



**BHARAT HEAVY ELECTRICALS LIMITED**  
**Human Resource Development Institute**  
**Plot No.25, Sector 16A, Noida -201301**

Tender Enquiry Ref No.MG/SK/PUR/006

Dt 21/04/2008

M/s

Closing date for sale of tender

Documents : 13/05/2008

Pre-Bid Meeting :14/05/2008

Tender Opening: 21/05/2008

Sub: **Replacement of damaged glass and glass façade cleaning**

You are requested to submit your most competitive offer for the replacement of damaged glass and glass façade cleaning at above cited address, as per scope, specifications , terms and conditions as given hereinafter. You are advised to **visit our office at the address indicated above for inspection of the premises prior to submission of your offer. You are also requested to participate in the Pre-Bid Meeting at 10.30 AM on 14/05/2008 at our office to clarify any doubts about the tender.** Please send your sealed quotation to reach this office by 1400 hrs by 21.05.2008 as per the following procedures:-

**Procedure for sub mission of Sealed Tenders:**

The tenderers must submit their tenders as required in separate sealed covers prominently superscribed as EMD, Part-I, Technical requirements cum Commercial conditions and Part II- Price Bid, also indicating on each of the cover, tender no., due date and time as mentioned above. **Offer without EMD and fulfillment of qualifying criteria conditions will not be considered.**

**(Cover-I) – Earnest Money Deposit:**

EMD for Rs 1,00,000/- (Rupees one lac only) in the form of Demand Draft/Banker's Pay Order in favour of BHEL payable at New Delhi. EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of acceptance of award of work by the successful tenderer.

**( Cover-II) Part –I : Technical Bid:**

Please submit all information on qualifying criteria, technical details, %age of Service Tax, your Service Tax Registration number/TIN No., etc alongwith a copy of documentary evidence as asked for, original copy of tender duly signed and stamped as token of acceptance of tender

conditions, alongwith your commercial terms conditions, delivery terms, delivery period etc, duly sealed.

**(Cover-III) Part-II: Price Bid:-**

One copy of your price details in the prescribed price format, giving break-up for each item may be enclosed in Cover –III (duly sealed).

These three separate covers i.e. Cover I, II & III shall together be enclosed in a fourth envelope and this sealed cover shall be superscribed with tender no., due date and time and submitted to this office.

It may please be noted that in the event of order, security deposit, as due, shall be collected from the successful tenderer. The EMD amount will be adjusted against the above value.

The quotation should reach this office latest by 1400 Hrs on 21.05.2008 and the same will be opened at 1500 Hrs in the presence of tenderers who may like to be present.

Quotations not received in line with above proforma are liable to be rejected. The EMD and other details as asked for containing in Cover –I & II shall be opened FIRST at 1500 Hrs in the presence of tenderers who may be present at that time. The price bids ( Cover-III) of the QUALIFIED vendors only will be opened later AFTER EVALUATING THE TECHNICAL SUITABILITY, for which necessary intimation will be given to the eligible tenderers

(S K Kashyap )

SAO

Filename: tender letter  
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