

Bharat Heavy Electricals Limited

High Pressure Boiler Plant

Tiruchirappalli – 620 014. India

Civil Engineering Department (Factory & Township)

APPLICATION FOR ENLISTMENT OF CONTRACTORS FOR CIVIL WORKS & SERVICES

Nature of Enquiry : Enlistment of contractors on Civil,
Structural, Housekeeping works and
other services.

Notification Date : 24.12.2014

**Due date for submission
of application** : 28.01.2015

SIGNATURE OF THE APPLICANT

TERMS & CONDITIONS and PREAMBLE

1. TERMS AND CONDITIONS

1. Any Indian individual, Sole Proprietorship Firm, Partnership Firm, Public Limited Company or a Private Limited Company is entitled to get enlistment as a contractor in BHEL under these Terms and Conditions, provided the eligibility criteria and other norms are satisfied. The enlisted contractors have to abide by all the rules made herein and as amended from time to time during the currency of their enlistment.
2. No individual or a firm having such individual as one of the partners, who is a dismissed government servant or removed from the approved list of contractors or demoted to lower class or having business banned/suspended by any government department in the past or convicted by a court of law shall be entitled for enlistment.
3. No Engineer or any other official employed in Engineering or Administrative duties in the Engineering Departments of the Government of India is allowed to work in BHEL either as contractor or as employee of a contractor for a period of two years after his retirement from Government service unless he has obtained prior permission of Government of India to do so. Even after enlistment, if either the contractor or any of his employees is found to be a person who had not obtained the prior permission of Government of India as aforesaid, the name of the contractor shall be removed from the list of enlisted contractors.
4. Any applicant is not permitted to have enlistment in more than one name.
5. A partner of a firm or a director of a company enlisted as a contractor cannot be a partner/director in any other enlisted firm/company.
6. The enlistment in BHEL shall only entitle them to be considered for issue of tender notice subject to the conditions laid down in Notice Inviting Tenders. It shall not confer any right on them either to be necessarily issued the tender papers or for award of work.
7. The applicant shall have to submit the application in prescribed form to enlistment authority complete with all documents.
8. Incomplete applications and applications not accompanied with necessary documents are liable to be rejected.
9. The enlistment authority shall have the right to verify the details furnished by the applicant.
10. If the enlistment authority finds the applicant suitable for enlistment, it shall issue the enlistment order and, otherwise, send a letter of rejection of the application to the applicant. The decision of the enlistment authority shall be final and binding on the applicant.
11. The enlistment will be valid for one year from date of registration as approved by competent authority and every year it has to be renewed and updated for any change.
12. The enlistment will be done for classes as mentioned in the application form and in case the applicant is not found suitable for the class applied, then the applicant will be registered in the next eligible lower class, if suitable and eligible.
13. The financial soundness shall be judged on the basis of the solvency certificate or the working capital certificate, as the case may be, issued by the Bankers of the contractor. Such certificate shall be issued by a scheduled bank and shall be submitted in original in a bank sealed cover, addressed to the enlistment authority.

14. The applicant shall have to pay a non-refundable enlistment fee by crossed Demand Draft drawn in favour of BHEL. For Class I & II, the enlistment fee is Rs. 5,000/- and for Class III, IV & V - Rs.2,500/- which is to be submitted along with application form. The application without enlistment fee will be liable for rejection.
15. The applicant shall produce IT return filled and acknowledged by IT office along with his application for enlistment. After enlistment, he shall have to file IT return in every year and submit the attested copy of acknowledgement issued by IT office to the enlistment authority by November every year. Failure to submit the IT return in this manner without any justifiable reason will render the contractor liable to be removed from the approved list of contractors.
16. The applicant / firm shall not modify the existing partnership or enter into any fresh partnership without the prior approval of the enlistment authority. Such proposal, if any, shall be submitted in advance giving full details of the intended partnership/sole proprietorship along with the draft partnership deed / affidavit and documents. Any change in status of the contractor as an 'individual' or in constitution of the firm without prior approval of the enlistment authority will render the contractor / firm liable to be removed from the approved list of contractors.
17. If a firm is converted in two or more firms by any action of its partners, the new firm(s) or any separated partner(s) in his (their) individual / joint capacity shall have to apply for the enlistment afresh on the basis of work experience gained as a separate entity.
18. If new partners are taken in the firm, each new partner shall have to satisfy the conditions as mentioned in Sl.Nos.1, 2 & 3.
19. If the number of original partners of a firm reduces to less than half due to any reason including death of partner(s), the enlistment of the firm shall be withdrawn.
20. Change in address
(a) While applying the enlistment, the applicant should mention address of the Registered Office as well as Head Office, if different. All documents i.e. Solvency Certificate, etc should bear one of the above addresses, otherwise the same shall not be accepted.
21. The applicant shall have to abide by all the rules, terms and conditions of the contract and the Notice Inviting Tenders. He shall have to execute the works satisfactorily on time and with good quality. In case of failure the enlisting authority shall have the right to demote a contractor to a lower class, suspend business with him for any period, debar him or remove his name from the approved list of contractors after issue of show cause notice. Decision of the department shall be final and binding on the contractor.
22. **Enlisting authority reserves its right to modify, add, delete and / or change any of the above terms and conditions and the same shall be binding on all the applicants and enlisted contractors.**
23. **The applicant should submit the following to meet out the qualification norms and eligibility criteria of the tender value for which the application made.**
 1. **Proof for registration under ESI authorities.**
 2. **Proof for registration under EPF authorities.**
 3. **Proof for registration of PAN (Permanent Account Number).**
 4. **Proof for registration under Service Tax authorities.**
 5. **Proof for registration under VAT / Sales Tax authorities.**
 6. **Solvency/ Bankers Certificate for the appropriate value.**

7. Income Tax Returns filed and acknowledged by IT Office for the last the financial years (i.e) 2011-12, 2012-13 & 2013-14.
8. Profit & Loss Statement and Balance sheet for the last the financial years (i.e) 2011-12, 2012-13 & 2013-14 duly audited and certified by the Chartered Accountant for enlistment category value of 1 crore and above.
9. Work orders and the corresponding completion certificates containing the required details.
10. Tools, Plants & equipments owned, staff strength, etc.

