

भारत हेवी इलेक्ट्रिकल्स लिमिटेड

BHARAT HEAVY ELECTRICALS LIMITED

RAMACHANDRAPURAM, HYDERABAD-502 032 (A.P)

Ph: 040-23185006; Internal : 5006 Cell : 9848822495 e-mail: mallikarjun@bhelhyd.co.in

Ph: 040-23185353; Internal : 5353 Cell : 9490167422 e-mail : phalaksha@bhelhyd.co.in

(Stores Department-CMM)

TENDER NO.2: HY/CMM-STORES/TENDERS/2013-14, DATED: 31.10.2013
ITEM NO.2

TENDER SCHEDULE

SUB:- SUPPLY OF SELF LOADING AND UNLOADING TRUCK / VEHICLE
(SIDE FORK LIFT) ON HIRE BASIS TO BHARAT HEAVY ELECTRICALS
LTD., RAMACHANDRAPURAM, HYDERABAD-502 032.

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1	General Terms & Conditions	:	Annexure- "A"
2	Techno Commercial Bid	:	Annexure- "B"
3	Price Bid	:	Annexure- "C"
4	Amount of EMD to be deposited along with the Tender.	:	Rs.20,000/- (Rupees twenty thousand only)
5	Period of Contract	:	12 Months from the date of award of contract
6	Sale / closure of Tenders	:	07.11.2013 to 27.11.2013 09.00 Hrs. to 13.00 Hrs.
7	Last date for receipt of tender	:	29.11.2013 upto 11.00 Hrs.
8	Date and time of tender opening	:	04.12.2013 at 13.00 Hrs.
9	Cost of Tender Documents	:	Rs.300/- if purchased from Stores/CMM. Rs.200/- if downloaded from Web Site.

- All corrigenda, addenda, amendments, time extensions clarifications etc., to the tender will be hosted on BHEL web site (<http://www.bhel.com>) only. Bidders should regularly visit website to keep themselves updated.

(N.Mallikarjunan)
Sr.DGM/STORES (CMM)

To:

M/s.

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ITEM NO.2

Annexure-“A”

GENERAL TERMS & CONDITIONS

Sealed tenders are invited from reputed parties for supplying self loading and unloading vehicles on hire basis. The details of the equipment are as per the Techno Commercial Bid. The tender covers shall be super scribed with tender No. and due date.

The tender is on two part basis (1) Techno Commercial Bid (Annexure-A&B) and (2) Price Bid (Annexure-C) in a separate sealed covers. The Techno Commercial Bid will be opened on **04.12.2013** at **13.00** Hrs. at Vendor Complex, Near Admn. Bldg., BHEL, RC Puram, Hyderabad-502 032. The Price Bid of qualified offers shall be opened on a date to be intimated later. The covers should be addressed to **Sr.DGM/Stores (CMM), 36/11 Bldg., Ground Floor, BHEL, RC Puram, Hyderabad-32** to reach on or before by **11.00 Hrs. on 29.11.2013** and the same are to be dropped in the Tender Box which is kept in the Vendor Complex near Admn. Bldg., BHEL, RC Puram, Hyderabad-32. **BHEL is not responsible for any postal delay.**

Tender box will be kept at Vendor Complex near Admn. Bldg., BHEL, RC Puram, Hyderabad-32 from **07.11.2013 to 29.11.2013 upto 11.00 hrs..**

An amount of Rs.20,000/- (Rupees twenty thousand only) should be deposited as EMD along with the tender in the form of Demand Draft drawn on a Scheduled Bank in favour of BHEL. Cheques and Bank Guarantees will not be accepted. No adjustments are accepted towards EMD or Security Deposit payment.

The EMD of the unsuccessful tenderer shall be refunded normally within 15 days of acceptance of award of work by the successful tenderer. No interest on EMD and security deposit is payable. **The EMD in respect of successful tenderer shall be adjusted towards part of security deposit.**

The successful contractor shall deposit a security deposit @ 10% of the value of the contract within 10 days from the date of receipt of the letter of award of contract, failing which the letter of award of contract shall be treated as cancelled and E.M.D. shall be forfeited.

The conditions relating to this tender schedule (viz., Annexure – “A & B”) are enclosed and the tenderer shall fully comply with the same. The tenderers should specifically confirm acceptance of all technical & commercial conditions by signing on each page. If Price Bid (Annexure-C) is not received along with Techno Commercial Bid on the tender opening date, the offers will be rejected.

SIGNATURE & SEAL OF THE TENDERER

BHEL reserves the right to cancel/short close the contract at any time giving one month prior notice to the contractor.

The contract will be terminated at any time without any notice if the performance of the contractor is not satisfactory.

BHEL reserves the right to accept or reject any tender without assigning any reasons thereof. BHEL reserves the right to enter into a contract with more than one party.

