

**BHARAT HEAVY ELECTRICALS LIMITED**

Phone: 2816 1380/375

(A Government of India Undertaking)

PIPING CENTRE, MATERIAL MANAGEMENT

PUR 002/01 80, Gopathy Narayanaswamy Road, T.Nagar, Chennai – 600 017.

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501400015	09/09/14
NAME OF SUPPLIER :	DUE DATE FOR QUOTATION – 16/09/14	
	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER	

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SCHEDULE		
					Qty.	Date	Remarks
10		Transfer of 70 Nos. Old PC's from BHEL, Chennai to BHEL, HPVP, Visakhapatnam (including Packing, Loading, Transportation, Unloading and Transit Insurance)	1	1			

Encl. to Enquiry:

1. Important information to Bidders

2. Price Format

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be nett FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
8. Late tenders are liable to be rejected.
9. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

Yours faithfully,

For BHARATH HEAVY ELECTRICALS LIMITED

Abhishek Iyer

f. Manager / Purchase

ABHISHEK KRISHNA IYER

Engineer - Purchase

BHEL - Piping Centre

Chennai - 600 017.

TERMS AND CONDITIONS

1. QUOTATION: Each tender should be sent in sealed covered with tenderer's distinctive seal and super scribed with correct tender No. Item of supply and due date of opening.

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested. All amounts shall be indicated both in words shall prevail.

2. TERMS OF PAYMENT: Payment will be made only after receipt of LR acknowledgement.

3. LIQUIDATED DAMAGES: It is clearly among the parties to the contract that time is the essence of the contract. Therefore the delivery of the goods specified, in the purchase order should be made within the time limit prescribed. Where the seller supplies or dispatches the goods beyond the delivery period specified, the purchaser will have no obligation to accept the goods if accepted liquidated damages, at the rate of ½% of the value of goods delayed for each week of delay or part thereof subject to a maximum of 10% of the order value will be levied without prejudice to any other relief or compensation due to the purchaser under any other condition of this contract.

4. GENERAL: Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by the purchaser will not be applicable to this contract.

IMPORTANT INFORMATION TO BIDDERS

- 1) This Enquiry is for the requirement of Packing, Loading, Transportation and unloading of PCs and their accessories from BHEL, Piping Centre, Chennai to BHEL, HPVP, Vizag(formerly, BHPV). This shall also include Transit Insurance of all the items. Work shall commence immediately after order placement without any delay.
- 2) A certificate will be issued to the transporter at the time of dispatch stating that "These PCs are not for sale and are being sent to sister unit HPVP Visakhapatnam, on free of cost basis, for their official use on nonreturnable basis".
- 3) The packing requirement are as follows –
 - i. CPU and Monitor of each PC to be packed in separate cardboard boxes with bubble sheet wrapping and thermocole packing.
 - ii. Keyboards, mouses and cables of the PCs are to be packed in separate cardboard boxes.
- 4) The bidder shall ensure enough availability of labour / staff at packing, loading and unloading points.
- 5) There should not be any damage during transit. If any such damage is found, insurance shall be claimed and the due amount shall be paid to BHEL. Bills shall not be cleared until any such due amount because of transit damage is paid by the bidder.
- 6) **This tender is a SINGLE PART bid, i.e, only price bids shall be sent in BHEL PRICE FORMAT ONLY**

- 7) The above bid shall be sent in a sealed envelope and duly superscribed as follows :-

"Enquiry No: 4501400015/ 09.09.2014, Tender opening date : 16.09.2014 (2 PM)

It shall be addressed to the following:-

To.

Manager / Purchase, Pipes & Misc.
Bharat Heavy Electricals Limited,
Piping Centre,
80, G.N. Road, T.Nagar,
Chennai – 600 017.
Phone: 28161380"
044- 28161375

- 8) The bid opening date and time is **16.09.2014, 2.30 PM.**
- 9) L1 bidder will be arrived based on the total landed cost to BHEL, i.e, summation of packing, loading, transportation, unloading, transit insurance and also taxes and duties.
- 10) **BIDDERS ARE REQUESTED TO QUOTE EXACTLY AS PER BHEL REQUIREMENT. FOR ANY CLARIFICATIONS, BIDDERS MAY CONTACT AT THE ABOVE MENTIONED ADDRESS AND CONTACT NUMBER. KINDLY ENSURE CORRECTNESS IN YOUR OFFER. ANY ERRORS MAY LEAD TO REJECTION OF YOUR OFFER.**
- 11) The bidder is not permitted to deviate from his offer after price bid opening. If any such cases are found, action shall be taken as per prevalent BHEL procedures.
- 12) **Bidders to submit this page with their sign and seal as acceptance to all the Terms and Conditions of the Enquiry.**

PRICE BID FORMAT

Sl No.	Cost Element	Rate in Rs.
1	Packing, Loading, Transportation and Unloading	
2	Taxes and Duties, if any	
3	Transit Insurance	
Total		

We agree to all Terms and Conditions of the Enquiry.

(BIDDER SEAL AND SIGNATURE)

NAME OF THE COMPANY –

NAME OF AUTHORISED SIGNATORY –

CONTACT NUMBER -



ABHISHEK KRISHNA IYER
Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.