2. FOR CIVIL, STRUCTURAL AND MAINTENANCE CONTRACT WORKS

2.) PREAMBLE

01. The scope of work involves:-
 - a) Construction of Structural Steel Industrial Buildings and RCC Buildings coming under Expansion and Special Schemes in BHEL, TIRUCHY.
 - b) Also regular construction and maintenance activities of all Civil works, Structural steel works, Interior decorations, Roads, Railway sidings, Water supply, part of sanitary works, Horticulture etc., all in shop floors & allied buildings of Factory and Township (Kailasapuram, Kamarajapuram, Nehru Nagar, Equalising Reservoir Complex, Head works at Vengur, Puthapuram, Keelamullaikkudi, Dispensary at Kattur and Tiruchy etc.,) of around 5400 Quarters with public buildings like Schools, Hospitals, Recreation Centers, Kalyanamandapams, Shopping Centres, Union offices, etc., as required in BHEL Tiruchy Complex, covered in an area of around 3000 Acre. Also some special works whenever required under Grama Valarchi Pani Kuzhu etc.in villages around 20 K.M of BHEL, Tiruchy. .
02. Usually, working hours are limited to day time only. In emergency cases to carryout works during nights, it may be done so with the specific prior permission of BHEL. In such case, it is to be carried out in the presence of BHEL officials or their authorized persons.
03. The 'Eligibility criteria for enlistment' and 'Norms for qualification (Class I & II and III, IV & V) with prescribed score are attached. Evaluation will be done accordingly. Minimum score required for qualification is 60.
04. The value of turnover and the value of similar works mentioned above excludes cost of cement, steel reinforcement and structural steel. However if the turnover value furnished by the applicant includes the above materials, then the applicant has to furnish the cost of the same separately. If it is not furnished, the materials cost will be presumed as follows:-

Civil & structural works combined	- 50 %
Civil works alone	- 35 %
Structural works including cloaking items	- 70 %
Other minor maintenance works	- 20 %
05. The works executed in the own name of the applicant only will be considered for eligibility criteria.
06. Similar works means Works indicated in the scope of work and Dissimilar / irrelevant works will not be considered for eligibility criteria.
07. Documentary evidences (xerox copies – attested by Gazetted officer / Notary Public) for turnover, works experience, P.F, ESI registration etc., all as indicated & required should be furnished without which it will not be taken into account.
09. The applicant shall strictly adhere to various labour laws in force.
10. The applicant shall follow norms of BHEL security system for movement of men & materials within the complex including Bio-Metric system.

2.b) NORMS FOR QUALIFICATION – CIVIL, STRUCTURAL & MAINTENANCE WORKS (FOR CLASS I & II)

Sl.No	Thrust Area	Score	CLASS I (Upto Rs.1000 L)	CLASS II (Upto Rs.500 L)
I	ELIGIBILITY:- <ol style="list-style-type: none"> Registration for EPF, ESI, PAN, Service Tax. In case of pending registration, copy of application has to be submitted and registration should be obtained and produced before submitting any tender. IT Returns acknowledged by IT Office and Profit & Loss statement and balance sheet for the last three financial years (i.e) 2011-12, 2012-13 & 2013-14 duly certified by Chartered Accountant. Average annual turnover of similar works executed in the last 3 financial years shall be minimum of 30% of the applied class. Should have successfully completed works during last seven years (from 01.12.2007 to 30.11.2014) either Three similar works not less than 40% value in each. or Two similar works not less than 50% value in each or One similar work not less than 80% value, all in the last seven years. Value of Structural steel works completed should be not less than 30% of the required average annual financial turnover in the last three years. Solvency certificate for 40 % value (minimum) or Banker certificate for 2/3 value (minimum), of registration class value applied for should have been obtained from Nationalized / Scheduled bank within six months from the due date of application submission. 			
II	NATURE OF COMPANY	5		
	Public Limited	5		
	Private Limited/Partnership firm	3		
	Sole Proprietor	2		
III	Similar Experience (Civil Works)	20		
	Value of civil works executed in the last three years (From 01.04.2011 to 31.03.2014)			
	More than	20	900 Lakh	450 Lakh
	(Pro-rata for in between cases)	12	450 Lakh	225 Lakh
IV	Similar Experience (Structural steel works)	20		
	Value of structural steel works executed related to Civil Engg. in last three years (From 01.04.2011 to 31.03.2014)			
	More than	20	900 Lakh	450 Lakh
	(Pro-rata for in between cases)	12	450 Lakh	225 Lakh
	(Pro-rata for in between cases)	6	225 Lakh	113 Lakh

Sl.No	Thrust Area	Score	CLASS I (Upto Rs.1000 L)	CLASS II (Upto Rs.500 L)
V	Performance on previous works (From 01.12.2007 to 30.11.2014)	10		
	Successful completion of three major works in time.	10	Costing at least 400 lakhs each	Costing at least 200 lakhs each
	Successful completion of two major works in time.	8		
	Successful completion of one major work in time.	6		
VI	Highest value of single work completed (From 01.12.2007 to 30.11.2014)	20		
	More than	20	800 Lakh	400 Lakh
	(Pro-rata for in between cases)	12	400 Lakh	200 Lakh
VIII	Equipments owned	10		
	Welding & erection equipments, crane, concreting equipments etc. (Mixer machine with Hopper, Vibrator, Shuttering, Pumps etc. (Min. two sets of equipments)	10		
	Welding & erection without crane & concreting equipments. (Min. two sets)	8		
	Welding & erection equipments only available. (Min. two sets)	6		
	Concreting equipments only available.(Min. two sets)	4		
IX	Qualified staff availability	5		
	Minimum of Graduate Engineers – 5 Nos & Supervisors – 5 Nos available	5		
	Minimum of Graduate Engineers – 3 Nos & Supervisors – 3 Nos available	3		
X	Financial stability	10		
	Solvency			
	More than .	10	800 Lakh	400 Lakh
	(Pro-rata for in between cases)	6	400 Lakh	200 Lakh

NOTE: i) Minimum score required for qualification is 60 out of 100.