N. Mallikarjunan
Sr.DGM/STORES (CMM)

I/We agree for compliance with all terms and conditions as given above.

SIGNATURE & SEAL OF THE TENDERER

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TENDER NO.2: HY/CMM-STORES/TENDERS/2013-14, Dated: 31.10.2013

ITEM NO.2

TECHNO COMMERCIAL BID

Annexure-“B”

TECHNICAL & COMMERCIAL CONDITIONS TO BE ADHERED TO DURING THE CONTRACT PERIOD OF HIRING OF SELF LOADING & UNLOADING TRUCK (SIDE FORK LIFT) FOR USE IN STORES DEPARTMENT.

01. The contractor shall carryout and complete the said allotted work to the entire satisfaction of any officials duly nominated by the Company. The successful contractor shall have to enter into a contract with BHEL for a period of one year i.e., from the date of awardal of contract
- (a) The requirement is One (1) No. 5 MT lifting capacity Truck with side fork lift or equivalent, period of contract will be 200 days for one year. **Bidders if interested can also quote for TWO(2) years.**

The No.of days / operations mentioned above will be operated based upon BHEL requirements which may vary.

02. All the orders, notices or any correspondence to be given under this contract shall be in writing/type script and if sent by registered post to the address given by the contractor shall be deemed to have been served on the contractor on the date and at the time at which such notice would be delivered in ordinary course and the contractor shall carryout the orders without any delay.
03. The vehicle hire charges quoted shall include the cost of truck, fuel, operating personnel, viz., supervisor, driver, 4 labourers for 5 MT lifting capacity vehicle and all other costs to be incurred by the contractor in the execution of the contract and shall be inclusive of all Taxes and Duties.
04. While shifting the material from stores to CDC yard, the necessary rust preventive oils shall be applied on the material by the tenderer (the necessary oil & other lubricants will be supplied by BHEL).

SIGNATURE & SEAL OF THE TENDERER

05. The normal daily working hours are from 07.30 Hrs. to 16.30 Hrs. The contractor has to supply the truck on Sundays/Holidays also with the same rate provided information regarding requirement is given to him one day in advance. The contractor has also to work on extra time if required on prior intimation whenever the vehicle is required on urgent work basis beyond the hours mentioned above and no extra payment shall be made by BHEL.
- (a) Tender will be finalized based on L1 quoted price.
- (b) BHEL reserves the right to negotiate with L1.
06. Normally the vehicle will be engaged within the factory, but in case of exceptional urgencies the vehicle will be utilised for movement of materials to and from our sub contractors situated in Patancheru, BHEL Ancillaries and Twin cities of Hyderabad and Secunderabad and also air port and other areas as and when required
07. The contractor shall not sublet the contract under any circumstances.
08. The contractor has to prepare and maintain a daily log sheet indicating the work done in the proforma prescribed in THREE copies and get endorsement daily from the company's representative which he has to submit at the end of the month for payment.
09. The company (BHEL) shall not be liable in any way for any injury of whatsoever nature, loss of life or any other loss either to the personnel of the contractor or his vehicle sustained during the course of execution of work entrusted to him in the performance of the contract. The contractor is responsible for compliance with all prevalent safety rules, labour laws etc. as laid down by State Govt./Central Govt./Statutory bodies. It is the responsibility of the contractor to ensure proper Insurance coverage to all the persons deployed by him.
10. Arrangements will be made by the company for issue of pass for entry of contractor's men and vehicle inside the factory and for movement within the factory premises in the performance of the contract.
11. The contractor shall submit his bills once in a month supported by the authenticated log sheet and payment will be done accordingly.
12. In case of any breach of the terms and conditions of the contract on the part of the contractors, the security deposit shall be forfeited either wholly or in part at the discretion of the company.

SIGNATURE & SEAL OF THE TENDERER

13. The contractor shall indemnify and compensate BHEL for any loss or damage due to the negligence of contractor, his workmen, representatives or otherwise while transporting, loading and unloading of materials or otherwise. The loss or damage so suffered by BHEL shall be adjusted or recovered from the security deposit made by the contractor or any other sum due to him by BHEL.
14. The vehicle should be in working condition, Parties who can supply the same specified vehicles only need apply. The vehicles should be fit in running condition and should give trouble free service. BHEL officials will physically see the vehicle conditions and verify all valid documents like Road Permit, Pollution Certificate, Insurance etc., and copies should be given. The tenderer should indicate in their offer their vehicle's Registration Number and year of manufacture.
15. The contractor should show the proof of IT returns submission for the last 3 years, duly acknowledged by the IT authority.
16. All taxes and duties leviable under any laws or rules shall be paid by the contractor and the rate quoted by the contractor includes all costs to contractor and all Taxes and duties.
17. The contractor should be a PAN holder and furnish documentary proof of the same.
18. Working Hours: Vehicles to be arranged from 07.30 Hrs. to 16.30 Hrs. on all working days.
19. The contractor shall abide by the BHEL security rules and provide/observe such safety requirements as per the Factories Act.
20. All disputes arising out of this contract shall be referred to the General Manager(CMM&LOGISTICS) of M/s.Bharat Heavy Electricals Ltd., Ramachandrapuram, Hyderabad-32 or his authorised representative and his decision shall be final and binding on both the parties.
21. **In the event of any suit or legal proceedings arising for or incidental to the contract, the jurisdiction of courts at Hyderabad / Secunderabad / Sangareddy only shall apply.**
22. The Side Fork Lift should have a horizontal and vertical movement for lifting the material from various places and place it on its platform of the fork lift. The carrying capacity and details of the trucks should be as follows:-

