

**BHARAT HEAVY ELECTRICALS LIMITED
15th FLOOR CENTRE- I, W.T.C.
CUFFE PARADE, MUMBAI - 400 005**

**WORK CONTRACT FOR PEST CONTROL
TREATMENT IN BHEL OFFICES AND TOWNSHIPS
FLATS**

**TENDER SUBMISSION DATE: 02.05.2018 (2.30 p.m.)
TENDER OPENING DATE: 02.05.2018 (3.30 p.m.)**

BHEL: ROD: MUMBAI

NOTICE INVITING TENDER

The bidder should ensure the pre-qualification criteria set in the Technical Bid - Part A before submission of the bid:

Unit : ROD-Mumbai

Address : 15th Floor, World Trade Centre - 1
Cuffe Parade, Mumbai - 400 005

E-Mail : ajit.sinha@bhel.in

Telephone : code : Number: : 022-2217 1211 / 2217 1222

Approved by: Name: Design: : Shri Ajit Sinha, AGM (HR)

Tender No. : RE: MUM: HRD: PC:0215:2018:

Name of work : Rate Contract for Pest Control Services for
Office, township and flats

Period of Contract : One year with extendable by one year

Cost of tender : Nil

Period of Sale:

Sale start date & time : 12.04.2018 (0930 hrs - 1700 hrs)

Sale end date & time : 02.05.2018 (0930 hrs - 1400 hrs)

Tender submission

Last date of tender submission : 02.05.2018 (1430 hrs.)

Opening date & time : 02.05.2018 (1530 hrs.)

Contact person details : Shri Ajit Sinha
Addl. General Manager (C&HR)
Tel. No. 22171 210/ 22171 211



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
BHARAT HEAVY ELECTRICALS LTD
(भारत सरकार का उपक्रम)
(A Government of India undertaking)
क्षेत्रीयपरिचालनप्रभागमुंबई
Regional Operations Division, Mumbai

RE:MUM:HRD:PC:0215:2018:

Date:- 12.04.2018

To,

M/s. _____

Dear Sirs,

Sub: - Work Contract for Pest Control

Bharat Heavy Electricals Limited, a Govt. of India Undertaking has its Regional office at 14th/15th floor, World Trade Centre - I, Cuffe Parade. BHEL intends to enter into a rate contract for a period of one year with a provision to extend by one more year (on mutual agreement) for General Disinfestations Services for our office premises at World Trade Centre, Airport office and township flats located at various places in Mumbai, as detailed in the annexure-I, (enclosed)

The tender is in two parts:

Technical Bid (Part 'A') - Envelope 1

Price Bid (Part 'B') - Envelope 2.

The formats for both the parts are enclosed herewith.

All the pages of the Tender Document i.e the **Technical Bid - Part 'A' shall be completely filled with all requisite information and stamped and signed on each page.** Failure to comply with the above requirement may lead to the Technical Bid being rejected on Technical grounds. Following additional documents are to be submitted along with the Technical Bid - Part 'A':

The **Technical Bid shall be put and sealed in a separate Envelope** and super scribed as Technical Bid (Part 'A') - (Envelope - 1.)

The Price Bid shall be completely filled, signed and stamped and enclosed in a separate Envelope Super scribing on the Cover as Price Bid - Part 'B' (Envelope - 2).

Both the envelopes containing the Technical Bid & Price Bid shall be put and sealed in another envelope along with covering letter and super scribed with 'Tender Pest Control' **(Envelope - 3)**.

Evaluation of the tenders shall be based on fulfillment of all technical conditions and most competitive offer. The parties should give their final and firm offer.

Evaluation shall be made on the rates quoted against item nos. (1) and (2) of Price Bid - Part 'B' and item nos. (3) and (4) of the Price Bid - Part 'B' shall not be considered for evaluation purposes as the same are done only as and when required. Evaluation of the bid shall be done on the basis of most competitive offer.

BHEL also reserves the right to split the tender / reject any or all the offers without giving any reasons thereof.

The tender submitted will be deemed that the party has read, understood and accepted / remarked on the terms and conditions of the tender forms.

The tenders are to be submitted in the tender box on or before 02.05.2018 (2.30 p.m.) addressed to Addl. General Manager (HR) , Regional Operations Division, Bharat Heavy Electricals Limited, 15th floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai - 400 005.

Offers through telegram / fax shall not be acceptable.

The technical bid shall be opened on the tender due date i.e. 02.05.2018 at 3.30 p.m. It will be our pleasure to give clarifications, if any, about the tender specifications / terms and conditions. **(Telephone no. 2217 1222 / 2217 1211).**

Thanking you,

Yours faithfully,
For Bharat Heavy Electricals Limited,


(Ravindra Gawde)
Sr. Executive (HR)

Encl:

Technical Bid
Price Bid

Pre Qualification Requirement (PQR) :

1. The average annual turnover for the last three years to be not less than Rs. 0.16 lakh (proof of IT return/ Balance sheet copy with P/L. statement / CA certificate to be submitted)
2. Bidder must submit experience (proof) of having successfully completed similar works in the last 7 years (ending last day of month previous to the one in which the tender is floated) as under :

Three contracts of value not less than Rs 0.22 lakhs each.

