

भारत हेवी इलेक्ट्रिकल्स लिमिटेड

BHARAT HEAVY ELECTRICALS LIMITED

RAMACHANDRAPURAM, HYDERABAD-502 032 (A.P)
Phone: 040-23182264 Cell No. : 9490167458 e-mail: ckrao@bhelhyd.co.in

TENDER NOTICE

Name of the department : (CMM Stores Department-INV CTRL)

Tender No.: **HY/CMM-INV CTRL/TENDERS/2014** **UPLOAD" -15/25ST/040, Dt.**
22.11.2014

Sealed tenders in two part bids (Techno commercial & Price bid) in sealed covers, subscribing the Tender Notice Number & name of the work are invited by **Sr.DGM/CMM-Stores, 36/11 Bldg., M/s.BHEL, R.C.Puram, Hyderabad-502 032** from the consultants for the following works and the same are to be dropped in the Tender Box which is kept in the Vendor Complex near Admn. Bldg. Tenders will be opened by the undersigned or his nominee at vendor complex near Admn. Bldg, BHEL Ramachandrapuram, Hyderabad in the presence of tenderers or their authorised agents.

1.	Name of work	:	Hiring of Consultant for Approval for CONSTRUCTION LPG Storage Shed(5250kg-35kgx150 Nos) cylinders storage godown from joint chief controller of explosives, Chennai[Stage wise] near C-gate(25 Stores) for use of / by BHEL, CMM-Stores Dept. at the earliest(Three months from or after awardal date during 2014-15).
2.	Sale / closure of Tenders	:	Upto 05.12.2014 09.00 Hrs. to 14.00 Hrs.
3.	Last date for receipt of tender	:	06.12.2014 upto 11.00 Hrs.
4.	Date and time of tender opening	:	06.12.2014 at 13.00 Hrs.
5.	Period of contract	:	3 Months from date of Awardal.
6.	Value of the work	:	Rs.2,25,000/-
7.	Earnest Money Deposit (EMD)	:	10,000/-
8.	Cost of the tender document	:	NIL.

Note :- All corrigenda, addenda, time extensions clarifications, etc., to the tender will be hosted on BHEL website (www.bhel.com) only (apart from unit web site – if any). Bidders should regularly visit website(s) to keep themselves updated.

(C. KALESWARA RAO)
Sr. DGM/STORES (CMM)

To:

M/s.

Contractor code No. (BHEL issued No.)

भारत हेवी इलेक्ट्रिकल्स लिमिटेड

BHARAT HEAVY ELECTRICALS LIMITED

RAMACHANDRAPURAM, HYDERABAD-502 032 (A.P)

Phone: 040-23182264 Cell No. : 9490167458 e-mail: ckrao@bhelhyd.co.in

TENDER NOTICE

Name of the department : (Stores Department-CMM)

Tender No.2: **HY/CMM-INV CTRL/TENDERS/2014-15/25ST/040, Dt. 22.11.2014.**

BHEL invites Tender from Consultants to get Liaison Job done with PESO (Petroleum and Explosives Safety Organisation) for obtaining fresh final License (Memorandum Letter) to its new Shed for Storage of 5250Kgs [35kgx150 Nos LPG Cylinders (inclusive of absorbing required fee payment for License)] from **Joint Chief Controller of Explosives, Chennai** in four stages on Limited Tender basis. It is requested to submit your lowest offer in Annexure- III and send it to the undersigned office in a sealed cover on or before **06.12.2014** by **11:00 Hrs.** Tenders will be opened on **06.12.2014** at **13.00 Hrs.** by the undersigned or his nominee at vendor complex near Admn. Bldg, BHEL Ramachandrapuram, Hyderabad in the presence of tenderers or their authorised agents.

- (a) An amount of Rs.10.000/- towards EMD is required to be paid either in DD from any Nationlised Bank or at M/s BHEL,RCPuram cash office On or before 11.00AM 06.12.2014.
- (b) Tenderer should give his PROOF OF ADDRESS & PAN CARD (Xerox copies).
- (e) The terms and conditions for entering into the contract are herewith enclosed in Annexure-I which should be read and signed on each page by the tenderer.

Instructions for submitting the tender :-

- (01) The tenderers should submit their offers in **two part bid** as mentioned below:
 - a) Techno Commercial Bid consisting of Annexure-1 and Annexure-II duly signed on all pages.
 - b) Price bid consisting of Annexure-III duly signed.

