



**Bharat Heavy Electricals Limited**

**Heavy Equipment Repair Plant (HERP)**

**Tarna, Shivpur, Varanasi - 221003**

Enquiry Ref No.: **HERP/OT/E-588-19-0013-69-1**

Dated 14.12.2019

## **TENDER DOCUMENT**

**PART I: TECHNO-COMMERCIAL BID**

**PART II: PRICE BID &**

**PART III: - SUPPLIER REGISTRATION FORM (SRF)**

**TENDER FOR SUPPLY OF ULTRASONIC TESTING MACHINE at HERP, VARANASI**



**MATERIALS MANAGEMENT DEPARTMENT  
BHARAT HEAVY ELECTRICALS LIMITED  
HEAVY EQUIPMENT REPAIR PLANT  
TARNA, SHIVPUR  
VARANASI – 221 003, UTTAR PRADESH**

**TABLE OF CONTENTS**

| SL.No. | Section                                                                                                             | Annexure | REQUIRED IN TENDER PART |
|--------|---------------------------------------------------------------------------------------------------------------------|----------|-------------------------|
| 01     | NOTICE INVITING TENDER                                                                                              | I        | -                       |
| 02     | SUPPLIER REGISTRATION FORM (SRF)                                                                                    | II       | PART-I                  |
| 03     | SPECIAL INSTRUCTION TO BIDDERS                                                                                      | III      | -                       |
| 04     | GUIDELINES FOR FOREIGN VENDORS                                                                                      | IV       | -                       |
| 05     | ITEM DETAILS AND DELIVERY SCHEDULE                                                                                  | V        | -                       |
| 06     | PRE QUALIFICATION REQUIREMENT & TECHNICAL SPECIFICATIONS                                                            | VI       | PART-I                  |
| 07     | GENERAL TERMS AND CONDITIONS OF TENDER                                                                              | VII      | PART-I                  |
| 08     | DETAILS OF COMPOSITION OF PART-I (TECHNO-COMMERCIAL BID), PART-II (PRICE BID) & PART-III (VENDOR REGISTRATION FORM) | VIII     | -                       |
| 09     | ANNEXURE – A                                                                                                        | A        | PART-I                  |
| 10     | ANNEXURE – B                                                                                                        | B        | PART-I                  |
| 11     | ANNEXURE – C                                                                                                        | C        | PART-I                  |



# **Bharat Heavy Electricals Limited**

## **Heavy Equipment Repair Plant (HERP)**

Tarna, Shivpur, Varanasi - 221003

### **NOTICE INVITING TENDER**

Enquiry Ref No. **HERP/OT/E-588-19-0013-69-1**

Dated 14.12.2019

Annexure-I

Bid Starts From: **16:00 hrs. on 14/12/2019**

Bid Ends on: **14:00 hrs. on 06/01/2020**

Bid Opening Date and Time: **14:30 hrs. on 06/01/2020**

The Heavy Equipment Repair Plant (HERP) located in Varanasi, India is one of the manufacturing plants of Bharat Heavy Electricals Ltd (BHEL). Quotations are invited from the interested parties for the supply of the items mentioned at Annexure-V through E-Procurement System (EPS): (<https://bhel.abcprocure.com/EPROC/>). **No hard copy bid in sealed envelopes or bids through E mail/ FAX shall be accepted.**

Bids are invited in Two Parts (Part-1 & Part-2). Interested vendors who do not have login ID and password are requested to register themselves on <https://bhel.abcprocure.com/EPROC/>.

Digital Signature Certificate (DSC) is required for bidders for authentication purpose (log in and bid submission). Vendors, who do not possess the DSC, are requested to obtain the same.

Amendments / Corrigenda, if any, will be hosted on <https://herp.bhel.com>, [www.bhel.com](http://www.bhel.com), [www.eprocure.gov.in](http://www.eprocure.gov.in) as well as through EPS (<https://bhel.abcprocure.com/EPROC/>).

**For any information / clarification, parties may contact with the following executives of HERP Purchase Department:-**

1. Shri. Abhishek  
Sr. Engineer (Purchase)  
Ph No: - 0542-2720867  
Email: - [abhishek@bhel.in](mailto:abhishek@bhel.in)

2. Shri. Ashutosh Singh  
Manager (Pur.)  
Ph No: - 0542-2720862  
Email: - [ashutosh@bhel.in](mailto:ashutosh@bhel.in)



**Bharat Heavy Electricals Limited**

**Heavy Equipment Repair Plant (HERP)**

**Tarna, Shivpur, Varanasi - 221003**

**Enquiry Ref No.: HERP/OT/E-588-19-0013-69-1**

**Dated 14.12.2019**

**Annexure-II**

**SUPPLIER REGISTRATION FORM**

Supplier Registration Form for indigenous and foreign vendors is enclosed as per Annexure- E and Annexure – F respectively along with tender.

**(PDF Format attached, 08 Pages for indigenous and 04 Pages for foreign vendors)**

**Note: Vendors who are already registered at BHEL HERP Varanasi need not to submit the Supplier Registration Form. They need to mention their Supplier Code only.**





# **Bharat Heavy Electricals Limited**

## **Heavy Equipment Repair Plant (HERP)**

Tarna, Shivpur, Varanasi - 221003

Enquiry Ref No.: **HERP/OT/E-588-19-0013-69-1**

Dated 14.12.2019

**Annexure-III**

### **SPECIAL INSTRUCTIONS TO BIDDERS FOR OPEN TENDER DEFINITION**

- **Registered Vendors** - Are those who are registered with BHEL, HERP Varanasi. Registered suppliers with registered DSC will have to login with their user Id/password & DSC and search for the Open Tender. The vendors who are facing problem in bidding are advised to contact M/s ABC Procure helpline numbers: 91-79-68136809/871/861/823/823/872 or mail at [bhel.support@abcprocure.com](mailto:bhel.support@abcprocure.com).
- **Un-registered Vendors** - Are those who are not registered with BHEL, HERP Varanasi. The vendors are requested to contact M/s ABC Procure helpline numbers: 91-79-68136809/871/861/823/823/872 or mail at [bhel.support@abcprocure.com](mailto:bhel.support@abcprocure.com) to bid against the enquiry.

#### **A. ESSENTIAL INSTRUCTIONS:**

1. The tenders shall be submitted in two parts as described above on or before the due date:
  - i. Part I - Techno -Commercial Bid,
  - ii. Part II - Price Bid

Scanned copy of the Supplier Registration Form (SRF) shall be submitted by unregistered vendors along with the techno – commercial Bid.

2. Part-II (Price Bids) along with supplementary price bids if any will be opened at the subsequently decided date of only those bidders whose techno-commercial bid has been found to be acceptable/suitable.
3. Currency exchange rate (TT selling rate of SBI) will be applicable on the date of opening of Part-I (Techno-commercial Bid) for evaluation purpose.
4. Evaluation of Bid: - The bid shall be evaluated on Cost to BHEL basis. The loading /other cost, if any determined at later stage, shall be communicated to the vendor.
5. Tenders when finalized shall be in the name of the bidder only and change of name during tender evaluation (without certificate from registrar of company) and after submission of the tender is liable to make the offer ineligible for participation.
6. BHEL will evaluate the technical bids against essential criteria/requirements. BHEL may seek clarifications, if required, from the bidders. **The offers of those bidders, who are unable to respond in specified time frame, may likely to be ignored/may be processed further with the terms and conditions already submitted with the respective bidder's risk and cost .**
7. Suitability of delivery shall be the important criteria for evaluation of techno commercial bid and the bids falling within the delivery period and meeting the last delivery requirement shall be considered. Delivery period quoted by the parties beyond the required delivery period may not be considered.



**Bharat Heavy Electricals Limited**

**Heavy Equipment Repair Plant (HERP)**

**Tarna, Shivpur, Varanasi - 221003**

8. All test certificates / Guarantee certificates to be submitted in TRIPLICATE along with dispatch documents.

**9. FINALITY OF MANAGEMENT DECISION**

At all places in the preceding clauses, BHEL Management's decision shall be final.

**IN CASE YOU ARE NOT MAKING AN OFFER AGAINST THIS ENQUIRY, THEN PLEASE ARRANGE TO SEND A LETTER OF REGRET IF YOU HAVE DOWNLOADED THE TENDER DOCUMENTS.**







# **Bharat Heavy Electricals Limited**

## **Heavy Equipment Repair Plant (HERP)**

Tarna, Shivpur, Varanasi - 221003

Enquiry Ref No. : **HERP/OT/E-588-19-0013-69-1** Dated 14.12.2019 **Annexure-IV**

### **IMPORTANT GUIDELINES FOR FOREIGN VENDORS**

- a) BHEL shall deal directly with foreign vendors, wherever required, for procurement of equipment/machine/goods. However, if the foreign principal desires to avail of the services of an Indian agent, then the foreign principal should ensure compliance to regulatory guidelines – which require mandatory submission of an Agency Agreement.
- b) It shall be incumbent on the Indian agent and the foreign principal to adhere to the relevant guidelines of Government of India, issued from time to time.
- c) The Agency Agreement should specify the precise relationship between the foreign OEM / foreign principal and their Indian agent and their mutual interest in the business. All services to be rendered by agent/associate, whether of general nature or in relation to the particular contract, must be clearly stated by the foreign supplier / Indian agent. Any payment, which the agent or associate receives in India or abroad from the OEM, whether as commission or as a general retainer fee should be brought on record in the Agreement and be made explicit in order to ensure compliance to laws of the country.
- d) Any agency commission to be paid by BHEL to the Indian agent shall be in Indian currency only.
- e) Tax deduction at source is applicable to the agency commission paid to the Indian agent as per the prevailing rules.
- f) In the absence of any agency agreement, BHEL shall not deal with any Indian agent (authorized representatives / associate / consultant, or by whatever name called) and shall directly with the foreign principal only for all correspondence and business purposes.
- g) The “Guidelines for Indian Agents of Foreign Suppliers” enclosed at **Annexure – “D”** shall apply in all such cases.
- h) The supply and execution of the Purchase Order (including indigenous supplies/service) shall be in the scope of the OEM/foreign principal. The OEM/foreign principal should submit their offer inclusive of all indigenous supplies/services and evaluation will be based on ‘total cost to BHEL’. In case OEM/foreign principal recommends placement of order(s) towards indigenous portion of supplies/services on Indian supplier(s)/agent on their behalf, the credentials/capacity/capability of the Indian supplier(s)/agent to make the supplies/services shall be checked by BHEL as per the extant guidelines of Supplier Evaluation, Approval & Review Procedure (SEARP), before opening of price bids. In this regard, details may be checked as per Annexure – “A” (enclosed). It will be the responsibility of the OEM/foreign principal to get acquainted with the evaluation requirements of Indian supplier/agent as per SERAP available on [www.bhel.com](http://www.bhel.com).
- i) The responsibility for successful execution of the contract (including indigenous supplies/services) lies with the OEM/foreign principal.

**Bharat Heavy Electricals Limited****Heavy Equipment Repair Plant (HERP)****Tarna, Shivpur, Varanasi - 221003****Enquiry Ref No. : HERP/OT/E-588-19-0013-69-1****Dated 14.12.2019****Annexure-V****ITEM DETAILS AND DELIVERY SCHEDULE**

| Sl. No | MATERIAL CODE | ITEM DESCRIPTION                                                             | QTY.    | DELIVERY REQUIRED           |
|--------|---------------|------------------------------------------------------------------------------|---------|-----------------------------|
| 1.     | RVT206000093  | ULTRASONIC TESTING MACHINE HAVING TECHNICAL SPECIFICATIONS AS PER ANNEXURE-A | 1.0 SET | 90 DAYS FROM THE DATE OF PO |







# **Bharat Heavy Electricals Limited**

## **Heavy Equipment Repair Plant (HERP)**

**Tarna, Shivpur, Varanasi - 221003**

**Enquiry Ref No. : HERP/OT/E-588-19-0013-69-1      Dated 14.12.2019      Annexure-VI**

### **PRE QUALIFICATION CRITERIA & TECHNICAL SPECIFICATIONS**

| SL.No. |                                                                                                                                                                                                |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01     | MATERIAL TO BE SUPPLIED AT BHEL HERP STORES.                                                                                                                                                   |
| 02     | SCOPE OF SUPPLY WILL BE AS PER ANNEXURE-A, CLAUSE 4.0 & 4.2.<br>GENERAL REQUIREMENTS WILL BE AS PER CLAUSE NO 3.0 OF ANNEXURE-A.                                                               |
| 03     | DELIVERY PERIOD: THE MATERIAL IS REQUIRED WITHIN 90 DAYS FROM THE DATE OF P.O. EARLY DELIVERY IS ACCEPTABLE .                                                                                  |
| 04     | TECHNICAL DELIVERY CONDITION:-<br>1. TECHNICAL TERMS AND CONDITIONS WILL BE AS PER ANNEXURE-A, CLAUSE NO 2.0<br>2. PRODUCT CATALOGUE IS REQUIRED ALONG WITH OFFER .                            |
| 05     | PRE QUALIFICATION CRITERIA SHALL BE AS PER ANNEXURE C AND TECHNICAL SPECIFICATIONS AS ANNEXURE A.                                                                                              |
| 06     | INSPECTION WILL BE CARRIED OUT AT BHEL, HERP TARNA, SHIVPUR VARANASI-221003.                                                                                                                   |
| 07     | PACKING CONDITION:- ULTRASONIC TESTING MACHINE & ITS ACCESSORIES/ COMPONENTS SHALL BE SUPPLIED AT BHEL-HERP STORES IN PROPERLY PACKED CONDITION TO AVOID ANY DAMAGE DURING TRANSIT & HANDLING. |
| 08     | WARRANTY CERTIFICATE: REQUIRED FOR 24 MONTHS FROM THE DATE OF COMMISSIONING AT BHEL,HERP VARANASI AGAINST ANY MANUFACTURING DEFECTS.                                                           |
| 09     | TEST CERTIFICATE: REQUIRED AS PER ANNEXURE-A, POINT NO-2.30.                                                                                                                                   |
| 10     | INSTALLATION AND COMMISSIONING:- TO BE DONE WITHIN 15 DAYS FROM THE DATE OF RECEIPT OF ITEM AT BHEL, HERP-VARANSI STORES.                                                                      |
| 11     | TRAINING AND MAINTENANCE:- COMPLETE TRAINING TO BE GIVEN TO BHEL PERSONNEL AT BHEL-VARANASI ALONG WITH 3 SETS OF OPERATION MANUAL.                                                             |



# Bharat Heavy Electricals Limited

## Heavy Equipment Repair Plant (HERP)

Tarna, Shivpur, Varanasi - 221003

Enquiry Ref No. : **HERP/OT/E-588-19-0013-69-1** Dated 14.12.2019 **Annexure-VII**

