

PROCEDURE TO SUBMIT OFFERS

Please note that due to covid-19 conditions, entries of vendors and their representative are restricted in BHEL. Courier services are also yet to normalize. Following arrangements have been made to get offers from vendors:

A tender Box has been setup at the entry gate of Main Administrative Building of HEEP, BHEL. Vendor or their representative can drop their offers in the tender box without entering in building.

OR

Vendors may to send their offer at email tendercell.heep@bhel.in as follows:

- 1) Offers should reach complete in all respects to above mail id latest by 1:45 PM IST of enquiry opening date (EOD)
- 2) There should be clearly mention of 'Tender Enquiry Reference No.' and 'Part-1 Opening Date'
- 3) There should be two separate files (as attachment) in pdf i.e. Techno-Commercial Bid (Part-1) and Price-Bid (Part-2)
- 4) Both pdf files should be password protected
- 5) Vendor must send password to above email id after 1:45 PM IST of EOD
- 6) If no password is received by 4:00 PM IST of EOD, offers will not be considered
- 7) Offers received through email shall be considered as consent to open bid without physically witnessing by vendor or their representative