The covers should be addressed to **Sr. Dy.General Manager/Stores (CMM), 36/11 Bldg., Ground Floor, BHEL, RC Puram, Hyderabad-32** to reach on or before **06.12.2014** by **11.00 Hrs.** and the same are to be dropped in the Tender Box which is kept in the Vendor Complex near Admn. Bldg., BHEL, RC Puram, Hyderabad-32. **BHEL is not responsible for any postal delay.**

Tender box is available in the Vendor Complex near Admn. Building BHEL, R.C.Puram, Hyderabad-32 upto **06.12.2014, 11.00 hrs.**

The First envelope shall be sealed and super scribed as Techno-Commercial Bid for **Consultant job during 2014-15, Tender No.** and should contain all papers except Price Bid.

The second envelope shall contain only detailed Price for Stage wise Completion of Job.**three months on or after awardal during 2014-15**, as per scope and to be quoted in price bid. Any other information in price bid will not be considered. The envelope shall be sealed and super scribed as **Price Bid** for Liasoning Job **during 2014-15**.

Both the above two envelopes shall be kept into another cover and sealed. The cover shall be super scribed with QUOTATION FOR **Supply Consultant's Liasoning job during 2014-15** and shall be sent to reach on or before by **11.00 Hrs. on 06.12.2014**. BHEL is not responsible for any postal delay. The Techno Commercial Bid will be opened on **06.12.2014 at 13.00 hrs.**

On the SEALED COVER it should be clearly mentioned as below:-

- Consultancy Services for Obtaining Final stage License Approval during 2014-15
 - From address
 - To address
 - Tender opening date
 - Tender Ref. No. / Date:HY/CMM STORES-INV CTRL/TENDERS/14-15/25ST/040 Dt22.11.14.
- (02) The bidders shall submit following documents mentioned below along with techno-commercial bid.
- (i) Xerox copy of PAN card should be submitted. If PAN card not available, it can be submitted in due course of time.
 - (ii) EMD for Rs.10,000/-
 - (iii) Attach a self-declaration that the price bid is in the format given by BHEL

(C.Kaleswara Rao)
Sr. DGM/STORES (CMM)

Encl : Annexure I, II & III

TERMS AND CONDITIONS FOR ENTERING INTO CONSULTANT JOB FOR LIAISONING WORK AT BHEL, RCPuram premises under CMM-STORES DEPT. FOR Obtaining Storage License of 5250Kgs (35kgx150 Nos. cylinders Storage Godown/Shed) DURING 2014-15.

Definition of Terms :-

Consultant/Contractor/Agency shall mean the bidder whose bid will be accepted by BHEL and shall include such successful bidders, legal representatives, successors and assignees from time to time for the purpose of the contract.

Officer shall mean the official(s) authorized by BHEL to act as person-in-charge of Stores-CMM Department BHEL R.C.Puram Hyderabad – 502 032.

General Terms & Conditions :-

1. The basic rate stage wise completion basis should be quoted in Annexure-III (PRICE BID)
2. Contract will be finalised on least cost basis to BHEL job and stagewise cost on totality basis.
3. Once Contract is finalized the Job should be completed within time limit.
4. Bidding of Documents does not mean that the bidder fulfils the qualifying requirements of the contract.
5. Submission of offer shall mean that the bidder has read the bid documents and agrees to abide by the terms and conditions mentioned in the documents.
6. Quotation should be valid for a period of three months from the date of opening of Techno Commercial Bid.
7. No other person except contractor's authorized representatives will be allowed in BHEL premises.
8. Within BHEL premises, the contractor's personnel should not do any work other than their normal duties.
9. Liaoning contractor should provide cell phone to the supervisor to facilitate communication at the time of emergencies/breakdowns/accidents and any other important message to be passed to the contractor.
10. Contractor is solely responsible for payment of wages/salaries and allowances to his personnel. BHEL will have no liability whatsoever in this regard.
11. Failure to complete the job entails BHEL to take alternative Consultant and get the Liaoning Job done at the extra cost and recover costs from the pending bills of Original Consultant or from Security Deposit.
12. Consultant/ contractor to obtain insurance cover for his employees and equipment / tools / tackles etc. and take third party risk insurance coverage at his own cost. BHEL

will not be responsible for any loss, damage, pilferage of his property and / or his employees.

