

Bharat Heavy Electricals Limited
High Pressure Boiler Plant, Tiruchirapalli- 620 014

SECTION – I

NIT: 2019OVM006

Date: 19.07.2019

BHEL Invites offers from Vendors for entering into a framework agreement for fabrication and supply of Loose and Assembled Galvanised Handrails and Ladders with Vendor raw materials, consumables and components as per BHEL Engineering Drawings, quality documents and technical specifications and transportation of finished goods up to various project sites across India.

1.0 Instructions for offer submission:

- 1.1. This is an E-tender floated online through E-Procurement Portal <https://bhel.abcpocure.com>. All documents as listed in the index sheet (Section I to VII and Annexures A-H) shall be downloaded from e-portal on or before due date of submission.
- 1.2. Below mentioned documents will form part of the Techno-commercial Bid and Price bid in NIT 2019OVM006. Vendors shall ensure all the documents are uploaded as per instructions below:

Table-1

Section/Annexure	Remark
Section II: Terms & conditions of tender	Firm shall download the documents and read all terms and conditions carefully. Firm shall accept the terms and conditions of Section II to VII and Annexure A & E in Part I offer. Suppliers to agree to the terms and conditions as such without taking any deviations.
Section III: List of Rate Schedules and Project/Quantum details	
Section IV: Indicative Bill of Material	
Section V: List of Approved Raw material suppliers, Approved Agencies for NDT	
Section VI: List of typical drawings	
Section VII: Quality Work Instructions	
Annexure A: Bank Guarantee Format & List of Consortium Banks	
Annexure E: Prefixed Extra rate schedule	Firms shall download Annexures B, C, D, F, G & H and fill the required details before uploading the duly signed Annexures.
Annexure B: Certification for MSE	
Annexure F: Pre-Qualification Criteria	
Annexure C: Non-Disclosure Agreement	
Annexure D: Integrity Pact	
Annexure G: Declaration by the bidder	
Annexure H: Affidavit	

- 1.3. Vendor is required to give their acceptance against Section II to VII and Annexure A & E in EPS and upload dully filled and sealed/digitally signed Annexures B, C, D, F, G & H along with necessary supporting documents, wherever asked for, in the enquiry. Price bid of Vendors submitting the above mentioned documents alone will be considered for further evaluation. Participation of Vendor in Enquiry no.2019OVM006 shall be construed as acknowledgement and acceptance of all the terms and conditions forming part of Enquiry no.2019OVM006.
- 1.4. **Pre-qualification criteria** to ascertain the facility of the participating bidder is given in Annexure F. Same may be verified by BHEL during visit to the Vendor works. To check the financial strength of the participating Vendors, following documents have to be submitted (as detailed in Annexure G):

- Copy of Factory Incorporation Certificate.
- Audited copies of annual reports (Balance Sheet and P&L account with CA membership number) for the last three years or from date of incorporation, whichever is earlier.
- Latest IT Return copies for the last 3 years or from date of incorporation, whichever is earlier.
- Certificate from Bank (with Banker's seal and Authorised signature with Name and contact details) for Credit Limit for a minimum value of Rs. 2 crores. The Certificate so obtained should be within 3 months from the date of technical opening of this tender. List of Consortium Banks from whom participating Vendors can obtain the required certificate is given as per annexure A.

**** For a new firm which is unable to submit balance sheet and IT Return copies, Solvency certificate issued by bank for a minimum value of Rs. 2 crores and Copy of Factory Incorporation Certificate to be submitted.**

