

**BHARAT HEAAVY ELECTRICALS LIMITED
15TH FLOOR, CENTRE – I
WORLD TRADE CENTRE
CUFFE PARADE
MUMBAI – 400 005**

**WORK CONTRACT FOR PAINTING OF MISTRY COURT GUEST
HOUSE AND
KHETAN BHAVAN GUEST HOUSE, MUMBAI**

TENDER SUBMISSION DATE : 05.12.2009 (3 p.m.)

TENDER OPENING DATE : 07.12.2009 (3.30 p.m.)

RE:BOM:HRD

November 11, 2009

Dear Sir,

Sub: Tender for Painting of Company Guest Houses.

Sealed quotation in two bid (Techno-Commercial Bid – Part ‘A’ and Price Bid – Part ‘B’) is invited for carrying out complete painting of Two Company Guest Houses namely Mistry Court Guest House and Khetan Bhavan Guest House at Mumbai, including the interior and exterior of balcony with ICI Dulex Velvet / Asian Royale / Finomastic Jotun, , after scrubbing, Crack filling, sealing and patch work with minor repairs wherever required.

The approximate sq. ft. area is given below:

16, Mistry Court 3 rd Floor, Dinshaw Wachha Road, Opp. C.C.I., Churchgate, Mumbai 400 020	7510 sq. ft. approx.
9, Khetan Bhavan. 4 th Floor. 198, Jamshedji Tata Road, Churchgate, Mumbai 400 020	7900 sq. ft. approx.

A. Scope of Work

1. Includes Complete scrubbing and sealing of walls, Toilets, Bathrooms, Balconies, Doors, Windows and remove old paint, wall repairing
2. First coat of primer
3. Filling of cracks, holes, and plaster with Birla white wall putty.
4. Application of second coat of primer and re-application of Birla white wall putty and third coat of primer.
5. Application of P.O.P. wherever required
6. Application of three coats of paint as per the standard norms of the paint.

B. Pre-qualification criteria:

The bidder

1. Should furnish reference of at least three companies where work has been carried out by the bidder and copy of three work orders last executed by the bidder.
2. Should be holding valid licence or Registration certificate under Bombay Shops & Establishment Acts.
3. Should submit of EMD of Rs.10,000/- payable to Bharat Heavy Electricals Limited in the form of Demand Draft / Pay Order.

Interested parties are requested to inspect our guest houses before submission of quotations on any working day i.e. Monday to Friday between 1000 hrs. to 1700 hrs.

C. Security Deposit:

Successful bidder has to deposit security deposit at the rate of 10% of the contract value. Security deposit may be furnished in any of the following forms:

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay order, Demand Draft in favour of BHEL.
- iii) Local cheques of scheduled banks, subject to realization.
- iv) Securities available from Post Offices such as National Savings Certificates, Kishan Vikas Patras etc., (Certifications should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- v) Bank guarantee from scheduled banks / public financial institutions as defined in the Companies Act. The bank guarantee format should have the approval of BHEL.
- vi) Fixed deposit receipts issued by scheduled banks / public financial institutions as defined in the Companies Act. The FDR should be in the name of the contract, A/c. BHEL duly discharged at the back .
- vii) Security deposit can also be recovered at the rate of 10% from the running bills. However, in such cases 50% of the security deposit should be paid before the start of the work and the balance 50% may be recovered from the running bills.
- viii) The security deposit shall not carry any interest. Security deposit in normal case will be refunded after six months of expiry of successful contract.
- ix) The EMD amount of Rs. 10,000/- submitted along with the bill shall be adjusted against the security deposit

D . Terms and conditions:

1. The above measurement is approximate only and the payment on the basis of actual (joint) measurement shall be made within 15 days after completion of entire work, through RTGS on receipt of your bill duly accompanied by satisfactory completion and (joint) measurement certificate from our Dy. General Manager (H.R.)
 2. The Bidder will submit offer in Two bid :
 - i) **Techno-commercial Bid – Part ‘A’** Acceptance of the terms and conditions of the tender. The bidders have to submit interest free EMD along with the Techno-commercial Bid for Rs. 10,000/- in the form of Demand Draft / Pay Order in favour of BHEL. The EMD will be refunded to the unsuccessful bidders within a week of award of contract. Following documents also to be submitted in the Techno-commercial bid.
 - a) Copy of previous work orders
 - b) Copy of Registration Certificate under Bombay Shops & Establishment Acts.
 - c) Copy of blank price bid duly signed
 - d) Copy of Technical bid duly signed.
 - ii) **Price Bid – Part ‘B’** Price to be quoted per sq.ft. (which includes duties, taxes, other Govt. levies etc.) only. Rate to include labour and material of reputed brand like ICI Dulux Velvet / Asian Royale / Finomustic Jotun paint.
 3. All debris should be removed (destroyed), complete cleaning and re-arrangement of furniture should be done by the successful bidder.
 4. Price of only those bidders who completely satisfy conditions (i) above, will be opened.
 5. Bids will be evaluated based on the lowest cost to BHEL. (which includes duties, taxes, other Govt. levies etc.)
 6. A copy of blank price bid duly signed by the contractor for acceptance, to be furnished along with Technical Bid.
- E. Bidder(s) can collect tender documents from this office. Tender documents (non-transferable) will be issued free of cost up to 05.12.2009 (1.00 p.m.) on all working days between 9 a.m. to 5.00 p.m.
- F. The quotation should be submitted in sealed cover subscribing “Tender for Painting of Guest Houses “ in the tender box on or before 05.12.2009 (3.00 p.m.) addressed to General Manager, Regional Operation Division, Bharat Heavy

