PRICE SCHEDULE

Sub: Providing Data Entry Services in Office Premises.

			NIT No. BHEL/EMRP/HR/19-20/T-02	
Sr. No.	Activity	Minimum No. Of Records Per Operaor per Month	Rate/Record (In Rs)	Total Amount (In Rs)
1	2	3	4	5 =(3x4)
1	Data Entry : Computers, Registers, Documents	1125		
2	Typing : Letter, Notes	75		
3	Filing / Retrieving	500		
4	Mailing, dispatch and preparation of forwarding notes.	375		
5	Preparation / Verification : Statements, Checklists, Reports	100		
	G Total			

Signature of bidder with Seal