- 1.5. Any new vendor (not registered with BHEL/Trichy) meeting Qualification criteria is also eligible to participate in the tender.
- 1.6. Digitally signed documents as per above mentioned instructions, with relevant supporting documents, shall be uploaded in the E- portal as per schedule given in <https://bhel.abcpurchase.com> under NIT:2019OVM006.
- 1.7. Suppliers are advised to go through all the documents, Terms & Conditions detailed under all Sections and Annexures carefully before submitting their offer. Offer submission shall be done through EPS only. Offers received through Email or Hard copy will not be accepted.
- 1.8. As the tender is being floated through E Procurement System (EPS), it shall be presumed by BHEL that agreeing to the terms and conditions of Tender in EPS, Uploading Supporting documents for claiming benefits (MSE or others), Uploading Bid Supporting documents (NDA, IP etc.) and Submission of Price Bids in EPS by using the Digital Key registered with BHEL for EPS shall be treated as the Bid and supporting documents are being signed/ uploaded in EPS by the Authorized Signatory of the Firm. Suppliers should take utmost care for the use of their Digital Key registered with BHEL for EPS while participating in a Tender.
- 1.9. Digitally signed documents as per above, with relevant supporting documents shall be uploaded on the E- portal as per schedule given in <https://bhel.abcpurchase.com> under NIT:2019OVM006.
- 1.10. The bids shall have to be uploaded online on the E-procurement portal in two parts namely –
 - Techno Commercial Bid (as per Sl.No.1.2)
 - Price Bid (to be filled under EPS Price bid section)
- 1.11. This is only a request for an offer and not a Contract. Late / delayed submission of bids beyond the time given above for bid submission/ Offers not submitted in the prescribed format or incomplete shall be rejected, whatever be the reason. Offers to be submitted with necessary supporting documents, wherever asked for, in the enquiry.
- 1.12. The Techno Commercial bids shall be opened as specified in the ABC portal. Opening of price bids shall be done through EPS only for technically qualified Suppliers.

2.0 Evaluation of Techno Commercial Bid:

- 2.1. Only those firms who have submitted the offer as per BHEL tender conditions and submission of completely filled documents, shall be considered for evaluation and further processing.
- 2.2. Suppliers failing to submit the documents listed as per Clause 1.2 with required data and in required format will not be considered for price bid/Part 2 opening.
- 2.3. Clarification required from Suppliers by BHEL, if any shall be furnished by Suppliers within the time specified and delayed responses beyond the stipulated time lines are liable to be rejected.

- 2.4. Offers with deviation in payment terms shall be rejected.
- 2.5. After techno-commercial evaluation, tender shall be finalized through EPS Price bid opening.
- 2.6. Attaching covering letters, with required documents as part of PART 1 evaluation, is not permitted. Offer not submitted in the required format or incomplete bids are liable to be rejected.
- 2.7. Offers of vendors which are not techno-commercially/Part-1 qualified/ will be rejected and the same will be communicated to those vendors with reasons.
- 2.8. After evaluation of documents forming part of Techno-commercial Bid evaluation, BHEL may conduct spot visit to verify the facilities/technical requirements declared by the vendors. Price bid of Vendors submitting the documents forming part of Techno-commercial/Part-1 evaluation and meeting the facility requirements as given in Annexure F & Annexure G will only be considered for further evaluation and Price/Part II Bid evaluation.
- 2.9. Results of the evaluation process shall be intimated to all the vendors who have submitted the required documents as per terms and conditions stipulated in the tender documents.

3.0 Price Bids:

- 3.1. The rates should be quoted in price bid in per MT only, under 'Price Bid' section in EPS portal.
- 3.2. The rates quoted shall be filled by Suppliers in figures and system will display in words. Suppliers should match the price quoted in words and figures before submission of price bid. Due diligence shall be applied while quoting the rates in EPS.
- 3.3. Price bid of Suppliers who have been placed under interim suspension/ put under hold/ banned by BHEL will not be considered for price bid evaluation.
- 3.4. Price bid of Suppliers submitting the documents mentioned in above table in requisite format will be considered for further evaluation.
- 3.5. Supplier is advised against quoting '0' (zero) against any rate schedule. Zero quoted as a rate will not be considered as a valid quote.

4.0 Integrity Pact (IP):

- 4.1. The integrity pact attached with this Tender as per Annexure 'D' is an integral part of commercial terms and conditions of this Tender and this Annexure may please be signed and sent to us along with the techno-commercial offer in token of acceptance of the conditions of the pact.
- 4.2. 'Integrity Pact' is applicable as per Govt. guidelines & all suppliers shall submit the Integrity Pact duly signed. Any offer received without this Integrity pact duly signed and stamped, will be rejected.
- 4.3. IP is a tool to ensure that activities and transactions between the Company and its Bidders /contractors are handled in a fair, transparent and corruption free manner. Following Independent External Monitor (IEMs) on the present panel have been appointed by BHEL with the approval of CVC to oversee implementation of IP in BHEL.