### GENERAL TERMS & CONDITIONS OF THE TENDER

| Sl No | BHEL STANDARD TERMS & CONDITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | <p>(A) OFFER MUST BE SUBMITTED IN TWO PART BID SYSTEM NAMELY TECHNO-COMMERCIAL BID &amp; PRICE BID FOR THE ITEM AS PER ENQUIRY (B) UN-PRICED OFFER WITH TECHNICAL BID IS REQUIRED TO BE FURNISHED BY THE VENDOR. TECHNICAL OFFER SHOULD CLEARLY REFLECT AT LEAST OUR MATERIAL CODE, ITEM DESCRIPTION &amp; QUANTITY.</p> <p>(C) THE DIFFERENCE BETWEEN "UN-PRICED OFFER" AND "PRICED OFFER" SHOULD BE ONLY THE PRICES WHEREVER APPLICABLE. THE RATES AND AMOUNT SHOULD BE CLEARLY WRITTEN IN FIGURES AND WORDS BOTH WITHOUT ANY CUTTING / OVERWRITING.</p> <p>(D) <b>IMPORTANT POINT FOR VENDOR WHO HAVE NOT SUBMITTED THE SRF (SUPPLIER REGISTRATION FORM) SO FAR:</b> THE VENDORS, WHO HAVE NOT SUBMITTED THE SRF SO FAR, MUST SUBMIT THE SAME ALONG WITH PART- 1 BID. THE SRF TO BE DOWNLOADED FROM WWW.BHEL.COM OR <a href="https://herp.bhel.com">https://herp.bhel.com</a>.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2     | PART-I CONTAINING THE TECHNO-COMMERCIAL BID WILL BE OPENED ON THE DATE AND TIME SPECIFIED IN THE ENQUIRY,. PART-II i.e., PRICE BID WILL BE OPENED ONLY OF THOSE BIDDERS WHO ARE FOUND TECHNO-COMMERCIALLY SUITABLE AFTER SCRUTINY OF THEIR PART-I OFFERS.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3     | NO REVISED OFFERS WILL BE ACCEPTED UNLESS ASKED BY BHEL AFTER OPENING OF PART-1 BID IN ANY CASE.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4     | BID SHOULD BE FREE FROM CORRECTION , OVERWRITING , USING CORRECTIVE FLUID , ETC. ANY INTERLINEATION , CUTTING , ERASURE OR OVERWRITING SHALL BE VALID ONLY IF THEY ARE ATTESTED UNDER FULL SIGNATURE(S) OF PERSON(S) SIGNING THE BID ELSE BID SHALL BE LIABLE FOR REJECTION .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5     | PRICING TERMS: PRICES ONCE QUOTED SHALL REMAIN FIRM WITHIN THE VALIDITY OR ANY EXTENSION THEREOF FOR PLACEMENT OF ORDER, TILL COMPLETE EXECUTION OF THE ORDER, WITHOUT ANY ESCALATION/INCREASE FOR ANY REASON, WHATSOEVER, UNLESS SPECIFICALLY PROVIDED FOR IN THE ENQUIRY & PO. IN CASE OF FOREIGN VENDORS, THE QUOTED PRICE SHALL BE TAKEN AS INCLUSIVE OF THIRD PARTY INSPECTION AND TESTING CHARGES AS CALLED FOR IN THE NIT.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 6     | VALIDITY OF OFFER SHOULD BE MINIMUM 90 DAYS FROM THE DATE OF TECHNO - COMMERCIAL BID OPENING OR 60 DAYS FROM THE REVERSE AUCTION DATE.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7     | UNLESS SPECIFIED IN THE TENDER, VENDOR MUST NOTE THAT BHEL WILL ARRIVE THE L1 STATUS FOR EACH ITEM ON LANDED COST BASIS. ACCORDINGLY ORDER SHALL BE PLACED ON LOWEST BIDDER ON INDIVIDUAL ITEM BASIS ONLY, UNLESS BHEL ASK FOR TERMS OTHER THAN THIS ON EXCEPTION BASIS.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 8     | PLEASE MAKE SURE THAT THERE IS NO DISCREPANCY IN BETWEEN ACCEPTED TERMS & CONDITIONS MENTIONED IN THE CHECK LIST AND QUOTATION SUBMITTED BY VENDOR AND IF FOUND SO THEN THE TERMS & CONDITIONS WHICH ARE BENEFICIAL TO BHEL WOULD ONLY BE CONSIDERED.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9     | VENDOR TO ENSURE THAT ITEM & QUANTITY MENTIONED IN THE OFFERS ARE EXACTLY SAME AS PER ENQUIRY. IF ANY DEVIATION IS THERE PARTY MUST MENTION SPECIFIC HEREWITH OTHERWISE BHEL SHALL CONSIDER THAT ITEM & QUANTITY AS REQUIRED IN ENQUIRY.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 10    | BHEL RESERVES THE RIGHT TO REJECT THE OFFER, WHICH IS HAVING DEVIATIONS TO THE TERMS AND CONDITIONS GIVEN IN THE TENDER ENQUIRY.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 11    | GST IF APPLICABLE WILL BE PAID EXTRA AGAINST DOCUMENTARY PROOF. THE RATE OF GST SHOULD BE CLEARLY MENTIONED IN THE OFFER.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 12    | <p><b>TERMS OF DELIVERY:</b></p> <p><b>I. FOR INDIGENOUS SUPPLIERS:</b> THE TERMS OF DELIVERY SHOULD BE QUOTED ON F.O.R. DESTINATION (BHEL HERP STORES VARANASI) BASIS ONLY (i.e. FREIGHT &amp; INSURANCE ON VENDOR'S ACCOUNT ONLY). IF ANY BIDDER STILL QUOTES OTHER DELIVERY TERM IN PLACE OF BHEL HERP STORES, THEIR OFFER MAY NOT BE CONSIDERED FOR FURTHER PROCESSING. IT MUST BE SPECIFICALLY NOTED.</p> <p><b>II. FOR FOREIGN SUPPLIER:</b> TERMS OF DELIVERY SHOULD BE QUOTED ON CIF JNPT MUMBAI (INDIA) SEA PORT BASIS (i.e. FREIGHT &amp; INSURANCE ON VENDOR'S ACCOUNT UPTO JNPT MUMBAI (INDIA) SEA PORT) OR CFR MUMBAI AIRPORT. HOWEVER FREIGHT CHARGES AS PER BHEL TRANSPORT CONTRACT FROM MUMBAI TO BHEL VARANASI WILL BE LOADED AT THE TIME OF TOTAL LANDED COST CALCULATION FOR EACH ITEM.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 13    | IF ANY INDIAN SUPPLIERS ARRANGE SUPPLY FROM FOREIGN PRINCIPLES/WORKS, TERMS OF DELIVERY SHOULD BE QUOTED ON CIF JNPT MUMBAI (INDIA) SEA PORT BASIS ONLY (i.e. FREIGHT & INSURANCE ON VENDOR'S ACCOUNT UPTO JNPT MUMBAI (INDIA) SEA PORT) OR CFR MUMBAI AIRPORT. HOWEVER FREIGHT CHARGES AS PER BHEL TRANSPORT CONTRACT FROM JNPT MUMBAI SEAPORT/MUMBAI AIRPORT TO BHEL VARANASI FOR EACH ITEM WILL BE LOADED AT THE TIME OF TOTAL LANDED COST CALCULATION.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 14    | INSURANCE CHARGES SHALL BE TO VENDOR'S ACCOUNT ONLY IF PRICE QUOTED ON BHEL HERP STORES BASIS. IN CASE PRICE QUOTED IS ON CIF JNPT MUMBAI BASIS/ CFR MUMBAI AIRPORT BASIS, INSURANCE UP TO CIF JNPT MUMBAI/ MUMBAI AIRPORT SHALL BE IN VENDOR ACCOUNT.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 15    | <p><b>PAYMENT TERMS:</b></p> <p><b>I. FOR MSEs VENDORS</b> (ALSO REFER POINT NO. 18): 80 % OF EQUIPMENT COST PLUS 100% TAXES &amp; DUTIES AGAINST SRV WITHIN 45 DAYS THROUGH EFT (ELECTRONIC FUND TRANSFER) FROM THE DATE OF RECEIPT OF MATERIAL AT BHEL. BALANCE 20% OF MATERIAL COST AND E&amp;C CHARGES, IF APPLICABLE WILL BE PAID TO THE PARTY AFTER INSTALLATION AND COMMISSIONING OF THE EQUIPMENT AT BHEL VARANASI AND SUBMISSION OF PBG (PERFORMANCE BANK GUARANTEE). IF ANY SUPPLIER FALLS UNDER NON MSE CATEGORY, THEIR PAYMENT TERM WILL BE CONSIDERED AS NON MSE SUPPLIER PAYMENT WITHOUT ANY INTIMATION.</p> <p><b>II.FOR OTHER SUPPLIERS:</b> 80 % OF EQUIPMENT COST PLUS 100% TAXES &amp; DUTIES AGAINST SRV WITHIN 60 DAYS THROUGH EFT (ELECTRONIC FUND TRANSFER) FROM THE DATE OF RECEIPT OF MATERIAL AT BHEL. BALANCE 20% OF MATERIAL COST AND E&amp;C CHARGES, IF APPLICABLE WILL BE PAID TO THE PARTY AFTER INSTALLATION AND COMMISSIONING OF THE EQUIPMENT AT BHEL VARANASI AND SUBMISSION OF PBG (PERFORMANCE BANK GUARANTEE).</p> <p><b>III.BHEL HERP WILL MAKE PAYMENTS IN TWO PARTS :-</b></p> <p><b>PART-I:</b> BASIC INVOICE VALUE AND ALL OTHER CHARGES (EXCEPT GST AMOUNT) WILL BE PAID AS PER P.O. PAYMENT TERMS.</p> <p><b>PART-II:</b> GST PORTION OF INVOICE VALUE WILL BE PAID ONLY AFTER FULFILLING FOLLOWING CONDITIONS:</p> <p>(A) PAYMENT OF GST AMOUNT INTO GOVT.ACCOUNT BY SUPPLIER AGAINST INVOICE RAISED TO BHEL.</p> <p>(B) FILING OF GST RETURN WITHIN SCHEDULED DATE.</p> <p>(C) DISPLAY OF GST CREDIT AGAINST BHEL GSTIN NO.09AAACB4146P2ZC ON GSTN PORTAL.</p> <p><b>NOTE: ADVANCE PAYMENT IS NOT ACCEPTABLE BY BHEL HERP VARANASI IN ANY CASE.</b></p> |



# Bharat Heavy Electricals Limited

## Heavy Equipment Repair Plant (HERP)

Tarna, Shivpur, Varanasi - 221003

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 16 | LOADING OF PAYMENT TERM: IN CASE OF DEVAITION, LOADING OF INTEREST RATE @SBI MCLR RATE + 6% (AS ON PART-1 OPENING DATE) SHALL BE LOADED WHILE ARRIVING AT LANDED COST TO BHEL.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 17 | <b>P.B.G. TERMS:</b> THE SUCCESSFUL TENDERERS ARE REQUIRED TO SUBMIT A PERFORMANCE BANK GUARANTEE ON THE PRESCRIBED BHEL FORMAT FROM ANY OF THE CONSORTIUM BANKS OF BHEL EQUAL TO THE VALUE OF 10% OF THE TOTAL ORDER VALUE VALID FOR 60 DAYS BEYOND THE AGREED WARRANTY / GUARANTEE PERIOD. THE PBG CONFIRMATION CHARGES IS TO BE BORNE BY VENDOR.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 18 | <b>IMPORTANT INSTRUCTION FOR MSEs SUPPLIERS:</b><br><b>I.</b> "MSE SUPPLIERS CAN AVAIL THE INTENDED BENEFITS ONLY IF THEY SUBMIT ALONG WITH OFFER, ATTESTED COPIES OF EITHER EM-II CERTIFICATE HAVING DEEMED VALIDITY (FIVE YEARS FROM THE DATE OF ISSUE OF ACKNOWLEDGEMENT IN EM-II) OR VALID NSIC CERTIFICATE OR EM-II CERTIFICATE ALONG WITH CA CERTIFICATE (FORMAT ENCLOSED AS PER ANNEXURE-1 WHERE DEEMED VALIDITY OF EM-II CERTIFICATE OF FIVE YEARS HAS EXPIRED) APPLICABLE FOR THE RELEVANT F/Y (LATEST AUDITED).DATE TO BE RECKONED FOR DETERMINING THE DEEMED VALIDITY WILL BE THE DATE OF BID OPENING (PART -1 IN CASE OF TWO PART BID). NON SUBMISSION OF SUCH DOCUMENTS WILL LEAD TO CONSIDERATION OF THEIR BID AT PAR WITH OTHER BIDDERS. NO BENEFIT SHALL BE APPLICABLE FOR THIS ENQUIRY IF ANY DEFICIENCY IN THE ABOVE REQUIRED DOCUMENTS ARE NOT SUBMITTED BEFORE PRICE BID OPENING. IF THE TENDER IS TO BE SUBMITTED THROUGH e-procurement PORTAL, THEN THE ABOVE REQUIRED DOCUMENTS ARE TO BE UPLOADED ON THE PORTAL. DOCUMENTS SHOULD BE NOTARIZED OR ATTESTED BY A GAZETTED OFFICE.<br><b>II.</b> IN CASE OF ANY CHANGE IN THE MSE STATUS OF THE BIDDER, IT SHALL BE RESPONSIBILITY OF THE BIDDER TO NOTIFY THE CHANGE AS A PART OF THE BID DOCUMENT. IF AT A LATER DATE IT COMES TO NOTICE OF BHEL, THAT THE CHANGE IN THE STATUS HAS NOT BEEN INTIMATED BY THE BIDDER AND THE ORDER IS OBTAINED UNDER THE PREMISE OF AN MSE, THEN BHEL WOULD CANCEL THE PENDING ORDER AGAINST THIS TENDER AND TAKE NECESSARY ACTION SUSPENSION OF THE BUSSINESS DEALING WITH THE BIDDER AS PER PROCUREMENT POLICY OF BHEL.<br><b>III.</b> 25 % OF THE TENDERED QUANTITY IS EARMARKED FOR MSE SUPPLIERS IN THIS TENDER.<br><b>IV.</b> OUT OF THIS 25% TENDERED QUANTITY RESERVED FOR MSE SUPPLIERS, 6.25% SHALL BE EARMARKED FOR PROCUREMENT FROM MSEs OWNED BY SC/ST ENTREPRENEURS.<br><b>V.</b> OUT OF THIS 25% TENDERED QUANTITY RESERVED FOR MSE SUPPLIERS, 3% SHALL BE EARMARKED FOR PROCUREMENT FROM MSEs OWNED BY WOMEN.<br><b>VI.</b> IN CASE MSE VENDOR PARTICIPATING IN THE TENDER QUOTES WITHIN THE PRICE BAND OF "L1+15%", THEY WILL BE ALLOWED TO SUPPLY THE 25% PORTION OF THE REQUIREMENT SUBJECT TO ACCEPTANCE OF L1 PRICE (ON LANDED COST BASIS) BY MSE VENDOR. IN CASE OF MORE THAN ONE SUCH MSE VENDOR WITHIN THE "L1+15% PRICE BAND" THE SUPPLY SHALL BE SHARED PROPORTIONATELY (TO 25% TENDERED QUANTITY).<br><b>VII.</b> IF THE L1 VENDOR HAPPENS TO BE A MSE VENDOR AGAINST ANY ITEM CODE, THEN 100% OF THE TENDERED QTY (FOR RESPECTIVE ITEM CODE) SHALL BE PROPOSED TO ORDER ON THE L1 (MSE) VENDOR, EVEN THOUGH THERE MAY BE OTHER MSE VENDORS WITHIN THE "L1+15% PRICE BAND".<br><b>VIII.</b> IN CASE AFTER OPENING OF PRICE BID, IT IS SEEN THAT NO MSE HAS BECOME L1, THEN DEPENDING ON THE NATURE OF THE ITEM, IF IT IS NOT POSSIBLE TO SPLIT THE TENDERED ITEMS/QUANTITIES ON ACCOUNT OF REASONS LIKE CUSTOMER CONTRACT REQUIREMENTS OF SUPPLYING ONE MAKE FOR A GIVEN PROJECT OR TECHNICAL REASONS LIKE TENDERED ITEMS BEING A SYSTEM etc. THEN BHEL WOULD NOT COUNTER OFFER THE L1 PRICES EVEN THOUGH THERE MAY BE MSE BIDDERS WITHIN THE "L1+15% PRICE BAND" OF L1. |
| 19 | <b>LIQUIDATED DAMAGES (LD):</b> SUBJECT TO FORCE MAJEURE CONDITIONS, FAILURE TO SUPPLY WITHIN PURCHASE ORDER DELIVERY SCHEDULE WILL MAKE THE SUPPLIER LIABLE TO AN UNCONDITIONAL PENALTY OF 0.5 % PER WEEK OR PART THEREOF SUBJECT TO THE MAXIMUM OF 10% OF THE UNDELIVERED PURCHASE ORDER VALUE EXCLUDING TAXES & DUTIES. NO GRACE PERIOD SHALL BE GIVEN. FURTHER, IN CASE OF LD RECOVERY, THE APPLICABLE GST SHALL ALSO BE RECOVERABLE FROM THE SUPPLIERS.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 20 | <b>LOADING OF LIQUIDATED DAMAGES (LD):</b> DEVIATION TO ABOVE STANDARD PENALTY CLAUSE, MAXIMUM LOADING OF 10% (IN CASE OF NON ACCEPTANCE OF LD CLAUSE) OR PART THEREOF (IN CASE OF PART ACCEPTANCE OF LD) SHALL BE LOADED WHILE ARRIVING LANDED COST TO BHEL. FURTHER IF DEVIATION IS FOUND IN THE ACCEPTED DELIVERY TERM AS WELL AS ACCEPTED PENALTY TERM, SUITABLE LOADING BASED ON TRANSPORTATION TIME TO BE TAKEN SHALL BE LOADED WHILE ARRIVING LANDED COST TO BHEL HERP STORES WHICH MAY BE AS BELOW:<br>(i) 1% OF THE BASIC COST FOR INDIAN SUPPLIERS,<br>(ii) 2% OF THE BASIC COST IF FOREIGN VENDOR ACCEPTS PENALTY FROM BILL OF LADING DATE &<br>(iii) 3% OF THE BASIC COST IF FOREIGN VENDOR ACCEPTS PENALTY FROM THE INSPECTION DATE.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 21 | IF ANY VENDOR DOES NOT SUPPLY THE ITEM WITHIN THE PURCHASE ORDER DELIVERY PERIOD, BHEL MAY/MAY NOT ACCEPT THE SUPPLY AT ITS SOLE DISCRETION.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 22 | <b>RISK PURCHASE:</b> IN CASE OF DELAY IN SUPPLIES/ DEFECTIVE SUPPLIES/NON EXECUTION OF PURCHASE ORDER ETC.(FOR DETAILS, REFER GUIDELINES FOR RISK PURCHASE), BHEL MAY CANCEL THE ORDER IN FULL OR PART THEREOF/ MAY ALSO MAKE THE PURCHASE OF SUCH MATERIALS FROM ELSEWHERE/ALTERNATIVE SOURCES AT THE RISK & COST OF SUPPLIER.BHEL MAY ALSO MANUFACTURE THE ITEM IN-HOUSE IN PART OR FULL DEPENDING UPON THE URGENCY OF THE ITEM.<br>GUIDELINES FOR <b>RISK PURCHASE</b> IS AVAILABLE ON BHEL WEBSITE " <a href="https://herp.bhel.com">https://herp.bhel.com</a> " at "Notice ". RESPECTIVE BIDDERS / SUPPLIERS MAY REFER THIS GUIDELINE BEFORE SUBMITTING THEIR OFFER AGAINST BHEL, HERP TENDER ENQUIRIES. IN CASE RISK PURCHASE IS APPLIED, BHEL SHALL TAKE ACTION AGAINST THE NON-PERFORMING AND/OR DEFAULTING SUPPLIERS/ CONTRACTORS IN LINE WITH THIS GUIDELINE ONLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 23 | BHEL MAY SHORT CLOSE/CANCEL AN ORDER AT ANY TIME DURING THE CURRENCY OF THE CONTRACT/PO IRRESPECTIVE OF THE PO DELIVERY DATE, IF<br>(I) THE WORK PROGRESS OF THE VENDOR IS POOR, OR<br>(II) THE DELIVERY REQUIREMENT OF THE ITEM IS VERY CRITICAL & NOT BEING MET BY THE VENDOR ON WHICH ORDER HAS BEEN PLACED,OR<br>(III) THERE IS NO RESPONSE FOR IMPROVEMENT IN DELIVERY AS PER BHEL REQUIREMENT,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 24 | THE OFFERS OF THE BIDDERS WHO ARE ON THE BANNED LIST AND ALSO THE OFFER OF THE BIDDERS, WHO ENGAGE THE SERVICES OF THE BANNED FIRMS, SHALL BE REJECTED. THE LIST OF BANNED FIRMS IS AVAILABLE ON BHEL WEB SITE <a href="http://www.bhel.com">www.bhel.com</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 25 | <b>RESERVATION RIGHTS OF BHEL:</b> – BHEL RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS WITHOUT ASSIGNING ANY REASONS THEREOF. BHEL ALSO RESERVES THE RIGHT TO INCREASE OR DECREASE THE TENDERED QUANTITIES. VENDORS SHOULD BE PREPARED TO ACCEPT ORDER FOR REDUCED QUANTITIES WITHOUT ANY EXTRA CHARGES. VENDOR SHOULD ALSO BE PREPARED FOR GIVING DISCOUNT IN CASE OF INCREASE IN QUANTITY.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 26 | <b>NON-DISCLOSURE AGREEMENT:</b> ALL DRAWINGS AND STANDARDS ARE PROPRIETARY OF BHEL. IT MUST NOT BE USED IN ANY WAY DETRIMENTAL TO THE INTEREST OF THE COMPANY. ALL SUPPLIERS SHALL FURNISH NDAS (NON-DISCLOSURE AGREEMENT) AGAINST USE OF DOCUMENTS FURNISHED BY BHEL TOWARDS UN-AUTHORIZED USE EXCEPT FOR THE PURPOSE IT HAS BEEN FURNISHED.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 27 | <b>A.SETTLEMENT OF DISPUTES &amp; ARBITRATION:</b><br><b>I.</b> ALL QUESTIONS/INTERPRETATIONS REGARDING SUBJECT MATTER OF THE CONTRACT SHALL BE DECIDED BY THE BHEL ON THE REQUEST OF THE VENDOR AND THE DECISION OF THE BHEL SHALL BE FINAL.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |





# Bharat Heavy Electricals Limited

## Heavy Equipment Repair Plant (HERP)

Tarna, Shivpur, Varanasi - 221003

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | <p>II. IN CASE OF DISPUTE, STEPS SHALL BE TAKEN BY THE PARTIES TO THE CONTRACT TO SETTLE THE SAME THROUGH NEGOTIATIONS.</p> <p>III. IN CASE, DISPUTE IS NOT SETTLED IN NEGOTIATIONS, IT SHALL BE REFERRED TO CONCILIATOR APPOINTED BY THE COMPETENT AUTHORITY OF THE BHEL. THE CONCILIATION PROCEEDINGS WITH RESPECT TO A DISPUTE AS DEFINED IN THE BHEL CONCILIATION SCHEME, 2018 AND SUBSEQUENT REVISIONS CAN BE INITIATED UNDER THE SCHEME AT ANY STAGE WHETHER BEFORE, DURING OR EVEN AFTER THE COMMENCEMENT OF ARBITRATION PROCEEDINGS OR LITIGATION BEFORE COURTS. THIS CONCILIATION SCHEME IS AVAILABLE ON OUR WEBSITES <a href="https://herp.bhel.com">https://herp.bhel.com</a> AND <a href="http://WWW.BHEL.COM">WWW.BHEL.COM</a>.</p> <p>IV. IN CASE DISPUTE IS NOT SETTLED IN CONCILIATION PROCEEDINGS, THE SAME SHALL BE REFERRED TO ARBITRATION AS PER CORPORATE GUIDELINES OF THE BHEL AND THE ARBITRATION PROCEEDING SHALL BE CONDUCTED AS PER PROVISIONS OF THE ARBITRATION AND CONCILIATION ACT, 1996 READ WITH CORPORATE GUIDELINE AS AMENDED FROM TIME TO TIME.</p> <p>V. THE VENDOR SHALL CONTINUE TO PERFORM THE CONTRACT, PENDING SETTLEMENT OF DISPUTE(S).</p> <p><b>B. JURISDICTION:</b> ALL DISPUTES OR DIFFERENCES ARISING OUT OF OR IN CONNECTIONS WITH THE CONTRACT SHALL BE SUBJECT TO THE EXCLUSIVE JURISDICTION OF THE COURT AT VARANASI (U.P.) ONLY.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 28 | <p><b>SPECIAL NOTE FOR BIDDERS:</b> THE QUOTATION SHOULD BE FROM PRINCIPAL / ORIGINAL EQUIPMENT MANUFACTURER ONLY. THE OFFER OF THOSE OEM, AUTHORISING THEIR TRADER / DEALER / DISTRIBUTOR TO QUOTE AND TAKE ORDER IS LIABLE FOR DISQUALIFICATION. SINCE BHEL PREFER TO DEAL DIRECTLY WITH OEM AND NOT THROUGH DEALER / TRADER / DISTRIBUTOR OF OEM, THEREFORE, OEM MUST DIRECTLY QUOTE, TAKE ORDER AND DELIVER THE MATERIAL UNDER THEIR GUARANTEE / WARRANTEE.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 29 | <p>I. FOLLOWING DOCUMENTS SHOULD BE ENCLOSED AND ADDRESSED TO DGM (FINANCE) AND SAME SHALL BE DISPATCHED TO MM DEPTT., BHEL, HERP, TARNA, SHIVPUR, VARANASI-221003 FOR PAYMENT PURPOSE:</p> <p>(a) 05 (FIVE) COPIES OF GST INVOICES</p> <p>(b) COPY OF GR/RR.</p> <p>(c) TEST CERTIFICATE AND GUARANTEE/WARRANTEE CERTIFICATE AND PDI REPORT, IF APPLICABLE. (ONE COPY).</p> <p>II. FURTHER TO ABOVE, 02 (TWO) COMPLETE SETS OF DOCUMENTS (COPIES OF ABOVE MENTIONED DOCUMENTS AT SL. NO. I (UNDER THIS CLAUSE) SHALL BE SENT FOR PURCHASE AND QUALITY DEPARTMENTS. ORIGINAL COPIES OF TC, GC, PDI REPORTS &amp; OTHER QUALITY PAPERS SHALL BE ATTACHED IN THE SET OF DOCUMENTS FOR QUALITY DEPARTMENTS.</p> <p>III. BHEL SHALL SEEK CLARIFICATION(S) (IF ANY) RELATED TO PAYMENT DOCUMENTS IN ONE GO. THE VENDOR SHOULD PROVIDE ALL SUCH CLARIFICATION(S) IMMEDIATELY. ANY DELAY IN PROCESSING OF PAYMENT, DUE TO NON RECEIPT OF CLARIFICATION(S) SOUGHT BY BHEL, SHALL BE ATTRIBUTABLE COMPLETELY TO VENDOR.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 30 | <p><b>GUIDELINES FOR SUSPENSION OF BUSINESS DEALINGS WITH SUPPLIERS/ CONTRACTORS:</b> THE REVISED GUIDELINES FOR SUSPENSION OF BUSINESS DEALINGS ARE AVAILABLE ON BHEL WEBSITE AT "www.bhel.com" on "SUPPLIER REGISTRATION PAGE". RESPECTIVE BIDDERS / SUPPLIERS MAY REFER THIS BEFORE QUOTING AS PER THEIR REQUIREMENT. ACTION AGAINST THE DEFAULTED SUPPLIERS/ CONTRACTORS' SHALL BE TAKEN AS PER THESE GUIDELINES ONLY.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 31 | <p>IF BHEL ISSUES FREE ISSUE MATERIALS TO THE SUPPLIER, IT MUST BE RETURNED WITHIN THE TIME LIMIT AS PRESCRIBED IN GST LAW (PRESENTLY 01 (ONE) YEAR FROM THE DATE OF FREE ISSUE DATE) TO COMPLY THE GST RULES. IF ANY VENDOR DOES NOT RETURN THE BHEL FREE ISSUE MATERIALS AS MENTIONED ABOVE, THE FINANCIAL IMPLICATION ON ACCOUNT OF THIS, IF ANY, SHALL BE RECOVERED FROM THE PARTY BILLS.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 32 | <p>TRANSPORTATION CHARGES FOR SENDING BHEL FREE ISSUE MATERIALS TO THE PARTY WORKS WILL BE BORNE BY BHEL ONLY.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 33 | <p>VENDOR MUST FOLLOW THE SEQUENTIAL DELIVERY SCHEDULE i.e. ITEMS TO BE SUPPLIED IN SUCH A MANNER THAT THE PURCHASE ORDER HAVING OLDER DELIVERY SCHEDULE SHOULD BE SUPPLIED EARLIER AND PURCHASE ORDER HAVING LATTER DELIVERY SCHEDULE TO BE SUPPLIED LATTER. IF ANY VENDOR DOES NOT FOLLOW THE SEQUENTIAL DELIVERY SCHEDULE ESPECIALLY FOR SAME ITEM, BHEL MAY ACCOUNT FOR THE ITEM IN SEQUENTIAL MANNER OR MAY RECOVER THE FINANCIAL IMPLICATION.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 34 | <p>VENDOR MUST VISIT OUR WEBSITE <a href="https://herp.bhel.com">https://herp.bhel.com</a> REGULARLY FOR ENQUIRY/PO/CLARIFICATIONS/FOR ANY LATEST UPDATES.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 35 | <p>ALL ABOVE ACCEPTED TERMS &amp; CONDITIONS SHALL BE PART OF PURCHASE ORDER WITH OR WITHOUT MENTIONING IN THE PO/CONTRACT BASED ON YOUR ACCEPTANCE AND OFFER SUBMITTED.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 36 | <p>THE BIDDER ALONG WITH ITS ASSOCIATE/COLLABORATORS/SUB-CONTRACTORS/SUB-VENDORS/CONSULTANTS/SERVICE PROVIDERS SHALL STRICTLY ADHERE TO BHEL FRAUD PREVENTION POLICY DISPLAYED ON THE BHEL WEBSITE <a href="http://www.bhel.com">http://www.bhel.com</a> AND <a href="https://herp.bhel.com">https://herp.bhel.com</a> AND SHALL IMMEDIATELY BRING TO THE NOTICE OF BHEL MANAGEMENT ABOUT ANY FRAUD OR SUSPECTED FRAUD AS SOON AS IT COMES TO THEIR NOTICE.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 37 | <p><b>IMPORTANT INSTRUCTION:</b></p> <p>I. VENDORS ARE REQUESTED TO QUOTE THEIR RATE WITH DESCRIPTION MENTIONED IN THE ENQUIRY CONSIDERING ALL TECHNICAL TERMS &amp; CONDITIONS OF THE ENQUIRY. ALSO RATES QUOTED SHOULD BE EXACTLY AS PER SL. NO. OF HARD COPY OF THE ENQUIRY (IF ENQUIRY HAS BEEN FLOATED THROUGH CONVENTIONAL MODE) OR AS PER SL. NO. APPEARING IN THE e-Procurement PORTAL (IF ENQUIRY HAS BEEN FLOATED THROUGH e-Procurement) ONLY. IT MUST BE FOLLOWED UP TO AVOID CONFUSION AT LATER STAGES. ALSO RATES TO BE SUBMITTED BOTH IN NUMERICS AS WELL AS IN WORD. IN CASE OF DISCREPENCY, RATES SUBMITTED IN WORDS SHALL BE CONSIDERED FOR FURTHER PROCESSING.</p> <p>II. DOCUMENTS SUBMITTED WITH THE OFFER SHOULD BE SIGNED AND STAMPED IN EACH PAGE BY AUTHORIZED REPRESENTATIVE OF THE BIDDER.</p> <p>III. IN CASE OF PDI, VENDOR SHALL RAISE ONLINE INSPECTION CALL IN ONLINE INSPECTION PORTAL/INTIMATE BHEL IN WRITING (WHERE INSPECTION IS IN BHEL HERP SCOPE) AT LEAST 01 WEEK IN ADVANCE OR AS MUTUALLY AGREED PERIOD ABOUT THE DATE AND PLACE AT WHICH GOODS WILL BE READY FOR INSPECTION.</p> <p>IV. PURCHASER OR HIS AUTHORIZED REPRESENTATIVE SHALL BE ENTITLED TO CARRY OUT SURVEILLANCE INSPECTION OF MATERIAL AND WORKMANSHIP AT SELLER'S PREMISES OR AT HIS SUB-CONTRACTOR'S PREMISES AT ALL REASONABLE TIMES DURING EXECUTION OF THE CONTRACT. SUCH INSPECTION, EXAMINATION AND TESTING, IF MADE, SHALL NOT ABSOLVE THE SELLER FROM HIS OBLIGATIONS UNDER THE CONTRACT.</p> <p>V. SUCH PRE-DISPATCH INSPECTION, EXAMINATION AND TESTING, IF MADE, AT VENDOR'S WORKS SHALL NOT ABSOLVE THE SELLER FROM HIS OBLIGATIONS TO MANUFACTURE/MACHINING THE GOODS UNDER THE CONTRACT. IF DEFECTS ARE FOUND AT LATER STAGE, IT IS THE SOLE RESPONSIBILITY OF THE VENDOR TO REPLACE/RECTIFY THE SAME.</p> |
| 38 | <p><b>IMPORTANT CLAUSE FOR GST:</b> INPUT TAX CREDIT OF GST CAN BE AVAILED BY BHEL ONLY WHEN THE MATERIAL HAS BEEN PHYSICALLY RECEIVED</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |



