

 ISG BANGALORE	Supply of HP cartridges for plotter and mono printer	Enquiry No: 77/19/6011/VIK
		Date: 29-04-2019
NOTICE INVITING TENDER (NIT)		

DUE DATE & TIME	10-05-2019
	2:00 PM (IST)

Dear Sir/ Madam,

Subject: Tender Enquiry for " Supply of HP cartridges" as per Technical Specifications and terms & conditions of the tender for BHEL-ISG Bangalore.

BHEL invites offers from reputed Vendors for the subject items.

1.0	Tender Inviting Officer	SHRI. S. BANRA, Sr. DGM/ MM BHARAT HEAVY ELECTRICALS LTD INDUSTRIAL SYSTEMS GROUP PB NO.1249, IISc POST MALLESWARAM BANGALORE – 560 012 EMAIL: vik@bhel.in or kms@bhel.in Phone:- +91 80 2218 4256
2.0	Item Description	Supply of HP cartridges for plotter and mono printer
3.0	Project/location	BHEL-ISG, Bangalore
4.0	Tender Document availability	Tender documents shall be downloaded from the website https://bhel.abcpurchase.com All corrigenda, addenda, amendments, time extensions, clarifications etc. to the Tender will be hosted on the above websites only. Bidders should regularly visit above website to keep themselves updated. Bidders are advised to visit our E-Procurement portal https://bhel.abcpurchase.com for all latest updates.
5.0	Due Date, Time & Place for Submission of Offer	On or before 10-05-2019 by 2.00 PM This is an E-Tender floated online through our e-procurement platform https://bhel.abcpurchase.com . The bidders shall respond by submitting their offer online only in our E-Procurement platform https://bhel.abcpurchase.com . Bids are invited in Two Parts (Part-1 & Part-2). No hard copy bid or bids through Email/ FAX shall be accepted.
6.0	Mode of Submission of Tender	The Tender shall be submitted in two Parts in our E-Procurement Platform https://bhel.abcpurchase.com on or before the due date & time, as follows: <u>PART-1: Technical and Commercial Terms & Conditions Bid:</u> 1. Signed and stamped NIT, technical documents, Commercial Terms & conditions, deviation format <u>PART-2: Price Bid</u> Price format (Online)
9.0	Place, Date and Time of Bid Opening.	First the Part-1 bid will be opened as at 3:00 PM on 10-05-2019. Price Bid (Part-2) will be opened after the Techno-Commercial (Part-1) bid evaluation and our acceptance of the same. Price Bids (Part-2) of

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		the Techno-Commercially qualified bidders will be opened subsequently and the date will be intimated separately. BHEL may also decide to go for Reverse Auction against the tender which shall be communicated to the Techno-Commercially qualified vendors.
10.0	Scope of Work	As per Technical Specifications enclosed.
11.0	Pre-Qualification Requirement	As per PQ requirement enclosed.
12.0	Commercial Terms & Conditions	As per enclosed Commercial terms and conditions (CTC).
13.0	EMD/ Tender Fee	Not applicable for this Tender.
14.0	Price Evaluation Criteria	Bidders to quote for the complete scope of work as per the tender specifications. The price bids shall be evaluated for the complete scope of work as per tender specifications based on total cost to BHEL. Price evaluation shall be on the total price excluding Goods & Service Tax (GST), i.e. Basic Price (supply of goods & services), as per price basis mentioned in CTC + Loading (if any). The quoted basic price shall be inclusive of packing & forwarding charges, freight charges, all taxes & duties except Goods & Service Tax (GST).
15.0	Reverse Auction	“BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non- consideration of their bids, in case BHEL decides to go for RA. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit ‘Process compliance form’ (to the designated service provider) as well as ‘Online sealed bid’ in the Reverse Auction. Non-submission of ‘Process compliance form’ or ‘Online sealed bid’ by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com). The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates. If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant

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		guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com).” As a reminder to the bidders, system will flash following message (in RED Color) during the course of ‘online sealed bid’: “Bidders to submit online sealed bid less than or equal to their envelope sealed bid/online sealed bid already submitted to BHEL”. Note: An abridged version of RA guidelines is available on BHEL tender page at www.bhel.com for reference by the bidders.	
16.0	Special Instructions	i. Deviations (Technical & Commercial), if any, shall be clearly mentioned in the deviation format. ii. For any clarification on the tender document, the bidder may seek the same in writing/ E-mail or through e-procurement portal, as per specified format, within the due date for seeking clarification, from the office of the undersigned. BHEL shall not be responsible for receipt of queries after due date of seeking clarification due to postal delay or any other delays. Any clarification/ query received after last date for seeking clarification may not be normally entertained by BHEL and no time extension will be given. iii. In the event of any conflict between requirement of any clause of this specification/ documents/ drawings/ data sheets etc or requirements of different codes/ standards specified, the same to be brought to the knowledge of BHEL in writing for clarification before due date of seeking clarification, otherwise, interpretation by BHEL shall prevail. Any typing error/ missing pages/ other clerical errors in the tender documents, noticed must be pointed out before pre-bid meeting/ submission of offer else BHEL's interpretation shall prevail. iv. Bidders are requested to carefully examine and understand the specifications, scope of work etc. and seek clarifications, if required, to ensure that they have understood the specifications, scope of work. Such clarifications should be sought latest before three days of the due date of submission of offers. Bidder’s offer should not carry any sections like clarifications, interpretations and/ or assumptions. v. Bidders to submit the filled in price bid under the part-2 bid only. Price shall be quoted on line for each items of the price bid format separately against the respective items and against all applicable columns. vi. All the Tender Documents shall automatically become a part of the Order/ Contract after its finalization. vii. In order to protect its commercial interests, BHEL may take action against suppliers/ contractors by way of suspension of business dealings with them, who either fail to perform or are in default without any reasonable cause, cause loss of business/ money/ reputation, indulge in malpractices, cheating, bribery, fraud or any other misconduct or formation of cartels so as to influence the bidding process or influence the price as per the guidelines for Suspension of Business Dealings with Suppliers/ Contractors	

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		available at www.bhel.com under “supplier registration page”. viii. Unless specifically mentioned otherwise, bidder's quoted price shall deemed to be in compliance with tender including Pre Bid Discussion, if held.	
17.0	Basis for Rejection of Offers	i. Incomplete offers i.e., offers without documents as per instruction of the tender and offers not complying with NIT/ Enquiry conditions shall be liable for rejection. ii. Offers not qualifying for the Pre Qualification Requirement of the tender. iii. Offers not qualifying technically/ commercially shall be liable for rejection. iv. The decision on Acceptance/ Rejection of offers as decided by BHEL shall be final and binding on the vendors/ bidders.	
18.0	Documents Enclosed	i. Pre-qualification requirements ii. Commercial terms and conditions (CTC) iii. Deviation format iv. Technical Specifications & Documents v. Price format (Online)	
19.0	Order of precedence	The order of precedence shall be as follows: i. Any corrigenda or addenda issued ii. Notice inviting tender (NIT) iii. Pre-qualification requirement (PQR) iv. Commercial terms and conditions (CTC) v. Price format vi. Technical Specifications & Documents	
20.0	Validity of Offer	I. Original offer shall be valid for four months from Part-I opening. II. If revised price bid/ price impact is asked by BHEL, the validity of the same shall be two months from the date of revised price bid/ price impact or four months from Part-I opening, whichever is later.	
21.0	Other Terms	BHEL shall not be liable for any expenses incurred by bidder in preparation of bid irrespective of whether it is accepted or not for any reason whatsoever.	
22.0	PRICE DISCREPANCY	(a) If, in the price structure quoted for the required goods/ services/ works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly. (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected. (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above. (d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the	

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		decision of the Purchaser, the bid is liable to be ignored.
23.0	Contact Person for Clarifications on Commercial Terms & Conditions	Vikas- Asst. Engineer/ Purchase E-MAIL: vik@bhel.in Ph. No. +91-080-2218 4256
24.0	Contact Person for Clarifications on Technical Specifications	Ranga Reddy KV- Dy Engineer/ DTG E-MAIL: rangareddy@bhel.in Ph. No. +91-080-2218 4059