- ii) All the above financial value excludes cost of cement, steel reinforcement & structural steel which will be issued by BHEL at free of cost.**
- iii) Similar work means Construction of industrial steel structural works, RCC buildings, roads, drains, water supply/sewer line laying, Building maintenance services etc ..,**

2.c) NORMS FOR QUALIFICATION – CIVIL, STRUCTURAL & MAINTENANCE WORKS (CLASS III, IV & V)

Sl. No.	Thrust Area	Score	Class III (Up to Rs. 300 L)	Class IV (Up to Rs. 100 L)	Class V (Up to Rs. 50 L)
I	ELIGIBILITY:- <ol style="list-style-type: none"> Registration for EPF, ESI, PAN, Service Tax. In case of pending registration, copy of application has to be submitted and registration should be obtained and produced before submitting any tender. IT Returns acknowledged by IT Office and Profit & Loss statement and balance sheet for the last three financial years (i.e) 2011-12, 2012-13 & 2013-14 duly certified by Chartered Accountant. Average annual turnover of similar works in the last 3 financial years shall be minimum of 30% of the applied class. Should have successfully completed works during last seven years (From 01.12.2011 to 30.11.2014) either Three similar works not less than 40% value in each. or Two similar works not less than 50% value in each or One similar work not less than 80% value, all in the last seven years. Solvency certificate for 40 % value (minimum) or Banker certificate for 2/3 value (minimum), of registration class value applied for should have been obtained from Nationalized / Scheduled bank within six months from the due date of application submission. <p>Note : For enlistment under Class V submission Profit & Loss statement and Balance sheet are not mandatory.</p>				
I	NATURE OF COMPANY	5			
	Public Limited	5			
	Private Limited/Partnership firm	3			
	Sole Proprietor	2			
II	Similar Experience (Civil Works)	20			
	Value of civil works executed in the last three years (From 01.12.2011 to 30.11.2014)				
	More than	20	270 Lakh	90 Lakh	45 Lakh
	(Pro-rata for in between cases)	12	135 Lakh	45 Lakh	22.5 Lakh
III	Similar Experience (Structural steel works)	10			
	Value of structural steel works executed related to Civil Engg. in last three years (From 01.12.2011 to 30.11.2014)				
	More than	10	135 Lakh	45 Lakh	23 Lakh
	(Pro-rata for in between cases)	6	68 Lakh	23 Lakh	11 Lakh

Sl. No.	Thrust Area	Score	Class III (Up to Rs. 300 L)	Class IV (Up to Rs. 100 L)	Class V (Up to Rs. 50 L)
IV	Similar Experience (Maintenance works) (From 01.12.2011 to 30.11.2014)	10			
	Maintenance of Industrial Buildings, Residential Quarters, Railway siding, Road works, Interior decoration works & Water supply works in last three years.				
	More than	10	135 Lakh	45 Lakh	23 Lakh
	(Pro-rata for in between cases)	6	68 Lakh	23 Lakh	11 Lakh
V	Performance on previous works (From 01.12.2007 to 30.11.2014)	10			
	Successful completion of three major works in time.	10	Costing at least 120 lakhs each	Costing at least 40 lakhs each	Costing at least 20 lakhs each
	Successful completion of two major works in time.	8			
	Successful completion of one major work in time.	6			
VI	Highest value of single work completed (From 01.12.2007 to 30.11.2014)	20			
	More than	20	240 Lakh	80 Lakh	40 Lakh
	(Pro-rata for in between cases)	12	120 Lakh	40 Lakh	20 Lakh
VII	Equipments owned	10			
	Welding & erection equipments, crane, concreting equipments etc. (Mixer machine with Hopper, Vibrator, Shuttering, Pumps etc. (Min. two sets of equipments)	10			
	Welding & erection without crane & concreting equipments. (Min. two sets)	8			
	Welding & erection equipments only available. (Min. two sets)	6			
	Concreting equipments only available. (Min. two sets)	4			
VIII	Qualified staff availability	5			
	Minimum of Graduate Engineers – 5 Nos & Supervisors – 5 Nos available	5			
	Minimum of Graduate Engineers – 3 Nos & Supervisors – 3 Nos available	4			
IX	Financial stability	10			
	Solvency				
	More than .	10	240 Lakh	80 Lakh	40 Lakh
	(Pro-rata for in between cases)	6	120 Lakh	40 Lakh	20 Lakh

NOTE: i) Minimum score required for qualification is 60 out of 100.

II) All the above financial value excludes cost of cement, steel reinforcement & structural steel which will be issued by BHEL at free of cost.

III) Similar work means Construction of industrial steel structural works, RCC buildings, roads, drains, water supply/sewer line laying, Building maintenance services etc ..,

3 NORMS FOR QUALIFICATION - O & M WORKS
(Operation and maintenance works (CLASS I, II, III, IV & V))

ELIGIBILITY:- <ol style="list-style-type: none"> Registration for EPF, ESI, PAN, Service Tax. In case of pending registration, copy of application has to be submitted and registration should be obtained and produced before submitting any tender. IT Returns acknowledged by IT Office and Profit & Loss statement and balance sheet for the last three financial years (i.e) 2011-12, 2012-13 & 2013-14 duly certified by Chartered Accountant. Average annual turnover of similar works in the last 3 financial years shall be minimum of 30% of the applied class. Should have successfully completed works during last seven years (from 01.12.2007 to 30.11.2014) either Three similar works not less than 40% value in each. or Two similar works not less than 50% value in each or One similar work not less than 80% value, all in the last seven years. Solvency certificate for 40 % value (minimum) or Banker certificate for 2/3 value (minimum), of registration class value applied for should have been obtained from Nationalized / Scheduled bank within six months from the due date of application submission. <p>Note : For all other classes except Class I the submission Profit & Loss statement and Balance sheet are not mandatory.</p>							
Sl.N o.	Thrust Area	Score	Class & Value (Rupees in Lakhs)				
			I	II	III	IV	V
			Upto 100	Upto 50	Upto 25	Upto 10	Upto 5
I	NATURE OF COMPANY	5					
	Public Limited	5					
	Private Limited/Partnership firm	3					
	Sole Proprietor	2					
II	Similar Experience (O&M Works) From 01.04.2011 to 31.03.2014	40					
	Total value of O & M works in last three years (More than)	40	180	90	45	18	9
	(Pro-rata for in between cases)	24	90	45	22.5	9	4.5
III	Performance on previous works (From 01.12.2007 to 30.11.2014)	20					
	Successful completion of three major works in time.	20	Costing At least 40 lakhs	Costing At least 20 lakhs	Costing At least 10 lakhs	Costing At least 4 lakhs	Costing At least 2 lakhs
	Successful completion of two major works in time.	16					
	Successful completion of one major work in time.	12					

