

PRICE BID

Annexure "P"

Sub: Photocopying and Scanning Services 2019-20

Approximate quantum of Monthly Work						Unit Rate in Rs.	Total price
SL NO	ITEM NO	DESCRIPTION OF WORK	MEDIA	SIZE OF DRAWING OR DOCUMENT	Approximate Maximum Print / scan needed		
A	1	CARRYING OUT PHOTOCOPYING BY PUTTING SUITABLE MACHINE IN OUR OFFICE PREMISES WITH COST OF PAPER, OPERATOR AND CONSUMABLES.	Plain paper of 75 Gms	A0	20		
				A1	30		
				A2	25		
				A3	150		
				A4	Upto 16000		
				A4	Beyond 16000		
B	1	SCANNING SERVICES		A0	15		
	2			A1	25		
	3			A2	40		

Note: Minimum 16000 copies of A4 size per month shall be considered for payment.

- Prices quoted shall include all taxes, duties etc., as applicable, except GST.
- GST, shall be reimbursed as per applicable rules.

23

**Authorized Signatory,
With seal of the company**