13. Consultant/Contractor shall be directly responsible for providing necessary staff. He will also be responsible for their courteous behaviour towards the CISF authorities and BHEL authorities.
14. The personnel employed should be registered and duly insured i.e. comprehensive insurance and the same should be renewed from time to time during contract period at his own cost.
15. The consultant/contractor should abide by the company's CISF Security Rules and shall provide Safety PPEs (Personnel Protection Equipment) to the supervisor and labourers/helpers if engaged. Covered by a comprehensive insurance policy. Under no circumstances shall BHEL be liable to compensate for any loss or damage that may be caused to them by accidents or complications arising out of such contingencies like fire, theft, riots, strikes and terrorism damage whether inside or outside BHEL premises while being engaged.
16. In case BHEL be held liable for any loss, damage or compensation to third parties arising from or in relation to job work operations done by the contractor/consultant, such loss, damage or compensation shall be paid by the contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.
17. The consultant/contractor is directly responsible for injuries / death of supervisor, labourer or any person employed by him as well as to the third party occupants or other users arising due to accident or otherwise during the contractual period. At any point of time, BHEL will not be responsible for any loss / damage either to the person arising out of accident for performing the contractual obligations.
18. The consultant/contractor will have to indemnify BHEL against the following, in case the same is thrust upon BHEL:
 - (a) All claims for injury or damage to any person or property caused by his negligence or negligence of his employees while on operation which are to be settled by contractor.
 - (b) Failure in observance of Labour and Industrial Laws by the consultant/contractor.
 - (c) All claims by way of compensation and all other types of unforeseen claims which may occur in the course of contract incurred by consultant/contractor.
 - (d) All payments by way of compensation or otherwise which BHEL may be called upon to make under the provisions of the relevant acts to any workmen as aforesaid, and any cost incurred by BHEL in connection with any claim preferred by such workmen and or against all action, claim and demands whatever in respect thereof or in any loss, injury or damages whatever to any third person arising out of or occasioned by the negligent, imperfect or

improper performance of this contract by the contractor, their workmen servants or agents shall be recovered from contractor.

- (e) For all claims, payments and losses that BHEL may have to make or suffer on account thereof the contractor shall whenever required to do so by BHEL or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under various statutes.
19. Any amount recoverable from contractor towards the loss / damage will be recovered from the outstanding payments due or from security deposit. In case the amount is insufficient for such recoveries, contractor shall make good the balance amount by remitting in the cash office at BHEL. The company reserves the right to enter into parallel contracts for the same period or any part thereof.
20. BHEL reserves the right to refuse / cancel the tender at any stage without assigning any reason.
21. BHEL reserves its right to refuse / engage any other consultant if not conform to any of the regulations blacklisted contractor of BHEL, Hyd-bad-502032.
22. This contract may be terminated at any time without paying compensation whatsoever to the contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction or any other related activities on their part or their failure to fulfill the terms and conditions of this agreement.
23. The rates quoted shall remain valid till the end of Job work assigned during 2014-15.
24. (A) Successful tenderer shall pay a security deposit of 10% of the overall contract value for the period.

SECURITY DEPOSIT CLAUSE :-

Security Deposit should be collected from the successful tenderer. The rate of Security Deposit will be as below:-

Upto Rs.10 lakhs	:	10 %
Above Rs.10 lakhs upto Rs.50 lakhs	:	1 lakh + 7.5 % of the amount exceeding Rs.10 lakhs
Above Rs.50 lakhs	:	Rs.4 lakhs + 5 % of the amount exceeding Rs.50 lakhs

The security Deposit should be collected before start of the work by the contractor.

Security Deposit may be furnished in any one of the following forms

- a) Cash (as permissible under the Income Tax Act).
- b) Pay Order, Demand Draft in favour of BHEL.
- c) Local cheques of scheduled banks, subject to realization.
- i) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc.

(Certificates should be held in the name of Contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).

- ii) Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
 - iii) Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
 - iv) Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.
 - v) EMD of the successful tenderer shall be converted and adjusted against the security deposit.
 - iv) The security deposit will not carry any interest and will be paid only after successful completion of contract to BHEL satisfaction.
26. The orders, notices or any correspondence to the contractor will be sent to the address furnished by registered post. This is deemed to have been served on the Consultant, on date of report of delivery of such correspondence. The contractor shall carry out the orders without any delay.
27. Withdrawal of contract during the contract period will entail BHEL to encash security deposit, but also to appoint other Consultant at the risk and cost of the contractor. Soon after the acceptance of the tender, the contractor shall enter into an agreement with M/s. BHEL, R.C.Puram, Hyderabad – 502 032. The agreement shall be entered on Non-judicial stamp paper of the value of Rs.100/- to be purchased by the contractor at his own cost.
28. M/s. BHEL, R.C.Puram, Hyderabad-502032 reserves the right to accept any tender or part of any tender without assigning any reasons thereof irrespective of the fact whether the accepted tender is the lowest or not.
29. The contract once finalized will be valid for time period mentioned/ as agreed from the date of awardal. BHEL has the right to cancel the contract in case of poor or bad service. The contract may also be extended based on requirement of BHEL management with same rates terms and conditions.
30. In case of any suit or other legal proceedings arising out of and relating to the contract to be entered into, the courts at Hyderabad / Secunderabad and Sangareddy in Medak District only shall have the jurisdiction.
31. Tax will be deducted at source from the running bills as per applicable income tax rules and other statutory requirements.
32. Any dispute arising out of this contract should be referred to the sole arbitration of General Manager/CMM/LOGISTICS/C&PR of BHEL. R.C.Puram, Hyderabad-32 or his authorized representative and whose decision shall be final and binding on both the parties.