IV	Highest value of single work completed (From 01.12.2007 to 30.11.2014)	10					
	More than	10	80	40	20	8	4
	(Pro-rata for in between cases)	6	40	20	10	4	2
VI	Equipments owned It will vary for various maintenance works	10					
	Equipments for handling effluent treatment Plant, Non clog pumps, DG sets, lab facility with testing equipments	10					
	Non clog pumps, DG sets, Lab facility with testing equipments	8					
VII	Qualified staff availability	5					
	Supervisors (Skilled) 3 Nos. / day, Chemist (Skilled) 1 No./day Technician / Operator / Mechanic / Electrician (Semiskilled)- 6 Nos/ day Workers (Unskilled)- 9 Nos./ day It will vary for various maintenance works						
VIII	Financial stability	10					
	Solvency						
	More than.	10	80	40	20	8	4
	(Pro-rata for in between cases)	6	40	20	10	4	2

NOTE: Minimum score required for qualification is 60 out of 100.

Similar works: Maintaining the power tillers & trailers, water tankers in running condition, servicing and operation of valves on daily basis, maintaining rolling shutter in good working condition oiling, greasing as & when required, etc., operation & maintenance (without spares and consumables) of coolant recovery system, Effluent / sewage treatment plant, etc.

5) FOR HOUSE KEEPING works

5.a) PREAMBLE

01. The scope of work generally involves: -
- (i) Sweeping of roads, road sides, footpath & platforms, Cleaning of toilets, wash basins, urinals etc. in Quarters & Public Buildings in Township of BHEL, Trichy (Kailasapuram, Kamarajapuram, Nehru Nagar, Equalising Reservoir Complex, Head works at Vengur, Puthapuram, Keelamullaikkudi, etc.). Township consists of around 5400 Quarters, public buildings like Schools, Hospitals, Recreation Centers, Kalyanamandapams, Shopping Centres, Union offices, Stadium, Parks, etc., in BHEL Tiruchy Complex. The scope includes removal of blockage and sludge in sewer lines, manholes, chambers, oxidation ponds, etc.
- The scope also includes collection of garbage from the occupants daily, conveying it to the earmarked places by try-cycles or other means, segregation of bio & non-bio degradable wastes, attending to sanitation complaints like blockage in kitchen, bath, toilet, gully traps, chambers, manholes, etc., cleaning and removing the unwanted vegetation growth, removal of bushes, de-weeding of drains, sweeping roads and applying disinfectants like chlorinated lime, pest control, fogging operation etc., transportation of garbage etc.
- (ii) Sweeping of shop floors, office area, conference rooms, roads, lawn, parks, etc., and cleaning of toilets, wash basin, wash trough, tea points, etc., in shop floors and buildings in Factory Complex of BHEL, Trichy. Swabbing of office floors, staircases, conference halls/rooms, AC/PC rooms, etc. and removal of cob-web in all areas. Scope also includes removal of blockage in sewer lines, manholes, chambers, cleaning of oxidation ponds & effluent treatment plant, disposal of garbages, pest control, fogging operation, etc. in Factory Complex.
02. The Factory & Township of BHEL, Trichy is covered in an area of around 3000 acres.
03. Usually, working hours are limited to daytime only. In emergency occasions to carryout works during nights, it may be done so with the specific prior permission of BHEL. In such case, it is to be carried out in the presence of BHEL officials or their authorized persons.
04. The 'Eligibility criteria for enlistment' and 'Norms for qualification (Class I, II, III, IV & V) with prescribed score are attached. Evaluation will be done accordingly. Minimum score required for qualification is 60.
05. The works executed in the own name of the applicant only will be considered for eligibility criteria.
06. Dissimilar/irrelevant works will not be considered for eligibility criteria.
07. Documentary evidences (Xerox copies – attested by Gazetted officer / Notary Public) for turnover, works experience, P.F, ESI registration etc., all as indicated & required should be furnished without which it will not be taken into account.
08. The applicant shall strictly adhere to various labour laws in force.
- 09. The applicant shall follow norms of BHEL security system for movement of men & materials within the complex with Bio-Metric system.**

4 .b) NORMS FOR QUALIFICATION - HOUSE KEEPING WORKS
(FOR CLASS I, II, III, IV & V)

ELIGIBILITY:- <ol style="list-style-type: none"> Registration for EPF, ESI, PAN, Service Tax. In case of pending registration, copy of application has to be submitted and registration should be obtained and produced before submitting any tender. IT Returns acknowledged by IT Office and Profit & Loss statement and balance sheet for the last three financial years (i.e) 2011-12, 2012-13 & 2013-14 duly certified by Chartered Accountant Average annual turnover of similar works in the last 3 financial years shall be minimum of 30% of the applied class. Should have successfully completed works during last seven years (from 01.12.2007 to 30.11.2014) either Three similar works not less than 40% value in each. or Two similar works not less than 50% value in each or One similar work not less than 80% value, all in the last seven years. Solvency certificate for 40 % value (minimum) or Banker certificate for 2/3 value (minimum), of registration class value applied for should have been obtained from Nationalized / Scheduled bank within six months from the due date of application submission. <p>Note : For enlistment under Class III, IV & V category, the submission Profit & Loss statement and Balance sheet are not mandatory.</p>							
Sl. No.	Thrust Area	Score	Class & Value (Rupees in Lakhs)				
			I	II	III	IV	V
			Upto 200	Upto 100	Upto 50	Upto 25	Upto 10
I	NATURE OF COMPANY	5					
	Public Limited	5					
	Private Limited/Partnership firm	3					
	Sole Proprietor	2					
II	Similar Experience (House Keeping Works) From 01.04.2011 to 31.03.2014	40					
	Value of Housekeeping works executed in the last three years						
	More than	40	360	180	90	45	18
	(Pro-rata for in between cases)	24	180	90	45	22.5	9
III	Performance on previous works From 01.12.2007 to 30.11.2014	10					
	Successful completion of three major works in time.	10	Costing at least 80 lakhs	Costing at least 40 lakhs	Costing at least 20 lakhs	Costing at least 10 lakhs	Costing at least 4 lakhs
	Successful completion of two major works in time.	8					
	Successful completion of one major work in time.	6					