Lifting capacity	Carrying capacity	No. of Trucks	Length minimum for carrying	Horizontal reach	Side ways reach
Min. 5 Tons Truck "Side Fork Lift" (self loading & unloading vehicle)	Min. 5 Tonnes	One	15 Mtrs.	3 Mtrs.	2 Mtrs.

SIGNATURE & SEAL OF THE TENDERER

23. The vehicle should be in the operational disposal of BHEL and the vehicles will be used in BHEL, Hyderabad-32 at various work places including steel yards where it has to be used for loading, unloading and carrying to various places within the plant. It should be able to carry the lengthy items of structurals, pipes, barstocks, etc. from place to place within the plant and also to our ancillaries outside BHEL, Patancheru and other places in the city for carrying our material and also getting back our material from transporters, industries. It will also be utilised for loading, unloading and transportation of castings, forgings, structurals wooden boxes and cut pieces etc. for our day to day production purpose. Very rare cases only we have to move it to outside including Air Port. The vehicle should be supplied intact with all the necessary approvals from the Authorities concerned and driver should have a valid licence for driving heavy duty commercial vehicles. The vehicle should also have 4 labour and 1 supervisor, operator cum driver for handling day to day activities. The work will be allotted to the Supervisor of the vehicle and he has to perform the work to the satisfaction of the Officers concerned and he should take entire responsibility for safe loading, unloading and carrying it to the places wherever the materials are required to be moved and instructions will be given to Supervisor. We shall give every guidance to your personnel and necessary support will also be given. The contractor will make all the arrangements for fuel, maintenance in advance so that no disturbance of the work is allowed when the vehicle is in the operation. For periods under break down, no payment will be made to the contractor. In case of recurrent break downs of the vehicle, BHEL reserves the right to cancel the contract. Without giving any prior notice.
24. The rates to be kept firm for the duration of the contract.
25. The contractor should be in a position to supply similar vehicle in case of failure of original vehicle within one hour of failure of the original vehicle. A penalty of Rs.1000/- (Rupees One thousand only) per day shall be recovered for every day of non-supply of vehicles from the bills or Security Deposit or both.
26. The tender will be finalized on lowest cost to BHEL basis.
27. The vehicle should have all valid documents like RC Book, Pollution Certificate, 3rd Party Insurance, Taxes paid, Road permit etc.
28. In case of failure of supply of the vehicle by the contractor, alternative arrangements shall be done by BHEL and all additional costs shall be recovered from the Bills/Security Deposit of the contractor.

N. Mallikarjunan
Sr.DGM/ STRORES/CMM

I/We agree for compliance with all terms and conditions as given above.

(Note: The tenderer should affix his signature on all the pages).

SIGNATURE & SEAL OF THE TENDERER

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TENDER NO.2: HY/CMM-STORES/TENDERS/2013-14, DATED: 31.10.2013**ITEM NO.2****Annexure- "C"****PRICE BID****TENDERERS ARE REQUESTED TO QUOTE THE RATES IN THE FOLLOWING
FORMAT FOR SELF LOADING AND UNLOADING SIDE FORK LIFT VEHICLE.**

Sl. No.	Description of work	No. of days	Rate per day
			(Rs. in figures)
01	Hire charges for self loading and unloading truck/equivalent side forklift mounted with hydraulic boom having reach horizontally minimum 3 Mtrs. and side ways upto 2 Mtrs. and loading capacity minimum 5 MT and carrying capacity of minimum 5 MT and should have provision of carrying length of items upto 15 Mtrs. The charges should be inclusive of all conditions as per Schedule including the application of Rust Preventive Oil (supplied by BHEL).	200	
			(In words)

NOTE: (1) *The Rate quoted above should include all Costs and Duties and Taxes.
Service Tax to be shown separately. However the rate quoted above should be
firm during the period of contract.*

SPECIAL NOTE:

1. If required the contract will be extended for a further period of One year on completion of days with mutual consent with same terms & conditions of the agreement.
2. Rates can be quoted for two years also separately.

Signature of the Tenderer :

Name of the Tenderer :

Full Address :

Phone No. :

E-mail ID :

SIGNATURE & SEAL OF THE TENDERER