

Tender to finalize Managements to run two Government aided Tamil Medium middle schools within BHEL Township, Tiruchirappalli.

BHEL Educational Society (BES), Tiruchirappalli is involved in promotion of education through various activities including running and maintaining campus schools, among other activities. We are looking for a highly result oriented and dedicated management to run two of our Government Aided middle schools namely **1. BHEL TAMIL MEDIUM MIDDLE SCHOOL** and **2. ST. JOSEPH MIDDLE SCHOOL** situated in BHEL Township, Tiruchirappalli with adequate covered area with facilities and play grounds.

Presently these two Schools have student strength of 600 & 155 and staff strength of 36 & 09 Nos respectively. The standard is from I to VIII. The schools are recognized by Department of Elementary School Education, Govt. of Tamil Nadu.

(A) Facilities and information about the school

- (a) The school buildings are equipped with necessary furniture, fixtures and electrical connections, playgrounds, with equipment, computers, and library in BHEL Township.
- (b) Infrastructure facilities like school building, (except consumable) playground, etc., as existing now will be handed over to the selected institution.
- (c) Civil, Electrical and Sanitation maintenance of building/rooms will be taken care of by BES.
- (d) The details of the school:

Sl. No.	Name of the School & Category & Functioning Since	Number of Students	Number of teachers & staff	Infrastructures Given by BHEL		No of class rooms
				Area Land In Sq.M.	Bldg Area in Sq.M.	
01	St.Joseph's Middle School State Pattern Tamil Medium	155	09	3500	570	Office room = 1 Store room = 1 Staff room = 1 Class rooms = 10
02	BHEL Tamil Medium Middle School State Pattern Tamil Medium	600	36	24000	2820	HM room = 1 Staff room = 1 Computer room = 1 PET room = 1 Library = 1 Class room = 30

- e) BES will not be paying any management fee for running schools and only government allowed fees will be permitted to be collected from students.
- f) The tenderer may visit the school and assess the facilities before submission of the tender, if so desires.

B) Evaluation Criterion:

Sl.No	Criteria	Max. marks
1	Philosophy and mission of the Organisation	
2	Number of years in the field of education	10
	(a) Less than 3 years =0	
	(b) 3 to 5 years =5	
	(c) 6 years and above =10	
3	Number of tamil medium schools in their fold	
	(a) 1-2 =4	10
	(b) 3-5 = 6	
	(c) 6 and above = 10	
4	No of Government Aided schools run by the organisation	
	(a) 1-2 =7	15
	(b) 3-5 = 10	
	(c) 6 and above =15	
5	Focus on training for teachers and teaching methodology	
	(a) Teacher training (2)	5
	Number of Training Hrs > 10 days in a yr =2	
	Less than 10 days = 1	
	No training programme = 0	
	(b)Teaching methodology (3)	
	Coventional only (Black board) = 1	
	Modern tools like OHP & LCD presentation = 2	
	Smart learning class room = 3	
6	Long term plans for improvement in education	4
	a.E Learning =1	
	b.Preparation and adoption of E learning modules =1	
	c. Computerisation of School activities = 1	
	d.E enabled services for parents, teachers and students = 1	
7	Focus on co-curricular activities, career development and counselling	10
	a. Focus on co-curricular activities =5	
	b. Focus on career development and counselling =10	
8	Award schemes for best performance of students (ex. scholarship etc)	8
	a XI & Plus 2 = 2	
	b. IX th to Plus 2 = 4	
	c. VI to Plus 2 = 6.	
	d. I st standard to plus 2 = 8	

9	In last five year, any outstanding achievement of students:	
	a. Academic = 4	8
	b. Other than academic = 4	
10	Academic Performance in the last 05 years (Average of 5 yrs.)	
10.1	10th standard pass percentage	10
	(a) 90% and below=3	
	(b) 91 - 95% =5	
	(c) 96 - 100% = 10	
10.2	12th standard pass percentage % (Average of 5 yrs.)	10
	(a) 90% and below = 3	
	(b) 91 - 95% = 5	
	(c) 96 - 100 = 10	
11	Sources of Finance of the Institutions	
	(a) Self-sustaining with commercial institutions or similar support = 4	5
	(b) Self-sustaining with trust/charity support/ Govt. aided = 5	
12	Institutions experience in running a school in Industrial Complex	
	(a) Yes = 5	5
	(b) No = 0	
	TOTAL Marks	100
Additional information		
13	Any Legal Case pending against the institution	
	(a) if Yes, details	

In addition to the above, the bidder may submit a copy of audited accounts for a period of three years.