IV	Highest value of single work completed From 01.12.2007 to 30.11.2014	10					
	More than	10	160	80	40	20	8
	(Pro-rata for in between cases)	6	80	40	20	10	4
V	Equipments owned	10					
	Road sweeping machine, Sewage cleaning machine, Mechanical floor cleaning equipments, Pest Control & Fogging machines, Toilet Cleaning equipment, Transport Vehicle.	10					
	Sewage cleaning machine, Mechanical floor cleaning equipments, Pest Control & Fogging machines, Toilet Cleaning equipment, Transport Vehicle.	8					
	Pest Control & Fogging machines, Toilet Cleaning equipment, Transport Vehicle.	6					
VI	Qualified staff availability	5					
	Minimum Supervisor – 4 nos Minimum electricians -40 nos.	5					
	Minimum Supervisor – 2 nos Minimum electricians - 20 nos	3					
VII	Financial stability	10					
	Solvency						
	More than .	10	160	80	40	20	8
	(Pro-rata for in between cases)	6	80	40	20	10	4

NOTE: Minimum score required for qualification is 60 out of 100.

Similar works: please refer page 11 section 4a of preamble

5) ELECTRICAL WORKS

5.a) PREAMBLE

01. The scope of work generally involves: -

Attending to electrical complaints from Township residents such as switch fault, ceiling fans, earth leak, no electric supply, electric shock, maintaining office for fuse of call, etc., maintenance of street lights, providing rewiring or new wiring for internal electrification, service connection for residential and non-residential buildings in all Township (Kailasapuram, Kamarajapuram & Nehru Nagar), operation & maintenance of electrical installations like electrical gadgets, DG sets with connected control panel and other accessories, automatic control panels, etc., at Main Hospital, RSK Dispensary, Equalising Reservoir Complex, Head works at Vengur, Puthapuram, Keelamullaikkudi, etc., of BHEL, Trichy. Township consists of around 5400 Quarters, public buildings like Schools, Hospitals, Recreation Centers, Kalyanamandapams, Shopping Centres, Union offices, Stadium, Parks, etc., in BHEL Tiruchy Complex. The scope also includes decorating Silver Jubilee parks and other areas with serial sets-lighting, general lighting arrangement and public addressing system for functions like Republic day / Independence Day celebrations, etc.

The above scope of work shall be executed with the electrical item supplied by the tenderer and also with some of the electrical items supplied by BHEL.

02. The Township of BHEL, Trichy is covered in an area of around 700 acres.
03. Usually, working hours are limited to daytime only. In emergency occasions to carryout works during nights, it may be done so with the specific prior permission of BHEL. In such case, it is to be carried out in the presence of BHEL officials or their authorized persons.
04. The 'Eligibility criteria for enlistment' and 'Norms for qualification (Class I, II, III, IV & V) with prescribed score are attached. Evaluation will be done accordingly. Minimum score required for qualification is 60.
05. The works executed in the own name of the applicant only will be considered for eligibility criteria.
06. Dissimilar/irrelevant works will not be considered for eligibility criteria.
07. Documentary evidences (Xerox copies – attested by Gazetted officer / Notary Public) for turnover, works experience, P.F, ESI registration etc., all as indicated & required should be furnished without which it will not be taken into account.
08. The applicant shall strictly adhere to various labour laws in force.
09. The applicant shall follow norms of BHEL security system for movement of men & materials within the complex with Bio- Metric system.

**5.b) NORMS FOR QUALIFICATION
(ELECTRICAL WORKS (CLASS I & II))**

	ELIGIBILITY:- 1. Registration for EPF, ESI, PAN, Service Tax. In case of pending registration, copy of application has to be submitted and registration should be obtained and produced before submitting any tender. IT Returns acknowledged by IT Office and Profit & Loss statement and balance sheet for the last three financial years (i.e) 2011-12, 2012-13 & 2013-14 duly certified by Chartered Accountant 2. Average annual turnover of similar works in the last 3 financial years shall be minimum of 30% of the applied class. 3. Should have successfully completed works during last seven years (from 01.12.2007 to 30.11.2014) either Three similar works not less than 40% value in each. Or Two similar works not less than 50% value in each or One similar work not less than 80% value, all in the last seven years. 4. Should have a valid electrical EA license for Class I and EB for Class II in the name of the contractor from the competent authority. 5. Solvency certificate for 40 % value (minimum) or Banker certificate for 2/3 value (minimum), of registration class value applied for should have been obtained from Nationalized / Scheduled bank within six months from the due date of application submission. Note : For all other classes except Class I the submission Profit & Loss statement and Balance sheet are not mandatory.			
Sl. No.	Thrust Area	Score	Class & Value (Rupees in Lakhs)	
			I	II
			Upto 100	Upto 50
I	NATURE OF COMPANY	5		
	Public Limited	5		
	Private Limited/Partnership firm	3		
	Sole Proprietor	2		
II	Similar Experience (Electrical Works)	40		
	Value of Electrical works executed in the last three years (from 01.04.2011 to 31.03.2014)			
	More than	40	180	90
	(Pro-rata for in between cases)	24	90	45
III	Performance on previous works (From 01.12.2007 to 30.11.2014)	10		
	Successful completion of three major works in time.	10	Costing at least 40 lakhs	Costing at least 20 lakhs
	Successful completion of two major works in time.	8		
	Successful completion of one major work in time.	6		