Payments:

Consultant/contractor may claim bills on stagewise completion.

Penalties :-

BHEL, R.C.Puram will impose penalty for not completing the job work within mutually agreed time period. Consultant/Contractor shall use his expertise in completion of Job work assigned in operation otherwise penalty as mentioned will be levied.

General Instructions to bidders:-

1. Bidders are required to go through instructions carefully and complete all the formalities as required. In event of furnishing false or incorrect information, the offers shall be rejected and no correspondence will be entertained in this regard.
2. Bidders are required to submit the offer in two parts. (i) Techno-commercial bid and (ii) Price bid. 'Each bid shall be kept in separate envelope, which should be properly sealed'. Both envelopes shall be put together in the large envelope and shall be submitted to concerned official at vendor complex/CMM-Stores department(36/11Annexe) as per the tender date and time.
3. Bidders are required to ensure that all columns of Techno-commercial and price bid are duly filled in. If any in correct rates or unusually low rates are mentioned the offer shall be rejected and no correspondence will be entertained in this regard.
4. Techno-commercial bid should accompany with the Demand Draft for Earnest Money Deposit (Rs.10,000/- as applicable for Contract of Rs.2,00,000/-) along with other relevant supporting documents. In case of non – submission of Earnest Money Deposit along with techno-commercial bid, the offer is liable to be rejected.

The Price Bid shall have only prices.

5. Bidders are required to submit duly filled in tender documents before **11.00 hrs.** on **06.12.2014** and dropped in the Tender Box which is kept in the Vendor Complex near Admn. Bldg. in a sealed cover.

The techno-commercial bids will be opened on **06.12.2014** at **13.00 Hrs** at Vendor Complex near Admn. Bldg. in the presence of bidders who wish to be present.

6. Bidders or Bidders representatives may attend the tender opening on the above mentioned date, time and place. No separate intimation will be given to bidders for techno-commercial bid opening.
7. The sealed price bids of only those offers, which are technically acceptable, will be opened later. The bidders qualifying in technical bid will be intimated separately for participating in price bid.
8. Bidders are advised to get all clarifications before-hand from authorised persons of BHEL Hyderabad. They can see personally the work involved and the type of vehicle required. Once the techno commercial bid opened, no clarification be given.

ANEXURE-II

TECHNO-COMMERCIAL BID FOR “STAGE WISE OPERATION OF JOB COMPLETION IN 3MONTHS & DURING 2014-15.

Sno.	Description	
1.	Name of Contractor	
2.	Address & Contact Number	
3.	Name of Job work	
4.	Tender Notice No. & Date	HY/CMM-INV CTRL /TENDERS/ 2014-15 /25STORES/040, Dt. 22.11.2014.

ANEXURE-III

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM, HYDERABAD-502 032 (A.P)
Phone: 040-23182264 Cell No. : 9490167458 e-mail: ckrao@bhelhyd.co.in
(Stores Department-CMM)

Tender No.: **HY/CMM-INV CTRL/ /TENDER/ 25STORES /2014-15/40, Dt. 22.11.2014,**

PRICE BID

Work: Liasoning to Obtain Stage wise approval & Obtaining License for 10 Year Period for 5250kgs(35kgx150 nos. Cylinders)LPG Cylinder Storage Shed during two months after awardal, of the year 2014-15 .

Sl. No.	Description of work	RATE(Rs.)	
			In Figures /Words
1	1st Stage Construction approval Preparation of drawings and documentation for obtaining approval for LPG cylinders storage godown from joint chief controller of explosives, Chennai including travelling, boarding and lodging and also approval fee etc.	LS	Rupees
2.	2nd Stage: NOC from local Panchayat for LPG cylinders storage godown.	LS	Rupees
3	3RD Stage- Inspection by Third Party: Obtaining the third party completion certificarte issued by CCOE, approved competent person for LPG cylinders storage godown after completion of godown as per approved drawing.	LS	Rupees
4	Final explosive license fees for 5250 kgs (35kgx150 Nos cylinders) 10 Years (per year Rs.3,000/-))	LS	

5	Final Stage- Obtaining Final Explosive license Preparation of drawings and documentation for obtaining final license (Memorandum Letter) for LPG cylinders storage godown from Joint Chief Ciontroller of Explosives, Chennai including Hyderabad Explosive Officer inspection, travelling ,boarding and lodging.	LS	
	Grand Total		

Note: LPG cylinders godown should be as per **PESO** approved drawing only.

Price quoted shall include all taxes except service tax.

Service Tax should be quoted separately.

Name of Contactor: _____

Addresses: _____

Cell No. : _____

Land Line No. _____