# Bharat Heavy Electricals Limited

## Heavy Equipment Repair Plant (HERP)

Tarna, Shिवपुर, Varanasi - 221003

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | <p>AND GST INVOICE IS IN POSSESSION OF BHEL. THEREFORE, SUPPLIERS SHOULD ENSURE THE FOLLOWING IN RESPECT OF POS ISSUED BY BHEL:</p> <p><b>I.</b> GST INVOICE SHOULD CONTAIN ADDRESS, GST NO. AND PAN NO. OF BHEL AS WELL AS OF SUPPLIER. APPLICABLE HSN CODE OF THE MATERIAL SHOULD BE INDICATED IN THE GST INVOICE.</p> <p><b>II.</b> FIVE COPIES OF GST INVOICE AND LORRY RECEIPT MAY BE DESPATCHED ALONGWITH SHIPMENT OF THE GOODS IN ORDER TO AVOID ANY DELAY IN AVAILING INPUT CREDIT BY BHEL.</p> <p><b>III.</b> DECLARE SUCH INVOICE IN HIS GSTR-1 RETURN FOR THE MONTH OF DESPATCH OF MATERIAL.</p> <p><b>IV.</b> PAYMENT OF GST TO STATUTORY AUTHORITIES WITHIN PRESCRIBED TIME.</p> <p>IN CASE GST CREDIT IS DELAYED /DENIED TO BHEL DUE TO NON OR DELAYED RECEIPT OF GOODS AND OR TAX INVOICE OR EXPIRY OF TIMELINE PRESCRIBED IN GST LAW FOR AVAILING SUCH ITC OR ANY OTHER REASON NOT ATTRIBUTABLE TO BHEL, GST AMOUNT SHALL BE RECOVERABLE FROM VENDOR ALONG WITH INTEREST /PENALTY LEVIABLE ON BHEL.</p> <p>IN CASE SUPPLIERS DELAYS DECLARING SUCH INVOICE IN HIS RETURN AND GST CREDIT AVAILED BY BHEL IS DENIED OR REVERSED SUBSEQUENTLY AS PER GST LAW, GST AMOUNT PAID BY BHEL TOWARDS SUCH ITC REVERSAL SHALL BE RECOVERABLE FROM SUPPLIER ALONGWITH INTEREST LEVIED/LEVIABLE ON BHEL.</p> <p>IN CASE OF RAISING ANY SUPPLEMENTARY TAX INVOICE (DEBIT/ CREDIT NOTE), THE SUPPLIER SHALL ISSUE THE SAME CONTAINING ALL THE DETAILS AS REFERRED TO IN SECTION 34 READ WITH SECTION 31 OF GST ACT &amp; RULES REFERRED THERE UNDER .</p>                                                                                                    |
| 39 | <p><b>STATUTORY VARIATION CLAUSE :</b>1.ANY INCREASE IN THE RATE OF GST SHALL BE PAYABLE ONLY FOR DELIVERIES COMPLETED WITHIN THE SCHEDULED DELIVERY PERIOD, IN OTHER WORDS INCREASE IN THE RATE OF GST SHALL NOT BE PAYABLE FOR VALUE OF CONSIGNMENT DELIVERED AFTER THE SCHEDULED PURCHASE ORDER DELIVERY PERIOD.2.NEW TAXES AND DUTIES , IF IMPOSED SUBSEQUENT TO DUE DATE OF OFFER SUBMISSION, BY STATUTORY AUTHORITY DURING CONTRACT PERIOD (INCLUDING EXTENSION IF THE SAME IS NOT ATTRIBUTABLE TO BIDDER) SHALL BE REIMBURSED BY BHEL ON PRODUCTION OF RELEVANT SUPPORTING DOCUMENTS TO THE SATISFACTION OF BHEL . HOWEVER, BIDDER SHALL TAKE PRIOR APPROVAL OF BHEL BEFORE DEPOSITING NEW TAXES AND DUTIES.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 40 | <p><b>PURCHASE PREFERENCE FOR INDIAN VENDORS:</b> AS PER THE DIRECTIVES OF GOVERNMENT OF INDIA IN FORM OF PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) ORDER, 2017 AND SUBSEQUENT ORDERS, BHEL WILL EXTEND THE PURCHASE PREFERENCE TO INDIAN VENDORS OVER FOREIGN SUPPLIERS FOR ITEMS IDENTIFIED BY THE RESPECTIVE NODAL MINISTRIES FROM TIME TO TIME. FOR THIS PROCUREMENT , PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) , ORDER 2017 DATED 15.06.2017 , 28.05.2018 &amp; 29.05.2019 AND SUBSEQUENT ORDERS ISSUED BY THE RESPECTIVE NODAL MINISTRY SHALL BE APPLICABLE EVEN IF ISSUED AFTER ISSUE OF THIS NIT BUT BEFORE THE FINALIZATION OF PURCHASE ORDER /WORK ORDER AGAINST THIS NIT . IN THE EVENT OF ANY NODAL MINISTRY PRESCRIBING HIGHER OR LOWER PERCENTAGE OF PURCHASE PREFERENCE AND/OR LOCAL CONTENT IN RESPECT OF THIS PROCUREMENT, SAME SHALL BE APPLICABLE.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 41 | <p><b>FORCE MAJEURE :</b> NOTWITHSTANDING ANYTHING CONTAINED IN THE CONTRACT, NEITHER THE VENDOR NOR THE BHEL SHALL BE HELD RESPONSIBLE FOR TOTAL OR PARTIAL NON-EXECUTION OF ANY OF THE CONTRACTUAL OBLIGATIONS, SHOULD THE OBLIGATION BECOME UNREASONABLY ONEROUS OR IMPOSSIBLE DUE TO OCCURRENCE OF A 'FORCE MAJEURE' WHICH DIRECTLY AFFECTS THE OBLIGATIONS TO BE PERFORMED BY THE BHEL OR THE VENDOR ; SUCH EVENTS INCLUDE WAR, MILITARY OPERATIONS OF ANY NATURE, BLOCKAGES, REVOLUTIONS, INSURRECTIONS, RIOTS, CIVIL COMMOTIONS, INSURGENCY, SABOTAGE, ACTS OF PUBLIC ENEMY, FIRES, EXPLOSION, EPIDEMICS, QUARANTINE RESTRICTIONS, FLOODS, EARTHQUAKE, OR ACTS OF GOD, RESTRICTIONS BY GOVT. AUTHORITIES; OVER WHICH THE VENDOR OR THE BHEL HAS NO CONTROL. THE PARTY CLAIMING TO BE AFFECTED BY FORCE MAJEURE SHALL NOTIFY THE OTHER PARTY IN WRITING WITHOUT DELAY, WITHIN TWO WEEKS ON THE INTERVENTION AND ON THE CESSATION OF SUCH CIRCUMSTANCE. EXTENSION OF TIME SOUGHT BY THE VENDOR ALONG WITH SUPPORTING EVIDENCE AND SO GRANTED BY THE BHEL FOR THE SUPPLY/ WORK AFFECTED, IF ANY, SHALL NOT BE CONSTRUED AS WAIVER IN RESPECT OF REMAINING DELIVERIES. RESCHEDULING OF DELIVERIES ON ACCOUNT OF FORCE MAJEURE CONDITIONS, IF SO AGREED BY THE BHEL, WILL NOT ENTAIL THE VENDOR TO CLAIM ANY INCREASE IN THE PRICE ON WHATSOEVER ACCOUNT. NOTWITHSTANDING ABOVE PROVISIONS, BHEL SHALL RESERVE THE RIGHT TO CANCEL THE ORDER/ CONTRACT, WHOLLY OR PARTLY, IN ORDER TO MEET THE OVERALL PROJECT SCHEDULE AND MAKE ALTERNATIVE ARRANGEMENTS. IF DEEMED NECESSARY, BHEL MAY TAKEOVER PARTLY PROCESSED MATERIAL AT A MUTUALLY AGREED PRICE.</p> |
| 42 | <p><b>FRAUD PREVENTION POLICY :</b> THE BIDDER ALONG WITH ITS ASSOCIATE/ COLLABORATORS/ SUB-CONTRACTORS/ SUB-VENDORS/ CONSULTANTS/ SERVICE PROVIDERS SHALL STRICTLY ADHERE TO BHEL FRAUD PREVENTION POLICY DISPLAYED ON BHEL WEBSITE <a href="http://WWW.BHEL.COM">WWW.BHEL.COM</a> AND SHALL IMMEDIATELY BRING TO THE NOTICE OF BHEL MANAGEMENT ABOUT ANY FRAUD OR SUSPECTED FRAUD AS SOON AS IT COMES TO THEIR NOTICE.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 43 | <p><b>SHORT SHIPMENTS/ WARRANTY/GUARANTEE REPLACEMENTS:</b> IN CASE OF ANY SHORT SHIPMENT DURING INITIAL SUPPLY WHICH IS SUBSEQUENTLY DISPATCHED BY THE VENDOR OR ANY GUARANTEE / WARRANTY REPLACEMENTS SHALL BE DISPATCHED ON "FOR-BHEL STORES/DESIGNATED DESTINATION" BASIS FOR INDIGENOUS ITEMS. TAXES, IF ANY PAID BY INDIGENOUS VENDOR FOR GUARANTEE /WARRANTEE REPLACEMENT, REPAIR ACTIVITY EXCLUDING SHORT SUPPLY SHALL BE TO VENDOR'S ACCOUNT ONLY. THE VENDOR HAS TO RAISE A CREDIT NOTE FOR SHORT SUPPLIED QUANTITY AS PER GST PROVISIONS</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 44 | <p><b>REJECTION/REPLACEMENT:</b> THE SELLER SHALL ARRANGE REPLACEMENT / REPAIR UNDER ITS OBLIGATION UNDER THE CONTRACT WITHIN ONE MONTH FROM THE DATE OF INTIMATION OR MUTUALLY AGREED PERIOD. THE REJECTED GOODS SHALL BE TAKEN AWAY BY THE SELLER AND REPLACED ON FOR-BHEL STORES/DESIGNATED DESTINATION BASIS WITHIN SUCH PERIOD. IN THE EVENT OF THE SELLER'S FAILURE TO COMPLY, PURCHASER MAY TAKE APPROPRIATE ACTION INCLUDING DISPOSAL OF REJECTIONS, AT THE COST AND RISK OF THE SELLER. VENDOR HAS TO RAISE A CREDIT NOTE FOR REJECTED QUANTITY AS PER GST PROVISIONS.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 45 | <p><b>E WAY BILL:</b> THE SUPPLIER HAS TO ARRANGE FOR E WAY BILL AS APPLICABLE FOR ANY MOVEMENT OF GOODS ALONG WITH OTHER PRESCRIBED DOCUMENTS AS PER GST LAW. THE SUPPLIER HAS ALSO TO COMPLY WITH ANY AMENDMENT AS PRESCRIBED FROM TIME TO TIME UNDER E WAY BILL RULE. ANY FINANCIAL IMPLICATION ARISES ON BHEL DUE TO NONCOMPLIANCE OF E WAY BILL RULE WILL BE PASSED ON TO THE SUPPLIER.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 46 | <p>THE STARTUPS AS DEFINED IN THE GAZETTE OF INDIA NOTIFICATION NO. : G.S.R. 127 (E) DATED 19/02/2019 WILL BE EXEMPTED FROM FULFILLING THE CRITERIA, IF MENTIONED, IN THE PQR (PRE-QUALIFYING REQUIREMENT) REGARDING PRIOR TURNOVER AND PRIOR EXPERIENCE. HOWEVER, THERE MAY BE CIRCUMSTANCES (LIKE PROCUREMENTS OF ITEMS RELATED TO PUBLIC SAFETY, HEALTH, CRITICAL SECURITY OPERATIONS AND EQUIPMENTS ETC.) WHERE BHEL MAY PREFER THE VENDORS TO HAVE PRIOR EXPERIENCE RATHER THAN GIVING ORDER TO NEW ENTITIES. FOR SUCH PROCUREMENTS, BHEL MAY NOT RELAX THE CRITERIA OF PRIOR EXPERIENCE/TURNOVER FOR THE STARTUPS.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



**Bharat Heavy Electricals Limited**

**Heavy Equipment Repair Plant (HERP)**

Tarna, Shivpur, Varanasi - 221003

Enquiry Ref No. : **HERP/OT/E-588-19-0013-69-1** Dated 14.12.2019 Annexure-VIII

**DETAILS OF COMPOSITION OF PART-I (TECHNO-COMMERCIAL BID), PART-II (PRICE BID) & PART-III (Supplier REGISTRATION FORM)**

**PART-I (TECHNO-COMMERCIAL BID) shall comprise of following documents:**

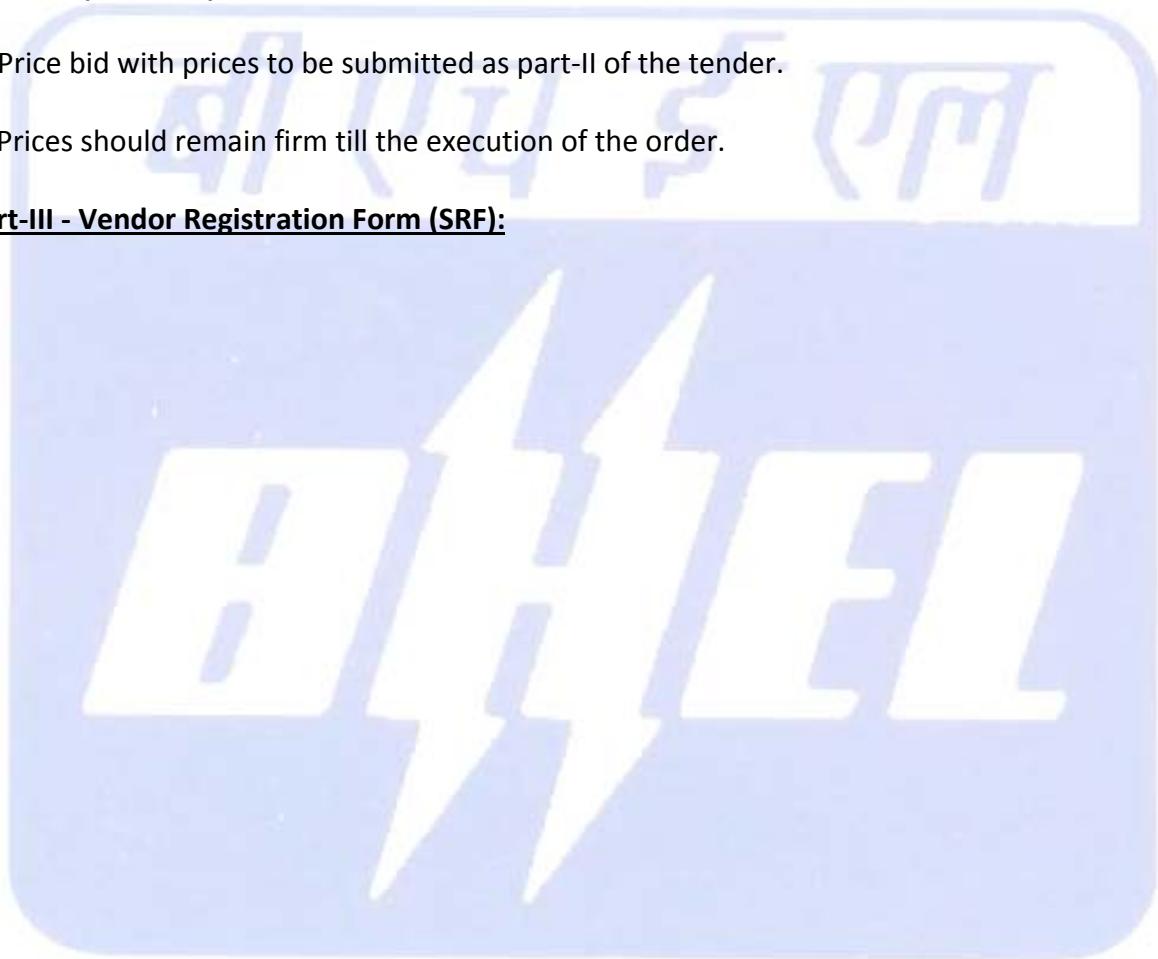
1. Documents in line to PQR.
2. Filled, signed and stamped copy of the tender documents.