IEM	Address	Phone & Email
Mrs. Pravin Tripathi, IA & AS (Retd.)	D-243, Anupam Gardens, Lane IB, Neb Sarai, Sainik Farms, New Delhi -110068	Pravin.tripathi@gmail.com

- 4.4. The IP as enclosed with the tender (Annexure D) is to be submitted (duly signed along with techno-commercial bid (Part-I, in case of two/three part bid). Only those bidders who have entered into such an IP with BHEL would be competent to participate in the bidding. In other words, entering into this Pact would be a preliminary qualification.

- 4.5. Please refer Section 8 of the IP for Role and responsibilities of IEMs. In case of any complaint arising out of the tendering process, the matter may be referred to any of the above IEM(s). All correspondence with the IEMs shall be done through email only.

Note: No routine correspondence shall be addressed to the IEM (Phone/post/email) regarding the clarifications, time extensions or any other administrative queries, etc. on the tender issued. All such clarification/ issues shall be addressed directly to the tender issuing (procurement) department officials whose contact details are provided below:

Name	B Chandrasekaran	M Vijayalakshmi	Paramanand Gupta
Dept	Contracts/Outsourcing	Contracts/Outsourcing	Contracts/Outsourcing
Phone	0431-2577678	0431-2574260	0431-2574078
E mail:	bc@bhel.in	mvlakshmi@bhel.in	paramanand@bhel.in

5.0 Latest Updates/ Corrigendum:

Latest updates on the important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Revisions, etc. to Tender Specifications will be hosted in EPS portal <https://bhel.abcprocure.com> and Vendor information system (VIS). These will not be published elsewhere. Bidders to keep themselves updated with all such information. This also forms part of tender hence the same shall be enclosed with their offer.

6.0 Suspension of Business Dealings

- 6.1. It may please be noted that guidelines with respect to suspension of business dealings', 'Vendor evaluation format' and etc may undergo change from time to time and the latest one shall be followed.
- 6.2. Offers of Vendors who have been banned or put under hold will not be considered for evaluation.
- 6.3. Offers of Vendors who engage the services of Vendors banned by BHEL shall be rejected. The list of banned firms is available on BHEL web site (www.bhel.com ---> Tender Notification - List of Banned Firms).
- 6.4. Abridged version of extant 'Guidelines for suspension of business dealings with suppliers/ contractors' has now been uploaded on www.bhel.com on "supplier registration page" at the following link: http://www.bhel.com/vender_registration/pdf/Suspension-of-Business-Dealings-with-Supplier-issued-Sept13_abridged.pdf.
- 6.5. The bidders will be governed by Suspension of Business Dealings guidelines, BHEL.

7.0 Other Instructions for Bidders:

- 7.1. It will be the bidder's responsibility to ensure that the tender documents, drawings, Quality documents and related technical & commercial conditions are referred, studied and understood fully before submitting the offer.
- 7.2. BHEL will conclude that the offer has been submitted by the bidder and rates are quoted after fully understanding and accepting all the enquiry terms & conditions both explicit and implied. After tender opening, bidders are not allowed to change / alter their offer partly or fully.
- 7.3. While quoting their rates, the Bidders are advised to take into account the market trend of materials, all other costs, likely expenditure, escalations, labour laws, safety requirements, taxes, etc. which may be applicable during the tenure of the Contract.
- 7.4. If a Bidder is found to have given false information / documents as a part of their offer, such offers shall be rejected / the contract shall be terminated and action shall be initiated as per guidelines for Suspension of Business dealings.