OR

Two contracts of value not less than Rs. 0.27 lakhs each.

OR

One contract of value not less than Rs 0.44 lakhs each.

(copies of work order/ contract along with completion certificate to be enclosed) duly signed and stamped by authorized signatory to be submitted.

NOTES:

1. If work order does not specify the value of the contracts, the same should be certified from customers. In that case the documents required will be work order/contract copy, customer certification for contract value and satisfactory completion certificate from customer .
2. The party who submits only work order or contract copy and does not submit satisfactory completion certificate from customer will not be considered.
3. The party who submits only satisfactory completion certificate from customer and does not submit relevant copy of work order/contract will not be considered.
4. The party should have the following documents and the same to be submitted with PQR (with technical bid) :

- (a) PAN and GST registration Certification.
- (b) All Tender documents to be stamped and signed
- (c) Blank price bid to be stamped and signed
- (e) Compliance Letter duly signed and stamped on letter head

The party not meeting above will be disqualified for further processing of tender

Each page of the Technical Bid has to signed and stamped by Bidder

TECHNICAL BID: - PART - 'A'- ENVELOPE: - 1

Sr. No	Description	
1	<p><u>Scope of work :</u></p> <ol style="list-style-type: none"> 1. Imported Gel of Maxforce make for WTC pantry (cockroaches, bugs, red ants, spiders etc.,) 2. General disinfestations through spray for eradication of cockroaches, bugs, red ants, spiders etc. for Office premises and Township Flats as mentioned in Annexure:- I (attached) & Rodent control and disinfestations for compound, common passage and staircase. In the compound gutters, manholes should be opened and thoroughly disinfested at townships at Tilak Nagar, Chembur and DN Nagar, Andheri 3. Termite (white ants) treatment as and when required for the area as per Annexure I (attached) 4. Control of Rats / Mouse for Office premises at World Trade Centre / Airport office premises as and when required for the area as per Annexure I (attached) 	Accepted unconditionally
2	<p><u>Disinfestations material :</u></p> <p>Imported Gel / disinfestations through spray:- The chemicals / pesticides (gel) used shall be of maxforce make. These chemicals / pesticides are to be used in closed and air conditioned environment and the service provider should ensure safety of the occupants. For Control of Rats / mouse in office premises you shall use Traps with baits / Pad with gum.</p>	Accepted unconditionally
3	<p><u>Period of Contract :</u></p> <p>The contract shall be valid for a period of one year. BHEL reserves the right to extend the contract by one more year at the same rates, terms and conditions- mutually agreeable by both the parties.</p>	Accepted unconditionally
4	<p><u>Payment Terms :</u></p> <p>Payment shall be made on the basis of services rendered. Payment shall be released against the invoices duly certified within 15 days of</p>	Accepted unconditionally

	submission of the documents.	
5	<p><u>5. SECURITY DEPOSIT:</u></p> <p>5.1 Successful bidder shall submit 5% of the total contract value as security deposit within Three days of issue of LOI for the contract. EMD of the successful Bidder shall be converted and adjusted towards the required amount of Security Deposit</p> <p>5.2 Security deposit may be made in any of the following ways:</p> <ol style="list-style-type: none"> NEFT / RTGS details will be provided (as permissible under the extant Income Tax Act). Electronic Fund Transfer in favour of BHEL . Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL. Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL). Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL). <p><u>Note:</u> BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)</p> <p>5.3 If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.</p> <p>5.4 The security deposit shall not carry any interest. (Note: Acceptance of Security Deposit against Sl. No. (d) and (e) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith). Securities / BG's shall be released after three (3) months of successful execution, completion of the contract and upon fulfillment of contractual obligations as per terms of the contract.</p>	Accepted unconditionally

6	<p><u>Indemnity:</u> The party shall indemnify BHEL for all the losses / damages occurred during the operation of the contract.</p>	Accepted unconditionally
7	<p><u>Arbitration:</u></p> <p>7.1 Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the contract; or, in any manner touching upon the contract, then, either Party may, by a notice in writing to the other party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/ Division issuing the contract.</p> <p>7.2 The arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties.</p> <p>7.3 Subject as aforesaid, the provisions of Arbitrations and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause. The seat of arbitration shall be Mumbai.</p> <p>7.4 The cost of arbitration shall be borne as per the award of the Arbitrator.</p> <p>7.5 Subject to the arbitration in terms of Clause 16 above, the Courts at Mumbai shall have exclusive jurisdiction over any matter arising out of or in connection with this contract.</p> <p>7.6 Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the contractor shall proceed and continue without hindrance the performance of its obligations under this contract with due diligence and expedition in a professional manner except where the contract has been terminated by either Party in terms of this contract.</p> <p>In case of contract with Public Sector Enterprise (PSE) or a Government Department : In the event of any dispute or difference relating to the interpretation and application of the provisions of the contract, such dispute or difference shall be referred by either party for</p>	Accepted unconditionally