**PART –II (Price Bid):**

A. Price bid with prices to be submitted as part-II of the tender.

B. Prices should remain firm till the execution of the order.

**Part-III - Vendor Registration Form (SRF):**





## ANNEXURE-A

|      |                                                                                                                                                                                                   |                                                                                                                 |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 1.0  | <b>OBJECTIVE:</b>                                                                                                                                                                                 |                                                                                                                 |
|      | This technical specification covers the supply & commissioning of Ultrasonic Testing Machine complete with accessories for UT Testing of materials, Welded Structures, Castings and forgings etc. |                                                                                                                 |
| 2.0  | <b>TECHNICAL REQUIREMENTS:</b>                                                                                                                                                                    |                                                                                                                 |
| 2.1  | SIZE OF EQUIPMENT :                                                                                                                                                                               | The size of equipment should not be more than 300mm X 200mm X 180mm.                                            |
| 2.2  | WEIGHT OF EQUIPMENT                                                                                                                                                                               | The weight of equipment shall not be more than 3.00kg.                                                          |
| 2.3  | SCREEN DISPLAY                                                                                                                                                                                    | LCD/LED, 5 inch display having resolution 640 x 480 pixels min. and provision of brightness control             |
| 2.4  | MAINS OPERATION                                                                                                                                                                                   | Capable of working on 220+/-10% Volts /50+/-5% Hz single phase                                                  |
| 2.5  | BATTERY & OPERATION                                                                                                                                                                               | Li-ion, life 6 hrs. minimum, with low battery indication and built in/ external battery charger.                |
| 2.6  | DATA STORAGE                                                                                                                                                                                      | Minimum 200 reports with wave form. Measurement and setup parameters in on-board memory.                        |
| 2.7  | INTERFACE                                                                                                                                                                                         | The equipment shall have suitable I/O ports for PC interface via USB port/RS-232 Port/VGA port                  |
| 2.8  | PROBE CONNECTION                                                                                                                                                                                  | 2 X LEMO (Lemo type connections in equipment )                                                                  |
| 2.9  | PULSER                                                                                                                                                                                            | Square wave excitation pulse                                                                                    |
| 2.10 | PULSE REPETITION FREQUENCY                                                                                                                                                                        | Selectively coupled to test ranges 20 Hz -2000 Hz                                                               |
| 2.11 | DAMPING                                                                                                                                                                                           | Min 2 (Low & High)                                                                                              |
| 2.12 | GAIN                                                                                                                                                                                              | 0-110 DB (Minimum)                                                                                              |
| 2.13 | FREQUENCY RANGE                                                                                                                                                                                   | 0.5 TO 18.0 MHz                                                                                                 |
| 2.14 | PULSE RECTIFICATION                                                                                                                                                                               | Positive half wave, Negative half wave, full wave & RF mode                                                     |
| 2.15 | RESOLUTION                                                                                                                                                                                        | 0.25% FSH, amplifier accuracy +/- 1dB                                                                           |
| 2.16 | SYSTEM LINEARITY                                                                                                                                                                                  | Horizontal +/-0.5% FSW                                                                                          |
| 2.17 | REJECT                                                                                                                                                                                            | 0 TO 80% FSH                                                                                                    |
| 2.18 | GAIN STEPS                                                                                                                                                                                        | Less than or equal to 0.50 dB                                                                                   |
| 2.19 | CALIBRATION                                                                                                                                                                                       | Automated Calibration                                                                                           |
| 2.20 | OPERATION MODE                                                                                                                                                                                    | Pulse Echo Mode/Through transmission mode                                                                       |
| 2.21 | UNITS                                                                                                                                                                                             | Milimeters, inches, or Microseconds                                                                             |
| 2.22 | CALIBRATION RANGES                                                                                                                                                                                | 5mm -10000mm                                                                                                    |
| 2.23 | SOUND VELOCITY RANGE                                                                                                                                                                              | 1000 TO 10000 m/s                                                                                               |
| 2.24 | DISPLAY DELAY                                                                                                                                                                                     | Upto 2000mm                                                                                                     |
| 2.25 | MONITOR GATES                                                                                                                                                                                     | Monitor gate with threshold alarm                                                                               |
| 2.26 | SUPPRESSION                                                                                                                                                                                       | Continuously adjustable from 0 to 80% of the full screen height                                                 |
| 2.27 | DISTANCE AMPLITUDE CORRECTION                                                                                                                                                                     | Provision for making distance amplitude correction (DAC) curves on the screen with minimum 10 reference echoes. |

AD 11/12/19

AD 11/12/19



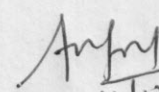
|      |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.28 | DGS EVALUATION                               | <p>On screen DGS curve for at least following narrow band, single crystal probes of 2 Mhz &amp; 4 MHz for evaluation of flaws shall be available:</p> <p>i) For normal probe (dia. 24 mm) in the ranges of 200mm, 500mm, 1000 mm &amp; 2000 mm</p> <p>ii) For miniature Normal probes (dia. 10mm) in the ranges of 100mm, 200mm &amp; 500mm.</p> <p>iii) For angular probe of crystal size 8mm x 9mm in the ranges of 100mm, 200mm &amp; 500mm.</p> <p>iv) For twin crystal probes of dia 24mm ranges of 50mm &amp; 100mm.</p> |
| 2.29 | TRIGONOMETRICAL FUNCTION                     | Trigonometrically functions for automatic flaw location calculation are integrated for angle beam probes.                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2.30 | Calibration Certificate and Test Certificate | Supplier shall supply these certificates along with the equipment.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3.0  | <b>GENERAL REQUIREMENTS:</b>                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3.1  | WARRANTY                                     | Instrument shall be warrantied for minimum two years from the date of commissioning for trouble free service/performance and manufacturing defect.                                                                                                                                                                                                                                                                                                                                                                             |
| 3.2  | OPERATING CONDITION                          | The equipment shall be tropicalized for operating temperatures from 4°C to 50°C, humidity 20-95% (RH) & dusty atmosphere.                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3.3  | STANDARD                                     | Instrument shall be as per applicable national/international standard.                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3.4  | INSTALLATION AND COMMISSIONING               | The system and accessories (consisting of the items mentioned) are to be installed & commissioned at BHEL-Varanasi works by the Service Engineer of the Supplier in (cost to be inclusive for this).                                                                                                                                                                                                                                                                                                                           |
| 3.5  | TRAINING ON OPERATION & MAINTENANCE          | Complete Training for BHEL personnel is to be given on Operation & Maintenance of the offered equipment at BHEL Varanasi, after the successful commissioning of the Equipment & Accessories. (cost to be inclusive for this)                                                                                                                                                                                                                                                                                                   |
| 3.6  | OPERATION MANUAL & CATALOGUES                | <p>Electronic &amp; electrical circuit diagrams ( PCBs) schematic &amp; wiring diagrams of complete instrument. Following documents/diagrams are also required:</p> <p>1) Trouble shooting procedure, fault list, alarms with detailed instruction &amp; diagnosis procedure.</p> <p>2) All documentation to be hard bind copies in 3 sets along with one soft copy &amp; backup.</p> <p>3) Complete electrical drawing of machine as built/commissioned.</p>                                                                  |
| 3.7  | SERVICE AND SPARES SUPPORT REQUIREMENTS      | Bidder shall ensure spares and service support after the warranty period, through trained service personnel in India for the next 5 years as and when need arises. Spare to be made available within the shortest time.                                                                                                                                                                                                                                                                                                        |

RD  
11/12/19

Amey

|       | SCOPE OF SUPPLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | QUANTITY |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 4.1   | <p>Ultrasonic Flaw Detector consisting of Display Unit must include:</p> <p>1) Lemo Connectors, Rechargeable Battery, battery charger and mains cable</p> <p>2) Standard software features include dynamic DAC, DGS, Custom DAC and DGS, Curved surface correction etc for intended purpose.</p> <p>3) Utility and USB Cables, USB for import/export &amp; direct printing, Carrying case, position stand, transport case, display window cover.</p> <p>4) Calibration certificate, user guide, Certificate of Conformance, trouble shooting &amp; maintenance manual containing electric schematic/circuit diagram.</p> | 1 SET    |
| 4.2   | <b>Essential Accessories</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |
| 4.2.1 | Protected Face Transducer, 2 MHZ, 10 mm Diameter, Normal Beam (0°) MINI LEMO connector.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 01 No.   |
| 4.2.2 | Cable, LEMO to MINI LEMO, 2 meters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 05 NoS.  |
| 4.2.3 | Cable LEMO TO LEMO, 2 meters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 01 No.   |

  
 11/12/19  
 R. K. Rongam  
 Sr. Engineer/QC

  
 11/12/19  
 (Anjanika)  
 mgr/QC



## ANNEXURE-B

### Technical Bid Format

| SL   | TECHNICAL REQUIREMENTS/Description |                                                                                                     | Bidders has to | Bidder's comment/Remarks |
|------|------------------------------------|-----------------------------------------------------------------------------------------------------|----------------|--------------------------|
|      | MAKE AND MODEL OF EQUIPMENT        |                                                                                                     | Specify        |                          |
| 2.1  | SIZE OF EQUIPMENT :                | The size of equipment should not be more than 300mm X 200mm X 180mm.                                | Specify        |                          |
| 2.2  | WEIGHT OF EQUIPMENT                | The weight of equipment shall not be more than 3.00kg.                                              | Specify        |                          |
| 2.3  | SCREEN DISPLAY                     | LCD/LED, 5 inch display having resolution 640 x 480 pixels min. and provision of brightness control | Specify        |                          |
| 2.4  | MAINS OPERATION                    | Capable of working on 220+/-10% Volts /50+/-5% Hz single phase                                      | Specify        |                          |
| 2.5  | BATTERY & OPERATION                | Li-ion, life 6 hrs. minimum, with low battery indication and built in/ external battery charger.    | Specify        |                          |
| 2.6  | DATA STORAGE                       | Minimum 200 reports with wave form. Measurement and setup parameters in on-board memory.            | Specify        |                          |
| 2.7  | INTERFACE                          | The equipment shall have suitable I/O ports for PC interface via USB port/RS-232 Port/VGA port      | Specify        |                          |
| 2.8  | PROBE CONNECTION                   | 2 X LEMO (Lemo type connections in equipment )                                                      | Specify        |                          |
| 2.9  | PULSER                             | Square wave excitation pulse                                                                        | Specify        |                          |
| 2.10 | PULSE REPETITION FREQUENCY         | Selectively coupled to test ranges 20 Hz -2000 Hz                                                   | Specify        |                          |
| 2.11 | DAMPING                            | Min 2 (Low & High)                                                                                  | Specify        |                          |
| 2.12 | GAIN                               | 0-110 DB (Minimum)                                                                                  | Specify        |                          |
| 2.13 | FREQUENCY RANGE                    | 0.5 TO 18.0 MHz                                                                                     | Specify        |                          |
| 2.14 | PULSE RECTIFICATION                | Positive half wave, Negative half wave, full wave & RF mode                                         | Specify        |                          |
| 2.15 | RESOLUTION                         | 0.25% FSH, amplifier accuracy +/- 1dB                                                               | Specify        |                          |
| 2.16 | SYSTEM LINEARITY                   | Horizontal +/-0.5% FSW                                                                              | Specify        |                          |
| 2.17 | REJECT                             | 0 TO 80% FSH                                                                                        | Specify        |                          |
| 2.18 | GAIN STEPS                         | Less than or equal to 0.50 dB                                                                       | Specify        |                          |

  
 21/12/19  
 R.K. Ramesh

Arun  
 11/12/19  
 Page - 1/4

|      |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |  |
|------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--|
| 2.19 | CALIBRATION                                  | Automated Calibration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Confirm |  |
| 2.20 | OPERATION MODE                               | Pulse Echo Mode/Through transmission mode                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Specify |  |
| 2.21 | UNITS                                        | Milimeters, inches, or Microseconds                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Specify |  |
| 2.22 | CALIBRATION RANGES                           | 5mm -10000mm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Specify |  |
| 2.23 | SOUND VELOCITY RANGE                         | 1000 TO 10000 m/s                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Specify |  |
| 2.24 | DISPLAY DELAY                                | Up to 2000mm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Specify |  |
| 2.25 | MONITOR GATES                                | Monitor gate with threshold alarm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Confirm |  |
| 2.26 | SUPPRESSION                                  | Continuously adjustable from 0 to 80% of the full screen height                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Confirm |  |
| 2.27 | DISTANCE AMPLITUDE CORRECTION                | Provision for making distance amplitude correction (DAC) curves on the screen with minimum 10 reference echoes.                                                                                                                                                                                                                                                                                                                                                                                                                | Confirm |  |
| 2.28 | DGS EVALUATION                               | <p>On screen DGS curve for at least following narrow band, single crystal probes of 2 Mhz &amp; 4 MHz for evaluation of flaws shall be available:</p> <p>i) For normal probe (dia. 24 mm) in the ranges of 200mm, 500mm, 1000 mm &amp; 2000 mm</p> <p>ii) For miniature Normal probes (dia. 10mm) in the ranges of 100mm, 200mm &amp; 500mm.</p> <p>iii) For angular probe of crystal size 8mm x 9mm in the ranges of 100mm, 200mm &amp; 500mm.</p> <p>iv) For twin crystal probes of dia 24mm ranges of 50mm &amp; 100mm.</p> | Confirm |  |
| 2.29 | TRIGONOMETRICAL FUNCTION                     | Trigonometrically functions for automatic flaw location calculation are integrated for angle beam probes.                                                                                                                                                                                                                                                                                                                                                                                                                      | Confirm |  |
| 2.30 | Calibration Certificate and Test Certificate | Supplier shall supply these certificates along with the equipment.                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Confirm |  |