IV	Highest value of single work completed (From 01.12.2007 to 30.11.2014)	10		
	More than	10	80	40
	(Pro-rata for in between cases)	6	40	20
V	Equipments owned	10		
	Wheel barrow, Wheel Ladder for street light maintenance, Chain pulley block, Crane 3/5 T, Vehicle for transporting transformer, transformer oil, UG cables, etc., Clamp meter, Megger, Earth Tester, grimping tools, etc.	10		
	Wheel barrow, Wheel Ladder for street light maintenance, Chain pulley block, Clamp meter, Megger, Earth Tester, grimping tools, etc.	8		
	Wheel Ladder for street light maintenance, Clamp meter, Megger, Earth Tester, grimping tools, etc.	6		
VI	Qualified staff availability	5		
	Minimum Supervisor – 2 nos Minimum electricians -10 nos.	5		
	Minimum Supervisor – 1 nos Minimum electricians – 5 nos	3		
VII	Financial stability	10		
	Solvency			
	More than.	10	80	40
	(Pro-rata for in between cases)	6	40	20

NOTE: Minimum score required for qualification is 60 out of 100.

Similar works: please refer page 14 section 5a of preamble

5.c) NORMS FOR QUALIFICATION
(ELECTRICAL WORKS (CLASS III, IV & V))

	ELIGIBILITY:- 1. Registration for EPF, ESI, PAN, Service Tax. In case of pending registration, copy of application has to be submitted and registration should be obtained and produced before submitting any tender. IT Returns acknowledged by IT Office for the last three financial years (i.e) 2011-12, 2012-13 & 2013-14. 2. Average annual turnover of similar works in the last 3 financial years shall be minimum of 30% of the applied class. 3. Should have successfully completed works during last seven years (from 01.11.2007 to 31.10.2014) either Three similar works not less than 40% value in each. Or Two similar works not less than 50% value in each or One similar work not less than 80% value, all in the last seven years. 4. Should have a valid electrical EA license for Class I and EB for Class II in the name of the contractor from the competent authority. 5. Solvency certificate for 40 % value (minimum) or Banker certificate for 2/3 value (minimum), of registration class value applied for should have been obtained from Nationalized / Scheduled bank within six months from the due date of application submission.				
Sl. No.	Thrust Area	Score	Class & Value (Rupees in Lakhs)		
			III	IV	V
			Upto 30	Upto 20	Upto 10
I	NATURE OF COMPANY	5			
	Public Limited	5			
	Private Limited/Partnership firm	3			
	Sole Proprietor	2			
II	Similar Experience (Electrical Works)	40			
	Value of Electrical works executed in the last three years (from 01.04.2011 to 31.03.2014)				
	More than	40	54	36	18
	(Pro-rata for in between cases)	24	27	18	9
III	Performance on previous works (From 01.12.2007 to 30.11.2014)	10			
	Successful completion of three major works in time.	10	Costing at least 12 lakhs	Costing at least 8 lakhs	Costing at least 4 lakhs
	Successful completion of two major works in time.	8			
	Successful completion of one major work in time.	6			

IV	Highest value of single work completed (From 01.12.2007 to 30.11.2014)	10			
	More than	10	24	16	8
	(Pro-rata for in between cases)	6	12	8	4
V	Equipments owned	10			
	Wheel barrow, Wheel Ladder for street light maintenance, Chain pulley block, Crane 3/5 T, Vehicle for transporting transformer, transformer oil, UG cables, etc., Clamp meter, Megger, Earth Tester, grimping tools, etc.	10			
	Wheel barrow, Wheel Ladder for street light maintenance, Chain pulley block, Clamp meter, Megger, Earth Tester, grimping tools, etc.	8			
	Wheel Ladder for street light maintenance, Clamp meter, Megger, Earth Tester, grimping tools, etc.	6			
VI	Qualified staff availability	5			
	Minimum Supervisor – 2 nos Minimum electricians -10 nos.	5			
	Minimum Supervisor – 1 nos Minimum electricians – 5 nos	3			
VII	Financial stability	10			
	Solvency				
	More than.	10	24	16	8
	(Pro-rata for in between cases)	6	12	8	4

NOTE: Minimum score required for qualification is 60 out of 100.

Similar works: please refer page 14 section 5a of preamble

6) Horticulture works

6.a) PREAMBLE

The scope of work generally involves: -

1. The Factory & Township of BHEL, Trichy is covered in an area of around 3000 acres.
2. In Factory & Township lawns, garden, hedges, parks, nursery etc.. are to be maintained with good appearance.
3. Hedge cutting should be done periodically in order to maintain the minimum sighting distance for vehicular movements.
4. Watering & weeding should be done periodically.
5. Avenue trees should be maintained.
6. Usually, working hours are limited to daytime only. In emergency occasions to carryout works during nights, it may be done so with the specific prior permission of BHEL. In such case, it is to be carried out in the presence of BHEL officials or their authorized persons.
7. The 'Eligibility criteria for enlistment' and 'Norms for qualification (Class I, II, III, IV & V) with prescribed score are attached. Evaluation will be done accordingly. Minimum score required for qualification is 60.
8. The works executed in the own name of the applicant only will be considered for eligibility criteria.
9. Dissimilar/irrelevant works will not be considered for eligibility criteria.
10. Documentary evidences (Xerox copies – attested by Gazetted officer / Notary Public) for turnover, works experience, P.F, ESI registration etc., all as indicated & required should be furnished without which it will not be taken into account.
11. The applicant shall strictly adhere to various labour laws in force.
12. **The applicant shall follow norms of BHEL security system for movement of men & materials within the complex with Bio-Metric system.**

6.b) NORMS FOR QUALIFICATION – HORTICULTURE WORKS
(FOR CLASS I, II, III, IV & V)