Electricals Limited, 15th floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai - 400 005. And same will be opened on 07.12.2009 at (3.30 p.m.) in the presence of bidder who wish to be present.

- G. The work should be completed within ten weeks from the date of receipt of work order for both the guest houses.
- H. BHEL reserves the right to reject any quotation without assigning any reasons thereof.
- I. Penalty @ 5% per week of the contract value pro rata. will be levied, if there is delay beyond the schedule completion period, subject to a maximum of 10%.
- J. Sub contract not allowed
- K. BHEL reserves the right to terminate the contract by giving 15 days notice in writing in case the services are not found satisfactory and forfeit the security deposit
- L. The party shall indemnify BHEL for all the losses / damages occurred during the operation of the contract.
- M. **Arbitration:** If any time, any questions, disputes or differences what so ever arising out of or in any way concerning the contract between BHEL and the Contractors, the same shall be referred to the sole arbitrator i.e. General Manager, BHEL, ROD, Mumbai or nominee appointed by him in writing.. The award of the arbitrator shall be final and binding on both the parties.
- N. **Offer Validity :** One month from date of Tender opening.
- O. **Statutory Levies :** The contractor will pay all statutory liabilities of the workers and employees engaged by him and ensure that they are paid minimum wages as notified by the State Government from time to time and all other statutory laws shall be complied by the contractor.
- P. **Workmen Compensation :** It is the sole responsibility of the contractor to insure his staff engaged in the BHEL guest houses under Workmen Compensation Insurance Act against any unfortunate incidences / accidents while on duty.
- Q. **Risk Purchase / Penalty:** For the unsatisfactory / poor services and not redoing the job at its own cost, BHEL reserves the right to deduct 100% payment made towards

the unsatisfactory job done and get the same done through another party at the cost and risk of the contractor.

- R. **Cancellation of Contract** : BHEL reserves the right to terminate the contract by giving 15 days notice in writing without assigning any reasons to contractor.

- S. **Timing for the Work** :We shall prefer to get the job during office hours from 9.00 to 17.30 on all working days.

- T. Assistance in shifting the furniture and the other items, cleaning windows / glass panels, and re-arrangements shall be provided by the Contractor. The Debris should be removed and complete cleaning shall be the sole responsibility of the Contractor.

- U. TDS as applicable will be deducted at source from your bill.

Thanking you,

Yours fithfully,
For BHARAT HEAVY ELECTRICALS LIMITED

(Ajit Sinha)
Dy. General Manager (HR)

Signature of Tenderer

Name :

Designation :

Seal

All columns of the Price Bid to be filled up and signed with stamp of Bidder

PRICE BID – PART ‘B’ – ENVELOPE 2

Description	Rate Rs. Per Sq.ft.
<p>1. Complete scrubbing and sealing of walls, toilets, bathrooms, balconies, doors, windows and remove old paint, wall repairing, Including Filling of cracks, holes and plaster with Birla white wall putty two times, application of POP wherever required.</p> <p>2. Three coat of primer</p> <p>3. Application of three coats of paint as per standard norms of the paint</p> <p>Price to be quoted per sq. ft. (which includes duties, taxes, other Govt. levies etc.) only.</p> <p>Rate to include labour and material of reputed brand like ICI Dulex Velvet / Asian Royale / Finomastic Jotun, paint. at the following guest houses:.</p> <p>1. 16, Mistry Court 7510 sq. ft. approx 3 rd Floor,</p>	

Dinshaw Wachha Road,
Opp. C.C.I.,
Churchgate, Mumbai 400 020

2. 9, Khetan Bhavan. 7900 sq. ft. approx.
4 th Floor.
198, Jamshedji Tata Road,
Churchgate, Mumbai 400 020