*[Signature]*  
11/12/19

*[Signature]*  
11/12/19



| 3.0 | GENERAL REQUIREMENTS:                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |  |
|-----|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--|
| 3.1 | WARRANTY                                | Instrument shall be warrantied for minimum two years from the date of commissioning for trouble free service/performance and manufacturing defect.                                                                                                                                                                                                                                                                                                            | Confirm |  |
| 3.2 | OPERATING CONDITION                     | The equipment shall be tropicalized for operating temperatures from 4°C to 50°C, humidity 20-95% (RH) & dusty atmosphere.                                                                                                                                                                                                                                                                                                                                     | Confirm |  |
| 3.3 | STANDARD                                | Instrument shall be as per applicable national/international standard.                                                                                                                                                                                                                                                                                                                                                                                        | Confirm |  |
| 3.4 | INSTALLATION AND COMMISSIONING          | The system and accessories (consisting of the items mentioned) are to be installed & commissioned at BHEL-Varanasi works by the Service Engineer of the Supplier (cost to be inclusive for this).                                                                                                                                                                                                                                                             | Confirm |  |
| 3.5 | TRAINING ON OPERATION & MAINTENANCE     | Complete Training for BHEL personnel is to be given on Operation & Maintenance of the offered equipment at BHEL Varanasi, after the successful commissioning of the Equipment & Accessories. (cost to be inclusive for this)                                                                                                                                                                                                                                  | Confirm |  |
| 3.6 | OPERATION MANUAL & CATALOGUES           | <p>Electronic &amp; electrical circuit diagrams ( PCBs) schematic &amp; wiring diagrams of complete instrument. Following documents/diagrams are also required:</p> <p>1) Trouble shooting procedure, fault list, alarms with detailed instruction &amp; diagnosis procedure.</p> <p>2) All documentation to be hard bind copies in 3 sets along with one soft copy &amp; backup.</p> <p>3) Complete electrical drawing of machine as built/commissioned.</p> | Confirm |  |
| 3.7 | SERVICE AND SPARES SUPPORT REQUIREMENTS | Bidder shall ensure spares and service support after the warranty period, through trained service personnel in India for the next 5 years as and when need arises. Spare to be made available within the shortest time.                                                                                                                                                                                                                                       | Confirm |  |

*[Signature]*  
11/12/19

*[Signature]*  
11/12/19  
Page-3/4

| 4.0   | SCOPE OF SUPPLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |         |  |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|--|
| 4.1   | Ultrasonic Flaw Detector consisting of Display Unit must include:<br>1) Lemo Connectors,Rechargeable Battery, battery charger and mains cable<br>2) Standard software features include dynamic DAC,DGS, Custom DAC and DGS, Curved surface correction etc for intended purpose.<br>3) Utility and USB Cables, USB for import/export & direct printing, Carrying case, position stand, transport case, display window cover.<br>4) Calibration certificate, user guide, Certificate of Conformance, trouble shooting & maintenance manual containing electric schematic/circuit diagram. | 1 SET   | Confirm |  |
| 4.2   | Essential Accessories                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |         |  |
| 4.2.1 | Protected Face Transducer, 2 MHZ, 10 mm Diameter, Normal Beam (0°) MINI LEMO connector.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 01 No.  | Confirm |  |
| 4.2.2 | Cable, LEMO to MINI LEMO, 2 meters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 05 Nos. | Confirm |  |
| 4.2.3 | Cable LEMO TO LEMO, 2 meters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 01 No.  | Confirm |  |

  
 11/12/19  
 R.K. Ranjan  
 Sr. Engineer/QC

Anil  
 11/12/19

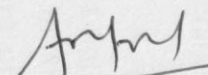


## ANNEXURE-C

### **PRE QUALIFYING CRITERIA FOR SUPPLY OF ULTRASONIC TESTING MACHINE**

| SL | Our Requirements                                                                                                                                                                                                                                                                                                                                                                                                              | To be confirmed/furnished by bidder                                                                                                                                                                               | Bidder Comment |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1  | The manufacturer of the equipment or its authorised dealers/distributor shall quote only .                                                                                                                                                                                                                                                                                                                                    | OEM to confirm & Authorized dealers/distributor to submit authorization certificate from OEM.                                                                                                                     |                |
| 2  | Bidder should have successfully commissioned at least one no. of equipment of same Make & similar model to any government organization / public sector undertaking or large reputed Private Sector organization/ institutions in the last five years (on the date of opening of tender) and such instrument is presently working satisfactory for more than one year after commissioning (on the date of opening of tender) . | Bidder is required to submit details of Name, Designation, Mob. No./ Phone No. and E-mail address of the contact person/user of the equipment along with Un-priced PO Copy & Performance Certificate of equipment |                |
| 3  | The OEM should have authorized repair center in India.                                                                                                                                                                                                                                                                                                                                                                        | Bidder to provide details                                                                                                                                                                                         |                |
| 4  | Instrument shall be warrantied for minimum two years from the date of commissioning for trouble free service/performance and manufacturing defect.                                                                                                                                                                                                                                                                            | Bidder to confirm                                                                                                                                                                                                 |                |
| 5  | The bidder/OEM shall perform testing of the equipment during installation & commissioning.                                                                                                                                                                                                                                                                                                                                    | Bidder to confirm                                                                                                                                                                                                 |                |

  
11/12/19  
R. K. Rangan  
Sr. Engineer/QC

  
11/12/19  
(Anjani K. Singh)  
mgr/QC

### Guidelines for Indian Agents of Foreign Suppliers

- 1.0 There shall be compulsory registration of agents for all Global (Open) Tender and Limited Tender. An agent who is not registered with BHEL shall apply for registration in the registration form in line with SEARP.
- 1.1 Registered agents will file an authenticated Photostat copy duly attested by a Notary Public/Original certificate of the Principal confirming the agency agreement and giving the status being enjoyed by the agent and the commission/ remuneration/ salary/ retainership being paid by the principal to the agent before the placement of order by BHEL.
- 1.2 Wherever the Indian representatives have communicated on behalf of their principals and the foreign parties have stated that they are not paying any commission to the Indian agents, and the Indian representative is working on the basis of salary or as retainer, a written declaration to this effect should be submitted by the party (i.e. Principal) before finalizing the order.
- 2.0 **Disclosure of particulars of agents/ representatives in India, if any.**
- 2.1 Tenderers of Foreign nationality shall furnish the following details in their offers:
  - 2.1.1 The Bidder(s)/ Contractor(s) of foreign origin shall disclose the name and address of the agents/ representatives in India if any and the extent of authorization and authority given to commit the Principals. In case the agent/ representative be a foreign Company, it shall be confirmed whether it is existing Company and details of the same shall be furnished.
  - 2.1.2 The amount of commission/ remuneration included in the quoted price(s) for such agents/ representatives in India.
  - 2.1.3 Confirmation of the Tenderer that the commission/ remuneration, if any, payable to his agents/ representatives in India, may be paid by BHEL in Indian Rupees only.
- 2.2 Tenderers of Indian Nationality shall furnish the following details in their offers:
  - 2.2.1 The Bidder(s)/ Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any, indicating their nationality as well as their status, i.e. whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal specifically authorizing the agent to make an offer in India in response to tender either directly or through the agents/ representatives.
  - 2.2.2 The amount of commission/ remuneration included in the price (s) quoted by the Tenderer for himself.
  - 2.2.3 Confirmation of the foreign principals of the Tenderer that the commission/ remuneration, if any, reserved for the Tenderer in the quoted price(s), may be paid by BHEL in India in equivalent Indian Rupees on satisfactory completion of the Project or supplies of Stores and Spares in case of operation items.
- 2.3 In either case, in the event of contract materializing, the terms of payment will provide for payment of the commission/ remuneration, if any payable to the agents/ representatives in India in Indian Rupees on expiry of 90 days after the discharge of the obligations under the contract.
- 2.4 Failure to furnish correct and detailed information as called for in paragraph 2.0 above will render the concerned tender liable to rejection or in the event of a contract materializing, the same liable to termination by BHEL. Besides this there would be a penalty of banning business dealings with BHEL or damage or payment of a named sum.



This format is applicable only to Indian Suppliers/ Agents supplying indigenous portion of Foreign Purchases.

\* In all other cases, extant guidelines of SEARP, 2016 are to be followed.

| SEARP<br>(SRF)<br>Clause No | Detail                                                                                                                                                                                                                                                                                                                   |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             | <b>Name &amp; address of the firm</b>                                                                                                                                                                                                                                                                                    |
| 1.0                         | <b>Products/ Systems / Services being considered for</b>                                                                                                                                                                                                                                                                 |
| 2.0                         | <b>General Information</b>                                                                                                                                                                                                                                                                                               |
| 2.2                         | Name of Chief Executive                                                                                                                                                                                                                                                                                                  |
| 2.3                         | Details of authorized signatory                                                                                                                                                                                                                                                                                          |
| 3.0                         | <b>Ownership Information</b>                                                                                                                                                                                                                                                                                             |
| 3.1                         | Type of firm                                                                                                                                                                                                                                                                                                             |
| 3.2                         | Nature of Business <ul style="list-style-type: none"> <li>• Attach <b>authorization letter</b> and <b>agency agreement</b> from Principal ( from whom capital equipment is procured)</li> <li>• Attach copy of declaration from Foreign Principal for <b>total guarantee/ warranty of indigenous supplies</b></li> </ul> |
| 3.3                         | Year of establishment                                                                                                                                                                                                                                                                                                    |
| 3.4                         | Year of commencement of business                                                                                                                                                                                                                                                                                         |
| 4.0                         | <b>Registration particulars</b>                                                                                                                                                                                                                                                                                          |
| 4.1                         | Permanent Account No.                                                                                                                                                                                                                                                                                                    |
| 4.2 / 4.3                   | Sales Tax / TIN no                                                                                                                                                                                                                                                                                                       |
| 4.6                         | Service tax no. (in case of E&C)                                                                                                                                                                                                                                                                                         |
| 5.0                         | <b>Organisational strength</b>                                                                                                                                                                                                                                                                                           |
| 6.0                         | <b>Other particulars</b>                                                                                                                                                                                                                                                                                                 |
| 6.1                         | If the company is already registered with other units                                                                                                                                                                                                                                                                    |
| 6.2                         | Directors/ Partners, if related to any BHEL Employee                                                                                                                                                                                                                                                                     |
| 6.9                         | If any Ex BHEL Personnel employed by the Company                                                                                                                                                                                                                                                                         |
| 6.12                        | Details of pending legal issues with BHEL                                                                                                                                                                                                                                                                                |
| 6.13                        | Bank Account information                                                                                                                                                                                                                                                                                                 |
| 9.0                         | <b>Financial information</b>                                                                                                                                                                                                                                                                                             |
| 9.6                         | Sales/ Turnover details of last 3 years (or from the date of incorporation whichever is less )                                                                                                                                                                                                                           |

Applicants need to comply with the requirements of the registration process. The information/ documents furnished will be treated in strict confidence.

**Instructions for filling the Registration Form**

- Supplier registration is only through online portal at <https://supplier.bhel.in>.
- All columns in the Registration Form are to be duly filled up. Indicate, '**NIL**'/ '**Not Applicable**', wherever details are not available or not relevant respectively.
- All sheets of the Registration Form are to be signed & stamped/ digitally signed by the authorized signatory.
- Expeditious furnishing of any clarification/ information required during registration to be ensured, failure of which may affect the registration process.
- PO copies/ Experience certificates/ Test certificates or any other required document will be sent for verification to the concerned issuing authority. Registration will be liable to be cancelled if any document is found to be fake/ false/ forged on verification.
- Submission of fake/ false/ forged documents will invite action by BHEL as per extant Guidelines for Suspension of Business Dealings and Fraud Prevention Policy (both as available on [www.bhel.com](http://www.bhel.com)).
- Just submission of supplier registration form does not mean automatic registration. Registration shall be done, after due evaluation and will be intimated accordingly.
- Registration of supplier will be done on the basis of the following criteria depending upon the applicability

| SNO | Criteria                 | Max. Marks | Min. Qualifying Marks | Applicable for                                                     |
|-----|--------------------------|------------|-----------------------|--------------------------------------------------------------------|
| 1.  | Organizational soundness | 50         | 30                    | Manufacturers*/ EPC Contractors*/ Non-Manufacturers/ Subcontractor |
| 2.  | Financial information    |            |                       |                                                                    |
| 3.  | Quality system           | 25         | 15                    | Manufacturers/ Subcontractor                                       |
| 4.  | Technical competence     | 25         | 15                    |                                                                    |
|     | <b>Total</b>             | <b>100</b> | <b>60</b>             |                                                                    |

\* Minimum qualifying marks for financial information shall be 10 within the ambit of 30 marks put together for Organisational soundness & Financial information.

- For a document in language other than Hindi/ English, a self-attested Hindi/ English translated document to be attached
- Class 3, Signing & Encryption Digital Signature has to be obtained.

**DECLARATION**

*(This declaration should be signed by the Proprietor/ Partner/ Director)*

I/ We .....declare and confirm that the information furnished and attachments submitted with the application are true and correct. I/ we are aware that any false information provided herein will result in the rejection of my/ our application for registration. I/ we shall be bound by the acts of the duly authorized signatory, who has signed this application and of any other person, who in the future, may be appointed by us in his place, whether or not an intimation of such changes has been given. I/ we undertake to communicate promptly to BHEL any changes in the conditions or working of the firm.

I/ We.....also give the undertaking that BHEL's drawings & specifications shall not be used in any way detrimental to the interest of BHEL and/ or for supply of any material, product or services directly or indirectly to any other customer.

I/ We.....have read and understood that action can be taken as per extant guidelines for Suspension of Business Dealings with Supplier/ Contractor and Fraud Prevention Policy (both as available on [www.bhel.com](http://www.bhel.com)).

I/ We .....agree to participate in e-procurement as and when required by BHEL.

Name:

Position:

Date & Place:

Signature along with Office Seal:

- Scanned (Hard/ digitally) copy of declaration signed by the Proprietor/ Partners/ Director and/ or authorized signatory, who has the authority to do so, is to be uploaded.

**PART- A: ORGANISATIONAL SOUNDNESS**

**1.0 ORGANISATIONAL INFORMATION**

**1.1 NAME AND CORRESPONDENCE ADDRESS OF THE FIRM/ COMPANY TO BE REGISTERED**

**1.2 REGISTERED OFFICE ADDRESS**

Tel: Landline

Fax

Website

**1.3 Address, Contact person & Telephone no for:**

- **WORKS 1/ DIVISON 1/ BRANCH 1/ SISTER CONCERN 1:**
- **WORKS 2/ DIVISON 2 / BRANCH 2/ SISTER CONCERN 2:**
- **.....**
- **WORKS N/ DIVISON N/ BRANCH N/ SISTER CONCERN N:**

**1.4 PRODUCTS/ SYSTEMS/ SERVICES FOR WHICH REGISTRATION IS APPLIED FOR (ATTACH BROCHURES & CATALOGUES)**

| SNO | DESCRIPTION | SIZE & RANGE | MANUFACTURING STANDARD<br>(IS/ DIN/ BS/ ASME etc.) | WORKS/<br>DIVISON<br>( as per cl 1.3) |
|-----|-------------|--------------|----------------------------------------------------|---------------------------------------|
|     |             |              |                                                    |                                       |
|     |             |              |                                                    |                                       |
|     |             |              |                                                    |                                       |
|     |             |              |                                                    |                                       |

**2.0 GENERAL INFORMATION**

**2.1 DETAILS OF CHIEF EXECUTIVE:**

**2.2 DETAILS OF AUTHORISED SIGNATORY ATTACH AUTHORIZATION LETTER)**

**2.3 DETAILS OF CONTACT PERSON FOR ANY CLARIFICATION (S)**

Name

Designation

Aadhar No.