ELIGIBILITY:- <ol style="list-style-type: none"> Registration for EPF, ESI, PAN, Service Tax. In case of pending registration, copy of application has to be submitted and registration should be obtained and produced before submitting any tender. IT Returns acknowledged by IT Office for the last three financial years (i.e) 2011-12, 2012-13 & 2013-14. Average annual turnover of similar works in the last 3 financial years shall be minimum of 30% of the applied class. Should have successfully completed works during last seven years (from 01.12.2007 to 30.11.2014) either <p align="center">Three similar works not less than 40% value in each. Or Two similar works not less than 50% value in each Or One similar work not less than 80% value, all in the last seven years.</p> Solvency certificate for 40 % value (minimum) or Banker certificate for 2/3 value (minimum), of registration class value applied for should have been obtained from Nationalized / Scheduled bank within six months from the due date of application submission. 							
Sl. No.	Thrust Area	Score	Class & Value (Rupees in Lakhs)				
			I	II	III	IV	V
			Upto 50	Upto 40	Upto 30	Upto 20	Upto 10
I	NATURE OF COMPANY	5					
	Public Limited	5					
	Private Limited/Partnership firm	3					
	Sole Proprietor	2					
II	Value of Similar works (Horticulture Works) executed in the last three years (from 01.04.2011 to 31.03.2014)	40					
	More than	40	90	72	54	36	18
	(Pro-rata for in between cases)	24	45	36	27	18	9
III	Performance on previous works (from 01.12.2007 to 30.11.2014)	10					
	Successful completion of three major works in time	10	Costing at least 20 lakhs	Costing at least 16 lakhs	Costing at least 12 lakhs	Costing at least 8 lakhs	Costing at least 4 lakhs
	Successful completion of two major works in time.	8					
	Successful completion of one major work in time.	6					

IV	Highest value of single work completed (From 01.12.2007 to 30.11.2014)	10					
	More than	10	40	32	24	16	8
	(Pro-rata for in between cases)	6	20	16	12	8	4
V	Equipments owned	10					
	JCB / Pocalin, Dozer, lorry, Tipper, Lawn Mover	10					
	JCB / Pocalin, Dozer, Tipper	8					
	JCB / Pocalin, lorry, Lawn Mover,	6					
VI	Qualified staff availability	5					
	Minimum Supervisor – 2 nos Minimum Workers -15 nos	5					
	Minimum Supervisor – 1 no Minimum Workers – 10 nos	3					
VII	Financial stability	10					
	Solvency						
	More than .	10	40	32	24	16	8
	(Pro-rata for in between cases)	6	20	16	12	8	4

NOTE: Minimum score required for qualification is 60 out of 100.

Similar works: please refer page 19 section 6a of preamble

**BHARAT HEAVY ELECTRICALS LIMITED
TIRUCHIRAPPALLI - 620 014**

CIVIL ENGINEERING DEPARTMENT (FACTORY & TOWNSHIP)

APPLICATION FOR ENLISTMENT AS CONTRACTOR

(Tick in the appropriate class)

CATEGORY	CLASS				
	I	II	III	IV	V
CIVIL & STRUCTURAL WORKS					
O&M WORKS					
HOUSE KEEPING WORKS					
HORTICULTURE WORKS					
ELECTRICAL WORKS					

1. Name of applicant Shri / M/s

2. Nationality Indian ☐ Other ☐

3. Address

.....

.....

.....

.....

4. Telephone No. -

Fax No. E-mail:

5. Constitution Individual ☐ Sole Proprietorship Concern ☐
 Partnership Firm ☐ Private Ltd. Company ☐
 Public Ltd. Company ☐

6. In case of Limited Liability Company or
Company Limited by Guarantees.

a) Amount of paid-up-capital

7. Enclose a chart showing Company Organization indicating various factories / workshops / sites / divisions etc., with levels and names of key personnel and clearly depicting the reporting and functional relationships. Also give brief write-up on the functions and responsibilities of each entity.
8. Details of Owner / Partners / Directors
(Strike out whichever is not applicable)

Sl.No.	Name & Designation	Occupation Address	Telephone No.	Fax No.	E-mail
	- To be furnished in separate sheet -				

9. Value of property owned, Certificate to be produced from the Revenue Department.
10. Does the applicant maintain any office for preparing designs, drawings, bills, etc
11. Does the applicant possess facility to set up laboratory for Quality Control at site of work. If so please furnish full details of organization, equipments, tools, etc.
12. Is the individual/sole proprietor/any partner/directors of company:

- | | | |
|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| (a) Dismissed Government Servant | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (b) Having business banned/suspended by any government in the past | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (c) Convicted by a court of law | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (d) Retired Engineer / Official from Engineering Departments of Govt. of India within last two years | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (e) Director or partner of any other company / firm enlisted with CPWD or any other department | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (f) Member of Parliament or any State Legislative Assembly If answer to any of the above is 'Yes', furnish details on a separate sheet | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

13. Name of person holding power of attorney. (Copy to be enclosed)

(a) Nationality Indian ☐

Other ☐

(b) Liabilities

14. Name of Banker with full address
(**Note:** Banker's report in original preferably in sealed cover, giving the financial capacity to handle works of the required magnitude should be enclosed)

15. Place of business

16. Date of commencement of business

17. Details of Income Tax paid during last three years.

1. 2011-12
2. 2012-13
3. 2013-14

18. State whether Income Tax Clearance Certificate from the appropriate authority in the prescribed form enclosed.

Yes ☐

No ☐

19. Contractor's capital in the business. (in case of partnership, please mention percentage of shares and amount)

20. Quantum of business done during last three financial years

1. 2011-12
2. 2012-13
3. 2013-14

21. Value of fixed assets of the business in the last three years

1. 2011-12
2. 2012-13
3. 2013-14

22. Guarantee limits (if any) enjoyed by the firm.

23. Over-draft limits (if any) enjoyed by the firm.

24. State whether Audited report for Profit and Loss Account & Balance Sheet for last three years enclosed.

Yes ☐

No ☐

25. Details of Technically qualified staff :-

Sl. No.	Name and Designation	Qualification	Experience and Specialisation	Remarks if any

26. Whether the details of T & P, Machinery, Equipments and work shop as per Annexure – I given. Yes ☐ No ☐

27. Whether enlisted with any other Department Yes ☐ No ☐

(a) If yes, give details:

(i) Name of Department &
address

(ii) Money limit

(iii) Enlistment No. & date

(iv) Valid upto

28. Licence No. and validity of licence obtained from Dy. Chief Inspector of Factories / Assistant Commissioner of Labour

29. Whether the applicant has registered his workmen under Employees' State Insurance Act. If so, code number may be furnished. If applied, attested copy of application for registration acknowledged by ESI Authorities.