	<p>arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the secretary of the Government of India in-charge of the department of Public Enterprises. The arbitration and conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make further reference for setting aside or revision of the award to the Law Secretary, Department of Legal affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the special secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the Parties hereto finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator</p> <p>If any time, any questions, disputes or differences what so ever arising out of or in any way concerning the contract between BHEL and the Contractors, the same shall be referred to the sole arbitrator i.e. General Manager, BHEL, ROD, Mumbai or nominee appointed by him in writing.. The award of the arbitrator shall be final and binding on both the parties.</p>	Accepted unconditionally
8	<p><u>Offer Validity :</u> One month from date of Tender opening.</p>	Accepted unconditionally
9	<p><u>Performance Certificate :</u> As per Pre Qualification Requirement (PQR), - Sr. No. 2.</p>	Accepted unconditionally
10	<p><u>Statutory Levies :</u> The contractor will pay all statutory liabilities of the workers and employees engaged by him and ensure that they are paid minimum wages as notified by the State Government from time to time and all other statutory laws shall be complied by the contractor.</p>	Accepted unconditionally
11	<p><u>Performance Warranty :</u> For office and residential premises we desire general disinfestations thrice a year. Any unsatisfactory work causing appearance of cockroaches etc., party has to redo the job at their cost. No financial liabilities will be on BHEL's account.</p>	Accepted unconditionally
12	<p><u>Timing for the work :</u> For general disinfestations, three major treatments shall be done in a year and in case of any complaint, free service shall be offered.</p>	Accepted unconditionally

	<p>We would prefer to get the job done during week end holidays preferably on second / last Fridays once in four months for World Trade Centre office, Airport and townships and for the pantry on the 14th and 15th floor of World Trade Centre Office twice a month.</p> <p>Doors locked / flat owners not available will be treated as work not done and deductions shall be made on pro-rata. Assistance in shifting the furniture and other items, cleaning windows / glass panels etc., shall be provided by the party.</p>	Accepted unconditionally
13	<p><u>Workmen Compensation :</u></p> <p>It is the sole responsibility of the contractor to insure his staff under Workmen Compensation Insurance Act against any unfortunate incidences / accidents while on duty.</p>	Accepted unconditionally
14	<p><u>Risk Purchase / Penalty:</u></p> <p>For the unsatisfactory / poor services and not redoing the job at its own cost, BHEL reserves the right to deduct 100% payment made towards the unsatisfactory job done and get the same done through another party at the cost and risk of the contractor.</p>	Accepted unconditionally
15	<p><u>Cancellation of Contract :</u></p> <p>BHEL reserves the right to terminate the contract by giving 15 days notice in writing in case the services are not found satisfactory and forfeit the security deposit.</p>	Accepted unconditionally
16	<p><u>Quantum of work :</u></p> <p>Reference list enclosed (without any contractual / legal bindings)</p>	Accepted unconditionally
17	<p><u>Maintenance Guarantee :</u></p> <p>The control measures must be effective against rodents and pests like cockroaches, mosquitoes, black / red ants, spiders, crickets, rat and mouse etc. The chemicals used must have residual action to take care of the premises round the year. While spraying special attention must be given to hiding places such as undersides of the furniture, behind the doors, windows etc. The Herbal paste used should be odorless.</p>	Accepted unconditionally

TECHNICAL BID:- PART:-A:- ENVELOPE:- I
ESSENTIAL CRITERIA:

1. Name, address with telephone :

The Party has to submit following documents.

2. The average annual turnover for the last three years to be not less than **Rs. 0.16 lakh** (proof of IT return/ Balance sheet copy with P/L. statement / CA certificate to be submitted)
3. Bidder must submit experience (proof) of having successfully completed similar works in the last 7 years (ending last day of month previous to the one in which the tender is floated) as under :

Three contracts of value not less than Rs 0.22 lakhs each.

OR

Two contracts of value not less than Rs. 0.27 lakhs each.

OR

One contract of value not less than Rs 0.44 lakhs.

(copies of work order/ contract along with completion certificate to be enclosed) duly signed and stamped by authorized signatory to be up loaded

4. PAN and GST registration Certification.
- 5 All Tender documents to be stamped and signed
6. Blank price bid to be stamped and signed
7. Compliance Letter duly signed and stamped on letter head

Signature of the Tenderer:

Name

Designation

Seal

ANNEXURE - I

LIST OF BHEL PREMISES FOR GENERAL DISINFESTATIONS SERVICES.