E-Mail

Tel: Landline

Mobile

Fax

**2.4 DETAILS OF DIRECTORS IN CASE OF PRIVATE LTD., ONE PERSON COMPANY, PUBLIC LTD. AND PARTNERS IN CASE OF LIMITED LIABILITY PARTNERSHIP/ PARTNERSHIP FIRMS, OFFICE BEARERS IN CASE OF CO-OPERATIVE SOCIETY, TRUSTEES IN CASE OF TRUST, PROPRIETOR IN CASE OF PROPRIETORSHIP FIRM, Karta of HUF:**

| Name | Gender<br>(Male/<br>Female) | % Share<br>of<br>Ownership | SC/<br>ST<br>(Y/ N) | PAN | Aadhar<br>No. | DIN No. (if applicable) |
|------|-----------------------------|----------------------------|---------------------|-----|---------------|-------------------------|
|      |                             |                            |                     |     |               |                         |



**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(INDIAN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |                                                                                                                                        |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|----------------------------------------------------------------------------------------------------------------------------------------|--|--|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |                                                                                                                                        |  |  |
| (Attach organization chart)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |                                                                                                                                        |  |  |
| <b>2.5 DIRECTORS / PARTNERS/ PROPRIETOR, IF RELATED TO ANY BHEL EMPLOYEE.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  | <b>2.6 IF ANY EX-BHEL PERSONNEL IS EMPLOYED/ ENGAGED BY THE COMPANY</b>                                                                |  |  |
| Name of BHEL Employee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  | Name of Ex. BHEL Employee                                                                                                              |  |  |
| Staff No.& Designation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  | Staff No.& last Designation held                                                                                                       |  |  |
| Unit & Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  | Place of last posting (Unit & Dept.)                                                                                                   |  |  |
| Relationship                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  | Date of leaving Service from BHEL                                                                                                      |  |  |
| <b>3.0 OWNERSHIP INFORMATION (DOCUMENTS TO BE FURNISHED)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |                                                                                                                                        |  |  |
| <b>3.1 OWNERSHIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  | <b>DOCUMENTS TO BE FURNISHED</b>                                                                                                       |  |  |
| Govt. Of India Undertaking                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  | -                                                                                                                                      |  |  |
| State Govt. Undertaking                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |  | -                                                                                                                                      |  |  |
| Public Limited Company                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  | Memorandum of Association, Articles of Association and Certificate of Incorporation                                                    |  |  |
| Private Limited Company                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |  |                                                                                                                                        |  |  |
| One Person Company                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |                                                                                                                                        |  |  |
| Limited Liability Partnership                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  | Memorandum of Association, Articles of Association, LLP partnership agreement, Certificate of Incorporation (LLPIN)                    |  |  |
| Partnership Firm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  | Registered Partnership Deed duly signed by Registrar of Firms                                                                          |  |  |
| Proprietorship                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  | Profession Tax Regn./ Municipal Regn/ PAN of Firm (Proprietor)                                                                         |  |  |
| Co-Operative Society                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  | Certificate of Registration of society issued by Registrar of Societies along with its Society Rules and Bye Laws ( as per Extant Act) |  |  |
| Trust                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  | Registered Trust Deed                                                                                                                  |  |  |
| Others (please specify)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |  | Attach a copy of the relevant Statutory document                                                                                       |  |  |
| Any other Statutory document need to carry out business (please specify)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |                                                                                                                                        |  |  |
| <b>3.2 Nature of Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |                                                                                                                                        |  |  |
| Tick as applicable:<br><ul style="list-style-type: none"> <li>• Manufacturer / Engg. Consultant/ EPC Contractor/ System Integrator (                      )</li> <li>• Subcontractor - Machinist / Fabricator with free issue of material (                      )</li> <li>• Dealer*/ Trader*/ Distributor*/ Stockist*/ Channel Partner*/ Indian sales office* or subsidiary of registered Foreign Principal* etc. (attach authorization certificate of Principal) (                      )</li> <li>• Indian Agents* (attach authorization certificate of principal, third party business rating report of foreign principal from Dun &amp; Bradstreet/ Creditreform etc. &amp; deed of agency agreement) (                      )</li> </ul> <p>*Non-Manufacturer needs to submit an Authorization Certificate, clearly indicating the validity period as well as rights granted by respective OEMs to them i.e. to negotiate/ quote/ supply/ after sales service etc. in line with scope matrix submitted.</p> |  |  |                                                                                                                                        |  |  |
| <b>3.3 Year of Commencement of Business (attach relevant documents)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |  |                                                                                                                                        |  |  |

**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(INDIAN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

| 4.0 REGISTRATION PARTICULARS (COPY OF RELEVANT DOCUMENTS TO BE ATTACHED)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                              |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|---------|
| 4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Permanent Account No (PAN)                                                                   |         |
| 4.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Central Sales Tax Regn. Number / TIN Number                                                  |         |
| 4.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | State Sales Tax/ VAT / TIN Number                                                            |         |
| 4.4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Excise Control Code number                                                                   |         |
| 4.5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Service Tax Regn. Number                                                                     |         |
| 4.6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Whether Company is Micro/ Small Enterprise (MSE) Category                                    | YES/ NO |
| 4.6.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Category as per extant MSME Act (Micro/ Small/ Medium)                                       |         |
| Documents to be furnished (any one) & (Tick the appropriate)<br><ul style="list-style-type: none"> <li>• Udyog Aadhaar Memorandum &amp; Acknowledgement</li> <li>• Valid NSIC Certificate ( )</li> <li>• Entrepreneurs Memorandum part II (EM II) certificate (deemed validity of 5 years) ( )<br/>               {in case of EM II certificate older than 5 Years, EM II certificate along with attested copy of CA certificate* applicable for the relevant financial year (latest audited)} ( )</li> </ul> * Certificate by Chartered Accountant on letter head as per <i>Annexure-H</i> |                                                                                              |         |
| 4.6.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | MSE Ownership w.r.t. SC/ ST, if applicable, documents to be furnished (Tick the appropriate) |         |
| <ul style="list-style-type: none"> <li>• Proprietor: SC/ ST Certificate ( )</li> <li>• Partnership Firm: SC/ ST Certificate of partners holding 51% shares &amp; above ( )</li> <li>• Limited Company: SC/ ST Certificate of Directors/ Owners holding 51% shares &amp; above ( )</li> </ul>                                                                                                                                                                                                                                                                                                |                                                                                              |         |
| 5.0 OTHER PARTICULARS (DOCUMENTS TO BE FURNISHED)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                              |         |
| 5.1 IF REGISTERED WITH ANY OF BHEL UNITS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                              |         |
| Name of BHEL unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                              |         |
| Common/ Unit Supplier Identification (ID)Number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                              |         |
| Items for which supplier is registered & their specifications<br>(copy of at least one or more successfully executed purchase orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                              |         |
| 5.1.1 IF ANY OF YOUR SISTER UNIT/ FIRM IS REGISTERED FOR SIMILAR ITEM/S?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                              |         |
| Name of Sister Unit(s) already registered with BHEL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                              |         |
| Common/ Unit Supplier Identification(ID)Number/ Code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                              |         |
| Item/s for which supplier is registered                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Item 1                                                                                       | Item 2  |
| 5.2 Whether approved by ASME / NTPC/ NPC/ EIL/ DGS&D/ RAILWAYS/ IBR/ LLOYDS/ ONGC/ PGCIL/ BARC/ RITES/ IOCL/ PDIL/ CPWD/ Any other CPSU for similar items, for which registration is sought?                                                                                                                                                                                                                                                                                                                                                                                                | YES/ NO<br>(Documentary Evidence)                                                            |         |
| 5.3 Whether Supplier is ISO 9001 Certified                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | YES/ NO (Certificate)                                                                        |         |
| 5.4 Whether Supplier is ISO 14000 Certified                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | YES/ NO (Certificate)                                                                        |         |
| 5.5 Whether Supplier is OHSAS 18000 Certified                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | YES/ NO (Certificate)                                                                        |         |
| <b>5.6 Experience List:</b><br>Attach list of present customers with name & address for offered/ similar type & size of item/ equipment for which registration has been sought and with whom applicant has continuous business since last three years. Copies of latest previous two purchase orders executed to be attached.<br>(Attach performance certificates issued by its customers for successful execution of the contracts)                                                                                                                                                        |                                                                                              |         |
| 5.7 Details of Pending Legal/ Arbitrations issues on contractual aspects with customer, if any? (If Yes, kindly furnish details with latest status on a separate sheet)                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                              | YES/ NO |

**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(INDIAN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

**6.0 MANUFACTURING FACILITIES:**

**6.1 LIST OF MANUFACTURING FACILITIES/EQUIPMENTS INCLUDING MATERIAL HANDLING FACILITY (RELATED TO THE ITEMS APPLIED FOR REGISTRATION)**

| Sl. No | Works/ Division (as per cl. 1.) | Description of Machine/Equipment | Quantity | Make & Year of Installation | Remarks |
|--------|---------------------------------|----------------------------------|----------|-----------------------------|---------|
|        |                                 |                                  |          |                             |         |
|        |                                 |                                  |          |                             |         |

In case of space limitation, please enclose annexure / catalogue with tag

**6.2 IF IN-HOUSE MFG FACILITIES NOT AVAILABLE, INFORM SOURCE OF MFG. DETAILS ALONG WITH THEIR FACILITIES (RELATED TO THE ITEMS APPLIED FOR REGISTRATION)**

| Sl. No | Process Outsourced | Name & address of The Company | Description of Machine / Equipment | Remarks |
|--------|--------------------|-------------------------------|------------------------------------|---------|
|        |                    |                               |                                    |         |
|        |                    |                               |                                    |         |

In case of space limitation enclose annexure/ catalogue with tag

**6.3 RATIO OF OUTSOURCED COST TO TOTAL PRODUCTION VALUE: \_\_\_\_\_.**

**6.4 POWER BACK UP (Furnish details on separate sheet) YES/ NO**

**7.0 INSPECTION & TESTING FACILITIES**

**7.1 LIST OF INSPECTION & TESTING FACILITIES / EQUIPMENT AVAILABLE (RELATED TO THE ITEMS APPLIED FOR REGISTRATION)**

| Sl. No | Works/ Division(as per cl. 1.2) | Description of Facility/ Equipment & Capacity | Nos. | Make & Year of Manufacturing | Last Date of Calibration(With Traceability) |
|--------|---------------------------------|-----------------------------------------------|------|------------------------------|---------------------------------------------|
|        |                                 |                                               |      |                              |                                             |
|        |                                 |                                               |      |                              |                                             |

In case of space limitation enclose annexure/ catalogue with tag

**7.2 IF IN-HOUSE TESTING FACILITIES NOT AVAILABLE, INDICATE SOURCE OF TESTING ALONGWITH THEIR FACILITIES (RELATED TO THE ITEMS APPLIED FOR REGISTRATION)**

| Sl. No | Test | Source of Testing | Description of Facility/ Equipment & Capacity | Approval of Equipment/ Process/ Personnel Qualification |
|--------|------|-------------------|-----------------------------------------------|---------------------------------------------------------|
|        |      |                   |                                               |                                                         |
|        |      |                   |                                               |                                                         |

In case of space limitation enclose annexure/ catalogue with tag

**Note:** In case of outsourcing of major testing such as NDT, Electrical & Mechanical Testing, no marks will be awarded. However, material composition testing by chemical method from recognized laboratory shall not attract negative marking.

**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(INDIAN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

**PART- B: FINANCIAL INFORMATION (to be certified by a Chartered Accountant)**

| 1. Audited copies of annual reports/ complete set of annual accounts for the last four years (or from date of incorporation whichever is less) are to be submitted.<br>2. If the supplier is new in business and does not have past data, then the financial evaluation will be done on the basis of information provided.<br>3. Scanned copy of the financial information as below signed by a Chartered Accountant is to be uploaded. |                                                                                                        |        |        |        |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------|--------|--------|----------|
| FINANCIAL INFORMATION FOR THE PREVIOUS FOUR YEARS                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                        |        |        |        |          |
| <u>"Figures to be as per Revised Schedule 6 of the Companies Act 2013, as applicable"</u>                                                                                                                                                                                                                                                                                                                                               |                                                                                                        |        |        |        |          |
| 8.0                                                                                                                                                                                                                                                                                                                                                                                                                                     | Parameter                                                                                              | Year 1 | Year 2 | Year 3 | Year 4   |
| (Years in ascending order, Money value in Rs. Lakhs )                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                        |        |        |        |          |
| 8.1                                                                                                                                                                                                                                                                                                                                                                                                                                     | NET WORTH<br>(Share Capital + Reserves)                                                                |        |        |        |          |
| 8.2                                                                                                                                                                                                                                                                                                                                                                                                                                     | LONG TERM DEBT/ LOAN                                                                                   |        |        |        |          |
| 8.3                                                                                                                                                                                                                                                                                                                                                                                                                                     | DEBT EQUITY RATIO<br>$\frac{\text{Long term Debt (8.2)}}{\text{Net worth (8.1)}}$                      |        |        |        |          |
| 8.4                                                                                                                                                                                                                                                                                                                                                                                                                                     | INVESTMENT IN:<br>Land & Building                                                                      |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | Plant & Machinery                                                                                      |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | Other Fixed Assets                                                                                     |        |        |        |          |
| 8.5                                                                                                                                                                                                                                                                                                                                                                                                                                     | NET CURRENT ASSETS                                                                                     |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | a) Cash on hand                                                                                        |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | b) Account receivable                                                                                  |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | c) Inventories                                                                                         |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | d) Loans and advances                                                                                  |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | e) Other current assets                                                                                |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Total</b>                                                                                           |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | CURRENT LIABILITY & PROVISIONS                                                                         |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | a) Sundry creditors                                                                                    |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | b) Advances from customers                                                                             |        |        |        |          |
| c) Other liabilities                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                        |        |        |        |          |
| d) Provisions                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                        |        |        |        |          |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                        |        |        |        |          |
| 8.6                                                                                                                                                                                                                                                                                                                                                                                                                                     | QUICK RATIO                                                                                            |        |        |        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                         | $\frac{\text{CA - Inventory } \{8.5(1) - 8.5(1)c\}}{\text{Current liability } \{8.5 (2)\}}$            |        |        |        |          |
| 8.7                                                                                                                                                                                                                                                                                                                                                                                                                                     | SALES<br>(excluding other income)                                                                      |        |        |        |          |
| 8.8                                                                                                                                                                                                                                                                                                                                                                                                                                     | PROFIT BEFORE TAX                                                                                      |        |        |        |          |
| 8.9                                                                                                                                                                                                                                                                                                                                                                                                                                     | Contingent Liabilities                                                                                 |        |        |        |          |
| 8.10                                                                                                                                                                                                                                                                                                                                                                                                                                    | Whether the supplier has been referred to BIFR/ NCLT/ any other Govt agency ( If YES, enclose details) |        |        |        | YES / NO |
| 8.10                                                                                                                                                                                                                                                                                                                                                                                                                                    | Whether the supplier is a potential sick company.( If YES, enclose details)                            |        |        |        | YES / NO |

**Date:**

**Name:**

**Membership number & Seal of Chartered Accountant**

**Signature -----**

**SUPPLIER'S AUTHORIZED SIGNATORY**

**BHEL Trained & Certified Assessor**



**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(INDIAN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

**Part C: (QUALITY SYSTEM):**

| 9.0   | Parameters                                                                                               | System in effect<br>(tick if exists & provide evidences if ticked in written procedure) |          | Records<br>(tick if available & submit evidence) | Remark /<br>Relevant documents to be furnished                                                                                                             |
|-------|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|----------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       |                                                                                                          | Written Procedure                                                                       | Practice |                                                  |                                                                                                                                                            |
| 9.1   | Incoming Material Control System                                                                         |                                                                                         |          |                                                  | System and documentary evidence of control over sub-suppliers in the form of Quality Plan/ Checklist (Customer Hold Point (CHP), In-Stage Inspection etc.) |
| 9.2.1 | In Process Control                                                                                       |                                                                                         |          |                                                  | Work instructions/ checklist/ job card & record of process control parameter                                                                               |
| 9.2.2 | Control on Outsourced Processes, if applicable                                                           |                                                                                         |          |                                                  | Documentary evidence of control over suppliers in the form of Quality Plan/ Checklist (Customer Hold Point (CHP), In-Stage Inspection etc.)                |
| 9.3   | Manufacturing Process/ Testing Procedure Qualification                                                   |                                                                                         |          |                                                  | Copy of Manufacturing process work flow/ Testing Procedure Qualification                                                                                   |
| 9.4   | Personnel qualification for cl. 9.3 (above).                                                             |                                                                                         |          |                                                  | Copy of Record of Personnel qualification for critical processes (welding, painting, NDT etc.)                                                             |
| 9.5   | Calibration system                                                                                       |                                                                                         |          |                                                  | Copy of list of instruments & their calibration status(certificate from NABL/ any other Govt. approved & accredited lab)                                   |
| 9.6   | System of Identification & Traceability of materials, tools, jigs, fixtures & processed components, etc. |                                                                                         |          |                                                  | Copy of procedure                                                                                                                                          |
| 9.7   | System of Storage, Preservation, Painting & packing                                                      |                                                                                         |          |                                                  | Copy of procedure                                                                                                                                          |
| 9.8   | System of Non Conformity Report (NCR) disposition, corrective and preventive action (CAPA)               |                                                                                         |          |                                                  | Copy of System for NCR handling and list of NCRs observed in the last three years along with details of disposition and CAPA.                              |
| 9.9   | Customer complaints (CC) handling system, CC disposition, corrective and preventive action (CAPA)        |                                                                                         |          |                                                  | Copy of System for CC handling and list of customer complaints in the last three years along with details of disposition and CAPA.                         |
| 9.10  | Safety measures                                                                                          |                                                                                         |          |                                                  | Copy of safety procedure/ guideline & Record of accidents for last three years.                                                                            |
| 9.11  | Any other quality initiative                                                                             |                                                                                         |          |                                                  |                                                                                                                                                            |

**Part D: TECHNICAL COMPETENCE (MARKS SHEET)**

Technical competence shall be evaluated in two parts viz. common competence and product/ material category/ item specific competence.