- 7.5. If a Bidder's /Contractor's or a firm of Contractors/any of its shareholder's or shareholder's RELATIVE is EMPLOYED in BHEL, the authority inviting the Tenders shall be informed in writing of this fact at the time of submission of the offer. If such a fact comes to light subsequently, the Contract may be cancelled and suitable action shall be initiated in-line with SEARP and Suspension of Business guidelines of BHEL (Latest version shall be applicable).
- 7.6. BHEL is not liable and responsible for any tax implications arising out of transit sale.
- 7.7. Offers containing corrections or alterations in the documents are liable to be rejected. Any correction made by the tenderer(s)/his/her/their Representative, must be authenticated by the tenderer who has signed the original offer. The tenderer shall authenticate all pages of the offer by putting his initials or the Firm's official rubber stamp.
- 7.8. The entire terms and Conditions contained in all the Sections & Annexures of this tender shall be deemed to form an integral part of the Contract to be entered.
- 7.9. In case BHEL finds that Suppliers join together, form cartel, or influence others / new Suppliers to submit offers in their favor, then BHEL will take severe action against such Suppliers as per extant including permanent blacklisting / banning of such Suppliers for BHEL's Business. Bidders will be disqualified from BHEL Suppliers list and business with them will be suspended by BHEL, if it is found that they indulge / carry out activities / business which are in direct competition or detrimental to BHEL business and accordingly such firms will be banned.
- 7.10. As a policy, BHEL is not registering any power of attorney issued by contractors/suppliers in favor of their bank for the collection of invoice amounts on behalf of contractors/suppliers. Merely, because BHEL had acted upon any such request by the party or their bankers does not constitute any legal right or binding on BHEL for any acts of omissions and commissions or failure to act upon it or for any payment made directly to the party. If any banker includes BHEL also as a party to any such dispute between the banker and the party, all legal and incidental expenses thereof will be recovered from the concerned parties only.
- 7.11. Suppliers are instructed to fill the details ONLY in the space provided in all Annexures. All the required Sections and Annexures are to be digitally signed and uploaded without any modification.
- 7.12. Changing the Tender formats, modifying the contents of formats or any other insertions/ deletions will be construed as tampering of BHEL's Tender process, and the offer of the concerned Suppliers is liable for rejection.
- 7.13. Suppliers banned / declared / notified by any unit of BHEL as defaulters are not eligible to quote. Offers received from such Suppliers shall be rejected.
- 7.14. BHEL has the right to re-float or short close the Tender, partly or fully, if L1 price is not acceptable, or for any other reason/s. No claim or compensation shall be entertained by BHEL in such an event.
- 7.15. Abnormally low bids may be rejected if BHEL determines that the price quoted by the bidder is abnormally low and raises concerns on the ability of the bidder.

8.0 Procedure for Submission of Tenders:

This is an E-tender floated online through our E-Procurement portal <https://bhel.abcprocure.com>. The bidder should respond by submitting their offer online only in our e-Procurement portal at <https://bhel.abcprocure.com>. The contact details of DSC Certifying Authorities may be obtained from "Bidder Manual" available in <https://bhel.abcproc.com>.

8.1. Tenders shall be uploaded with all relevant **.pdf / zip** format. The relevant tender documents should be uploaded by an authorized person having Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION digital signature certificate (DSC).

8.2. E-procurement service Provider:-

e-Procurement Technologies Limited (abcProcure),
Head Office: B-704/705, Wall Street - II, Opp. Orient Club,
Nr. Gujarat College, Ellis Bridge,
Ahmedabad - 380 006, Gujarat (India)

The contact details of the service provider are given below:

Name	Phone No.	E-mail ID
Mr. Mugunthan Gurumoothy	+91 6353215001	Trichy.bhel@eptl.in
Mr. Swapnil Hamilton	+91-79-40270549	swapnil.h@eptl.in
Mr. Hardik Oza	+91-79-40270560	Hardik.oza@eptl.in
Mr. Ankur Bhatt	+91-79-40270590	ankur.bhatt@eptl.in
Mr. Prashant Rajyaguru	91-79-40270545	prashant@eptl.in
Mr. Dharam Rathod	+91-79-40270596	dharam@eptl.in
Mr. Pradip Parmar	+91-79-40270532	pradip@eptl.in
Mr. Devang Patel	91-79-40270576	devang@eptl.in

8.3. The bidder along with its associate/ collaborators/ sub- contractors/ sub-Suppliers/ consultants/ service provider shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice. Fraud prevention policy and List of Nodal Officers shall be hosted on BHEL website, Suppliers portals of Units/ Regions intranet.

For any clarification required in this regard, the Bidders may contact:

Phone: 0431- 257-7678, 257-4260, 0431-257-4625, 0431-257-4078

E-mail: bc@bhel.in, mvlakshmi@bhel.in, paramanand@bhel.in, anuragthakur@bhel.in