C) Terms and Conditions

Scope of Services by School management

01. Management of School will be handed over to the selected Institution to Administer, run and conduct the schools with classes commencing from standard I to Standard VIII in state board syllabus. BES will be entering into an agreement with the selected institution containing detailed terms and conditions, and the same will be binding on both the parties till the termination of the contract.
02. The new management shall run the school with the grant provided by the State Government
03. Existing Staff shall be allowed to continue except on performance and discipline criteria.
04. The selected institutions should run the School with service motto and as a non-profit organization.
05. The statutory levies made by Govt/Quasi Govt authorities, Panchayats, etc and also fees and taxes, except property tax shall be paid by the school management.
06. Consumables /essential commodities shall be procured by the school management.
07. Relevant statutory provisions pertaining to the school shall be followed
08. The school shall not be used for other than educational activities.
09. The school premises shall be maintained in a proper condition.
10. The existing pattern of state board shall be continued.
11. School management shall take initiative to settle the payments in time.
12. The contract will be valid for Five years from the date of signing the agreement and it can be extended on mutual consent for a further period of 5 years .The contract can also be foreclosed by either side of the parties to the agreement with a Notice period of six month coinciding with the Academic Year.
13. The new school management shall continue to run and conduct the school as a separate unit in the building provided for by the BHEL for the purpose of imparting education to the children of the employees as well as others living outside the BHEL premises for which the First party erected and provided a pucca building for the school and provided necessary furniture, fixtures and equipment, playground needed for complete School of the Tamil Nadu Pattern as a separate unit, subject to payment of nominal license fee of Rs.1/- per month by the second party to the first party and the said sum of Rs.1/- shall be paid in advance for a year by the second party within the first ten days of start of the academic year(10th June).
14. If residential quarters are provided by the first party for accommodation for the teachers appointed by the second party, the new management shall deduct the rent from salaries and pay to BHEL at the rates fixed by the BHEL from time to time for which separate deed shall be executed.
15. The annual repairs and white washing of the school building shall be the responsibility of BHEL.
16. The School management shall be responsible for the complete management of the school like administration, disciplinary matters of the school staff, appointment and dismissal of Headmaster/Headmistress, teachers and other non-teaching staff and everything else concerned with the proper running of the school.

17. The recurring expenditure shall be met from the grants receivable from the State Government, and also out of the interest accruing from the cash endowment standing in the name of the school if any and the BHEL shall not have any financial responsibility whatsoever.
18. The expenditure in respect of consumption of water, electricity, conservancy charges and other amenities if any, provided by the BHEL at the rate that may be fixed from time to time by BHEL shall be met out of the funds of the school and should be paid by the school management within the first ten days of the succeeding English calendar month.
19. The school management shall use the building only for running the school and shall not use the building for any other purpose.
20. The School management shall not make any alteration or addition to the school building on its own. Any such alteration or addition will be carried out by the BHEL only if necessary.
21. The School management shall not cause any damage to the property of the school through neglect or carelessness on its part or on the part of its servants or employees and should any damage be caused, the school management shall be liable to pay the cost of such damage to BHEL Educational Society in accordance with the assessment made by the latter's representative authorized in this behalf whose decision shall be final.
22. The School management shall surrender the building, furniture, equipment, etc. in good order and conditions except for reasonable wear and tear on the termination of the agreement.
23. The school management shall have no right or interest in immovable property or movable property comprised in the school building and shall have no right to transfer or assign or part with his interest or right to any other person or persons.
24. The school management, shall keep the school building together with all roads drains sewers, fences, compound walls etc., in good and habitable conditions.
25. The BHEL Educational Society can terminate the agreement for any reasons of grave mismanagement of the funds by the school management. If any dispute arises on the question of mismanagement, the Competent Authority to decide upon this issue will be the Education Department of the Tamil Nadu State.
26. In performance of the agreement all notices to be issued and action to be taken on behalf of BHEL Educational society shall be given or taken on behalf of BHEL educational society by the General Manager/ HR or any one authorized in this behalf.
27. BHEL educational Society may terminate the contract anytime if any of the documents/information /certificates submitted is found to be fake/false/forged.
28. If the information furnished is found to be wrong during site visit / verification, their offer will be rejected.

D) How to apply

- a) Educational Institutions may give their technical bids as per evaluation criterion laid out with necessary supporting documents and an undertaking for acceptance of all the terms and conditions prescribed.
- b) Application for each school to be given in **separate sealed envelope super scribed as 'Tender to ManageSchool in BHEL-TRICHY CAMPUS.**
- c) Applications must reach AGM/Administration, BHEL,Trichy-620014 within stipulated time.
- d) Self-evaluated criterion sheet should be submitted along with the application with supporting document for each criteria.
- e) Selection Process and Methodology:
Based on the documents submitted, the technical capability of the participating Educational institution shall be evaluated by the selection Committee as per evaluation criteria indicated herein above. Final selection will be based on the final marks awarded by the committee as per evaluation criteria. Decision of the BHEL Educational Society will be final in this regard.
- f) Key Dates:

Last date for submission of Application : 29.11.2014 at 2.00 PM
Opening of Technical bid : 29.11.2014 at 2.30 PM

- g) Address for Communication / further clarification

The AGM/Administration, Bharat Heavy Electricals Limited, Tiruchirappalli -620 014
kmurali@bheltry.co.in
Phone nos: 0431-2577272, 2577103