor does not provide PAN details/concessional certificates, the TDS deduction shall be at the maximum percentage stipulated as per the provisions of Income Tax Act.		

Note :1 The bidders should comply with the above Terms & Conditions. Non-adherence may lead to rejection. Also refer Annexure -A for important general instructions and also do's & don'ts before submitting the offer.

2) The agreed prices are fixed prices in the currency as specified in the Purchase Order. They shall include packing, forwarding , loading and carriage to the place specified by the purchaser and are exclusive of all applicable taxes, duties etc., except for those specifically agreed by the Purchaser. Invoices shall be submitted bearing the Purchase Order number & date, item number/s and supporting documents as called for in the Purchaser order.

The direct payments (including LC/documents through Bank on collection basis), shall be made by E-payment mode and not by cheque /bank drafts except in special circumstances. Vendors shall furnish the E-payment particulars in the prescribed formats duly authenticated by their respective Bankers, If not got registered earlier with the Buyer. Invoice has to be raised quoting HSN Code of Goods or Accounting Code of Services. Invoice should mention BHEL-HPEP-HYDERABAD GSTIN: 36AAACB4146P1ZG or GSTIN of BHEL Nodal Agency as mentioned in PO.

3) Cost of tender paid by the bidders shall not be refunded under any circumstance for whatsoever reasons and even on cancellation/short closure of tender.