30. Whether the applicant has registered his workmen under Employees' Provident Funds and Miscellaneous Provisions Act ?. If so, the code number may be furnished. If applied, attested copy of application for registration with acknowledged by PF Authorities.

31. Indicate Central / Local Sales Tax, 1. *CST*
Excise Duty code Numbers and PAN. 2. *LST*
(attested copies should be enclosed) 3. *ED*
4. *SERVICE TAX*
5. *PAN*

32. Is any person working with the applicant as a near Yes ☐ No ☐
relative of the Officer / Official of BHEL
(a) If yes, give details:

- (i) Name
- (ii) Staff No.
- (iii) Designation & Department
- (iv) Unit

33. Details of Enlistment fee enclosed:

Draft No.	Date	Amount	Issuing Bank & Branch	Branch drawn upon	In favour of
					BHEL, Trichy-14

34. Details of similar works completed during the last seven years (To be submitted in separate sheet as per Annexure-II.)
35. Certificates from clients in original as per proforma given in Annexure -III for all eligible works.
36. Certificates:
- (i) I/We (including all partners) certify that I/We have read the Preamble & Terms and conditions and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I/We am/are liable to be debarred.
- (iii) I/We certify that I/We will not get myself / ourselves registered as contractor(s) in BHEL under more than one name.

- (iv) (a) I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in any Engineering Department of the Government of India during the last two years. I also certify that I have neither such a person under my employment nor shall I employ any such person within two years of his retirement except with the prior permission of the Government. (For Individuals seeking enlistment in their own name).
- (b) We certify that none of the partners/directors retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last two years. We also certify that we have neither under our employment any such person nor shall we employ any person within two years of his retirement except with the prior permission of the Government. (For partnership firms and limited companies).

Signature(s) of the applicant(s)
Name

Signature

Address
(Seal in case of Firm)

- | | | | |
|----|-------|-------|-------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

Date:

- NOTE:** 1) All the relevant certificates, details etc. should be attested and attached with The application.
2) The terms that are not applicable may be scored out.

Details of documents attached:-

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

DETAILS OF PLANTS AND EQUIPMENTS OWNED

Sl. No.	Name of Equipments	Nos.	Capacity or Type	Age	Remarks
1.	Earth moving equipments				
	Excavator (Various sizes)				
	Equipments for hoisting & lifting				
1	Mobile crane				
2.	Tower crane				
3.	Builder's hoist				
	Equipments for concrete works				
1.	Concrete batching plant				
2.	Concrete pump				
3.	Concrete transit mixer				
4.	Concrete mixer (diesel)				
5.	Concrete mixer (electrical)				
6.	Concrete vibrator (electrical)				
7.	Concrete vibrator (petrol)				
8.	Table vibrator (elect./petrol)				
	Equipments for building works				
1.	Block making machine				
2.	Bar bending machine				
3.	Bar cutting machine				
4.	Wood thickness planer				
5.	Drilling machine				
6.	Circular saw machine				
7.	Welding generators				
8.	Welding transformers				
9.	Cube testing machine				
10.	Steel shuttering				
11.	Steel scaffolding				
12.	Grinding/polishing machine				
	Equipments for road works				
1.	Road roller				
2.	Bitumen paver finisher				
3.	Hot mix plant				
4.	Spreaders				
5.	Earth rammers				
6.	Vibratory road roller				
	Equipments for transportation				
1.	Tipper				
2.	Truck				
	Pneumatic equipments				
1.	Air compressor (diesel)				
	Dewatering equipments				
1.	Pump (diesel)				
2.	Pump (electrical)				
	Power equipments				
1.	Diesel generator				

DETAILS OF PLANTS AND EQUIPMENTS OWNED

Sl. No.	Name of Equipments	Nos.	Capacity or Type	Age	Remarks
1.	Lab Facilities: Laboratory facility with testing equipments				
2.	Vehicle for transporting raw coolant, treated coolant and waste oil, etc.				
	Any other plants/equipments				

ANNEXURE - II

DETAILS OF SIMILAR WORKS COMPLETED DURING THE LAST SEVEN YEARS (From 01.12.2007 to 30.11.2014)									
Sl. No.	Name of work & Agreement No.	Date of commencement	Date of completion		Reasons for delay & compensation levied, if any	Work order Value	Gross cost of completion		Name, designation & complete address of the authority for whom the work was done
			Stipulated	Actual			Including cost of cement, steel reinforcement & strl. steel	Excluding cost of cement, steel reinforcement & strl. steel	

DETAILS OF WORK COMPLETION CERTIFICATES, WORK ORDERS ETC. ARE TO BE FURNISHED

CLIENT'S CERTIFICATE REGARDING PERFORMANCE OF CONTRACTORS

Name & Address of the Client

.....

Details of works executed by Shri . M/s

.....

1. Name of work with brief particulars :
2. Agreement No. and date :
3. Date of commencement :
4. Stipulated date of completion :
5. Actual date of completion :
6. Details of compensation levied for delay, if any:
7. Tendered amount :
8. Gross amount of the work completed :
9. Name and address of the authority under whom work executed :
10. Whether the contractor employed qualified Engineer/Overseer during execution of work? :
11. (i) Quality of work (indicate grading) : Outstanding/V.Good/Good/Poor
(ii) Amount of work paid on reduced rate basis, if any :
12. (i) Did the contractor go for arbitration ? :
(ii) If yes, amount of claim :
(iii) Amount received :
13. Comments on the capabilities of the contractor

(a) Technical Proficiency	:	Outstanding/V.Good/Good/Poor
(b) Financial Soundness	:	Outstanding/V.Good/Good/Poor
(c) Mobilisation of adequate T & P	:	Outstanding/V.Good/Good/Poor
(d) Mobilisation of manpower	:	Outstanding/V.Good/Good/Poor
(e) General behaviour	:	Outstanding/V.Good/Good/Poor

NOTE: All columns should be filled in properly.

Signature of the Certifying Officer
with Official seal.