**a) COMMON TECHNICAL COMPETENCE**

| TECHNICAL COMPETENCE<br>( where design specification is given<br>by BHEL )                    | MARKING<br>RANGE | Marking range, if<br>product specific<br>technical<br>competency not<br>required | Supplier to attach<br>supporting documents | Marks<br>by<br>BHEL |
|-----------------------------------------------------------------------------------------------|------------------|----------------------------------------------------------------------------------|--------------------------------------------|---------------------|
| Supplier understands the product specification.                                               | (0-3)            | (0-8)                                                                            | e.g. Technical Catalogue                   |                     |
| Supplier understands the inspection requirements.                                             | (0-2)            | (0-5)                                                                            | e.g. Inspection Report                     |                     |
| Supplier has process capability to achieve the product specification/dimensional requirement. | (0-3)            | (0-8)                                                                            | e.g. Type test report                      |                     |
| Supplier has experienced manpower to carry out the job.                                       | (0-2)            | (0-4)                                                                            | e.g. skill matrix of the personnel         |                     |
| <b>TOTAL MARKS OUT OF POSSIBLE</b>                                                            | <b>10</b>        | <b>25</b>                                                                        |                                            |                     |

**OR**

| TECHNICAL COMPETENCE<br>(where performance specification is<br>given by BHEL) | MARKING<br>RANGE | Marking range, if product<br>specific technical<br>competency not required | PROCEDURE                                  |               | SYSTEM IN<br>EFFECT                        |               | RECORDS                                    |               |
|-------------------------------------------------------------------------------|------------------|----------------------------------------------------------------------------|--------------------------------------------|---------------|--------------------------------------------|---------------|--------------------------------------------|---------------|
|                                                                               |                  |                                                                            | Supplier to attach<br>supporting documents | Marks by BHEL | Supplier to attach<br>supporting documents | Marks by BHEL | Supplier to attach<br>supporting documents | Marks by BHEL |
| Design capability                                                             | (0-3)            | (0-8)                                                                      |                                            |               |                                            |               |                                            |               |
| Adequacy of quality assurance plan                                            | (0-2)            | (0-5)                                                                      |                                            |               |                                            |               |                                            |               |
| Process capability for components                                             | (0-3)            | (0-8)                                                                      |                                            |               |                                            |               |                                            |               |
| Adequacy of testing facilities                                                | (0-2)            | (0-4)                                                                      |                                            |               |                                            |               |                                            |               |
| <b>TOTAL MARKS OUT OF POSSIBLE</b>                                            | <b>10</b>        | <b>25</b>                                                                  |                                            |               |                                            |               |                                            |               |
| <b>Average of Total (Total/3) = -----</b>                                     |                  |                                                                            |                                            |               |                                            |               |                                            |               |

**b) PRODUCT/ MATERIAL CATEGORY/ ITEM SPECIFIC TECHNICAL COMPETENCE**

**(Max. marks 15)**

Unit MISCC to structure the parameters to be considered for technical competence and score of individual parameter depending on material category/ item. MISCC shall identify the requirement of enclosures to be furnished by supplier.

Product:

| SNO | Material category/<br>item | Tech Parameter | Supplier's response<br>with relevant<br>documents | Remarks |
|-----|----------------------------|----------------|---------------------------------------------------|---------|
|     |                            |                |                                                   |         |

To be filled up by supplier only on receipt of technical requirements/ Specification/ Drawings/ Standards from BHEL and to be sent to BHEL for further scrutiny.

**SUPPLIER'S AUTHORIZED SIGNATORY**

**BHEL Trained & Certified Assessor**

**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(FOREIGN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

**Annexure F**

Applicants need to comply with the requirements of the registration process. The information/ documents furnished will be treated in strict confidence.

**Instructions for filling the Registration Form**

- Supplier registration is only through online portal at <https://supplier.bhel.in>.
- All columns in the Registration Form are to be duly filled up. Indicate, '**NIL**'/ '**Not Applicable**', wherever details are not available or not relevant respectively.
- All sheets of the Registration Form are to be **signed & stamped/ digitally signed** by the authorized signatory.
- Expeditious furnishing of any clarification/ information required during registration to be ensured, failure of which may affect the registration process.
- PO copies/ Experience certificates/ Test certificates or any other required document will be sent for verification to the concerned issuing authority. Registration will be liable to be cancelled if any document is found to be fake/ false/ forged on verification.
- Submission of fake/ false/ forged documents will invite action by BHEL as per extant Guidelines for Suspension of Business Dealings and Fraud Prevention Policy (both as available on [www.bhel.com](http://www.bhel.com)).
- Just submission of supplier registration form does not mean automatic registration. Registration shall be done, after due evaluation and will be intimated accordingly.
- For a document in language other than Hindi/ English, a self-attested English translated document to be attached.
- Class 3, Signing & Encryption Digital Signature has to be obtained.

**DECLARATION**

(This declaration should be signed by the Proprietor/ Partner/ Director)

I/ We ..... declare and confirm that the information furnished and attachments submitted with the application are true and correct. I/ we are aware that any false information provided herein will result in the rejection of my/ our application for registration. I/ we shall be bound by the acts of the duly authorized signatory, who has signed this application and of any other person, who in the future, may be appointed by us in his place, whether or not an intimation of such changes has been given. I/ we undertake to communicate promptly to BHEL any changes in the conditions or working of the firm.

I/ We.....also give the undertaking that BHEL's drawings & specifications shall not be used in any way detrimental to the interest of BHEL and/ or for supply of any material, product or services directly or indirectly to any other customer.

I/ We.....have read and understood that action can be taken as per extant guidelines for Suspension of Business Dealings with Supplier/ Contractor and Fraud Prevention Policy (both as available on [www.bhel.com](http://www.bhel.com)).

I/ We .....agree to participate in E procurement as and when required by BHEL.

Name:

Position:

Date & Place:

Signature along with Office Seal:

- Scanned (Hard/ digitally) copy of declaration signed by the Proprietor/ Partners/ Director and/ or authorized signatory, who has the authority to do so, is to be uploaded.

**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(FOREIGN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

**PART- A: ORGANISATIONAL SOUNDNESS**

| <b>1.0 ORGANISATIONAL INFORMATION</b>                                                                                                                                                                                   |             |              |                                                                                        |                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|----------------------------------------------------------------------------------------|----------------------------------------|
| <b>1.1 NAME AND CORRESPONDENCE ADDRESS OF THE FIRM/ COMPANY TO BE REGISTERED</b>                                                                                                                                        |             |              |                                                                                        |                                        |
| <br><br><br><br>                                                                                                                                                                                                        |             |              |                                                                                        |                                        |
| <b>1.2 REGISTERED OFFICE ADDRESS</b>                                                                                                                                                                                    |             |              |                                                                                        |                                        |
| Tel: Landline                                                                                                                                                                                                           |             |              |                                                                                        |                                        |
| Fax                                                                                                                                                                                                                     |             |              |                                                                                        |                                        |
| Website                                                                                                                                                                                                                 |             |              |                                                                                        |                                        |
| <b>1.2 Correspondence address &amp; Telephone no for:</b>                                                                                                                                                               |             |              |                                                                                        |                                        |
| <ul style="list-style-type: none"> <li>WORKS 1/ DIVISION 1/ BRANCH 1/ SISTER CONCERN 1:</li> <li>WORKS 2/ DIVISION 2 / BRANCH 2/ SISTER CONCERN 2:</li> <li>WORKS N/ DIVISION N/ BRANCH N/ SISTER CONCERN N:</li> </ul> |             |              |                                                                                        |                                        |
| <b>1.3 PRODUCTS/ SYSTEMS/ SERVICES FOR WHICH REGISTRATION IS APPLIED FOR (ATTACH BROCHURES &amp; CATALOGUES)</b>                                                                                                        |             |              |                                                                                        |                                        |
| SNO.                                                                                                                                                                                                                    | DESCRIPTION | SIZE & RANGE | MANUFACTURING STANDARD<br>(IS/ DIN/ BS/ ASME etc.)                                     | WORKS/<br>DIVISION<br>( as per cl 1.2) |
|                                                                                                                                                                                                                         |             |              |                                                                                        |                                        |
|                                                                                                                                                                                                                         |             |              |                                                                                        |                                        |
|                                                                                                                                                                                                                         |             |              |                                                                                        |                                        |
|                                                                                                                                                                                                                         |             |              |                                                                                        |                                        |
| <b>2.0 GENERAL INFORMATION</b>                                                                                                                                                                                          |             |              |                                                                                        |                                        |
| <b>2.1 DETAILS OF MARKETING REPRESENTATIVE (OUTSIDE INDIA , IF ANY):</b>                                                                                                                                                |             |              | <b>2.2 DETAILS OF INDIAN REPRESENTATIVE, IF. ANY : ( Attach authorization letter )</b> |                                        |
| Name                                                                                                                                                                                                                    |             |              |                                                                                        |                                        |
| Designation                                                                                                                                                                                                             |             |              |                                                                                        |                                        |
| E-Mail                                                                                                                                                                                                                  |             |              |                                                                                        |                                        |
| Tel: Landline                                                                                                                                                                                                           |             |              |                                                                                        |                                        |
| Mobile                                                                                                                                                                                                                  |             |              |                                                                                        |                                        |
| Fax                                                                                                                                                                                                                     |             |              |                                                                                        |                                        |



**BHARAT HEAVY ELECTRICALS LIMITED**  
**SUPPLIER REGISTRATION FORM**  
**(FOREIGN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

|                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |                                                                         |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------|--|
| <b>2.3 NAME &amp; CONTACT DETAILS OF CHIEF EXECUTIVE:</b>                                                                                                                                                                                                                                                                                                                                                                                        |               |                                                                         |  |
| <b>2.4 DIRECTORS / PARTNERS/ PROPRIETOR, IF RELATED TO ANY BHEL EMPLOYEE.</b>                                                                                                                                                                                                                                                                                                                                                                    |               | <b>2.5 IF ANY EX-BHEL PERSONNEL IS EMPLOYED/ ENGAGED BY THE COMPANY</b> |  |
| Name of BHEL Employee                                                                                                                                                                                                                                                                                                                                                                                                                            |               | Name of Ex. BHEL Employee                                               |  |
| Staff No.& Designation                                                                                                                                                                                                                                                                                                                                                                                                                           |               | Staff No.& last Designation held                                        |  |
| Unit & Department                                                                                                                                                                                                                                                                                                                                                                                                                                |               | Place of last posting (Unit & Dept. )                                   |  |
| Relationship                                                                                                                                                                                                                                                                                                                                                                                                                                     |               | Date of leaving Service from BHEL                                       |  |
| <b>3.0 OWNERSHIP INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                 |               |                                                                         |  |
| <b>3.1 Nature of Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                    |               |                                                                         |  |
| Tick that is applicable:<br>• Manufacturing Unit/ Engg. Consultant/ EPC Contractor/ System Integrator (            )<br>• Dealer*/ Trader*/ Distributor*/ Stockist*/ Channel Partners*/ Holding Company (            )<br>*Non-Manufacturer needs to submit an Authorization Certificate, clearly indicating the validity period as well as rights granted by respective OEMs to them. i.e. to negotiate/ quote/ supply/ after sales service etc |               |                                                                         |  |
| <b>3.2 Year of Establishment</b>                                                                                                                                                                                                                                                                                                                                                                                                                 |               |                                                                         |  |
| <b>3.3 Year of Commencement of Business</b>                                                                                                                                                                                                                                                                                                                                                                                                      |               |                                                                         |  |
| <b>3.4 Report from third party business rating agencies eg. Dun &amp; Bradstreet/ Credit Reform Etc. (MANDATORY)</b>                                                                                                                                                                                                                                                                                                                             |               |                                                                         |  |
| <b>3.5 Port of Loading</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |               |                                                                         |  |
| <b>3.6 Nearest Airport</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |               |                                                                         |  |
| <b>3.7 Production Capacity per Annum (details of relevant major manufacturing/ testing facilities to be furnished )</b>                                                                                                                                                                                                                                                                                                                          |               |                                                                         |  |
| <b>3.8 Name (s) of Bankers</b>                                                                                                                                                                                                                                                                                                                                                                                                                   |               |                                                                         |  |
| (Enclose banker's certificate certifying creditworthiness)                                                                                                                                                                                                                                                                                                                                                                                       |               |                                                                         |  |
| <b>4.0 IF REGISTERED WITH ANY OF BHEL UNITS</b>                                                                                                                                                                                                                                                                                                                                                                                                  |               |                                                                         |  |
| Name of BHEL unit                                                                                                                                                                                                                                                                                                                                                                                                                                |               |                                                                         |  |
| Common/ Unit Supplier Identification (ID) number/ Code                                                                                                                                                                                                                                                                                                                                                                                           |               |                                                                         |  |
| Items for which supplier is registered                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Item 1</b> | <b>Item 2</b>                                                           |  |

**BHARAT HEAVY ELECTRICALS LIMITED  
SUPPLIER REGISTRATION FORM  
(FOREIGN SUPPLIER)**

Doc. No. AA:SSP:SR:01 Rev:02

Date: 26.09.2016

**5.0 FINANCIAL INFORMATION FOR THE PREVIOUS FOUR YEARS**

|     | Parameter        | Year 1                                               | Year 2 | Year 3 | Year 4 |
|-----|------------------|------------------------------------------------------|--------|--------|--------|
|     |                  | (Years in ascending order, Money value in Rs. Lakhs) |        |        |        |
| 5.1 | Turnover         |                                                      |        |        |        |
| 5.2 | Profit After Tax |                                                      |        |        |        |

Audited copies of annual reports/ complete set of annual accounts for the last four years (or from date of incorporation whichever is less) are to be submitted.

**6.0 QUALITY MANAGEMENT SYSTEM**

6.1 Whether Supplier is **ISO 9001** Certified

YES (Enclose Certificate)

NO (Enclose Quality Management System/  
Written down Procedure)

**7.0 EXPERIENCE LIST**

Attach list of present customers with name & address for offered/ similar type & size of item/ equipment for which registration has been sought and with whom you have continuous business since last three years.

**8.0 ANY OTHER INFORMATION:**

**9.0 LIST OF ENCLOSURES** (Brochures, Catalogues, Technical Literature Etc.):

- i)
- ii)
- iii)
- IV)

**Signature & Seal  
(Authorized Signatory)**

**E – Mail:**

**Name:**

**Telephone: (landline):**

**Designation:**

**Mobile:**

**Date:**