

BHARAT HEAVY ELECTRICALS LIMITED

RAMACHANDRAPURAM :: HYDERABAD-32

MAINTENANCE & SERVICES DIVISION

FORMAT 6-C

TENDER DOCUMENT (PRICE BID)**NAME OF WORK : DIGITIZATION OF MACHINE MANUALS****Tender Notice : M&S/P&C/2014/24 Date: 01.07.2014**

Scope of Work, Schedule of rates and approximate quantities

| Sl No. | Description | Qty. | Unit | Unit Rate (In Rs.) | Total (In Rs.) |
|--------------|--|-----------------------------|-------|-----------------------|-------------------|
| 1 | Setting -up book scanning facility at BHEL premises by installing necessary equipments and deployment of manpower at site for carrying out scanning work | Included in sl. No. 2 below | | | |
| 2 | Approximate total no. of pages to be scanned | 250000 | pages | | |
| | Break-up of type of Pages | | | | |
| | A4 Size | 125000 | pages | 4.50 | 562500.00 |
| | A3 Size | 75000 | pages | 6.00 | 450000.00 |
| | A2 Size | 25000 | pages | 10.00 | 250000.00 |
| 3 | Approximate no. of Manuals to be scanned | 1000 | nos. | 15.00 | 15000.00 |
| 4 | Indexing of the books on five fields as specified by BHEL | Included in sl. No. 2 above | | | |
| 5 | Automatic OCR of scanned pages | | | | |
| 6 | Conversion of scanned pages to SPDF Format | | | | |
| 7 | Delivery of two copies of above output in digital storage media (Hard Disc)- Media will be provided by BHEL | | | | |
| Total | | | | Rs. | 1277500.00 |

Note:- The tenderers are required to quote their tender value on %age basis at excess or less

| Tender (%) | in figures | In Words |
|-----------------------|-------------------|-----------------|
| Excess | | |
| Less | | |
| Estimated Rate | | |
| Taxes in % | | |

Conditions :

| | |
|---|---|
| 1 | The rate quoted by the contractor shall be inclusive of all taxes (except service tax) and duties levied by Central/State Govt. organizations as well as local authorities, as applicable from time to time. |
| 2 | Service tax will be extra if applicable for this contract. Service Tax if paid by the contractor with respect to this work will be reimbursed by BHEL on production of documentary evidence for having paid the service tax by the contractor. |
| 3 | The contractor if asked by the contract executing officer should produce proper documents (i.e., cash bills/invoices/delivery challans etc. in original) in support of purchase of materials, whichever is in the scope of the contractor as mentioned in the schedule of the contract. |
| 4 | Payment will be made only for the actual executed quantity duly certified by contract executing officer |

(Signature & Stamp)