Sr. No.	Description	No. of flats	Carpet area Sq.ft. each	Carpet area total sq.ft.
A)	Company Residential Complex :			
1	BHEL Flats, HIG Building no. 4, DN Nagar, Near DN Nagar Police Station, Andheri West, Mumbai - 400 053. - Flat nos. 121 to 140 (4 storey and ground floor)	20	557	11140
2	BHEL Flats, New Tilak Nagar, Chembur, Mumbai - 400 089 Building nos. 138, 139 and 140 (4 storey and ground floor)	60	248	14880
B)	Company owned Residential Flats :			
1	Park West - I Building, Kulupwadi Road, Raheja Estate, Near National Park, Off Western Express Highway, Borivli East, Mumbai - 400 066	6	407	2442
2	Park West - I Building (address as above)	4	660	2640
3	Flat no. 171, Jolly Maker Apartment no.2, Cuffe Parade, Mumbai - 400 005	1	1370	1370
4	Flat no. 152, Jolly Maker Apartment no.3, Cuffe Parade, Mumbai - 400 005	1	1370	1370
5	Flat nos. 25 and 45, Jolly Maker Apartment no.3, Cuffe Parade, Mumbai - 400 005	2	625	1250
6	Flat no. 43 Jolly Maker Apartment no.3, Cuffe Parade, Mumbai - 400005	1	960	960
7	Flat no.12A, Sangeeta CHS, Arthur Bunder Road, Near Fariyas Hotel, Colaba, Mumbai - 400 005	1	700	700
8	Flat No. 12 B, Jolly Bhavan No.3 CO-OP Housing Society Ltd, Plot No. 661, Dr. Ambedkar Road, 16 th Cross Road, Khar (West), Mumbai 400 052	1	405	405
9	Flat No. 3, Parklane CO-OP Housing Society Ltd, 26 Union Park, Road No.3, Khar (West), Mumbai 400 052	1	930	930
C)	OFFICE PREMISES :-			
1	World Trade Centre 14/15 th floors		23000	23000
2	Airport Office		250	250
	TOTAL AREA IN SQFT			61337

PRICE BID - PART 'B' - ENVELOPE 2

(Tender No. RE: MUM: HRD: PC:0215:2018 dated 12.04.18)

Sl. No.	Description	Area in sq. ft.	Periodicity	Rate in Rs. per sq. ft. per service, exclusive of GST.
EVALUATION RATES				
1	General disinfestations through spray for eradication of cockroaches, bugs, red ants, spiders etc. for Office premises and Township Flats as per Annexure I (attached) & Rodent control and disinfestations for compound, common passage and staircase. In the compound gutters, manholes should be opened and thoroughly disinfested at townships at Tilak Nagar, Chembur and DN Nagar, Andheri	61,135 sq. ft.	Thrice a year	
2	Imported Gel :- (Maxforce) (cockroaches, bugs, red ants, spiders etc.,) for pantry at World Trade Centre Office	202 sq. ft.	Twice a month	

NON-EVALUATION RATES:

Sl. No.	Description	Area in sq. ft.	Periodicity	Rate in Rs. per sq. ft. per service exclusive of GST
3	Termite (white ants) treatment as and when required as per Annexure I (attached)	61,135 sq. ft	As and when required	
4	Control of rats / mouse as and when required. as per Annexure I (attached)	61,135 sq. ft	As and when required	

Note:

- i. **Evaluation shall be made on the rates quoted against item nos. (1) and (2) only and item nos. (3) and (4) shall not be considered for evaluation purposes as the same are done only as and when required.**
- ii. Evaluation of the bid shall be done on the basis of most competitive offer. Payment for sl.nos. 3 & 4 will be made on the basis of actual service done at various premises.
- iii. For Non Evaluation Rates, L1 bidder has to match rates of lowest bidder in Non Evaluation Schedule.
- iv. Your offer shall be exclusive of GST.
- v. TDS as applicable to be deducted from the bill.

Seal and Signature of Tenderer

Compliance Letter - Format
(To be typed on the letter head of the party)

Date :

To :

M/s. Bharat Heavy Electricals Limited,
14th/15th floor, World Trade Centre - I,
Cuffe Parade,
Mumbai - 400 005

Dear Sirs,

Sub: Your tender no. RE: MUM: HRD: PC 0215:2018 dated 12.04.2018

With reference to your above tender, we hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

We have submitted the price bid in your price bid format only without any deviations / conditions.

We also confirm that if any deviations / conditions in the Price Bid are mentioned, the same will not be entertained by BHEL.

Thanking you,

Yours faithfully,